Resolutions – May 6, 2025

NUMBER	RESOLUTION TITLE
25-0343	Proclaiming May 2025 as Older Americans Month and May 21, 2025 as Senior Day in Medina County
25-0344	Amending an agreement with Shook Construction for design build services to provide construction plans and construct a building enclosure over the existing Cambi System at the Liverpool Wastewater Treatment Plant
25-0345	Authorizing cooperative agreement between the County of Medina and the Ohio Water Development Authority for the Bachtell and Branch Water Main Improvement Project
25-0346	Approving a settlement and payment agreement between the Medina County Board of Commissioners and Fechko Excavating for the Fenn and Marks Road Water Main Project
25-0347	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
25-0348	Expenditure adjustments for various funds
25-0349	Revenue adjustments for various funds
25-0350	Authorizing the county auditor to transfer funds from various county department accounts to the Gasoline Rotary Fund
25-0351	Authorizing the acceptance of the 2025 Unified Narcotics Interdiction Team Subgrant Agreement with the Office of Criminal Justice Services (OCJS) and the Medina County Sheriff
25-0352	Authorizing the submission of the Targeted Community Alternatives to Prison (T-CAP) Grant Acknowledgement
25-0353	Authorizing the purchase of 6,600 gallons of regular unleaded gasoline for the Engineering Center
25-0354	Approving the transfer of Medina County Inventory between various Medina County offices
25-0355	Declaring Medina County property as excess property
25-0356	Allowing expenses of county officials
25-0357	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
25-0358	Approving a Uniform Guidance Compliance Policy for Medina County, Ohio, pursuant to 2 CFR Part 200
25-0359	Approving a settlement and repayment agreement between the Medina County Board of Commissioners, Medina County Clerk of Courts and the Medina County Auditor for payroll withholdings
25-0360	Authorizing the advertisement for proposals (RFP) relating to the provision of an Inmate Telephone Services Agreement at the Medina County Jail
25-0361	Accepting bids for the Medina County Jail Security Platform Project and awarding the bid
25-0362	Authorizing an agreement with Gardiner for the replacement and installation of a Daikin Blower Coil and condensing units at the Medina County Administration Building
25-0363	Approving an agreement between the City of Wadsworth for provision of CY25 Medina County Public Transit Services
25-0364	Authorizing the advertisement for bids for the Medina County Program Year 2024 Community Development Block Grant (PY24 CDBG) Randall-Sheri-Rose Street Improvement Project in the City of Brunswick
25-0365	Authorizing the advertisement for bids for the Medina County Program Year 2024 Community Development Block Grant (PY24 CDBG) Lodi Sidewalk Improvement and Installation Project in the Village of Lodi
25-0366	Appointing Andrea Schroer to the Medina County Advisory Council on Aging & Disability
25-0367	Approving the Community Reinvestment Area Agreement for Albrecht, Inc.

Resolution of

Proclamation

Board of County Commissioners

Medina County, Ohio

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

COLLEEN M. SWEDYK STEPHEN D. HAMBLEY AARON M. HARRISON

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 25-0343

PROCLAIMING MAY 2025 AS OLDER AMERICANS MONTH AND MAY 21, 2025 AS SENIOR DAY IN MEDINA COUNTY

WHEREAS, *May is Older Americans Month, a time for us to recognize and honor Medina County older adults and their immense influence on everyday life in Medina County; and*

WHEREAS, *through their wealth of life experience and wisdom older adults guide younger generations and carry forward abundant cultural and historical knowledge; and*

WHEREAS, *communities benefit when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; Medina County residents are called upon to challenge the stereotypes of aging and dispel misconceptions regarding older adults in our cities, townships and villages; and*

WHEREAS, *Medina County must take every opportunity to flip the script on aging — focusing on transforming how society perceives, talks about and approaches aging to ensure that older Americans have the opportunities and support needed to stay involved in their communities — where they can feel like valued members and are honored for their contributions.*

NOW, THEREFORE, BE IT RESOLVED *that we, the Board of Commissioners of Medina County, Ohio, do hereby proclaim May 2025 as Older Americans Month and May 21, 2025 to be Senior Day in Medina County.*

Voting AYE thereon: Mr. Harrison, Mrs. Swedyk and Mr. Hambley

Adopted: May 6, 2025

IN WITNESS WHEREOF,
We have hereunto subscribed our names and caused this seal to be affixed at Medina this 6th day of May in the year of our Lord, Two thousand twenty-five.

Stephen D. Hambley

Aaron M. Harrison

Colleen M. Swedyk

REGULAR MEETING – THURSDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0344

AMENDING AN AGREEMENT WITH SHOOK CONSTRUCTION FOR DESIGN-BUILD SERVICES TO PROVIDE CONSTRUCTION PLANS AND CONSTRUCT A BUILDING ENCLOSURE OVER THE EXISTING CAMBI SYSTEM AT THE LIVERPOOL WASTEWATER TREATMENT PLANT

WHEREAS, the Board of County Commissioners previously authorized the Medina County Sanitary Engineer to announce the availability of a design-build contract to construct an approximately 8,000 square foot building enclosure over the existing CAMBI system at the Liverpool Wastewater Treatment Plant (WWTP) in accordance with Section 153.67 of the Ohio Revised Code (ORC) per Resolution No. 24-0223, and

WHEREAS, the Board of County Commissioners previously authorized the Medina County Sanitary Engineer to enter into a design-build agreement with Shook Construction to provide engineered construction plans per Resolution 24-0543 in the amount of $286,942.00; and

WHEREAS, the construction plans are now complete, and Shook Construction has provided a cost for the construction of the building enclosure in the amount of $5,104,537.00; and

WHEREAS, the Sanitary Engineer and their consultant, Wade Trim, has reviewed the pricing for each bid package and have validated Shook's construction cost; and

WHEREAS, the Medina County Sanitary Engineer is hereby recommending the Board amend resolution 24-0543 and the agreement, substantially in the form now on file with the Sanitary Engineer, and as approved by the County Prosecutor, to include an additional $5,104,537.00 for Shook Construction to construct the CAMBI building enclosure.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Medina County Ohio, that:

1. The Sanitary Engineer is hereby authorized and directed to amend the existing agreement with Shook Construction to include the cost of construction for the CAMBI building enclosure in the amount of $5,104,537.00 and the Sanitary Engineer is hereby authorized to act as the agent for the Board in matters associated with Shook Construction.

2. The design-build agreement with Shook Construction will be amended to $5,391,479.00.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Sanitary Engineering Department

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0345

AUTHORIZING COOPERATIVE AGREEMENT BETWEEN THE COUNTY OF MEDINA AND THE OHIO WATER DEVELOPMENT AUTHORITY FOR THE BACHTELL AND BRANCH WATER MAIN IMPROVEMENT PROJECT

WHEREAS, the County of Medina (hereinafter referred to as the "LGA") has determined the need to extend the water main at Bachtell and Branch Road in York Township; and

WHEREAS, the LGA desires to cooperate with the Ohio Water Development Authority (hereinafter referred to as the "OWDA") in the State Planning Project for the Medina County Water District through the OWDA's Local Government Agency Program, instituted pursuant to Regulations adopted by the OWDA on December 9, 1979, as amended, under the provisions, terms and conditions of the cooperative agreement, substantially in the form now on file with the Sanitary Engineer; and

WHEREAS, OWDA has stated its desire to cooperate in the Bachtell and Branch Road Water Main Improvement Project per the provisions, terms, and conditions, substantially in the form now on file with the Sanitary Engineer.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Medina County, Ohio, that the LGA hereby approves the Bachtell and Branch Road Water Main Improvement Project in cooperation with the OWDA under the provisions, terms and conditions of the Cooperative Agreement, substantially in the form now on file with the Sanitary Engineer, and hereby authorizes the President or other members of this Board of the LGA to execute such an agreement with the OWDA.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Sanitary Engineering Department

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0346

APPROVING A SETTLEMENT AND PAYMENT AGREEMENT BETWEEN THE MEDINA COUNTY BOARD OF COMMISSIONERS AND FECHKO EXCAVATING FOR THE FENN AND MARKS ROAD WATER MAIN PROJECT

WHEREAS, there was a contract dispute between the Medina County Board of Commissioners ("Board") and Fechko Excavating regarding pavement smoothness on Fenn Road as part of the Sanitary Engineer's Fenn and Marks Road Water Main Replacement project; and

WHEREAS, the Board contracted with the law firm Bricker Graydon to represent the Board in matters related to the Fenn Road smoothness dispute in accordance with Ohio Revised Code section 309.09; and

WHEREAS, the Board and Fechko Excavating, have agreed on a settlement in the amount of of Twenty-One Thousand Seven Hundred and Fifty-nine Dollars and Fifty-nine cents ($21,759.59); and

WHEREAS, the parties have agreed that this payment will be made upon execution of the agreement; and

WHEREAS, the Medina County Sanitary Engineer is hereby recommending the Board approve said agreement, substantially in the form now on file with the Sanitary Engineer, and as approved by the County Prosecutor.

NOW, THEREFORE, BE IT RESOLVED by the Medina County Board of Commissioners that the settlement agreement and payment, in the amount of $21,759.59, to Fechko Excavating is hereby approved.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: County Administrator

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0347

APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS

WHEREAS, it is advisable and necessary that the following personnel changes be made for the employees working for the County Commissioners on the dates listed below:

NEW HIRES

Jonah Sullivan, JFS, Social Services Case Aide at $17.50 on fund 41134129 50030 effective 5/5/25 (PCN 412841003)

Steven Adams, SAS, Intermittent Delivery Driver at $15.00 on fund 60509284 50030 effective 5/12/25 (PCN 928392804)

Tamika Millender, County Home, Full-Time Resident Care Aide at $15.00 on fund 00103600 50030 effective 5/6/25 (PCN 360836010)

Lindsay Jones, County Home, Intermittent Resident Care Aide at $16.70 on fund 00103600 50030 effective 5/6/25 (PCN 361036003)

PROMOTION

Courtney Zeilman, JFS, "From" Protective Services Worker 2 (PCN 412441010) at $29.46 "TO" Protective Services Manager (PCN 412341005) at $30.00 on fund 41134129 50030 effective 5/9/25

RATE INCREASE

Thomas Jeffries, Transit, Office Manager "From" $27.00 "TO" $28.08 on fund 61229202 50030 effective 4/29/25. (Anniversary Increase)

RATE CORRECTION

Daniel Hebb, Sanitary, Operator 3 "From" $32.00 "TO" $34.00 on fund 10005400 50030 effective 1/16/25 (Incorrect wage on Resolution 25-0106)

SUSPENSION

Charles Kastner, Transit, Bus Driver 3-day working suspension dates to be determined.

PROBATIONARY REMOVAL

William Moran, Transit, Part-Time Bus Driver effective 4/28/25 (PCN 920292019)

RESIGNATION

Nichole Galante, JFS, Social Service Case Aide effective 5/9/25 (PCN412841004)

Jennifer Churnega, Maintenance, PT Cleaning Technician effective 5/2/25 (PCN 280628057)

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Medina County, Ohio, that the personnel changes listed above will become effective on the dates listed.

BE IT FURTHER RESOLVED that the President of the Board be authorized to sign the personnel action forms for these changes.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Human Resources

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0348

EXPENDITURE ADJUSTMENTS FOR VARIOUS FUNDS

WHEREAS, some of the Medina County Adult Probation employees' salaries have been paid from the General Fund and it is now appropriate to charge the first quarter 2025 to the OHMAS, CCA and BJA grants (#5009, #5016 and #5079), and

WHEREAS, the Courthouse Contract Services fund was created, and now an adjustment is necessary to charge expenses to the correct fund, and

WHEREAS, the Medina Sheriff's Office has entered into an agreement with Northside Christian Academy for a campus SRO, therefore, it is now deemed appropriate to credit the General Fund with the amount of corresponding expenditures, and

WHEREAS, the Medina County Career Center has entered into an agreement to supplement the operation of the D.A.R.E. program, therefore, it is now deemed appropriate to credit the General Fund with the amount of corresponding expenditures, and

WHEREAS, the County's self-insurance program for Worker's Compensation requires lost time claims to be charged to the appropriate department, and

NOW, THEREFORE, BE IT RESOLVED by this Board of County Commissioners that the following expenditure adjustments be undertaken by the County Auditor:

EXPENDITURE ADJUSTMENTS

Account Number	Amount
00101900 50030	(28,625.10)
50791900 50030	28,625.10
00101900 50030	(8,750.00)
50091601 50030	8,750.00
00101900 50030	(5,000.00)
50091602 50031	5,000.00
00101900 50030	(11,250.00)
50091602 50032	11,250.00
00101900 50030	(82,204.40)
50161900 50030	82,204.40
00103970 50610	(2,850.00)
00100112 50580	2,850.00

29002901 50030	(23,351.19)
29522900 50030	23,351.19
29002901 50030	(11,317.80)
69082900 50030	11,317.80
71007103 50470	(15,161.85)
10005400 50600	15,161.85

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Finance Department

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0349

REVENUE ADJUSTMENTS FOR VARIOUS FUNDS

WHEREAS, the County Home residents receive monthly allowances for the first quarter of 2025 that are included in a wire transfer deposited into the General Fund, and these allowances must now be directed to the correct fund, and

WHEREAS, it is now deemed necessary and appropriate to process the revenue adjustments.

NOW, THEREFORE, BE IT RESOLVED by this Board of County Commissioners that the following revenue adjustments be undertaken by the County Auditor:

REVENUE ADJUSTMENTS

FROM ACCOUNT	TO ACCOUNT	AMOUNT
00103600 40071	00253600 40076	6,549.85

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Finance Department

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0350

AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE GASOLINE ROTARY FUND

WHEREAS, O.R.C. 5705.15 provides for the transfer of funds from one fund to another, and

WHEREAS, the Board of County Commissioners has determined it necessary to transfer funds from various department funds for gasoline usage at the County Motor Vehicle Garage during the period of April 1, 2025 to May 1, 2025, and

WHEREAS, written approval has been received from said departments authorizing the County Finance Department to implement such transfers for gasoline expenses.

NOW, THEREFORE, BE IT RESOLVED by the Medina County Board of Commissioners that the County Auditor be and is hereby authorized to transfer the following funds:

FROM EXPENSE ACCOUNT	**TO REVENUE ACCOUNT GASOLINE ROTARY FUND**	**AMOUNT**
Commissioners 00100100 50560	79009490 40250	$21.22
Auditor 03000305 50600	79009490 40250	$188.42
Prosecutor 00100700 50600	79009490 40250	$112.14
Coroner 00102400 50600	79009490 40250	$86.13
Maintenance Dept. 00102805 50600	79009490 40250	$1,122.71
Sheriff 29002900 50600	79009490 40250	$12,869.62
Building Inspector Dept. 00103200 50600	79009490 40250	$1,363.17
County Home 00103600 50600	79009490 40250	$90.68
Veteran’s Service 00103800 50600	79009490 40250	$428.37

FROM EXPENSE ACCOUNT	TO REVENUE ACCOUNT GASOLINE ROTARY FUND	AMOUNT
Dog Shelter		
01004030 50600	79009490 40250	$35.87
Job & Family Services		
01204100 50600	79009490 40250	$74.76
Real Estate Assessment		
01754200 50600	79009490 40250	$25.51
Auto Title		
01802300 50600	79009490 40250	$59.86
County Engineer		
02004302 50600	79009490 40250	$1,043.15
Storm Water Division		
02054300 50600	79009490 40250	$376.59
Sanitary Engineer		
10005400 50600	79009490 40250	$852.96
16005400 50600	79009490 40250	$ 2,170.41
Solid Waste		
27005600 50600	79009490 40250	$43.70
Juvenile Detention		
50672119 50600	79009490 40250	$85.37
DRETAC- Treasurer		
70720500 50600	79009490 40250	$38.39
	TOTAL	$21,089.03

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Finance Department

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0351

TO AUTHORIZE THE ACCEPTANCE OF THE 2025 UNIFIED NARCOTICS INTERDICTION TEAM SUBGRANT AGREEMENT WITH THE OFFICE OF CRIMINAL JUSTICE SERVICES (OCJS) AND THE MEDINA COUNTY SHERIFF

WHEREAS, the Medina County Sheriff submitted a grant application to the Ohio Office of Criminal Justice Service (OCJS), a division of the Ohio Department of Public Safety, to support the RecoveryOhio initiative, specifically the objective of fighting illicit drug trafficking; and

WHEREAS, the Board desires to enter into the Unified Narcotics Interdiction Team (UNIT) Subgrant Agreement (the "Agreement"), with the Ohio Office of Criminal Justice Service (OCJS) in accordance with the terms hereof, and

WHEREAS, this agreement will be in effect for the period January 1, 2025 through December 31, 2025, and will provide funding to the Medina County Sheriff not exceeding $198,988.11.

NOW, THEREFORE, BE IT RESOLVED, by this Board of County Commissioners that the Agreement now on file with the County is hereby approved and the President of this Board is hereby authorized to execute said Agreement to indicate the Board's approval thereof.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Finance Department

SUBGRANT AWARD AGREEMENT

Subgrant Number: 2025-RO-MDI-81263
Title: UNIT - Unified Narcotics Interdiction Team

In accordance with the Recovery Ohio Law Enforcement provisions of §373.20. of Am. Sub. H. B. No. 166 of the 133rd Ohio General Assembly, enacted July 18, 2019, the Ohio Office of Criminal Justice Services, as the duly authorized State Agency, hereby approves the project application submitted as complying with requirements of the Agency for the fiscal year indicated in the subgrant number above and awards to the following Subgrantee a Subgrant as follows:

Subgrantee:	Medina County Commissioners		
Implementing Agency:	Medina County Sheriff's Office		
Award Periods:	01/01/2025 to 12/31/2025		
Closeout Deadline:	03/01/2026		
Award Amounts:	OCJS Funds:	$198,988.11	100%
	Cash Match:	$0.00	0%
	Inkind Match:	$0.00	0%
	Project Total	$198,988.11	100%

The terms set forth in the 'Responsibility for Claims' section of the OCJS Standard Federal Subgrant Conditions Handbook are subject to Ohio law, including section 3345.15 of the Ohio Revised Code and the Ohio Constitution. As a result, those terms may not apply to subgrant recipients who are political subdivisions of the state, and do not apply to state instrumentalities.

This Subgrant is subject to the statements as set forth in the approved Programmatic and Budget Application submitted and approved revisions thereto, as well as the OCJS Standard Federal Subgrant Conditions and Special Conditions to this Subgrant, which are attached hereto and hereby included by reference herein. The Subgrant is also bound by all applicable federal guidelines, as referenced in the Standard Conditions. Revisions to this Subgrant Award Agreement must be approved in writing by OCJS.

The Subgrant shall become effective as of the award date, for the period indicated, upon return to OCJS of this Subgrant Award Agreement executed on the behalf of the Subgrantee's and Implementing Agency's authorized official in the space provided below.

Nicole Dehner

Nicole M. Dehner, Executive Director
Ohio Office of Criminal Justice Services

04/25/2025
Award Date

The Subgrantee agrees to serve as the official subrecipient of the award, agrees to provide the required match as indicated above, and assumes overall responsibility for the compliance with the terms and conditions of the award. I hereby accept this subgrant on behalf of the Subgrantee.

The Implementing Agency agrees to comply with the terms and conditions of the award. I hereby accept this subgrant on behalf of the Implementing Agency.

Commissioner
Aaron Harrison

Date

Sheriff
Terry Grice

Date

Mission Statement

"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0352

AUTHORIZING THE SUBMISSION OF THE TARGETED COMMUNITY ALTERNATIVES TO PRISON (T-CAP) GRANT ACKNOWLEDGEMENT

WHEREAS, the Medina County is in the process of applying for funding for the next Targeted Community Alternatives to Prison (T-CAP) Grant cycle; and

WHEREAS, as part of the application process, a signed Targeted Community Alternatives to Prison (T-CAP) Grant Acknowledgement, is required; and

WHEREAS, this T-CAP Grant Acknowledgement is a statement that the departments involved have reviewed the grant conditions and agree to adhere to the requirements of the grant, and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Medina County, Ohio that the Targeted Community Alternatives to Prison (T-CAP) Grant Acknowledgement be approved and signed.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Finance Department

MEDINA COUNTY COURT OF COMMON PLEAS
COURTROOM 3A
225 E. Washington St., Medina, Ohio 44256
Phone: 330-725-9731 • Fax: 330-764-8445
WILLIAM F. HUTSON, JUDGE

Medina County

Targeted Community Alternatives to Prison (T-CAP) Grant Acknowledgement

Targeted Community Alternatives to Prison (T-CAP) Grant is to provide funds to local communities to effectively supervise, treat and hold accountable low level, non-violent offenders, and at the same time safely reduce Ohio prison population. We hereby acknowledge that the grant conditions have been reviewed for the T-CAP Grant and we agree to adhere to the requirements within.

Judge Joyce V. Kimbler
Medina County Court of Common Pleas
Administrative Judge

Date: 28 April 2025

Sheriff Terry Grice
Medina County Sherriff
Medina County Sheriff's Office

Date: 4/30/25

Lieutenant Dean Lesak
Jail Administrator
Medina County Sheriff's Office

Date: 4/30/25

Medina County Commissioner

Date

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0353

AUTHORIZING THE PURCHASE OF 6,600 GALLONS OF REGULAR UNLEADED GASOLINE FOR THE ENGINEERING CENTER

WHEREAS, the Engineering Center is in need of purchasing 6,600 gallons of regular unleaded gasoline, and

WHEREAS, the following price quotations for said purchase were received by phone on April 30, 2025, and

	Regular Unleaded
Great Lakes Petroleum, Cleveland, OH	2.2441
Universal Oil, Cleveland, OH	2.3060
Petroleum Traders, Fort Wayne, IN	No Bid
Ports Petroleum, Wooster, OH	2.1515
Centerra, Ashland, OH	2.1900

WHEREAS, Ports Petroleum has been determined to be the lowest bid price of $2.1515 per gallon for regular unleaded gasoline, plus any applicable taxes.

NOW, THEREFORE, BE IT RESOLVED by the Medina County Board of Commissioners that the above referenced purchase of gasoline from Ports Petroleum be approved.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Finance Department

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0354

APPROVING THE TRANSFER OF MEDINA COUNTY INVENTORY BETWEEN VARIOUS MEDINA COUNTY OFFICES

WHEREAS, Medina County Offices have determined that they have excess inventoried equipment that is no longer needed, and

WHEREAS, Various Medina County Offices are in need of this equipment, and it is in the best interest of the following departments if the listed inventory be transferred.

NOW, THEREFORE, BE IT RESOLVED by this Board of County Commissioners that the equipment, as itemized below, be transferred between Medina County Offices.

Transfer from	***Transfer to***	***Asset Number(s)***	***Description***
MCSE Office	Finance	09671	HP LaserJet Pro Printer

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Finance Department

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0355

DECLARING MEDINA COUNTY PROPERTY AS EXCESS PROPERTY

WHEREAS, requests have been received from various departments of Medina County asking that various vehicles, pieces of office equipment, computers, furniture, and miscellaneous items be declared as excess property, and

WHEREAS, the Board of County Commissioners, under O.R.C. 307.12, finds by resolution that the county has various surplus items previously acquired for the use of county officials which are not needed for public use or are unfit for the use for which they were acquired, the Board may sell such property at public auction or other means, and

WHEREAS, some items are either non-functioning, obsolete, or broken and have been determined to have no monetary value, and

WHEREAS, the Board of County Commissioners, pursuant to O.R.C. 307.12, finds by resolution that the county property listed below in "Table A" is now unfit for the use for which it was acquired and has no value, and that the items listed below in "Table B" be declared excess property and be made available to be sold by internet auction or other means.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Medina County Ohio that the item listed below in "Table A" be declared excess property, and that the various Medina County Departments listed below be authorized to discard said property.

BE IT FURTHER RESOLVED that property listed in "Table B" be declared excess property and be made available to the public by auction or other means.

"Table A Disposal"

County Department	*Asset tag number*	*Item Description*
Commissioners	15027	2 Drawer Filing Cabinet
JFS	840	Guest Chair
Juvenile Detention Center	19442	Black Rolling Desk Chair
MCSAS	05875	Wooden Desk

"Table B Auction"

Item Description	*Asset Tag or Serial number*	*County Department*	*Reference Number*
Topcon Hiper GA Base and Rover GPS Units	30046	County Engineers	25-207
Topcon FC-100 Data Collector	32347	County Engineers	25-207
Adjustable GPS Base Station Tripod w/ Bag	30072	County Engineers	25-207
2-Meter GPS Rover Pole	30059	County Engineers	25-207
Topcon Positioning Data Link (Repeater)	32342	County Engineers	25-207
Topcon Tools Land Surveying Software	30056	County Engineers	25-207
Nikon DTM 750 Total Station	476	County Engineers	25-207

2 Drawer Lateral Filing Cabinet	05876	MCSAS	25-708
M-D9-H Through the Wall Drop Box	No Tag	Sanitary	25-709
Mounting Bracket for Topcon FC-500 Data Collector	06415	Sanitary	25-710
Topcon FC-500 Data Collector	06416	Sanitary	25-710
Zephyr Antenna	09007	Sanitary	25-711

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Finance Department

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0356

ALLOWING EXPENSES OF COUNTY OFFICIALS

WHEREAS, requests for expenses for attending conventions/meeting/seminars have been received in accordance with Section 325.20 of the Ohio Revised Code.

WHEREAS, this Board of County Commissioners has reviewed these requests and found them to be in conformance with Section 325.20 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by this Board of County Commissioners that the expenses for attending the following conventions/meetings/seminars be and is hereby approved:

Auditor			
Wadsworth Chamber of Commerce Chamber Luncheon, Wadsworth, OH			
May 21, 2025	A. Dieckman	01754200 50560	30.00
2025 County Auditors Association of Ohio Summer Conference, Dayton OH			
June 3-6, 2025	A. Capretta, J. Hunter, K. Dickel	01754200 50560	4,600.00
JFS			
National Child Welfare Law Conference, Cleveland, OH			
August 11-13, 2025	M. Cooper, E. Scott	41134129 50560	2,100.00

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Finance Department

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0357

ALLOWING CLAIMS AND AUTHORIZING ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS

WHEREAS, the payment of the required county bills to vendors in the total amount of $1,379,725.07 are included in the Auditor's office reports from 04/23/2025 to 04/30/2025 for checks dated 05/12/2025 and are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same; and

WHEREAS, a complete list of bills is maintained in the Auditor's office.

NOW, THEREFORE, BE IT RESOLVED by this Board of County Commissioners of Medina, County, Ohio hereby authorizes payment of the county bills in the amount of $1,379,725.07, and authorizes the County Auditor to issue warrants on the County Treasurer for payment in the same.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Finance Department

Entry Date	Batch	CHECK RUN	Count	Invoice Amount	Invoices Released	Year	Effective Date	Due Date	Dept
04/24/2025	2436	051225	1	25.00	All	2025	05/12/2025	05/12/2025	3000
04/29/2025	2442	051225	6	8,026.37	All	2025	05/12/2025	05/12/2025	4100
04/24/2025	2443	051225	1	83.50	All	2025	05/12/2025	05/12/2025	0500
04/29/2025	2444	051225	4	2,105.30	All	2025	05/12/2025	05/12/2025	4100
04/29/2025	2445	051225	18	86,633.42	All	2025	05/12/2025	05/12/2025	4100
04/24/2025	2446	051225	27	35,729.30	All	2025	05/12/2025	05/12/2025	2900
04/25/2025	2447	051225	1	356.55	All	2025	05/12/2025	05/12/2025	3000
04/25/2025	2451	051225	8	3,172.61	All	2025	05/12/2025	05/12/2025	0300
04/25/2025	2454	051225	6	1,320.00	All	2025	05/12/2025	05/12/2025	2900
04/25/2025	2460	051225	6	1,200.00	All	2025	05/12/2025	05/12/2025	2900
04/28/2025	2464	051225	3	1,625.21	All	2025	05/12/2025	05/12/2025	9200
04/28/2025	2465	051225	15	12,038.06	All	2025	05/12/2025	05/12/2025	4100
04/29/2025	2466	051225	8	38,284.62	All	2025	05/12/2025	05/12/2025	4100
04/28/2025	2467	051225	7	25,390.49	All	2025	05/12/2025	05/12/2025	0100
04/28/2025	2469	051225	2	727.96	All	2025	05/12/2025	05/12/2025	0100
04/28/2025	2475	051225	39	77,375.45	All	2025	05/12/2025	05/12/2025	5400
04/28/2025	2477	051225	29	56,388.27	All	2025	05/12/2025	05/12/2025	4300
04/28/2025	2479	051225	1	75.00	All	2025	05/12/2025	05/12/2025	1200
04/30/2025	2480	051225	2	4,451.24	All	2025	05/12/2025	05/12/2025	4300
04/29/2025	2483	051225	18	8,440.32	All	2025	05/12/2025	05/12/2025	9280
04/28/2025	2486	051225	1	154.00	All	2025	05/12/2025	05/12/2025	3000
04/29/2025	2487	051225	35	439,648.81	All	2025	05/12/2025	05/12/2025	5400
04/28/2025	2488	051225	9	42,502.29	All	2025	05/12/2025	05/12/2025	0100
04/28/2025	2489	051225	14	398,163.64	All	2025	05/12/2025	05/12/2025	0100
04/29/2025	2494	051225	11	13,906.89	All	2025	05/12/2025	05/12/2025	5600
04/29/2025	2495	051225	11	2,374.20	All	2025	05/12/2025	05/12/2025	4100
04/29/2025	2496	051225	5	450.87	All	2025	05/12/2025	05/12/2025	3600
04/29/2025	2497	051225	6	6,714.50	All	2025	05/12/2025	05/12/2025	0100
04/29/2025	2501	051225	3	13,984.40	All	2025	05/12/2025	05/12/2025	0500
04/29/2025	2503	051225	11	22,490.55	All	2025	05/12/2025	05/12/2025	3600
04/29/2025	2504	051225	5	431.86	All	2025	05/12/2025	05/12/2025	2300
04/29/2025	2506	051225	2	5,117.61	All	2025	05/12/2025	05/12/2025	0105
04/30/2025	2507	051225	15	25,335.86	All	2025	05/12/2025	05/12/2025	2805
04/30/2025	2509	051225	1	2,989.53	All	2025	05/12/2025	05/12/2025	2805
04/30/2025	2510	051225	2	159.82	All	2025	05/12/2025	05/12/2025	2805
04/30/2025	2511	051225	1	186.80	All	2025	05/12/2025	05/12/2025	0100
04/30/2025	2512	051225	8	514.03	All	2025	05/12/2025	05/12/2025	2805
04/30/2025	2514	051225	14	14,676.21	All	2025	05/12/2025	05/12/2025	2115
04/30/2025	2515	051225	3	7,396.77	All	2025	05/12/2025	05/12/2025	1601
04/30/2025	2516	051225	9	3,701.46	All	2025	05/12/2025	05/12/2025	2300
04/30/2025	2517	051225	7	1,891.37	All	2025	05/12/2025	05/12/2025	2100
04/30/2025	2519	051225	2	13,484.93	All	2025	05/12/2025	05/12/2025	2300
		TOTAL	**377**	**$ 1,379,725.07**					

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0358

APPROVING A UNIFORM GUIDANCE COMPLIANCE POLICY FOR MEDINA COUNTY, OHIO, PURSUANT TO 2 CFR PART 200

WHEREAS, the Medina County Board of Commissioners (the "Board") is committed to ensuring sound financial management practices and maintaining compliance with applicable federal regulations; and

WHEREAS, the County receives and expends federal grant funds that are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards as codified in 2 CFR Part 200 ("Uniform Guidance"); and

WHEREAS, the Uniform Guidance establishes requirements related to financial management systems, internal controls, procurement standards, subrecipient monitoring, and audit compliance; and

WHEREAS, in order to ensure full compliance with the Uniform Guidance and to promote consistent application of federal requirements across all departments and agencies receiving federal funds, the County has developed a Uniform Guidance Compliance Policy; and

WHEREAS, the Board has reviewed and desires to adopt the proposed Uniform Guidance Compliance Policy to govern the administration of federal awards throughout the County;

NOW, THEREFORE, BE IT RESOLVED by the Medina County Board of Commissioners that:

1. The Medina County Uniform Guidance Compliance Policy, a copy of which is attached hereto as Exhibit A and incorporated herein by reference, is hereby approved and adopted.
2. All County departments, agencies, and officials receiving federal funds shall comply with the provisions of the Uniform Guidance Compliance Policy.
3. The Medina County Finance Director is hereby authorized and directed to disseminate the Policy to all affected parties and to take such steps as are necessary to implement the Policy, including training and monitoring of compliance.
4. This resolution shall take effect and be in force from and after the date of its adoption.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Finance Department

Uniform Guidance Compliance Policy (2 CFR Part 200)

I. Purpose

The purpose of this policy is to ensure that Medina County complies with the requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards as codified in 2 CFR Part 200, also known as the Uniform Guidance. This policy applies to all federally funded grants and cooperative agreements received by Medina County.

II. Scope

This policy applies to all employees, departments, subrecipients, and contractors involved in the management of federal grant funds.

III. Roles and Responsibilities

- **Board of Commissioners** – Approves this Policy and ensures county-wide oversight and accountability in the use of federal funds.
- **County Administrator and/or Finance Director** – Responsible for ensuring this Policy is communicated, implemented, and enforced across all departments.
- **Finance Department** – Ensure proper accounting, allowability of costs, and reporting.
- **Department Heads and Elected Officials** – Ensure their programs comply with this Policy and all requirements of 2 CFR Part 200.
- **Grants Compliance Officer (if designated)** – Supports departments with compliance, documentation, and audit preparedness.

IV. Policy Statement

Medina County is committed to complying with all applicable federal regulations in 2 CFR Part 200. This includes, but is not limited to, requirements related to:

1. **Allowable Costs (Subpart E)**
    - All costs charged to federal awards must be allowable, reasonable, allocable, and consistently treated.
    - Employees must follow the cost principles outlined in 2 CFR §§ 200.400–200.475.

2. **Procurement Standards (Subpart D, §§ 200.317–200.327)**

   Medina County will conduct all procurement transactions in a manner providing full and open competition consistent with the standards of 2 CFR Part 200 and its own internal procurement policies. When federal procurement requirements conflict with state, local, tribal, or internal policies, the most **restrictive applicable requirement** will apply.

   - **General Requirements**

     All procurement transactions must be conducted in a manner that:

     - Promotes full and open competition;
     - Is free from conflicts of interest;
     - Ensures the efficient and ethical use of federal funds.

   - **Compliance with Multiple Policies**

     When federal, state, local, or organizational procurement policies differ:

     - **The most restrictive requirement must be followed.**
     - It is the responsibility of procurement and program staff to ensure compliance with **all applicable rules** before initiating any procurement activity.

   - **Internal Procurement Policy**

     All federal procurements must also adhere to Medina County's **standard internal procurement policy**, including:

     - Procurement methods and thresholds,
     - Required documentation,
     - Approval processes,
     - Vendor selection and justification procedures,
     - Ethical standards and conflict of interest disclosures.

   - **Documentation**

     The method of procurement, selection process, cost or price analysis (when required), and justification for the chosen vendor must be documented and maintained in the procurement file.

3. **Subrecipient Monitoring (§ 200.331)**

    - When issuing subawards, Medina County is responsible for ensuring subrecipients comply with federal requirements.
    - Risk assessments and ongoing monitoring will be conducted to ensure compliance.

4. **Internal Controls (§ 200.303)**

    Medina County will maintain effective internal controls to ensure federal awards are managed in compliance with laws, regulations, and award terms. These include but are not limited to:

    - **Asset Control – 2 CFR § 200.302(b)(6)**

        Medina County shall maintain **effective control over and accountability for all funds, property, and other assets** procured with federal awards. Procedures will be established and followed to:

        - Safeguard assets from loss, damage, or theft,
        - Ensure that assets are used solely for authorized purposes, and
        - Maintain accurate records of purchases and inventory for all procured items, particularly those considered equipment or capital assets.

        In accordance with **2 CFR § 200.305(b)**, Medina County will **minimize the time between the drawdown of federal funds and their disbursement**. Specifically:

        - Funds will only be drawn when imminent disbursement is anticipated;
        - Advance payments will not be requested unless they are necessary for the effective and efficient implementation of the program;
        - Any interest earned on advance federal payments will be handled in accordance with federal requirements.

    - **Budget Control – 2 CFR § 200.302(b)(7)**

        The organization will ensure that **actual expenditures and disbursements** for federal awards are **regularly compared with budgeted amounts** for each award. This includes:

        - Routine review of expenditures by program and finance staff;
        - Identification of variances and corrective action, if needed;

- Use of this comparison to ensure that procurement activities are consistent with approved budgets and cost principles.

5. **Financial and Performance Reporting (§§ 200.328–200.329)**
    - All required financial and performance reports will be submitted timely and accurately as required by federal agencies.
6. **Record Retention (§ 200.334)**
    - Financial and programmatic records related to federal awards will be retained for a minimum of three years from the date of the final expenditure report unless otherwise stated.
7. **Audit Requirements (Subpart F, §§ 200.500–200.521)**
    - Medina County will comply with the single audit requirements if it expends $750,000 or more in federal awards in a fiscal year.

V. NONCOMPLIANCE AND CORRECTIVE ACTION

Failure to comply with this Policy or the Uniform Guidance may result in administrative action, including repayment of disallowed costs, suspension of funding, or other corrective measures. Department heads and elected officials are responsible for implementing corrective actions as needed.

Training

Medina County shall provide periodic training and guidance to staff responsible for managing federal awards to ensure awareness of Uniform Guidance requirements and promote best practices.

Policy Review

This Policy shall be reviewed at least **biennially** and may be amended by the Medina County Board of Commissioners as needed to reflect changes in federal regulations or local administrative practices.

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0359

APPROVING A SETTLEMENT AND REPAYMENT AGREEMENT BETWEEN THE MEDINA COUNTY BOARD OF COMMISSIONERS, MEDINA COUNTY CLERK OF COURTS AND THE MEDINA COUNTY AUDITOR FOR PAYROLL WITHHOLDINGS

WHEREAS, the Medina County Board of Commissioners ("the Board"), David Wadsworth, Medina County Clerk of Courts ("Mr. Wadsworth"), and Anthony Capretta, Medina County Auditor ("Auditor"), have entered into a settlement agreement for the repayment of funds totaling Twenty-Eight Thousand Nine Hundred Six Dollars ($28,906.00) caused by an error in the accounting system; and

WHEREAS, the parties have agreed that this repayment will be made through biweekly payroll deductions in the amount of Two Hundred Eighty-Six Dollars and Twenty Cents ($286.20) per paycheck from Mr. Wadsworth's regular compensation; and

WHEREAS, this repayment plan will remain in effect for the duration of Mr. Wadsworth's current term in office or until the total amount of $28,906.00 has been fully repaid, whichever comes first; and

WHEREAS, the Medina County Auditor's Office is tasked with ensuring accurate and necessary payroll deductions in accordance with the terms of the settlement agreement and as identified in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Medina County Board of Commissioners that the settlement agreement and repayment plan with Mr. David Wadsworth and is hereby approved and the Medina County Auditor is hereby directed to withhold the amount of $286.20 from each of Mr. Wadsworth's biweekly paychecks and shall continue until the total sum of approximately $28,906.00 has been repaid or until the end of Mr. Wadsworth's current term in office, whichever occurs first.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: County Administrator

SETTLEMENT AGREEMENT AND REPAYMENT PLAN

This Settlement Agreement is between Medina County Commissioners and David B. Wadsworth, Medina County Clerk of Courts (collectively: "Parties");

RECITALS

WHEREAS, in November 2024, the Medina County Auditor discovered a clerical error that had taken place in January of 2021 in the calculation of the County's portion of the statutory salary to be paid to the Clerk of Courts, David B. Wadsworth, which resulted in the payment of salary in excess of the salary authorized by statute from January 2021 through the time of discovery of the clerical error in November 2024; and

WHEREAS, The County Auditor resolved the excess payments made in 2024 through deductions from the Clerk of Court's remaining 2024 payroll periods, as agreed by the Auditor and the Clerks of Courts; and

WHEREAS, The Medina County Auditor has determined, and the Clerk of Courts, David B. Wadsworth, agrees, that the amount paid to David B. Wadsworth in excess of the statutorily authorized payroll for the period between January 2021 and December of 2023 is approximately $28,906.00; and

WHEREAS, The Clerk of Courts, David B. Wadsworth, has directed the Auditor to withhold $286.20 from each of his paychecks for the remainder of his term in office. This withholding started in March of 2025 and payments were made on March 7, 2025; March 21, 2025; April 4, 2025; and April 18, 2025. An additional payment was withheld on March 21, 2025. As of April 23, 2025 the amount outstanding is $27,475.00.

WHEREAS, David B. Wadsworth, by executing this Agreement, does not admit, and does expressly deny, that he violated any contract, rule or law; and

WHEREAS, the parties wish to resolve this matter by entering into a repayment plan as part of this binding settlement agreement, in accordance with R.C. 9.24(B)(4);

NOW THEREFORE, in consideration of the mutual promises, covenants, and undertakings set forth below, and other good and valuable consideration, the receipt

and sufficiency of which each of the parties hereby acknowledge, the parties agree as follows:

A. Terms of Repayment Plan. The term of the repayment plan is for the remaining term of David B. Wadsworth as Clerk of Courts for Medina County. David B. Wadsworth's present term ends on December 31, 2028. The Medina County Auditor shall deduct from David B. Wadsworth's biweekly pay $286.20 for the remainder of David B. Wadsworth's present term.

B. Medina County agrees to accept the payments set forth in paragraph A as full and final satisfaction of the overpayments described above. The Medina County Auditor is to regularly report debtor's payments or if debtor defaults and provide payment verification to the Attorney General's Office, FindingsforRecovery@OhioAttorneyGeneral.gov.

C. Within ten days of the execution of this Settlement Agreement, the Medina County Auditor shall notify the Auditor of State and the Attorney General that the salary overpayment set forth herein is resolved.

D. In the event that David B. Wadsworth defaults under this agreement or does not complete his term as Clerk of Courts, David B. Wadsworth hereby consents to judgment for the full amount outstanding: $27,475.00 less any payments made, plus statutory interest from the date of breach or the date David B. Wadsworth is no longer the Medina County Clerk of Courts, and Attorney General collection costs, in any court of competent jurisdiction, and understands that Medina County, or the Ohio Attorney General, may exercise any remedy available at law to collect that amount.

E. This Settlement Agreement may be executed in multiple counterparts and signature pages may be exchanged by facsimile or other method of reproduction.

F. This Settlement agreement is executed by individuals with requisite authority to bind the parties to the terms hereof.

G. This Settlement Agreement constitutes the complete agreement between the parties and cannot be modified except in writing with the approval of both parties.

H. Each party had access to counsel of its choosing and the rule of construction that any ambiguity shall be construed against the drafter shall not apply.

I. This Settlement Agreement resolves only civil liability for the overpayments made to David B. Wadsworth, arising from the period of January 2021 to December 2023, and does not resolve any other liability, including, but not limited to, criminal liability or tax liability.

J. This Agreement is effective on full execution of the parties.

IN WITNESS WHEREOF, the parties have duly executed this Agreement on the date set forth below with their respective signatures.

The Medina County Commissioners by

_____ Date: _____
Signature

David B. Wadsworth:

David B Wadsworth Date: 4-23-2025
Signature

Anthony Capretta, Medina County Auditor

Anthony P. Capretta Date: 4-23-25
Signature

Approved as to Form by
Medina County Prosecuting Attorney:

_____ Date: 4/23/25
By: S. Forrest Thompson (date)

CRN: _____

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0360

AUTHORIZING THE ADVERTISEMENT FOR PROPOSALS (RFP) RELATING TO THE PROVISION OF AN INMATE TELEPHONE SERVICES AGREEMENT AT THE MEDINA COUNTY JAIL

WHEREAS, a request for proposals (RFP) is being announced for the provision of an inmate telephone and communications agreement at the Medina County Jail, and

WHEREAS, the RFP identifies the minimum required specifications for the telephone and communications system to be used by inmates within the Medina County Jail.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Medina County, Ohio to allow the Medina County Administrator to advertise for proposals from interested parties as specified within the RFP.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: County Administrator

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0361

ACCEPTING BIDS FOR THE MEDINA COUNTY JAIL SECURITY PLATFORM PROJECT AND AWARDING THE BID

WHEREAS, on December 31, 2024 (Resolution No. 24-1006), the Board of County Commissioners of Medina County, Ohio authorized the Medina County Administrator to engage with Perspectus Architects for professional design services and to develop plans and bidding specifications for the construction of an additional security platform and alternates located in the male general population units of the Medina County Jail, and

WHEREAS, on March 21, 2025, a public bid opening was held with the following submissions:

Company Name	Base Bid (C66 Platform)
Crown Commercial Construction	$154,560.00

Company Name	Alternate # 1 (C31 Platform)
Crown Commercial Construction	$154,560.00

Company Name	Alternate # 2 (Painting C66)
Crown Commercial Construction	$8,098.00

Company Name	Alternate # 3 (Painting C31)
Crown Commercial Construction	$8,098.00

Company Name	Total Combined Bid
Crown Commercial Construction	$325,316.00

WHEREAS, supporting documentation has been received and reviewed, and this Board now finds that it is in the best interest and necessary to authorize an agreement for the construction of the Medina County Jail Security Platform base bid and alternates and it is now recommended that the project be awarded to Crown Commercial Construction for $325,316.00.

NOW, THEREFORE, BE IT RESOLVED by this Board of County Commissioners that the above-referenced bids received by March 21, 2025, submission deadline be hereby accepted for the Medina County Jail Security Platform Project and that the total base and alternate bids in the amount of $325,316.00 be awarded to Crown Commercial Construction.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: County Administrator

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0362

AUTHORIZING AN AGREEMENT WITH GARDINER FOR THE REPLACEMENT AND INSTALLATION OF A DAIKIN BLOWER COIL AND CONDENSING UNITS AT THE MEDINA COUNTY ADMINISTRATION BUILDING

WHEREAS, the Medina County Board of Commissioners recognizes the need to replace a failing blower coil unit within the Administration Building located at 144 N. Broadway, Medina Ohio as part of the 2025 Capital Improvements Plan; and

WHEREAS, supporting documentation has been received and reviewed, and this Board now finds that it is in the best interest and necessary to authorize an agreement with Gardiner, as a participating member of the Ohio Schools Council Cooperative Purchasing Program, to furnish all engineering, supervision, labor, and materials for the purchase and installation of:

LOCATION	ADDRESS	UNIT DESCRIPTION	TOTAL COST
Administration Bldg.	144 N. Broadway, Medina, OH 44256	One (1) Daikin BCVE/DC6TE Blower Coil & Condensing Unit	$78,497.00

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Medina County Ohio that the agreement with Gardiner for improvements at the Medina County Administration Building for the blower coil and condensing unit as identified in (Exhibit A) is hereby approved.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: County Administrator

Gardiner.
Building Technology Partners

31200 Bainbridge Rd.
Solon, Ohio 44139
440.248.3400
www.whgardiner.com

PROPOSAL

OHIO SCHOOLS COUNCIL
Saving Schools Dollars…

Medina County Administration Blower Coil Replacements

Medina County Administration
144 N Broadway Street
Medina, Ohio 44256

DELIVERY TERMS: FOB Factory, Freight Allowed

TERMS OF PAYMENT: 10% due at signing for engineering, mobilization, and project coordination. Monthly progress billing throughout the project construction period billed on percentage of completion.

Monday, April 28, 2025

Medina County Administration – Blower Coil Replacement

On behalf of Gardiner, we are pleased to offer the following proposal for the above-mentioned project. Gardiner has developed a project and will furnish all engineering, supervision, labor, and materials for the (1) Carrier Blower Coil Replacements with (1) new Daikin Blower Coils & Condensing Units at Medina County Administration Building (Tax Maps).

Installation Services for (1) Daikin BCVE/DC6TE Include:

- Disconnect existing electrical power, controls, hot water piping and ductwork
- Evacuate refrigerant from existing condensing unit and associated circuit and disposal per EPA regulations
- Remove and dispose of existing Carrier Blower Coils, Carrier Condensing Units and associated lineset (depending on installation of existing lineset some refrigeration lines will be abandoned in place where inaccessible).
- Rig and install (1) new Daikin Blower Coil/AHUs within each respective existing location
- Rig and install (1) new Daikin Condensing Units either within existing location and/or on grade for serviceability and piping considerations. New units located on grade will be fitted with a new concrete pad
- Rework and reconnect existing Blower Coil supply and return ductwork
- Rework and reconnect existing hot water piping. New control valves will be provided and tied into existing automation system
- Rework and reconnect existing electrical power. All wiring is to be done in accordance with State and Local Codes
- Provide and install new thermostat controls in each tenant space for automation control
- Insulate new ductwork and hot water piping to match existing
- Balance, start-up and adjust system for proper operation.
- Provide a one year warranty for material and workmanship.
- Five year parts warranty

Price to complete all as noted: $76,552

Gardiner Does It.™

Notes:

- All labor proposed shall be performed during normal working hours: (07:00 – 16:00); with the application of state prevailing wage under Chapter 4115 of the Ohio Revised Code
- Price includes provisions for safety under standard industry and Gardiner Safety Guidelines. Any special or additional safety training, equipment or processes required by your organization could affect the project scope and/or hours and may result in a price adjustment. Please advise your representative of any specific practices or requirements immediately to ensure our proposal meets your expectations.
- Pricing complies with Ohio Schools Council pricing proposal form shown within Exhibit A
- We are prepared to proceed with ordering equipment immediately upon receipt of your authorization to proceed. The equipment is currently available on a 6-8-week ship cycle.
- Due to volatility in material and equipment pricing, this proposal is valid for 30 days from the date stated on this proposal

Excluded:

1. Repairs to existing system if required will be performed on a “Time and Material” basis
2. Provisions for temporary heating or cooling.
3. Hazardous Material Identification, abatement and/or removal is excluded
4. State and local taxes

Terms and Conditions:

Our standard terms and conditions of sale, as well as an acceptance, are attached.

Sincerely,

Rocky Williams
Account Representative
rwilliams@whgardiner.com

CC: Kyle Herbst PE, CEM, CMVP

Gardiner Does It.™

ACCEPTANCE
If your order is an acceptance of a written proposal, on a form provided by Gardiner Service Company LLC dba GARDINER ("GSC"), without the addition of any other terms and conditions of sale or any other modification, this document shall be treated solely as an acknowledgment of such order, subject to credit approval. If your order is not such an acceptance, then this document is GSC's offer, subject to credit approval, to provide the goods and/or work solely in accordance with the following terms and conditions of sale. Customer's acceptance of goods and/or work by GSC on this order will in any event constitute an acceptance by Customer of these terms and conditions. This proposal shall remain valid for a period of 30 days from the date of proposal.

PAYMENT TERMS
Customer shall pay GSC's invoices within net thirty (30) days of invoice date. GSC will invoice Customer for all equipment or material furnished, whether delivered to the installation site or to an off-site storage facility and for all work performed on-site or off-site on a monthly basis. All amounts outstanding 10 days beyond the due date are subject to a service charge not to exceed 1.5% of the principal amount due or the maximum allowable legal interest rate, retroactive to the due date. Customer shall pay all costs (including attorneys' fees) incurred by GSC in attempting to collect amounts due.

ASBESTOS & HAZARDOUS MATERIALS
GSC's work and other services in connection with this Agreement expressly excludes any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos, polychlorinated biphenyl ("PCB"), or other hazardous materials (hereinafter, collectively, "Hazardous Materials").

INDEMNIFICATION
GSC and Customer shall mutually, in proportion to their respective degree of fault, indemnify, defend and hold each other harmless from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or tangible personal property, to the extent caused by the negligence or misconduct of the indemnifying party, and /or its respective employees or agents. With respect to any claims based on facts or conditions that occurred prior to expiration or termination of this agreement, the duty to indemnify will continue in full force and effect notwithstanding expiration or early termination.

NO-HIRE; NO-SOLICITATION
Customer hereby covenants and agrees that, without the prior written consent of the Company, he/it will not, directly or indirectly (including, without limitation, through any affiliate or related party), (for a period of two (2) years after the date hereof solicit the employment of, offer employment to or hire, any employee of the Company, or any individual whose employment with the Company ended less than one hundred eighty (180) days prior to such solicitation or offer. Customer acknowledges that in the event of a violation of the covenants contained in this Section, the Company's damages will be difficult to ascertain and the Company's remedies at law will be inadequate. Accordingly, the Customer agrees that, in addition to such remedies as the Company may have at law, the Company shall be entitled to specific performance of such covenants and to an injunction to prevent any continuing violation thereof.

WARRANTY
GSC guarantees service work and all materials of GSC's manufacture against defects in workmanship for 365 days from date of completion of work and will repair or replace such products or components as GSC finds defective. This warranty does not include cost of handling, shipping or transportation involved in supplying replacements for defective components. This warranty does not include the replacement of refrigerant lost from the system.

On machinery and materials furnished by GSC, but manufactured by others, the only warranty provided is that of the manufacturer. THE WARRANTY AND LIABILITY SET FORTH IN THE PRECEDING PARAGRAPH ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE OR FITNESS FOR A PARTICULAR PURPOSE.

LIMITATION OF LIABILITY
All claims, causes of action or legal proceedings against GSC arising from GSC performance under this contract must be commenced by Customer within the express warranty period specified above. Failure to commence any such claim, cause of action or legal proceeding within such period shall constitute a voluntary and knowing waiver thereof of Customer. IN NO EVENT SHALL GSC's LIABILITY FOR DIRECT OR COMPENSATORY DAMAGES EXCEED THE PAYMENTS RECEIVED BY GSC FROM CUSTOMER UNDER THIS CONTRACT, NOR SHALL GSC BE LIABLE FOR ANY SPECIAL, INCIDENTAL, CONSEQUENTIAL, OR PUNITIVE DAMAGES. THESE LIMITATIONS ON DAMAGES SHALL APPLY UNDER ALL THEORIES OF LIABILITY OR CAUSES OF ACTION, INCLUDING BUT NOT LIMITED TO, CONTRACT, WARRANTY, NEGLIGENCE, STRICT LIABILITY, OR ANY OTHER LEGAL THEORY. GSC DISCLAIMS ANY LIABILITY FOR DAMAGES OR ANY KIND ARISING FROM MOLD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR ANY OTHER CONTAMINATES.

DISPUTES & CHOICE OF LAWS
This contract shall be deemed to have been entered into and shall be governed by the laws of the State of Ohio. All claims, disputes, and controversies arising out of or relating to this contract, shall be submitted to mediation, pursuant to the Commercial Dispute Resolution Procedures ("CDRP") of the American Arbitration Association. The mediation shall take place in Cleveland, Ohio within thirty (30) days of the date the dispute arises. If mediation is unsuccessful, the dispute shall proceed to binding arbitration, pursuant to the CDRP, in Cleveland, Ohio, no later than sixty (60) days after the mediation is concluded. Any judgement upon the arbitration award may be confirmed in any court having jurisdiction thereof. The parties agree that any party to the arbitration shall be entitled to discovery from the other party as provided by the Ohio Rules of Civil Procedure. All discovery shall be completed within (4) months from the date the Demand for Arbitration is filed with the American Arbitration Association. Unless otherwise agreed, the arbitration shall be completed no later than six (6) months after the arbitration commenced.

ENTIRE AGREEMENT
These terms and conditions, and the terms and conditions on the reverse side hereof, constitute the entire agreement between GSC and Customer. If there is a conflict with any other terms and conditions, these terms and conditions, together with those on the reverse side hereof, shall control. No course of dealing or performance, or prior, concurrent or subsequent understanding, agreements or representations become part of this contract unless expressly agreed to in writing by an authorized representative of GSC.

CONTRACT AMOUNT: **$ 76,552.00**

ASSIGNMENT
Neither GSC nor Customer may assign, transfer, or convey this Agreement, or any part hereof, or its right, title or interest herein, without the written consent of the other party.

CUSTOMER SIGNATURE OF ACCEPTANCE _____ DATE _____

GSC REPRESENTATIVE _____ DATE _____

Exhibit A

GARDINER

Medina County Admin BC Replacemen
OSC Project Number

OHIO SCHOOLS COUNCIL
Saving Schools Dollars...

Cost Summary

Project Preconstruction Fee - 0.5%
(percentage of the initial budget for a project proposed by an OSC Member)

Initial Budget	$80,000	**$400**

Preconstruction Stage Design - Services Fee for the architectural/engineering services - 0.5%
(percentage of the initial budget for a project proposed by an OSC Member)

Initial Budget	$80,000	**$400**

Preconstruction Stage Personal Costs

Role	Hourly Rate	Hours	Cost
Design Engineer	$145.00	24	$3,480
Controls Engineer	$100.00	4	$400
Analytics Engineer	$110.00	1	$110
Project Management	$125.00	4	$500
Total Hours		33	**Total Cost** **$4,490**

Preconstruction Stage Reimberusable Expenses

Description	Price	% of Markup	Total
	$0	0%	$0
	$0	0%	$0
	$0	0%	$0
	$0	0%	$0
	$0	0%	$0
		Total Cost	**$0**

Preconstruction Stage Compenstation	**$5,290**

Construction Stage Personal Costs

Role	Hourly Rate	Hours	Cost
Design Engineer	$145.00	16	$2,320
Controls Engineer	$100.00	8	$800
Analytics Engineer	$110.00	8	$880
Project Management	$125.00	24	$3,000
Total Hours		56	**Total Cost** **$7,000**

Discount off manufacture unit price

Description	MSRP	Units	Discount	Post-Discount Price
Daikin BCVE	$25,622	1	45%	$14,092
Daikin BC6TE	$8,282	1	35%	$2,899
	$0		0%	$0
	$0	0	0%	$0
	$0	0	0%	$0
Total Covered Equipment Costs	**$33,904**			**$16,991**

Materials, Equipment and Labor Cost

Description	Total Material and Labor Cost
Pipe Fitter (Hot Water Piping and Refrigeration)	$15,691
Sheet Metal (Ductwork)	$7,150
Concrete Work	$1,788
Electrician	$4,585
Automation and Controls	$4,838
Gardiner Authorizied Start-Up	$2,653
	$0
	$0
	$0
Total Open Market Costs	**$36,704**

Construction Stage Compenstation	**$60,694**
Preconstruction and Construction Compensation	**$65,984**

		Percentage	
General Condition Costs			
Construction Bonds	$65,984	1.5%	**$989.77**
(lump sum to extend Bonds to 100% of Contract Sum)			
Office Communication	$65,984	0.20%	**$131.97**
(Equipment/Printing/Postage/Photographs mo. Exp)			
Office First Aid/Fire Protection/Safety	$65,984	0.45%	**$296.93**
Project Site Progress & Final Cleaning	$65,984	0.75%	**$494.88**
Dumpsters	$65,984	0.35%	**$230.95**

General Condition Costs + Preconstruction and Construction Compensation	**$68,129**

		Contingency %	
DB Contingency - DB's proposed percentage to cover its risk of unepected events (% of the total cost of the work for a project proposed by an OSC member)	$68,129	3%	**$2,044**
Construction Stage Design Services (CSDS Fee) - Architecural/Engineering Services (% of the total cost of the work for a project proposed by an OSC member)	$70,173	3.0%	**$2,070**
DB Fee - Include All Design Builder Construction Stage Overhead and Profit (% of the total cost of the work for a project proposed by an OSC member)	$72,243	6.0%	**$4,309**
Total Project Cost			**$76,552**

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REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0363

APPROVING AN AGREEMENT BETWEEN THE CITY OF WADSWORTH FOR PROVISION OF CY25 MEDINA COUNTY PUBLIC TRANSIT SERVICES

WHEREAS, the Media County Public Transit operates the MCFlex public transportation service within the **City of Wadsworth** for the benefit of Medina County residents, and the City of Wadsworth shall contribute $30,000 toward the overall costs of operation of these transit services during the operating period of January 1, 2025 through December 31, 2025.

WHEREAS, these transit services assist residents in meeting employment, shopping, medical, and socialization needs, and

NOW, THEREFORE, BE IT RESOLVED by this Board of County Commissioners that the agreement the provision of MCFlex transit services in the City of Wadsworth during CY25 by hereby approved.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Medina County Public Transit

MEMORANDUM OF UNDERSTANDING

Medina County Public Transit, acting on behalf of the Medina County Board of Commissioners, hereby agrees to provide flexible public transportation services within the City of Wadsworth during the operating period of January 1, 2025, through December 31, 2025.

Medina County Public Transit will provide services within the City of Wadsworth to assist residents in meeting employment, shopping, medical, and socialization needs. Said services shall be provided using Medina County-owned light transit vehicles. Medina County Public Transit shall pay all personnel and operating costs associated with these services.

Hours of operations for these services shall be 9:00 a.m. through 4:00 p.m., Monday through Friday.

The City of Wadsworth, in recognition of the importance of providing these services to its residents, shall contribute the total amount of $30,000.00 toward the overall costs of operation of these transit services during the aforementioned period.

Either Party may suspend or terminate the Agreement in the event of default, inability, or failure to perform on the part of Medina County Public Transit or when the County and the City agree to terminate the Agreement in whole or in part. In the event of termination, the City will compensate the County for services rendered up to the point of termination,

Aaron Harrison, President
Medina County Board of Commissioners

Date: _____

Matt Hiscock, Interim Service Director
City of Wadsworth

Date: 04/30/2025

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0364

AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE MEDINA COUNTY PROGRAM YEAR 2024 COMMUNITY DEVELOPMENT BLOCK GRANT (PY24 CDBG) RANDALL-SHERI-ROSE STREET IMPROVEMENT PROJECT IN THE CITY OF BRUNSWICK

WHEREAS, the Ohio Department of Development (ODOD) has previously awarded PY24 CDBG funds to Medina County for the Randall-Sheri-Rose Street Improvement Project; and

WHEREAS, the Environmental Review process required by ODOD has been completed; and

WHEREAS, in order to proceed with this project, bid specifications—including contract and proposal documents in a form approved by the Medina County Prosecutor—must be prepared, and all applicable competitive bidding requirements, including public advertisement, must be met; and

WHEREAS, bids will be sought from qualified contractors, and the advertisement for bids will be published in the *Medina County Gazette* on Wednesday, May 7 and 14, 2025, as well as posted on the Medina County website and the Chagrin Valley Engineering website; and

WHEREAS, the bid opening is scheduled for Thursday, May 29, 2025, 12:00 p.m., at Brunswick City Hall; and

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners hereby authorizes the Medina County Department of Planning Services Director to advertise for and proceed with obtaining bids for the City of Brunswick Street Improvement Project, and further authorizes execution of all actions necessary to carry out the competitive bid process for this project.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Planning Services

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0365

AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE MEDINA COUNTY PROGRAM YEAR 2024 COMMUNITY DEVELOPMENT BLOCK GRANT (PY24 CDBG) LODI SIDEWALK IMPROVEMENT AND INSTALLATION PROJECT IN THE VILLAGE OF LODI

WHEREAS, the Ohio Department of Development (ODOD) has previously awarded PY24 CDBG funds to Medina County for the Lodi Sidewalk Improvement and Installation Project; and

WHEREAS, the Environmental Review process required by ODOD has been completed; and

WHEREAS, in order to proceed with this project, bid specifications—including contract and proposal documents in a form approved by the Medina County Prosecutor—must be prepared, and all applicable competitive bidding requirements, including public advertisement, must be met; and

WHEREAS, bids will be sought from qualified contractors, and the advertisement for bids will be published in the *Medina County Gazette* on Tuesday, May 13 and 20, 2025, as well as posted on the Medina County website and the Chagrin Valley Engineering website; and

WHEREAS, the bid opening is scheduled for Friday, May 30, 2025, 9:00 a.m., at the Village of Lodi Administrative Offices; and

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners hereby authorizes the Medina County Department of Planning Services Director to advertise for and proceed with obtaining bids for the Village of Lodi Sidewalk Improvement and Installation Project, and further authorizes execution of all actions necessary to carry out the competitive bid process for this project.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Planning Services

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0366

APPOINTING ANDREA SCHROER TO THE MEDINA COUNTY ADVISORY COUNCIL ON AGING & DISABILITY

WHEREAS, it has also come to the attention of the Commissioners that there is a vacancy for the Brunswick City Member #2 representative on the Medina County Advisory Council on Aging & Disability.

WHEREAS, Andrea Schroer has expressed interest in serving as Brunswick City Member #2 and it is the commissioners' desire for Ms. Schroer to be appointed to this council.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Medina County, Ohio, that that Andrea Schroer is hereby appointed to serve as Brunswick City Member #2 with her term expiring March 31, 2028.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Commissioners' Office

REGULAR MEETING – TUESDAY, MAY 6, 2025

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Colleen M. Swedyk Stephen D. Hambley Aaron M. Harrison

Mrs. Swedyk offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Hambley.

RESOLUTION NO. 25-0367

APPROVING THE COMMUNITY REINVESTMENT AREA AGREEMENT FOR ALBRECHT, INCORPORATED

WHEREAS: Commissioners approved the creation of a Community Reinvestment Area for Montville Township, by Resolution No. 13-0341 on April 22, 2013; and

WHEREAS: Albrecht, Incorporated has made application for a Community Reinvestment Area Agreement to the County of Medina, Ohio; and

WHEREAS: Albrecht, Incorporated has made application for membership in the City of Medina-Montville Township Joint Economic Development District: and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Medina County, Ohio, that they did this day enact this Resolution and approves the Community Reinvestment Area Agreement and Community Reinvestment Compensation Agreement for Albrecht, Incorporated.

Voting AYE thereon: Mrs. Swedyk, Mr. Hambley and Mr. Harrison

Adopted: May 6, 2025

Prepared by: Medina County Economic Development Corporation

COMMUNITY REINVESTMENT AREA AGREEMENT

This agreement made and entered into by and between Medina County, Ohio, a Board of Commissioners (the "County"), with its main offices located at 144 N. Broadway Street, Medina, Ohio 44256 (the "County", and Albrecht, Incorporated ("Albrecht") with its main office located at 17 S. Main Street, Suite 401, Akron, Ohio 44308.

WITNESSETH:

WHEREAS, The County has encouraged the development of real property and the acquisition of personal property located in the area designated as a Community Reinvestment Area; and

WHEREAS, Albrecht, is desirous of constructing an approximately 2,325 square foot building to be located in Montville Township at 5864 Wooster Pike, Medina, Ohio on the land described on Exhibit A attached hereto and incorporated herein by reference (the "Land"). The new facility constructed on the Land (hereinafter, the Land and facility constructed therein, together referred to as the "PROJECT") will be constructed within the boundaries of the aforementioned Community Reinvestment Area, provided that the appropriate development incentives are available to support the economic viability of said PROJECT; and

WHEREAS, the County by Resolution No. 13-0341 adopted April 22, 2013 designated the area as a Community Reinvestment Area: pursuant Chapter 3735 of the Ohio Revised Code; and

WHEREAS, effective August 7, 2013, the Director of the Ohio Department of Development (formerly the State of Ohio Development Services Agency) determined that the aforementioned area designated in said Resolution No. 13-0341 contains the characteristics set forth in Section 3735.66 of the Ohio Revised Code and confirmed said area as a Community Reinvestment Area under said chapter 3735; and

WHEREAS, Medina County having appropriate authority for the stated type of project is desirous of providing Albrecht with incentives available for the development of the PROJECT in said Community Reinvestment Area under Chapter 3735 of the Ohio Revised Code; and

WHEREAS, Albrecht has submitted a proposed Community Reinvestment Area agreement application (herein attached as Exhibit B) to Medina County (hereinafter referred to as APPLICATION); and

WHEREAS, Medina County, aided by Medina County Economic Development Corporation, investigated the application of Albrecht and have found that Albrecht is qualified by financial responsibility and business experience to create and preserve employment opportunities in said Community Reinvestment Area and improve the economic climate of Montville Township, Medina County; and

WHEREAS, the proposed project site is within the established boundaries of the City of Medina-Montville Township Joint Economic Development District (JEDD) expansion area and within which the Board of Trustees of Montville Township desires to extend the benefits of tax exemption as set forth in the CRA agreements to commercial or industrial properties encompassed within the boundaries of the JEDD as originally established or as, pursuant to law, its boundaries may be enlarged; and

WHEREAS, the project site as proposed by Albrecht is located in the Medina City School District and the Medina County Career Center District, and the Boards of Education of the Medina City School District has been notified in accordance with Section 5709.83 and the school district and the Medina County Career Center have been given a copy of the application; and

WHEREAS, pursuant to section 3735.67 (A) and in conformance with the format required under Section 3735.671 (B) of the Ohio Revised Code, the parties hereto desire to set forth their agreement with respect to matters hereinafter contained;

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained and the

benefit to be derived by the parties from the execution hereof, the parties herein agree as follows:

1. Albrecht will build a structure consisting of approximately 2,325 square feet; to house a new retail operation (the "Retail Operation"). Said facility shall be constructed at 5864 Wooster Pike, Medina, Ohio, on Parcel Number 030-11A-01-025 as the same is known and designed on the Auditors revised list of lots in Montville Township, Medina County, Ohio.

The PROJECT is expected to involve a total investment by Albrecht and tenant in the amount of $2,332,000 (Two Million Three Hundred Thirty Two Thousand Dollars) (+/- 10%). Included in this investment is expected $1,810,000 (One Million Eight Hundred Ten Thousand Dollars) (+/- 10%) for the construction of a 2,325 square foot retail facility, $245,000 (Two Hundred Forty Five Thousand Dollars) for the acquisition of the property, $210,000 (Two Hundred Ten Thousand Dollars) for machinery and equipment, $37,000 (Thirty Seven Thousand Dollars) for landscaping and $30,000 (Thirty Thousand Dollars) for furniture and fixtures.

The PROJECT is expected to begin on or about July 15, 2025, and all acquisitions, construction and installation are expected to be completed by January 31, 2026.

2. Albrecht plans to lease the Project to a tenant (the "Tenant"), which Tenant has indicated it plans to create within a time period not exceeding 36 (Thirty-Six) months after the commencement of construction of the aforesaid facility 5 (Five) new, full-time permanent job opportunities at the Retail Operation. Tenant has indicated that it plans to create an additional 25 (Twenty-Five) part-time job opportunities, equal to 13 (Thirteen) full-time equivalent positions at the Retail Operation.

The Tenant has indicated that creation of 18 (Eighteen) new full-time equivalent permanent jobs will result in approximately $563,000 (Five Hundred Sixty-Three Thousand Dollars) of increased payroll by Tenant at the Retail Operation.

3. The County shall provide to the proper Tax Incentive Review Council any information reasonably required by the council to evaluate the property owner's compliance with this agreement, including returns filed pursuant to section 5711.02 of the Ohio Revised Code if requested by the council.

4. The County hereby grants Albrecht a tax exemption for real property improvements made to the PROJECT site pursuant to Section 3735.67 of the Ohio Revised Code and shall be in the following amounts:

The identified project improvement will receive a 15 (Fifteen) year exemption period as pertaining only to the exemption provided on the building. The exemption will be in the amount of 75% (Seventy Five Percent) which commences the first year for which the real property would first be taxable were the property not exempted from taxation. No exemption shall commence after December 31, 2027 or beyond December 31, 2042. .

5. Albrecht shall apply for membership in the JEDD and, upon acceptance of membership, agrees to comply with JEDD program requirements currently in effect.

6. Albrecht shall pay an annual fee equal to the greater of 1% (One Percent) of the dollar value of annual incentives offered under this agreement or $500 (Five Hundred Dollars), but in no event greater than $2,500 (Two Thousand Five Hundred Dollars).

The fee shall be made payable to Medina County once per year for each year this agreement is effective. The fee shall be deposited in a special fund created for such purpose and shall be used exclusively for the purpose of complying with section 3735.671 (D) of the revised code and by the tax incentive review council created under section 3735.671 (D) of the revised code exclusively for the purposes of performing the duties prescribed under that section.

7. Albrecht shall pay or cause Tenant to pay such real property taxes that are not exempted under this agreement and are charged against the Project and shall file all tax reports and returns as required by law. If Albrecht fails to pay or fails to cause Tenant to pay, as applicable, such taxes or file such returns and reports within sixty (60) days after having received written notice

from the County of such failure (a "Tax Default"), all incentives under this agreement for all calendar years from and after year in which a Tax Default occurs shall be void and of no further effect.

8. The County shall perform such acts as are reasonably necessary or appropriate to effect, claim, reserve, and maintain exemptions from taxation granted under this agreement including, without limitation, joining in the execution of all documentation and providing any necessary certificates required in connection with such exemptions.

9. If for any reason the Community Reinvestment Area designation expires, the Director of the Ohio Department of Development revokes certification of the zone, or the County revokes the designation of the zone, entitlements granted under this agreement shall continue for the number of years specified under this agreement, unless Albrecht materially fails to fulfill its obligations under this agreement and fails to cure such failure within sixty (60) days after receiving notice from the County of such failure from the County.

10. If Albrecht materially fails to fulfill its obligations under this agreement and fails to cure such failure within thirty (30) days after receiving notice from the County of such failure from the County, or if the County reasonably determines that the certification as to delinquent taxes required by this agreement is fraudulent, the Medina County Board of Commissioners may terminate or modify the exemptions from taxation granted under this agreement. Medina County Board of Commissioners reserves the right to initiate a clawback penalty provision. Medina County Board of Commissioners reserve the right to require the repayment of the amount of taxes that would have been payable had the property not been exempted from taxation under this agreement.

11. Albrecht hereby certifies that at the time this agreement is executed, Albrecht does not owe any delinquent real or tangible personal property taxes to any taxing authority or the State of Ohio, and does not owe delinquent taxes for which Albrecht is liable under Chapter 5733., 5735., 5739., 5741., 5743., 5747., or 5753. of the Revised Code, or, if such delinquent taxes are owed, Albrecht currently is paying the delinquent taxes pursuant to an undertaking enforceable by the State of Ohio or an agent or instrumentality thereof, has filed a petition in bankruptcy under 11 U.S.C.A. 101, et seq., or such a petition has been filed against Albrecht for the purposes of the certification, delinquent taxes are taxes that remain unpaid on the latest day prescribed for payment without penalty under the chapter of the Revised Code governing payment of those taxes.

12. Albrecht affirmatively covenants that it does not owe: (1) any delinquent taxes to the State of Ohio or a political subdivision of the State: (2) any moneys to the State or a state agency for the administration or enforcement of any environmental laws of the state; and (3) any other moneys to the state, a state agency or a political subdivision of the State that are past due, whether the amounts owed are being contested in a court of law or not.

13. Albrecht and the County acknowledge that this agreement must be approved by formal action of the County as a condition for this agreement to take effect. This agreement takes effect upon the later of such approval and the date Albrecht executes this Agreement.

14. The County has developed a policy to ensure recipients of Community Reinvestment Area tax benefits practice non-discriminating hiring in its operations. By executing this agreement, Albrecht is committing to following non-discriminating hiring practices acknowledging that no individual may be denied employment solely on the basis of race, religion, sex, disability, color, national origin, or ancestry.

15. Exemptions from taxation granted under this agreement shall be revoked if it is determined that Albrecht any successor property owner, or any related member (as those terms are defined in Section 3735.66.61 of the Ohio Revised Code) has violated the prohibition against entering into this agreement under Division (E) of Section 3735.671 or Section 3735.66.62, 3735.66.63, or 3735.66.632 of the Ohio Revised Code prior to the time prescribed by that division or either of those sections.

16. Albrecht affirmatively covenants that it has made no false statements to the state or local

political subdivisions in the process of obtaining approval of the Community Reinvestment Area incentives. If false statements were made, Albrecht shall be required to immediately return all benefits received under the Community Reinvestment Area Agreement pursuant to ORC Section 9.66 (C)(2) and shall be ineligible for any future economic development assistance from the state, any state agency or a political subdivision pursuant to ORC Section 9.66 (C)(1). Any person who provides a false statement to secure economic development assistance may be guilty of falsification, a misdemeanor of the first degree, pursuant to ORC Section 2921.13 (D)(1), which is punishable by a fine of not more than ($1,000) One Thousand Dollars and/or a term of imprisonment of not more than (6) six months.

17. This agreement is not transferable or assignable without the expressed, written approval of the County, which approval shall not be unreasonably withheld, conditioned, or delayed.

IN WITNESS WHEREOF, the Medina County Board of Commissioners, by Commissioner Aaron M. Harrison, its Board President, and pursuant to Resolution No. _____, has caused this instrument to be executed this _____ day of _____, 2025 and Albrecht, Incorporated. by Joe Albrecht, its President, has caused this instrument to be executed on this _____ day of _____, 2025.

BY_____
Aaron M. Harrison
President of Board, Medina County Commissioners

BY_____
Stephen D. Hambley
Medina County Commissioner

BY_____
Colleen M. Swedyk
Medina County Commissioner

BY_____
Joseph B. Albrecht
President, Albrecht, Incorporated

Medina County Economic Development Corporation

Prepared by: Medina County Economic Development Corporation