

Stephen D. Hambley called the meeting to order at 9:30 a.m. with William F. Hutson and Colleen M. Swedyk present. The meeting was held in the commissioners' hearing room and opened with the Pledge of Allegiance and a prayer.

Approval of Minutes

The minutes of the September 20, 2022 commissioners' meeting were emailed in advance. Mrs. Swedyk moved to approve both minutes; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. The minutes will be placed on file as distributed.

Public Comment regarding pending resolutions

None.

Resolutions

County Engineer Administrative Assistant Dan Becker presented and reviewed a resolution establishing load limits on Wall Road Bridge No. 3 SFN 5235405 in Wadsworth Township, Medina County. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

The commissioners reviewed the permits issued September 15–September 21, 2022.

Sanitary Engineer Jeremy Sinko presented and reviewed the following resolutions: (1) rescinding a previous resolution authorizing the Sanitary Engineer to purchase 4-wheel drive pickup truck and authorizing the Sanitary Engineer to purchase a 4-wheel drive truck through Sourcewell; and (2) accepting and awarding bid for the Spieth Road pump station generator improvements. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Human Resources Director Holly Muren presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Economic Development Executive Director Bethany Dentler presented and reviewed a resolution recognizing blighted structures and recommending demolition funding by Building Demolition and Revitalization Program. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. Mr. Hambley thanked Mrs. Dentler for her work on this. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried. Mrs. Dentler noted that there were two additional applications for Medina County that are not under the commissioners' purview but they total approximately \$600,000; the state is moving them through the process.

Assistant County Administrator Amy Lyon-Galvin presented and reviewed the following resolutions: (1) amending the appropriation measure resolution; (2) amending the 2022 appropriations resolution by transferring appropriations; (3) expenditure adjustments for various funds; (4) revenue adjustments for various funds; (5) cash transfers for various funds; (6) sales tax distribution to the various districts located in Medina County; (7) authorizing the purchase of 7,000 gallons of regular unleaded gasoline for the Engineering Center; (8) approving a contractual engagement with the Auditor of State, Local Government Services Division, for assistance in the preparation of the Comprehensive Annual Financial Report for Medina County; (9) allowing expenses of county officials; and (10) allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of \$3,267,574.47. Mrs. Swedyk moved to approve the ten resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

County Administrator Scott Miller presented and reviewed the following resolutions: (1) approving the purchase of the Civil Serve and Public Sales Access Software from Tyler Technologies, Inc. through Sourcewell; (2) authorizing the execution of a discount pricing agreement with Engie for electric service supply for county building and facilities; and (3) authorizing a mutual termination agreement with AEP Energy. Mrs. Swedyk moved to approve the three resolutions; Mr. Hutson seconded the motion. Mr. Hutson inquired if grant monies will be covering the cost of the Sheriff's software. Mr. Miller stated that money had been set aside for a tower in Seville and the Sheriff would like to push that project off to a later date, so those monies will be used for the software. Mr. Hambley thanked Mr. Miller for his work on the electric and being able to negotiate the best we can to give us unexpected increases. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

Department Updates

Transit Director Shannon Rine reported that fixed route ridership remained steady in August; demand service has been increasing. Their strategic planning efforts are looking at that very closely to make sure they can meet the rising need for demand services countywide as more folks in underserved areas are asking for service. Cost are also increasing as they are using more fuel. They continue to offer the EZ Fare service with 14%-18% of total sales being through this service. He reported that there is more of a demand for Job & Family Services going from 3 buses previously to 5 and they are asking for more mobility device-equipped vehicles. They recently hired a new road supervisor. He thanked the commissioners for their support on obtaining the 3 vehicles; the purchase orders should go out tomorrow. Their annual Safety & Training Day is scheduled for October 15 and he hopes to have one of the new vehicle models there for employees to see. There was brief discussion regarding the need for fulltime staff to meet the growing demand.

Job & Family Services Director Debbie Kiley presented and reviewed a resolution authorizing an agreement for job development services between Medina County Department of Job and Family Services and Tri-County Jobs for

Ohio's Graduates. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Ms. Kiley reported that the Child Support and Public Assistance caseloads remain consistent. They are collecting over \$1M in support payments and servicing more than 27,000 on various public assistance programs. The Public Assistance Division was awarded some dollars as an achievement towards the State's SNAP timeliness rate for consistently being at 90% or higher for approving SNAP cases. She stated that the Child Protective Division has 149 children in care with 11 children being taken in last week alone; these are unprecedented numbers for Medina County. The division currently has three vacancies for Child Protective workers and two more for Case Aids to support those agents in the field. The Case Aids positions are vital because they can assist with the clerical duties as well as some field work. Those interested in applying can visit www.mcjfs.us as well as the County's Human Resources page.

Commissioners Resolutions

Commissioner Hambley presented and reviewed a resolution reappointing members to the Medina County Home Advisory Council. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Public Comment

None.

With no further business to come before the Commissioners, the meeting recessed at 9:50 a.m.

Discussion Session

At 9:50 a.m., the Commissioners began the Discussion Session in the Commissioners' Hearing Room.

Electronic Pollbooks

Pam Miller of the Board of Elections stated that they are requesting funding to replace the electronic pollbooks as the current e-pollbooks are at the end of their lifespan and the Secretary of State is directing Boards to replace outdated equipment for security reasons. She stated that they invited three vendors for demos including ES&S (their current vendor), KNOWiNK, and Tenex. After assessing the hardware and software along with other items, KNOWink was their choice. They are a leading company that concentrates exclusively on electronic pollbooks and modules that maximize their use, and their pollbooks are in use in more than half the counties in Ohio. The quote is for a pollbook package with modalities that will provide more effective and real-time tracking and reporting capabilities. The quote is higher than their ballpark estimate, but is for 250 units and does contain years 2 and 3 maintenance costs that can be paid upfront. The commissioners were provided with packets that contain additional information. Ms. Miller explained how the e-pollbooks are used; Heather McDermott reviewed printers. Ms. McDermott confirmed that the November election is the last elections the current e-pollbooks can be used. Discussion occurred regarding the timeframe for taking action and the possibility of partial reimbursement from the State. Amy Lyon-Galvin will work on identifying a funding source and the commissioners expect to have a resolution within the next two weeks.

Budget Hearings

Amy Lyon-Galvin thanked all departments for their budget submissions and reminded that budget hearings begin next Monday at 10:30 a.m.

Tuition Assistance

Ms. Lyon-Galvin stated that at the Director's meeting on Monday, they revisited the latest version of the Tuition Assistance Policy. Based on feedback from the commissioners, the directors and Scott, trade schools and certificate programs were added. She believes there is support from the department directors to have the policy approved. She will be working on some forms that will need to accompany the policy and hopes to present this for approval in the near future. Mr. Hambley suggested they look at that in the next week or two so it can be scheduled for approval. Ms. Lyon-Galvin thanked the director's for their work on it.

Mrs. Swedyk moved to go into Executive Session after Discussion Session to consider the compensation of a public employee; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Mr. Hambley noted that the commissioners will recess after Executive Session until the work session scheduled to begin at 11:15 a.m.

Executive Session

At 10:08 a.m., the Commissioners went into the Executive Session. The Executive Session ended at 10:25 a.m. The meeting recessed at this time.

Work Session

Commissioner Hambley reconvened the meeting at 11:15 a.m.

Summit/Medina Workforce Executive Director Christine Marshall presented results of a workforce survey conducted by the Center for Marketing & Opinion Research which surveyed 2,400 adults in Summit, Medina and Portage counties (800 per county); only results pertaining to Medina County were shared. The survey studied the labor shortage and examined the root causes. The objectives were to determine employment status, impact of the pandemic, feelings about employment and barriers to employment and training programs.

The key themes of the final survey results were as follows:

- Salary information is important to include in job postings
- Freelance and contract work is a big part of the employment landscape
- Flexibility has become increasingly important
- COVID has had a significant impact on experiences and views on employment
- High interest in job related training and education

Ms. Marshal then reviewed promising strategies for filling talent gaps with missing workers:

- Adopt flexible, creative work arrangements (i.e. floating start times, shift swapping, job sharing or compressed work weeks) can offset some of the day-to-day family care, transportation, or other challenges of a regular 9-5 job.
- Make the recruitment process simpler and more inclusive (i.e. employee referral programs, fewer interviews, easy apply options, virtual interviewing)
- Split jobs into tasks
- Let workers grow into their jobs through targeted training
- Work to retain employees (i.e. maintain tailored training and support programs, improve reward and recognition programs, respond to employees' outside interests, and conduct stay interviews)

The commissioners thanked Ms. Marshall for sharing this information.

Adjournment

Mrs. Swedyk moved to adjourn the meeting; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 12:03 p.m.

RESOLUTIONS PASSED SEPTEMBER 27, 2022

<u>Number</u>	<u>Resolution Title</u>
22-0784	Establishing load limits on Wall Road Bridge No. 3, SFN 5235405, in Wadsworth Township, Medina County
22-0785	Rescinding a previous resolution authorizing the Sanitary Engineer to purchase 4-wheel drive pickup truck and authorizing the Sanitary Engineer to purchase a 4-wheel drive pickup truck through Sourcewell
22-0786	Accepting and awarding bid for the Spieth Road pump station generator improvements
22-0787	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
22-0788	Recognizing blighted structures and recommending demolition funding by Building Demolition and Revitalization Program
22-0789	Amending the appropriation measure resolution
22-0790	Amending the 2022 appropriations resolution by transferring appropriations
22-0791	Expenditure adjustments for various funds
22-0792	Revenue adjustments for various funds
22-0793	Cash transfers for various funds
22-0794	Sales tax distribution to the various districts located in Medina County
22-0795	Authorizing the purchase of 7,000 gallons of regular unleaded gasoline for the Engineering Center
22-0796	Approving a contractual engagement with the Auditor of State, Local Government Services Division, for assistance in the preparation of the Comprehensive Annual Financial Report for Medina County
22-0797	Allowing expenses of county officials
22-0798	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
22-0799	Authorizing an agreement for job development services between Medina County Department of Job & Family Services and Tri-County Jobs for Ohio's Graduates
22-0800	Reappointing members to the Medina County Home Advisory Council
22-0801	Approving the purchase of the Civil Serve and Public Sales Access Software from Tyler Technologies, Inc. through Sourcewell
22-0802	Authorizing the execution of a discount pricing agreement with Engie for electric service supply for County buildings and facilities
22-0803	Authorizing a mutual termination agreement with AEP Energy

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-seventh day of September, 2022.

Respectfully submitted,	COMMISSIONERS	_____
		Colleen M. Swedyk
	OF	_____
_____		William F. Hutson
Rhonda J. Beck		
Clerk to the Commissioners	MEDINA COUNTY	_____
		Stephen D. Hambley