Resolutions – March 31, 2026

NUMBER	RESOLUTION TITLE
26-0221	Determining the necessity to close county roads for multiple road culvert replacements
26-0222	Finding that public convenience and welfare requires the reapplication of pavement markings on various county & township roadways located in Medina County, Ohio and authorizing the Medina County Engineer to improve said roads
26-0223	Authorizing participation in the ODOT Winter Contract (018-27) for road salt
26-0224	Approving the right of way dedication plat for Main Drive Phase 2 located in original Lafayette Township Lot 16, Tract 2
26-0225	Amending an existing Construction Manager at Risk Agreement with Great Lakes Construction to construct the new Chippewa Wastewater Treatment Plant Project
26-0226	Declaring the necessity to replace the existing water mains along Chippewa and Lake Road and authorizing the Sanitary Engineer to advertise for construction bids
26-0227	Authorizing the Sanitary Engineering Department to purchase an office vehicle
26-0228	Authorizing the Sanitary Engineer to apply for, accept, and enter into a Water Pollution Loan Fund (WPCLF) Agreement on behalf of the Board of County Commissioners of Medina County, Ohio, for construction of the Chippewa Lake Wastewater Facilities; and designating a dedicated repayment source for the loan
26-0229	Authorizing the Sanitary Engineering Department to purchase a 4x4 pickup truck
26-0230	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
26-0231	Revenue adjustments for various funds
26-0232	Cash transfers for various funds
26-0233	Cash transfer for Title IV-D reimbursement
26-0234	Cash transfers to the Medina County Soil & Waster Conservation District
26-0235	Allowing expenses of county officials
26-0236	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
26-0237	Authorizing an agreement with Envelope Consulting Services for design services related to the Human Service Center Building's Window Replacement Project
26-0238	Authorizing an agreement with Garland/Design Build Solutions, Inc. for the purchase, replacement and installation of roof layover at the Medina County Juvenile Detention Center
26-0239	Accepting bids for the Medina County Engineering Center Lobby and Restroom Renovation Project and awarding the bid
26-0240	Approving the filing of an "F" Class Temporary Permit Application to allow the sale of beer during the 2026 Medina Beer Fest
26-0241	Approving an agreement between the City of Medina for provision of CY26 and CY27 Medina County Public Transit Services

REGULAR MEETING – TUESDAY, MARCH 31, 2026

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26 -0221

DETERMINING THE NECESSITY TO CLOSE COUNTY ROADS FOR MULTIPLE ROAD CULVERT REPLACEMENTS

WHEREAS, per Section 5543.17 of the Ohio Revised Code, the Medina County Engineer has determined it necessary to close various county roads for tree removal between Wednesday, April 1, 2026 through Thursday, April 30, 2026 as follows:

Granger Road (C.H. 21) in Medina Township, just north of the western extension of Granger Road and Nettleton Road (T.R. 169) intersection, closed 2 (two) days within the month of April, 2026 for the replacement of Culvert No. 8; and

Abbeyville Road (C.H. 47) in Liverpool Township, between Muntz Road (T.R. 164) and E. Law Road (T.R. 112) will be closed 3 (three) days in the month of April for the replacement of Culvert No. 31; and

River Corners Road (C.H. 27) in Homer Township, between Holshoe Road (C.H. 82) and Greenwich Road (S.R. 224) will be closed 1 (one) day in the month of April for the replacement of Culvert No. 18; and

Jeffrey Road (C.H. 111) in Homer Township, between River Corner Road (T.R. 27) and Lafayette Road (S.R. 42) will be closed 1 (one) day in the month of April for the replacement of Culvert No. 31; and

Jeffrey Road (C.H.111) in Homer Township, between Zimmerman Road (C.H. 30) and Spencer Road (S.R. 301) will be closed for 5 (five) days in the month of April for the replacement of Culvert No. 24; and

Crow Road, (C.H. 64) in Litchfield Township, between Vandemark Road (C.H. 31) and Erhart Road (C.H. 3) will be closed 2 (two) days in the month of April for the replacement of Culvert No. 25; and

WHEREAS, the Medina County Highway Department will perform the road culvert replacements under the direction of the Medina County Engineer; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Medina County, Ohio, that the following county roads will be closed: Granger Road (C.H. 21), Abbeyville Road (C.H. 47), River Corners Road (C.H. 27), Jeffrey Road (C.H. 111) and Crow Road (C.H. 64), various days in the month of April, 2026 as determined necessary by the Medina County Engineer.

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: Medina County Engineer’s Office

REGULAR MEETING – TUESDAY, MARCH 31, 2026

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26-0222

FINDING THAT PUBLIC CONVENIENCE AND WELFARE REQUIRES THE RE-APPLICATION OF PAVEMENT MARKINGS ON VARIOUS COUNTY & TOWNSHIP ROADWAYS LOCATED IN MEDINA COUNTY, OHIO AND AUTHORIZING THE MEDINA COUNTY ENGINEER TO IMPROVE SAID ROADS.

WHEREAS, the Medina County Engineer has prepared and filed copies of the plans, estimates of costs, and specifications for the re-application of pavement markings of the various county & township roads; and

WHEREAS, Section 5555.06 of the Ohio Revised Code authorizes the Board of County Commissioners by unanimous vote to find that public convenience and welfare requires the improvement of public roads; and

WHEREAS, the presentation of the County Engineer on this date clearly indicates need for the re-application of pavement markings of the various county & township roads; and

WHEREAS, Section 5555.43 of the Ohio Revised Code authorizes the Board of County Commissioners by unanimous vote to order that all costs of such a construction project be paid out of any tax levies for road purposes on the grand duplicate of the County, or out of any road improvement funds available therefore; and

WHEREAS, the Board of County Commissioners has deemed it to be in the best interest of the people of Medina County to provide such work.

WHEREAS, the Board of Commissioners of Medina County, Ohio, that the Medina County Engineer be, and is hereby authorized for the re-application of pavement markings of various county & township roads.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Medina County, Ohio, that:

A. This Board unanimously finds that public convenience and welfare requires the re-application of pavement markings of various county & township roads .

B. This Board unanimously votes that the costs of said improvement be paid for from appropriate road improvement funds.

C. The County Engineer is hereby ordered to immediately file with this Board, the plans, estimates of costs and specifications for the improvement herein.

D. The County Engineer is hereby ordered to advertise for bids for the re-application of pavement markings of various county & township roads.

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: Medina County Engineer’s Office

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26-0223

AUTHORIZING PARTICIPATION
IN THE ODOT WINTER CONTRACT (018-27) FOR ROAD SALT

WHEREAS, the Medina Co. Engineer, Medina County, (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid (018-27) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon of award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and

b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and

c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the winter road salt contract; and

d. The Political Subdivision hereby requests through this participation agreement a total of 7,500 (seven thousand, five hundred) tons of Sodium Chloride (Road Salt) of which the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and

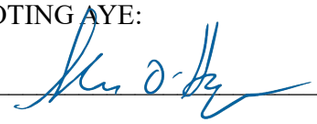
e. The Political Subdivision hereby agrees to purchase a minimum of 85% of its above-requested salt quantities from its awarded salt supplier during the contract's effective period; and

f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT winter salt contract; and

g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 1, 2026 by 12:00p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

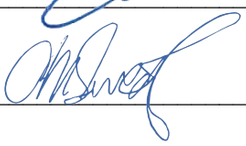
NOW, THEREFORE, be it resolved by the following authorized person(s) that this participation agreement for the ODOT winter road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT winter salt contract:

VOTING AYE:



_____(Authorized Signature) 3/31/26 Approval Date

_____(Authorized Signature) 3/31/26 Approval Date



_____(Authorized Signature) 3/31/26 Approval Date

REGULAR MEETING – TUESDAY, MARCH 31, 2026

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26-0224

APPROVING THE RIGHT OF WAY DEDICATION PLAT FOR MAIN DRIVE PHASE 2 LOCATED IN ORIGINAL LAFAYETTE TOWNSHIP LOT 16, TRACT 2.

WHEREAS, the Medina County Engineer did create construction drawings for the construction of Main Drive; and

WHEREAS, Lafayette Township has inspected the construction of required public improvements and finds the work to be in close conformance with approved drawings; and

WHEREAS, by the Board of County Commissioners of Medina County, Ohio, find that the portions of commissioner owned lands embraced within this plat are hereby dedicated to public use forever as shown in the plat, and that there are no delinquent taxes or assessments against the land within this plat and;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Medina County, Ohio, the dedication plat for the Main Drive Phase 2 is hereby approved.

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: Medina County Engineer's Office

REGULAR MEETING –TUESDAY, MARCH 31, 2026

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26-0225

AMENDING AN EXISTING CONSTRUCTION MANAGER AT RISK AGREEMENT WITH GREAT LAKES CONSTRUCTION TO CONSTRUCT THE NEW CHIPPEWA WWTP PROJECT

WHEREAS, the Board of County Commissioners of Medina County, Ohio (the "Board") previously entered into a Construction Manager at Risk Agreement (the "Agreement") with Great Lakes Construction for preconstruction services related to the Chippewa Wastewater Treatment Plant Project; and

WHEREAS, the Agreement was procured in accordance with applicable provisions of the Ohio Revised Code governing Construction Manager at Risk project delivery; and

WHEREAS, Great Lakes Construction Co. has submitted a Guaranteed Maximum Price proposal for the construction of said project in the amount of Eighty-One Million Two Hundred Eighty-Nine Thousand Five Hundred Fifty-Three Dollars and Eighty-Seven Cents ($81,289,553.87); and

WHEREAS, the Sanitary Engineer recommends the Board amend the existing Agreement to authorize construction services for the Chippewa Lake WWTP project at the proposed Guaranteed Maximum Price, substantially in the form now on file with the Sanitary Engineer, and as approved by the County Prosecutor.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Medina County, Ohio that:

Section 1. That the existing Construction Manager at Risk Agreement with Great Lakes Construction is hereby amended to include construction services for the Chippewa Wastewater Treatment Plant Project.

Section 2. That the Board hereby approves the Guaranteed Maximum Price in the amount of $81,289,553.87 for completion of the project in accordance with the terms and conditions set forth in the Agreement and associated amendment.

Section 3. The Sanitary Engineer is hereby authorized and directed to execute an amendment to the existing Agreement with Great Lakes Construction Co. and is further authorized to act as the agent for the Board in matters associated with Great Lakes Construction.

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: Sanitary Engineering Department

REGULAR MEETING – TUESDAY, MARCH 31, 2026

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26-0226

DECLARING THE NECESSITY TO REPLACE THE EXISTING WATER MAINS ALONG CHIPPEWA AND LAKE ROAD AND AUTHORIZING THE SANITARY ENGINEER TO ADVERTISE FOR CONSTRUCTION BIDS

WHEREAS, the County owns, operates, and maintains a twelve inch (12") cast iron water main along Chippewa Road between Ryan Road and a point approximately seven hundred fifty (750) feet west of Lake Road; and

WHEREAS, this section of water main has reached the end of its useful life and has experienced multiple failures this past year, including seven (7) breaks within a twenty-four (24) hour period; and

WHEREAS, the Medina County Sanitary Engineer has determined that replacement of this water main is necessary to ensure continued reliable water service; and

WHEREAS, the Sanitary Engineer recommends to the Board to declare the necessity to replace existing water mains along Chippewa and Lake Road and authorize the Sanitary Engineer to advertise for construction bids.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Medina County, Ohio, that:

Section 1. It is hereby found, determined, and declared to be necessary to replace the existing water mains along Chippewa and Lake Road.

Section 2. The County Sanitary Engineer is hereby authorized to commence advertising for construction bids.

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: Sanitary Engineering Department

REGULAR MEETING - TUESDAY, MARCH 31, 2026

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26-0227

AUTHORIZING THE SANITARY ENGINEERING DEPARTMENT TO PURCHASE AN OFFICE VEHICLE

WHEREAS, an existing Sanitary Engineer office vehicle has been reassigned and repurposed for use by our new facilities maintenance technician; and

WHEREAS, the reassignment of said vehicle has resulted in only one available vehicle for six (6) office staff which is primarily used to attend meetings and job sites; and

WHEREAS, the need for a replacement vehicle was not anticipated during the preparation and of the current fiscal year budget as the facilities maintenance position was added after budget submission; and

WHEREAS, sufficient funds are available to cover the cost of said vehicle; and

WHEREAS, the Sanitary Engineer solicited a quote from Ken Ganley Ford in the amount of $39,377.00, substantially in the form now on file with the Sanitary Engineer; and

WHEREAS, the Sanitary Engineer recommends the Board purchase said office vehicle for Sanitary's office personnel.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Medina County, Ohio that the Sanitary Engineering Department is authorized and directed to purchase a 2026 Ford Explorer at a cost of **$39,377.00** from Ken Ganley Ford, 8383 Brookpark Road, Parma, Ohio 44129.

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: Sanitary Engineering Department

REGULAR MEETING – TUESDAY, MARCH 31, 2026

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26-0228

AUTHORIZING THE SANITARY ENGINEER TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE BOARD OF COUNTY COMMISSIONERS OF MEDINA COUNTY, OHIO, FOR CONSTRUCTION OF THE CHIPPEWA LAKE WASTEWATER FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN

WHEREAS, the Board of County Commissioners of Medina County, Ohio, seek to upgrade its existing wastewater facilities; and

WHEREAS, the Board of County Commissioners of Medina County, Ohio, intends to apply for Water Pollution Control Loan Fund (WPCLF) for the construction of the Chippewa Lake WWTP facilities; and

WHEREAS, the Ohio Water Pollution Control Loan Fund (WPCLF) requires the government authority to pass legislation for application of a loan and the execution of an agreement as well as designating a dedicated repayment source.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Medina County, Ohio:

Section 1. That the Sanitary Engineer be and is hereby authorized to apply for a WPCLF loan, sign all documents for and enter into a Water Pollution Control Loan Fund (WPCLF) with the Ohio Environmental Protection Agency and the Ohio Water Development Authority for construction of the Chippewa Lake WWTP facilities on behalf of the Board of County Commissioners of Medina County, Ohio.

Section 2. That the dedicated source of repayment will be sanitary sewer user fees.

Section 3. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: Sanitary Engineering Department

REGULAR MEETING - TUESDAY, MARCH 31, 2026

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26-0229

AUTHORIZING THE SANITARY ENGINEERING DEPARTMENT TO PURCHASE A 4x4 PICK-UP TRUCK

WHEREAS, the Sanitary Engineer's 2026 budget provides for the purchase of a 4x4 single rear wheel drive truck to be used by the Sanitary Engineer's Water Department; and

WHEREAS, the Sanitary Engineer solicited a quote during the 2026 ordering window from Ken Ganley Ford in the amount of $49,705.00, substantially in the form now on file with the Sanitary Engineer; and

WHEREAS, the Sanitary Engineer recommends the Board purchase said 4x4 single rear wheel drive truck for Sanitary's Water Department.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Medina County, Ohio that the Sanitary Engineering Department is authorized and directed to purchase a 2026 4x4 single rear wheel drive truck at a cost of **$49,705.00** from Ken Ganley Ford, 8383 Brookpark Road, Parma, Ohio 44129.

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: Sanitary Engineering Department

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26–0230

APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS

WHEREAS, it is advisable and necessary that the following personnel changes be made for the employees working for the County Commissioners on the dates listed below:

RATE INCREASE

Gregory Brown, County Home, Superintendent "From" $36.76 "TO" $38.23 on fund 00103600 50030 effective 2/3/26 (Anniversary Increase)

LEAVE OF ABSENCE

James Kuhn, Transit, Bus Driver, Leave of Absence beginning 3/31/26 and ending 6/22/26

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Medina County, Ohio, that the personnel changes listed above will become effective on the dates listed.

BE IT FURTHER RESOLVED that the President of the Board be authorized to sign the personnel action forms for these changes.

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: Human Resources

REGULAR MEETING – TUESDAY, MARCH 31, 2026

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26-0231

REVENUE ADJUSTMENTS FOR VARIOUS FUNDS

WHEREAS, Planning inadvertently deposited Planning Fees into the wrong fund, and

WHEREAS, it is now deemed necessary and appropriate to process the revenue adjustments.

NOW, THEREFORE, BE IT RESOLVED by this Board of County Commissioners that the following revenue adjustments be undertaken by the County Auditor:

REVENUE ADJUSTMENTS

FROM ACCOUNT	TO ACCOUNT	AMOUNT
00101200 40712	00101200 40250	1,214.00

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: Finance Department

REGULAR MEETING – TUESDAY, MARCH 31, 2026

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26-0232

CASH TRANSFERS FOR VARIOUS FUNDS

WHEREAS, the Medina County Probate Court is paying for Mediation Services during calendar year 2025, and

WHEREAS, the Median County Transit prior year Operating fund needs to be closed, and carry over cash redirected to current fund, and

WHEREAS, the Board finds it is in the best interest of the County if said cash transfers be made at this time.

NOW, THEREFORE, BE IT RESOLVED by the Medina County Board of Commissioners that the County Auditor be and is hereby authorized to transfer the following funds:

CASH TRANSFERS

FROM	TO	AMOUNT
01962200 50960	01881603 40450	800.00
61219200 50960	61229200 40450	1,940,737.41

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: Finance Department

REGULAR MEETING – TUESDAY, MARCH 31, 2026

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26-0233

CASH TRANSFER FOR TITLE IV-D REIMBURSEMENT

WHEREAS, the Board of County Commissioners and the Medina County Child Support Enforcement Agency have now deemed it necessary to transfer funds for their share of costs associated with the provision of IV-D services.

WHEREAS, the Board finds it is in the best interest of the County if said cash transfers be made at this time.

NOW, THEREFORE, BE IT RESOLVED by the Medina County Board of Commissioners that the County Auditor be and is hereby authorized to transfer the following funds:

CASH TRANSFER

FROM	TO	AMOUNT
Clerk of Courts: Sep-Dec 2025		
01455100-50581	00100100-40712	$ 29,670.11
Domestic Relations: Sep-Dec 2025		
01455100-50581	00100100-40712	$ 71,496.39
Prosecutor – Legal: Oct-Dec 2025		
01455100-50581	00100100-40712	$ 104,217.91
Prosecutor –Extradition: Oct-Dec 2025		
01455100-50581	00100100-40712	$ 7,539.49
Sheriff: Oct-Dec 2025		
01455100-50581	00100100-40712	$ 46,574.44

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: Finance Department

REGULAR MEETING – TUESDAY, MARCH 31, 2026

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26-0234

CASH TRANSFERS TO THE MEDINA COUNTY SOIL & WATER CONSERVATION DISTRICT

WHEREAS, the Medina County Board of Commissioners has appropriated funds in the General Fund and the RPTT fund to the credit of the Medina County Soil & Water Conservation Program for its use, and

WHEREAS, the Medina County Soil & Water Conservation Program in a letter requested the transfer appropriation to be placed within their fund, and

WHEREAS, the Board finds that it is in the best interest of the County if said transfers be made at this time.

NOW, THEREFORE, BE IT RESOLVED by the Medina County Board of Commissioners that the County Auditor be and is hereby authorized to transfer the following available funds:

CASH TRANSFER

FROM	TO	AMOUNT
39753330 50960	02255000 40450	$78,000.00
00155000 50960	02255000 40450	$84,750.00

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: Finance Department

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26-0235

ALLOWING EXPENSES OF COUNTY OFFICIALS

WHEREAS, requests for expenses for attending conventions/meeting/seminars have been received in accordance with Section 325.20 of the Ohio Revised Code.

WHEREAS, this Board of County Commissioners has reviewed these requests and found them to be in conformance with Section 325.20 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by this Board of County Commissioners that the expenses for attending the following conventions/meetings/seminars be and is hereby approved:

Job and Family Services			
Summit County Juvenile Court Update- Akron Bar Association, Akron, Ohio			
April 22, 2026	E. Scott	4113129 50560	525.00
Sheriff			
Tactical Training Event for Medina County SWAT Team, Butlerville, Indiana			
August 21- September 4, 2026	R. Gibbons, B. Taylor, C. Bland	79232900 50550	1,400.00
	N. Yarborogh, G. Cotrufo	00302900 50610	3,000.00
	Z. Kirkwood, J. Salsgiver		

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: Finance Department

REGULAR MEETING – TUESDAY, MARCH 31, 2026

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26 -0236

ALLOWING CLAIMS AND AUTHORIZING ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS

WHEREAS, the payment of the required county bills to vendors in the total amount of $1,095,636.50 are included in the Auditor's office reports from 3/18/2026 to 3/25/2026 for checks dated 04/06/2026 and are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same; and

WHEREAS, a complete list of bills is maintained in the Auditor's office.

NOW, THEREFORE, BE IT RESOLVED by this Board of County Commissioners of Medina, County, Ohio hereby authorizes payment of the county bills in the amount of $1,095,636.50, and authorizes the County Auditor to issue warrants on the County Treasurer for payment in the same.

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: Finance Department

Entry Date	Batch	CHECK RUN	Count	Invoice Amount	Invoices Released	Year	Effective Date	Due Date	Dept
02/18/2026	6152	040626	1	5,417.00	All	2026	04/06/2026	04/06/2026	0300
03/19/2026	6538	040626	2	1,226.73	All	2026	04/06/2026	04/06/2026	4100
03/19/2026	6540	040626	1	2,376.20	All	2026	04/06/2026	04/06/2026	4100
03/19/2026	6541	040626	4	1,123.38	All	2026	04/06/2026	04/06/2026	4100
03/20/2026	6548	040626	1	60.27	All	2026	04/06/2026	04/06/2026	1604
03/23/2026	6550	040626	3	212.78	All	2026	04/06/2026	04/06/2026	9200
03/25/2026	6553	040626	15	60,049.68	All	2026	04/06/2026	04/06/2026	4100
03/23/2026	6560	040626	86	141,890.07	All	2026	04/06/2026	04/06/2026	5400
03/24/2026	6561	040626	5	91,852.35	All	2026	04/06/2026	04/06/2026	4300
03/24/2026	6563	040626	4	1,344.10	All	2026	04/06/2026	04/06/2026	0100
03/23/2026	6564	040626	6	51,113.42	All	2026	04/06/2026	04/06/2026	0100
03/23/2026	6565	040626	4	267.72	All	2026	04/06/2026	04/06/2026	0300
03/23/2026	6569	040626	22	26,022.54	All	2026	04/06/2026	04/06/2026	4300
03/23/2026	6576	040626	10	8,510.32	All	2026	04/06/2026	04/06/2026	0100
03/23/2026	6578	040626	7	459,274.06	All	2026	04/06/2026	04/06/2026	0100
03/23/2026	6580	040626	5	2,761.98	All	2026	04/06/2026	04/06/2026	9280
03/23/2026	6584	040626	2	564.56	All	2026	04/06/2026	04/06/2026	3000
03/25/2026	6586	040626	32	30,530.56	All	2026	04/06/2026	04/06/2026	2900
03/23/2026	6588	040626	2	9,201.08	All	2026	04/06/2026	04/06/2026	4105
03/23/2026	6589	040626	5	984.04	All	2026	04/06/2026	04/06/2026	1900
03/24/2026	6590	040626	4	1,814.65	All	2026	04/06/2026	04/06/2026	4100
03/24/2026	6592	040626	1	171.89	All	2026	04/06/2026	04/06/2026	2300
03/24/2026	6594	040626	4	872.19	All	2026	04/06/2026	04/06/2026	4100
03/24/2026	6596	040626	2	1,368.80	All	2026	04/06/2026	04/06/2026	4100
03/24/2026	6597	040626	2	3,788.00	All	2026	04/06/2026	04/06/2026	0700
03/24/2026	6598	040626	4	5,841.00	All	2026	04/06/2026	04/06/2026	7945
03/24/2026	6599	040626	1	2,500.00	All	2026	04/06/2026	04/06/2026	3000
03/24/2026	6600	040626	10	43,401.79	All	2026	04/06/2026	04/06/2026	2900
03/24/2026	6601	040626	3	189.03	All	2026	04/06/2026	04/06/2026	9200
03/24/2026	6602	040626	11	2,030.26	All	2026	04/06/2026	04/06/2026	3600
03/24/2026	6603	040626	12	105,785.83	All	2026	04/06/2026	04/06/2026	5400
03/24/2026	6604	040626	3	3,084.89	All	2026	04/06/2026	04/06/2026	5600
03/24/2026	6607	040626	4	800.00	All	2026	04/06/2026	04/06/2026	2900
03/25/2026	6608	040626	5	11,315.92	All	2026	04/06/2026	04/06/2026	2805
03/25/2026	6609	040626	15	2,591.90	All	2026	04/06/2026	04/06/2026	2805
03/25/2026	6610	040626	11	4,527.78	All	2026	04/06/2026	04/06/2026	2100
03/25/2026	6611	040626	1	26.00	All	2026	04/06/2026	04/06/2026	4100
03/25/2026	6612	040626	5	396.29	All	2026	04/06/2026	04/06/2026	2805
03/25/2026	6613	040626	7	5,842.76	All	2026	04/06/2026	04/06/2026	2805
03/25/2026	6614	040626	4	1,501.40	All	2026	04/06/2026	04/06/2026	2115
03/25/2026	6615	040626	1	95.83	All	2026	04/06/2026	04/06/2026	1200
03/25/2026	6616	040626	5	513.44	All	2026	04/06/2026	04/06/2026	2300
03/25/2026	6617	040626	1	1,008.10	All	2026	04/06/2026	04/06/2026	0105
03/25/2026	6618	040626	3	785.91	All	2026	04/06/2026	04/06/2026	2805
03/25/2026	6620	040626	3	600.00	All	2026	04/06/2026	04/06/2026	2900
		TOTAL	**339**	**1,095,636.50**					

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26-0237

AUTHORIZING AN AGREEMENT WITH ENVELOPE CONSULTING SERVICES FOR DESIGN SERVICES RELATED TO THE HUMAN SERVICE CENTER BUILDING'S WINDOW REPLACEMENT PROJECT

WHEREAS, the Medina County Board of Commissioners approved Resolution 25-0623 which established a list of eligible architectural firms that could provide design services for various Medina County facility projects throughout the 2026 calendar year, and

WHEREAS, the County Administrator recommends the Board enter into an agreement with Envelope Consulting Services, LLC. for professional design services which will include developing technical drawings and bid specifications for the replacement of all exterior windows presently located on the Human Service Center Building located at 246 Northland Dr., Medina, Ohio.

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Medina County Ohio, that the agreement with Envelope Consulting Services, LLC. for the provision of professional design services for the Human Services Center Building Window Replacement Project is hereby approved in an amount not to exceed $38,600.00 plus eligible reimbursables, and

BE IT FURTHER RESOLVED that the County Administrator is hereby authorized to act as the agent on behalf of the Board in matters associated with the described project and to sign the agreement on behalf of the board as outlined in Exhibit A.

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: County Administrator

March 24, 2025

Matt Springer
County Administrator
Medina County Board of Commissioners
144 North Broadway St.
Medina, Ohio 44256

RE: Human Services Building – Window Replacement Project

Phase 2 Services: Field measuring, existing conditions assessment and documentation, selection of window types and manufactures, preparation of technical documents for bidding, permitting, and construction.

Dear Matt:

Envelope Consulting Services appreciates the opportunity to provide a proposal for the replacement of the exterior window systems at the Human Services Building. The budget for the construction of the project is $800,000. This proposal includes phase 2 services only.

The fee for these services is $38,600.00 plus reimbursable expenses.

The services we propose to provide are as follows:

Documentation and Design Development:

- Working with a contractor selected by the Owner, ECS will select a window (or windows) for removal and analysis. This work is necessary to determine the appropriate type of window system (or storefront glazing systems) that are appropriate for the building and determine the required detailing for the window installation.
  Please note the existing system is a very narrow window system which is not currently common for this type of application. It may be possible to use a deeper system, but additional work at the interiors would be required.
  It should also be noted that the existing window treatments are secured to the framing of the existing windows.

- Based on our observations of the removed window(s), ECS will research appropriate window systems for the project and make our recommendations to the County.
- ECS shall review the code requirements related to ventilation for this building.
- ECS shall also develop a set of preliminary typical installation details for the most common window.
- ECS will also make recommendations for color and finish selections for the windows as well as recommendations for window treatments.
- ECS will work with a contractor approved by the County to provide an estimate for the construction of the project.

- The above items shall be presented to County representatives by ECS for comment and consideration.

Technical Documents:

- We will prepare the drawings and specifications detailing the project's requirements for construction. These documents will be used by the County to apply for a building permit for the project and for the Contractors to bid and construct the project.

BIDDING & PERMITTING

- We will assist the Owner in their responsibility for filing documents required for approvals and permits of governmental authorities having jurisdiction over this project.
- We will provide technical support to resolve permit review questions in order to expedite the permitting process and respond to contractor RFI's (Requests for Interpretations) and issue Addenda as needed.

CONSTRUCTION ADMINISTRATION

- ECS has NOT included Construction Administration services for this project at this time.

With your authorization to proceed, Envelope Consulting Services will set a schedule for completion of technical documents, bidding and construction. We understand the goal is to complete this work in 2026.

If the project parameters significantly change and the scope of services required are affected by this change, then the proposed fee shall be amended in writing and approved by the Owner and Architect. The fee adjustment shall be commensurate with the change of services.

Reimbursable Expenses

Reimbursable Expenses are in addition to the fixed fee and will be charged as outlined in Exhibit A. Such expenses include but are not limited to: Reproduction costs (photocopies, prints, plots); premium delivery services; and travel.

Professional Fees and Expenses

The fee breakdown for services is based on the Scope of Work outlined above:

Additional services approved by the Owner shall be provided at the hourly rates which are as indicated in the attachments.

Professional Fees – flat fee plus reimbursable expenses.				
Task				Fee
Documentation and Design Development				$8,500.00
Technical Documents				$28,500.00
Bidding and Permitting				$1,600.00
SUBTOTAL				$38,600.00
Estimated Reimbursables				$1,000.00

Retainer

No retainer will be required for this project.

Representation

ECS will communicate and distribute information through a designated representative of the Client. Directive given by others will be taken to this representative for review prior to any action being taken. This communication channel will allow for single point contact and assist in the effective transfer of information

Owner Responsibilities
Owner shall include the following:

- Provide access to building for ECS personnel.
- **Pay for contractor's work to remove and reinstall a window or two.**
- Pay for permit application fees and similar costs.
- Provide existing data, reports, documentation of known problems.
- Provide available construction documents of building.

Schedule
At our own risk, ECS has already begun working on this project. Four of ECS' principals have reviewed the existing windows and have photographed the exteriors. We will work with representatives from Medina County to determine an overall project schedule.

We thank you for the opportunity of providing professional service. If this proposal is acceptable, please sign below and return one copy. If you request for us to proceed with services covered by this proposal, then the proposal is deemed acceptable.

Please contact me should you require clarification or have any questions regarding this proposal.

Respectfully submitted,

James R. Duber, Architect, NCARB, CBO, Plans Examiner
Principal, Envelope Consulting Services, LLC

Attachments: Charge Rate Schedule and Standard Conditions for Professional Services.

CLIENT APPROVAL

Thank you for the opportunity of providing consulting services. If this proposal is acceptable, please sign below and return one copy along with the retainer.

Authorization to Proceed:

_____ _____
Authorized Representative Date

Client Name: _____

Client Phone No.: _____

Client Email: _____

Client Address: _____

_____

EXHIBIT "A"

2026 CHARGE RATE SCHEDULE

HOURLY RATES

Structural PE	$ 265.00 per Hour
Managing Architect	$ 240.00 per Hour
Senior Consultant	$ 170.00 per Hour
Principal Architect	$ 170.00 per Hour
Designer / Project Manager	$ 140.00 per Hour
Technical Support Staff	$ 105.00 per Hour
Clerical	$ 65.00 per Hour

REIMBURSABLE EXPENSES:

Fees for Filing for Permits	Direct Costs
Printing/Duplicating/Binding (Out of Office)	Direct Costs
Overnight Courier/Postage	Direct Costs
Photography	Direct Costs
Mileage	$0.70 per mile
Authorized Overtime	1.50 Times Hourly Rate

PRINTING/DUPLICATING COSTS (In-House):

8.5 x 11 Copy	$0.25 per image
11 x 17 Copy	$0.40 per image
Color Copies 8.5 x 11	$1.00 per image
Color Copies 11 x 17	$2.00 per image

Note: Specialty Consultants for Civil Engineering, Landscape Architecture, Acoustical Engineering, Lighting Design, IT Design or similar services shall be invoiced at the specialty consultant's rate plus 15%.

EXHIBIT B - STANDARD TERMS & CONDITIONS FOR PROFESSIONAL SERVICES

1. Envelope Consulting Services, LLC (ECS) will invoice monthly for services performed in the previous month and for reimbursable expenses. Invoices are due and payable upon receipt. Invoices shall be considered PAST DUE if not paid within 30 days after the invoice date. If an invoice has not been paid for 30 days, a service charge of 2% per month will be applied to the unpaid balance.

2. In the event any portion of an account remains unpaid 45 days after billing, the Client shall pay cost of collection, including reasonable attorneys' fees; additionally, ECS may, without waiving any claim or right against Client, and without liability whatsoever to the Client, suspend the performance of the service. Additionally, in the event of suspension, the Client shall waive all rights, claims, etc. that it might otherwise have against ECS as a direct or indirect result of such suspension.

3. Cost for duplication, printing, and postage shall be in addition to the fee listed in the agreement and shall be paid by the Client at the cost incurred by ECS for the Work. Refer to Exhibit A.

4. In the event that work on the case or project is suspended by the Client for a period of thirty (30) or more days and then restarted, all past due payments shall be paid to ECS prior to proceeding with services. In the event that work on the case or project is terminated by the Client, all prior billing and all hourly time, and expense amounts expended through the date of termination shall become due and payable immediately to ECS.

5. The Client and ECS have the right to terminate this agreement for convenience after providing notice seven days prior to termination. In the event that work is terminated by the Client, all prior billing and all hourly time, and expense amounts expended through the date of termination, and reasonable termination costs incurred by ECS, shall become due and payable immediately to ECS. The Client shall hold ECS harmless for delays, clarifications, or non-conformance with the Contract Documents if ECS has been terminated prior to the Construction Administration phase of the work.

6. The Client shall indemnify and hold harmless ECS, its members, representatives, and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, liabilities, costs, and expenses, including attorney's fees, arising out of or claimed to arise out of, in whole or in part, any error, omission, or negligent act of the Client or anyone acting in the Client's behalf in connection with or incident to the Agreement.

7. In the event the Client makes a claim against ECS at law or otherwise, for any alleged error, omission, or other act arising out of the performance of our professional services, and the Client fails to prove such claim, then the Client shall pay all costs, including, but not limited to, expert witness fees, deposition fees, transcription fees, court costs, and all such other fees including attorney's fees at both the trial and appellate levels, incurred by ECS in defending itself against the claim.

8. The Client and ECS waive claims against each other for incidental, indirect, or consequential damages arising out of or relating to the services and work of this agreement or from the suspension of services due to non-payment or delayed payment of services, including, but not limited to, as the result of negligence, strict liability, breach of contract, or breach of express or implied warranty. This mutual waiver is applicable, without limitation, to the fullest extent permitted by law to all claims for loss of use, loss of profit, loss of business or income, loss of reputation, or loss of opportunity.

9. Insurance. Upon acceptance of this Agreement and upon request of the Client, ECS shall provide the Client with Certificates of Insurance for General Liability and Professional Liability Insurance. ECS acknowledges and honors its professional, ethical, and legal commitments to the Client; the Client shall agree that ECS' liability to the Client and all construction contractors, subcontractors, and any foreseeable parties on the project, due to ECS' negligent acts, errors, or omissions, shall not exceed $250,000. However, if ECS' total fee for services rendered on the project is less than $10,000.00, liability is limited to $25,000. Said sum shall be aggregate for all claims arising out of any given occurrence, negligent act, error, or omission.

10. In connection with the services performed hereunder, ECS, will use the degree of care and skill ordinarily exercised under similar conditions by reputable members of our profession practicing in the same or similar locality. No other representation, guarantees or warranty, expressed or implied, is made. All warranties, including warranty of merchantability or warranty of fitness for a particular purpose, are expressly disclaimed.

11. Unforeseen, latent or hidden conditions may not be readily ascertainable regardless of the extent of any investigations. Such conditions may impact the design and necessitate extensive revisions to the design. When architectural services are required to address these conditions, those services shall be deemed Additional Services. A condition is considered hidden if concealed by existing finishes or if it cannot be investigated by reasonable visual observation. If ECS has reason to believe that an unsafe condition may exist, ECS shall notify the Client who shall be responsible for the investigation and correction of said condition. The Client is responsible for all risks associated with this condition, and ECS shall not be responsible for the existing condition nor any resulting damages to persons or property. ECS shall have no responsibility for the discovery, identification, testing, presence, handling, removal, disposal or exposure of persons to hazardous materials of any form.

12. Unless otherwise stated, ECS will have access to the site for activities necessary for the performance of the services. ECS will take precautions to minimize damage due to these activities but has not included in the fee the cost of restoration of any resulting damage. ECS shall not be held responsible for non-negligent damage during the performance of their work.

13. All documents produced by ECS under this agreement shall remain the property of the ECS and may not be used by the Client for any other endeavor without ECS' written consent. This provision shall remain in force after completion of services or if the contract is terminated by either party.

14. The outlined scope of services will be accomplished in a timely and professional manner by employees of ECS at the fees quoted. If during the execution of the Work changes in the scope of work occur, such as requests by the Client, or requirements of third parties, additional charges will be applicable.

15. As a prerequisite to the litigation of any claim or dispute between the Client and ECS, the Client and ECS shall submit such claim or dispute to non-binding mediation.

16. Client may retain ECS to perform additional services as described in this Agreement. The Client shall not be responsible, liable or obligated to pay for any additional work or services performed or materials supplied without its prior written approval. It should be noted that some additional services may be urgent in nature and require the Client's immediate verbal authorization to proceed. In the event a verbal authorization is provided a written order is to follow in an expeditious manner.

17. Third Party Disputes. The Client in this agreement, agrees to pay ECS for any time and costs incurred which are associated with disputes with tenants or other users within the subject buildings. If ECS is named in a suit by any such tenant or user and there is no reasonable evidence of negligence or intentional misconduct by ECS, then the Client and its attorney will defend ECS and pay ECS the costs associated with such action. If, in the case of any such suit, there is reasonable evidence of negligence or intentional misconduct by ECS which materially contributes to the damages alleged in such suit, then the Client is not obligated to defend ECS or pay ECS for its time and costs incurred in connection with such suit.

18. If there is any litigation that is ongoing or that is initiated which involves the subject buildings, and ECS is compelled or requested by the Client to participate in such litigation, any time expended by ECS will be

billed separately from this agreement. The Client will bear all ECS expenses associated with any litigation.

19. Severability. Any part, provision, or representation of this Agreement which is prohibited, or which is held to be void or unenforceable, shall be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof.

20. Waiver of Subrogation. Each party agrees that with respect to any losses covered by insurance, other than those losses caused by the other party's gross negligence or intentional acts, each party hereby waives and releases the other from any and all claims and liability or responsibility with respect to such losses. Each party further agrees that its insurance companies shall have no right of subrogation against the other on account of this release.

21. The Client is responsible to establish the project budget and obtain required cost estimates. If ECS is not contracted to provide cost estimating services, ECS shall not be liable to redesign to meet the project budget. If redesign is required due to a revised or miscalculated project budget furnished by a party other than ECS, the time required shall be considered Additional Services. Construction costs to be included in the project budget shall include the total cost or, to the extent the Project is not completed, the estimated cost to the Client of all elements of the Project designed, selected or specified by ECS. The construction cost shall include the cost at current market rates of labor and materials furnished by the Client and equipment designed, specified, selected or specially provided for by ECS, including the costs of management or supervision of construction or installation provided by a separate construction manager or contractor, plus a reasonable allowance for their overhead and profit. In addition, the project budget shall include a reasonable allowance for contingencies for market conditions at the time of bidding and for changes in the Scope of Services. Construction costs do not include the compensation of ECS and ECS's consultants or any other costs that are the responsibility of the Client as provided in this Agreement. ECS and its consultants do not warranty, guarantee, or certify the construction cost for the project or any part of the project.

22. ECS shall commence work on this project within twenty (20) business days of authorization to proceed. Immediately upon commencement, ECS shall prepare a mutually acceptable schedule for the delivery of the project. Professional fees developed for this project shall be based on this schedule. Modifications, such as accelerated schedules, project delays or extensions, which are not under the control of ECS, are subject to an increase in ECS's compensation. If through no fault of ECS, the scope of services has not been completed within twelve (12) months of the date of this Agreement, compensation for ECS's services beyond that time shall be considered Additional Services.

23. In the event a public hearing is required for a municipal agency (Zoning Board of Appeals, Planning Board, Architectural Review Board, etc.), ECS shall invoice the Client on an hourly basis for both the preparation and time spent at the meeting. ECS shall not be required to file drawings with the building department or pay any municipal fees.

24. Any coordination of Work performed directly by the Client or its consultants, including, but not limited to structural engineers, mechanical engineers, kitchen designers, landscape designers, interior design consultants, audio/video consultants, lighting designers, etc., shall be considered Additional Services.

25. Unless otherwise specified, base building drawings and/or surveys are not included in the scope of services. ECS shall assume that the base building drawings and surveys, if required, shall be readily available. ECS assumes all information on these documents is accurate and is not responsible for any information completed by others.

26. All documents produced by ECS under this Agreement, including electronic files, shall remain the property of ECS, including ownership of all copyright interests, and may not be used by this Client for any other purpose without the written consent of ECS. Any such use or reuse shall be at the sole risk of Client who shall defend, indemnify and hold ECS and its sub-consultants harmless from any and all claims and/or damages arising there from. Electronic files are not contract documents and cannot be relied upon as identical to contract documents because of changes or errors induced by translation, transmission, or alterations while under the control of others. Use of information contained in the electronic files is at the user's sole risk and without liability to ECS and its consultants. ECS grants the Client a license to use instruments of ECS's professional service for the limited purpose of constructing, occupying and maintaining this specific Project, which license shall terminate if this Agreement is terminated, unless otherwise agreed to by the parties. Reuse and/or modification of any such documents, without ECS's written permission, shall be at the Client's sole risk, and the Client agrees to indemnify and hold ECS harmless from all claims, damages and expenses, including attorney's fees, arising out of such reuse and/or modification by the Client or by others acting through the Client.

27. ECS and its consultants shall have the right to photograph the Project and to use the photographs in the promotion of its professional service through publication, advertising, public relations, brochures, websites or other marketing media.

28. The Client shall require the contractor to name ECS as an Additional Insured on the contractor insurance policy.

29. If a required component of the Project is omitted from ECS's documents, ECS shall not be responsible for paying the cost to add such item to the extent that such item would have been included in or required in the original design. In no event shall ECS be responsible for any costs or expenses that provide betterment or upgrades or enhances the value of the Project.

30. ECS and its consultants are not responsible for the method, means, or sequencing of construction unless this is arranged contractually (in writing) and executed by both parties. If the Client does not engage ECS for construction observation under this Agreement, review of the contractor's performance and/or any other construction phase services will be provided by the Client. The Client shall assume all responsibility for interpretation of the Contract Documents and for construction observation, and the Client shall waive any claims against ECS and/or its consultants that may be in any way connected thereto. In addition, the Client agrees, to its fullest extent permitted by law, to indemnify and hold harmless ECS and/or its consultants, its officers, directors, employees and subconsultants against all damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, arising out of, or in any way connected with, the performance of all interpretations of the Contract Documents, construction observation and/or any other construction phase services performed by any persons or entities other than ECS and/or its consultants and from any and all claims arising from modifications, clarifications, interpretations, adjustments, or changes made to the Contract Documents to reflect changed field or other conditions, except from claims arising from the sole negligence or willful misconduct of ECS and/or its consultants.

31. The Client shall promptly report to ECS any defects or suspected defects in ECS's services. The Client further agrees to impose a similar notification requirement on all contractors in its Client/Contractor contract and shall require all subcontracts at any level to contain a like agreement. Failure by the Client and the Client's contractors or subcontractors to notify ECS shall relieve ECS of the costs of remedying the defects above the sum such remedy would have cost had prompt notification been given when such defects were first discovered.

32. Any claim or dispute between the Client and ECS shall be submitted to non-binding mediation, subject to the parties agreeing to a mediator. If the parties cannot reach an agreement in mediation, the claim or dispute shall be submitted to the American Arbitration Association (AAA) for arbitration in accordance with the Construction Industry Arbitration Rules of the AAA then in effect. The parties shall share the costs of mediation and/or arbitration equally.

33. All provisions of this Agreement that pertain to actions, obligations, or rights of the parties that expressly state, or may be reasonably interpreted, to occur or be applicable after termination of this Agreement shall survive termination of this Agreement.

34. It is mutually agreed that the terms of this Agreement shall be binding upon both parties and their successors, executors, administrators and assigns. This Agreement supersedes all prior written proposals and/or negotiations not referenced herein between the parties and is expressly conditioned upon the Client's agreement of the Terms and Conditions hereof. This Agreement may only be modified in writing executed by both parties.

35. This Agreement shall be governed by laws of the State of Ohio.

REGULAR MEETING – TUESDAY, MARCH 31, 2026

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26-0238

AUTHORIZING AN AGREEMENT WITH GARLAND/DESIGN BUILD SOLUTIONS, INC. FOR THE PURCHASE, REPLACEMENT AND INSTALLATION OF A ROOF LAYOVER AT THE MEDINA COUNTY JUVENILE DETENTION CENTER

WHEREAS, the Medina County Board of Commissioners (the "Board") recognizes the need to replace an aging and failing roof membrane at the Medina County Juvenile Detention Center located at 655 Independence Dr., Medina, OH, and

WHEREAS, the Medina County Board of Commissioners has previously approved the use of the Cooperative Council of Governments (CCOG) formed under Chapter 167 of the Ohio Revised Code and serves as the lead agency for Equalis Group, a national cooperative purchasing organization, and

WHEREAS, the roof layover replacement will be purchased from Garland/Design Build Solutions, Inc. through the CCOG program, ensuring compliance with all applicable procurement methods and providing the most cost-effective solution for Medina County, and

WHEREAS, the total cost for the roof layover replacement project, including the purchase, replacement and installation is $699,937.00 as identified in Exhibit A and is part of the approved 2026 Capital Improvement Projects.

NOW, THEREFORE, BE IT RESOLVED the Medina County Board of Commissioners hereby authorizes the purchase, replacement and installation of a roof layover at the Medina County Juvenile Detention Center from Garland/Design Build Solutions, Inc. through the CCOG cooperative purchasing program and to authorize the Board President to sign the contract on behalf of the Board of Commissioners.

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: County Administrator

CONTRACT FOR
JOB # 91-OH-260006

BETWEEN **MEDINA COUNTY** AND GARLAND/DBS, INC. FOR THE **MEDINA JUVENILE CENTER ROOFING** PROJECT.

1.) This CONTRACT is made at **Medina County** as of **March 27, 2026**, ("Effective Date"), by and between **Medina County** located at **144 N Broadway St, Medina, OH 44256** (hereinafter designated the "CUSTOMER"), and **Garland/DBS, Inc.**, located at **3800 East 91st Street Cleveland, OH 44105** (hereinafter designated the "CONTRACTOR").

2.) The CONTRACTOR shall furnish all material, labor, equipment, and tools necessary for the **Juvenile Center Roofing Project** located at **655 Independence Dr., Medina, OH 44256**, as well as all work incidental and pertinent thereto, (hereinafter designated the "Project") all in accordance with the original proposal # **91-OH-260006** dated **3/18/2026** submitted by the CONTRACTOR (hereinafter together designated the "Specifications"), a copy of which is attached hereto as Exhibit A and incorporated herein. In the event of any conflict, ambiguity, or inconsistency between the terms contained in this CONTRACT and the Exhibits, the terms set forth in this CONTRACT shall govern and control.

3.) The term of the CONTRACT shall begin on the Effective Date first written above, and shall be completed **280** days thereafter, unless sooner terminated as permitted herein, or unless extended by agreement of the parties set forth in writing. The work shall commence within ten (10) days from the date that CONTRACTOR receives a copy or original of the fully executed CONTRACT, which receipt shall be considered Notice to Proceed. The CONTRACTOR is required to submit to the CUSTOMER a Certificate of Insurance and Performance and Payment bonds prior to commencing work. In addition, the work shall be scheduled as agreed upon by the parties.

4.) The sums to be paid to the CONTRACTOR shall be at the bid price(s) shown on the Specifications (Exhibit A), and the total to be paid to CONTRACTOR shall be a maximum of **$699,937.00**, as set forth in the purchase order and Exhibit A. Invoices shall provide details of all Project expenses as permitted in this CONTRACT. CONTRACTOR shall apply no late charges, interest or penalties to any invoice or charges for services until 30 days from the CUSTOMER receipt of the invoice. If this CONTRACT is terminated for convenience for any reason, then the CONTRACTOR shall be paid pro rata for all services performed, materials purchased, and administrative costs incurred, including lost profit, to the effective date of termination.

5.) If the CUSTOMER wishes to terminate the CONTRACTOR for cause due to the failure of CONTRACTOR to perform as required under this CONTRACT and/or in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances, then the CUSTOMER must provide the CONTRACTOR with written notice of said failure to perform. The CUSTOMER must give ten (10) working days from the CONTRACTOR's receipt of the Notice to Cure for the CONTRACTOR to cure or take reasonable action to commence to

cure the performance concerns specified. If the CONTRACTOR does not take appropriate action within the ten (10) day period, the CUSTOMER may issue a Final Notice to Cure. The CONTRACTOR will have an additional five (5) working days from the receipt of the Notice to Cure to cure or take reasonable action to commence to cure before the CUSTOMER can terminate the CONTRACT. If the CONTRACTOR is terminated for cause, the CUSTOMER may provide or employ any necessary labor and materials in lieu of CONTRACTOR to finish part or all of the work under the CONTRACT or to supplement the work of CONTRACTOR, and to deduct the cost thereof from any money, then due or thereafter to become due to the CONTRACTOR; and if such cost shall exceed the balance due to CONTRACTOR, then the CONTRACTOR shall pay the difference to the CUSTOMER.

6.) CUSTOMER may issue subsequent modifications to the Purchase Order(s) for additional work that was not known or included in the Specifications that is found to be needed during the work on the Project to complete the Project over and above the amount set forth in this paragraph four (4) and in Exhibit A. CONTRACTOR must seek approval from the CUSTOMER before performing any additional work. The CUSTOMER must provide the CONTRACTOR written documentation of the modification to the Purchase Order within three (3) business days of verbal approval. CONTRACTOR is not obligated to perform additional work until written modification has been received from the CUSTOMER, but may commence work based upon a reasonable assumption that written modification will be issued. Incidental additional work performed by the CONTRACTOR without CUSTOMER consent will be evaluated and considered for payment based upon the work's merit. If the CUSTOMER determines the incidental additional work was not included in the original scope of the project and required for the CONTRACTOR's uninterrupted performance in fulfillment of the contract, then the CUSTOMER will approve the CONTRACTOR's request for payment for incidental additional work.

7.) All the work done under this CONTRACT shall be performed under the oversight of _____, the CUSTOMER'S representative. All notices hereunder shall be (a) in writing; (b) delivered to the representatives of the parties at the addressees set forth in the Specifications, unless changed by either party by notice to the other party; and (c) effective upon receipt.

8.) The CONTRACTOR shall furnish the CUSTOMER with a performance or contract bond and a labor and material bond, each in the amount of **$699,937.00** a Certificate of Workers' Compensation, and a Certificate of Insurance evidential of comprehensive general liability insurance and property insurance with minimum coverage in amounts reasonable to or exceeding what is normally expected for a comparable project in size and scope. Further, said Certificate of Insurance shall name **Medina County** as an additional insured. Said Certificate of Insurance shall also provide that at least thirty (30) days written notice shall be given to the CUSTOMER of any material change in, or cancellation of, said insurance.

9.) Should the CONTRACTOR at any time refuse or neglect to supply a sufficiency of properly skilled workers or materials of the proper quality, or fail in any respect to prosecute the work herein described with promptness and diligence, or fail in the

performance of any of the agreements contained herein, the CUSTOMER shall have the right to immediately suspend all work, or any part thereof under this CONTRACT, upon the CUSTOMER's issuance of a stop work notice to the CONTRACTOR and the CONTRACTOR's confirmed receipt of the stop work notice. The work shall continue to be suspended until such time as the CUSTOMER and CONTRACTOR have come to a mutual agreement on how the work under the CONTRACT shall proceed. Should the CONTRACTOR continue to refuse or neglect to supply a sufficiency of properly skilled workers or materials of the proper quality, or fail in any respect to prosecute the work herein described with promptness and diligence, or fail in the performance of any of the agreements contained herein, then the CUSTOMER may, after following the procedures listed in Section 5 above, terminate the CONTRACT for cause.

10.) The CONTRACTOR shall indemnify, save harmless, and defend the CUSTOMER from and against all losses, claims, demands, payments, suits, actions, recoveries, and judgments of every nature and description, made, brought, or recovered against the CUSTOMER by reason of any negligent act or omission of the CONTRACTOR, its agents, its subcontractors, or its employees, in the execution of the work herein contracted for.

11.) The CONTRACTOR or CUSTOMER has the right to request and be granted a Termination for Convenience from the CONTRACT obligations if there is a joint determination from both the CUSTOMER and the CONTRACTOR that the termination is in the best interests of both parties, or if the CONTRACTOR or CUSTOMER believes the Termination for Convenience to be in its best interests because a timely resolution, within ten (10) days from the CUSTOMER'S receipt of written notification, will not be provided with regard to requests for information (RFI), request for clarification, or requests for modification to the Purchase Order(s) due to differing site conditions, vague Specifications, or unforeseen circumstances. Under a Termination for Convenience, the CONTRACTOR or CUSTOMER shall be reimbursed for all justifiable costs including price of supplies, services delivered, and administrative expenses, including lost profit under the CONTRACT or Purchase Order.

12.) This CONTRACT shall be deemed to contain all the terms and conditions agreed to between the parties, who both agree that no representations or promises of any kind whatsoever have been made other than herein contained, and this CONTRACT shall be binding upon both parties and their respective heirs, administrators, executors, successors, and assigns.

13.) This CONTRACT is contingent upon receipt of a written purchase order from CUSTOMER. All terms must be agreed upon by both parties.

14.) CUSTOMER shall have the right to approve all subcontracts or assignments of work equal to or exceeding $10,000. CUSTOMER shall not unreasonably withhold, delay or condition subcontracting or assignments, but may express final and binding disapproval of a proposed assignee or subcontractor. Should the CONTRACTOR be forced to choose a different subcontractor/assignee that is of higher cost than the initial subcontractor/assignee, due to the CUSTOMER's disapproval, the CONTRACTOR shall

be able to request and will receive approval from the CUSTOMER for a modification to the CONTRACT to cover the additional cost. CONTRACTOR shall remain responsible for the work of any agent or independent contractor to whom it assigns its Work, and any assignment or subcontract shall incorporate the terms of this Contract into its contract delegating its Work.

15.) If the Project involves construction of a public improvement at a cost exceeding the threshold for payment prevailing wage rates of pay, each laborer, workman or mechanic employed by the CONTRACTOR for performance of the Project herein described or by the subcontractor shall be paid not less than the minimum rate of pay for the applicable pay classification. The CONTRACTOR and their subcontractors who are subject to the requirements of paying prevailing wages shall keep full and accurate payroll records covering all disbursements of wages to their employees to whom they are required to pay not less than the prevailing rate of wages. The CONTRACTOR and its subcontractors shall deliver to the CUSTOMER a certified copy of their respective payrolls, within two weeks of the CUSTOMER's request, for each pay period requested by the CUSTOMER.

16.) Payments to the CONTRACTOR shall be made at the rate of ninety-five percent (95%) of the approved partial payment estimate for each monthly progress billing. The CUSTOMER will retain five percent (5%) of every approved partial payment. The retained amount will be paid to the CONTRACTOR no later than thirty (30) days following Final Acceptance of the work. Upon completion and acceptance of the work, the CUSTOMER shall issue a certificate attached to the final payment request that the work has been accepted by it under the terms, promises and conditions of the CONTRACT.

17.) CONTRACTOR has been employed under this Contract as an independent contractor in order to construct its portion of the Project. CONTRACTOR agrees that no authority has been conferred upon it by CUSTOMER to hire any person(s) on behalf of CUSTOMER, and CUSTOMER undertakes no obligation of any sort to CONTRACTOR's employees or subcontractors. It is understood and agreed that the CONTRACTOR shall select, engage, and discharge its employees, agents, or servants and otherwise direct and control their services. CONTRACTOR will also comply with all laws concerning qualification to do business and engage in the work involved under this CONTRACT and will file all returns and reports required of it and pay all taxes and contributions imposed upon it.

18.) CONTRACTOR agrees not to discriminate against any employee or applicant for employment because of age, race, color, religion, sex, or national origin.

19.) The CUSTOMER shall not be considered to have accepted possession of the work under this CONTRACT until a notice of completion is issued to the CONTRACTOR by the CUSTOMER or CUSTOMER's representative, or payment of the full CONTRACT compensation is received by the CONTRACTOR, unless the Parties otherwise mutually agree.

20.) CONTRACTOR, at all times during its performance of its work under this CONTRACT, shall keep the work site, grounds, and roof tops surrounding the work site free from

accumulation of waste materials or rubbish caused by its activities. Upon completion of the work under this CONTRACT, the CONTRACTOR shall promptly remove all its waste materials and rubbish from and about the work site, as well as, its tools, construction equipment, machinery, and surplus materials, as to leave the work site "Broom Clean" or its equivalent.

21.) The law is hereby agreed to be the law of the State where the Project is situated. The parties agree that the proper venue for action, suit, or other litigation arising under this agreement shall lie in the courts of **Medina County, Ohio**. In the event legal action is instituted to enforce this agreement, each party agrees to bear its own attorney fees and costs while waiving the right to collect attorney fees and costs from the opposing party. Each party also agrees to waive its right to have any pending action or trial heard by a jury.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, authorized representatives of each party to this CONTRACT, indicating their party's approval of the terms herein, have signed as of the dates set forth below.

WITNESSES:

1. _____

2. _____

GARLAND/DBS, INC.

By: _____

_____
Printed Name

_____
Title

Tax ID. No. _____

Date: _____

WITNESSES:

1. _____

2. _____

MEDINA COUNTY

By: _____

Date: _____

And

By: _____

Date: _____

EXHIBIT A

Garland/DBS, Inc.
3800 East 91st Street
Cleveland, OH 44105
Phone: (800) 762-8225
Fax: (216) 883-2055

ROOFING MATERIAL AND SERVICES PROPOSAL

Medina County
Juvenile Center
655 Independence DR.
Medina, OH 44256

Date Submitted: 3/18/2026
Proposal #: 91-OH-260006
RFP # COG-2133
OHIO General Contractor License #: NOT REQUIRED

Purchase orders to be made out to: Garland/DBS, Inc.

Please Note: The following budget/estimate is being provided according to the pricing established under the Master Cooperative Purchasing Agreement with Cooperative Council of Governments and Equalis Group. Garland/DBS, Inc. administered a competitive solicitation for obtaining localized pricing.

Scope of Work:

1. Perform a 3rd party roof scan to determine the amount of wet insulation.
2. Replace the wet insulation at a predetermined square foot price.
3. Remove the river rock and loose laid EPDM membrane and properly dispose.
4. Mechanically attach a 2.6” layer of polyisocyanurate insulation.
5. Adhere a ½” gypsum covered board.
6. Install an approved peel and stick membrane at all vertical transitions.
7. Prime all wood nailers and other combustible materials with a flame-retardant primer. Non-treated lumber must be used.
8. Install a torch applied base sheet and a mineral cap sheet directly to the gypsum board.
9. Install a 2-ply flashing system throughout. Extend the flashings up and over the parapet
10. Photo 11 - remove the platform that the HVAC unit is sitting on an install new decking.
11. Install 22-gauge, shop fabricated coping. The edge metal must be provided by the same manufacturer as the roof membrane and covered by a single, 30-year warranty.
12. Provide a line-item price to install a hose spigot. The plumbing will be provided by the
13. Contractor to provide a 3-year labor warranty.
14. The Garland Company will provide a 30-year leak free warranty that covers both labor and material.

Proposal Price Based Upon Market Experience:	**$**	**699,937**

Garland/DBS Price Based Upon Local Market Competition:

Industrial First	**$**	**699,937**
Building Tech	$	729,269
Terik Roofing	$	938,511

Unforeseen Site Conditions:

Wood Blocking (Nailer) Replacement	$	12.00	per Ln. Ft.
Additional Insulation Replacement	$	6.00	per Sq. Ft.
Decking Replacement	$	12.00	per Sq. Ft.
Decking Repair	$	6.00	per Sq. Ft.
Installation of New Drains (no plumbing connection)	$	4,200.00	Per
Drain Insert	$	720.00	

Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. This could range anywhere from wet insulation, to the replacement of deteriorated wood nailers.

Please Note – The construction industry is experiencing unprecedented global pricing and availability pressures for many key building components. Specifically, the roofing industry is currently experiencing long lead times and significant price increases with roofing insulation and roofing fasteners. Therefore, this proposal can only be held for 30 days. DBS greatly values your business, and we are working diligently with our long-term suppliers to minimize price increases and project delays which could effect your project. Thank you for your understanding and cooperation.

Clarifications/Exclusions:

1. Sales and use taxes are excluded.
2. Permits are included.
3. Bonds are included.
4. Plumbing, Mechanical, Electrical work is excluded.
5. Masonry work is excluded.
6. Interior Temporary protection is excluded.
7. Prevailing Wages are included.
8. Any work not exclusively described in the above proposal scope of work is excluded.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

Nathan Parker

Nathan Parker
Garland/DBS, Inc.
(216) 302-3791

REGULAR MEETING – TUESDAY, MARCH 31, 2026

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26-0239

ACCEPTING BIDS FOR THE MEDINA COUNTY ENGINEERING CENTER LOBBY AND RESTROOM RENOVATION PROJECT AND AWARDING THE BID

WHEREAS, the Medina County Board of Commissioners approved Resolution 25-0942 on December 9, 2025, authorizing the Medina County Administrator to enter into an agreement with Envelope Consulting Services, LLC. for professional design and construction management services including architectural, mechanical, electrical and structural engineering associated with the Engineering Center Lobby and Restroom Renovation Project located at 791 West Smith Rd. Medina, Ohio, and

WHEREAS, on March 26, 2026, bids for the Engineering Center Lobby and Restroom Renovation Project were received as follows:

Company Name	Base Bid
Cavanaugh Building Corp.	$585,000.00
Crown Commercial Construction	$582,917.00
Millstone Management Group	$613,200.00
Lawler Construction, LLC.	$708,887.00
Town Center Construction, LLC.	$787,900.00
SONA Construction, LLC.	$595,000.00
RL Hill Management, Inc.	$761,293.00

WHEREAS, after review by the County Administrator and the Project Architect, it was determined that the lowest and most responsive base bid received was submitted by Crown Commercial Construction for $582,917.00 and it is now recommended that the project be awarded to Crown Commercial Construction.

NOW, THEREFORE, BE IT RESOLVED by this Board of County Commissioners that the above-referenced bids received by the March 26, 2026 submission deadline be hereby accepted for the Medina County Engineering Center Lobby and Restroom Renovation Project and that the bid in the total amount of $582,917.00 be awarded to Crown Commercial Construction.

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: County Administrator

REGULAR MEETING – TUESDAY, MARCH 31, 2026

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 24-0240

APPROVING THE FILING OF AN F-CLASS TEMPORARY PERMIT APPLICATION TO ALLOW FOR THE SALE OF BEER DURING THE 2026 MEDINA BEER FEST

WHEREAS, the Medina County Commissioners wish to allow Main Street Medina to file an application to the Ohio Department of Commerce, Division of Liquor Control for the purpose of allowing the sale of beer for the 2026 Medina Beer Fest which will be held at the Medina County Fairgrounds Community Center located at 735 Lafayette Road, and

WHEREAS, the 2026 Medina Beer Fest will be on May 9, 2026 and will serve as a fundraiser for Main Street Medina, and

WHEREAS, the Medina County Board of Commissioners, as owners of the property of the Medina County Fairgrounds, are required by the Department of Liquor Control to acknowledge the notification that Main Street Medina will hold a special event on May 9, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Medina County, Ohio, hereby acknowledge and approve the submission of an application to the Ohio Department of Commerce, Division of Liquor Control to allow the sale of beer at 2024 Medina Beer Fest fundraising event for Main Street Medina scheduled for May 9, 2026, at the Medina County Fairgrounds Community Center.

Voting AYE thereon: Mr. Harrison and Mrs. Swedyk

Abstained: Mr. Hambley

Adopted: March 31, 2026

Prepared by: County Administrator

REGULAR MEETING – TUESDAY, MARCH 31, 2026

The Board of County Commissioners of Medina County, Ohio, met in regular session on this date with the following members present:

Stephen D. Hambley Aaron M. Harrison Colleen M. Swedyk

Mr. Hambley offered the following resolution and moved the adoption of same, which was duly seconded by Mr. Harrison.

RESOLUTION NO. 26-0241

APPROVING AN AGREEMENT BETWEEN THE CITY OF MEDINA FOR PROVISION OF CY26 AND CY27 MEDINA COUNTY PUBLIC TRANSIT SERVICES

WHEREAS, the Medina County Public Transit operates Microtransit public transportation services within the **City of Medina** for the benefit of Medina County residents, and the City of Medina shall contribute $90,000 toward the overall costs of operation of these transit services during the operating period of January 1, 2026 through December 31, 2027.

WHEREAS, these transit services assist residents in meeting employment, shopping, medical, and socialization needs, and

NOW, THEREFORE, BE IT RESOLVED by this Board of County Commissioners that the agreement for the provision of fixed route transit services in the City of Medina during CY26 and CY27 by hereby approved.

Voting AYE thereon: Mr. Hambley, Mr. Harrison and Mrs. Swedyk

Adopted: March 31, 2026

Prepared by: Medina County Public Transit

MEMORANDUM OF UNDERSTANDING

ORD. 49-26
Exh. A

Medina County Public Transit, acting on behalf of the Medina County Board of Commissioners, hereby agrees to provide public transportation services and complementary paratransit services within the City of Medina during the operating period of April 1, 2026 through August 31, 2027.

Medina County Public Transit will provide said services within the City of Medina to assist residents in meeting employment, shopping, medical, and socialization needs. Said services shall be provided through the use of Medina County-owned light transit vehicles. Medina County Public Transit shall be responsible for payment of all personnel and operating costs associated with these services.

Hours of operation for these services shall be approximately 6:00 a.m. through 6:00 p.m., Monday through Friday, and 10:00 a.m. through 5:00 p.m., on Saturdays.

Medina County Public Transit acknowledges that transit services will be provided for Low To Moderate Income/Limited Clientele (i.e., elderly, disabled, etc.) in Medina.

The City of Medina, in recognition of the importance of providing these services to its residents, shall contribute the total amount of $90,000.00 toward the overall costs of operation of these transit services during the aforementioned period. Medina County will commit $350,000.00 towards the Medina County Transit Services for the aforementioned period.

Medina County Public Transit will be responsible for tracking ridership numbers in the City of Medina to satisfy Program Year 2025 Community Development Block Grant (CDBG) requirements, which are the source of a portion of the City of Medina's financial contribution. No later than October 17, 2027 (two weeks prior to the end of the grant period on October 31, 2027), Medina County Public Transit will provide ridership numbers for Low To Moderate Income/Limited Clientele in Medina to the City of Medina.

An annual invoice will be sent by Medina County Public Transit to the City of Medina for transit services.

Either party may suspend or terminate the Agreement in the event of default, inability or failure to perform on the part of Medina County Public Transit, or when the County and the City agree to terminate the Agreement in whole or in part. In the event of termination, the City will compensate the County for services rendered up to the point of termination.

Colleen Swedyk, President
Medina County Board of Commissioners

Date: _____

James Sheilds, Mayor
City of Medina

Date: 3/24/26