

Stephen D. Hambley called the special meeting to order at 8:05 a.m. with Colleen M. Swedyk and William F. Hutson present. The meeting was held in the commissioners' hearing room. The special meeting was a work session to discuss matters of Public Transit.

OHM Advisors Jason Sudy, Planning Principal; Arthur Schmidt, Planner; and Eric Dryer, Project Manager, were in attendance. They provided information on the following topics:

- Purpose & Schedule
- Existing conditions analysis overview
- Transit Demand Analysis maps
- Goals for Medina County Public Transit
- Issues and Opportunities
- SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis
- Future Transit System
- Coverage versus frequency

Transit Director Shannon Rine stated they engaged OHM Advisors to update our strategic planning for transit for the next five to ten years. They were present today to provide a technical update.

Mr. Sudy stated today's meeting was to get a sense from us of some big picture philosophies about how to prioritize moving forward, and how we can allocate our resources.

Mr. Schmidt stated they started off with an electronic community survey asking the residents for feedback and their perception on how they are using the transit system currently, and how we would like to use the transit system going forward. Office for Older Adult Director Laura Toth noted more needs to be done to include senior citizens' opinions as they are the individuals using the transit the most, but many don't have access or are familiar with electronic technology to take the survey.

OHM Advisors provided exercises for meeting attendees. The first exercise — SWOT (Strengths, Weaknesses, Opportunities, Threats) — identified where certain areas fit into the picture.

- STRENGTHS mentioned included Budget & Finance; Technology; Responsiveness; Regional partnerships (NOACA and other peer agencies); Current drivers and relationships with passengers; and Looking ahead and taking steps for the future.
- WEAKNESSES included: Budget & Finance; Increased requests at specific times for on-demand; Weekend & after-hour service; Marketing; Regional partnerships (NOACA and other peer agencies); and Capacity (peak time) of both drivers and vehicles.
- OPPORTUNITIES included: Growing county; Assisting those with disabilities; Marketing; Offer service for weekend and after-hour rides; Billing (how current billing can be modified for savings, utilization, process, etc.; Economy; and Community outreach.
- THREATS included Federal regulations; CDL License; Fleet availability/purchasing; Lack of employees (labor force & quality of labor force; and Economy.

In the second exercise, everyone was given a map of Medina County and asked to identify the areas believed to be High Priority and Medium Priority for transit needs.

For the last exercise, participants indicated which areas of Medina County are in greatest need of transit investments. Each participant received 18 poker chips — 2 blue (\$300,000, 30-minute frequency, 50 Riders per day; 6 green (\$150,000, 45-minute frequency, 25 Riders per day; 10 white (\$50,000, 1 hour frequency, 5 Riders per day — and placed them on the map of Medina County.

Mr. Sudy stated the next steps would be to increase their outreach to seniors and include their input; work closely with MCPT and the team that will be implementing a pilot program in Wadsworth; and use the information collected from today's discussion and exercises and begin to synthesize that into some recommendations to the steering committee.

Mrs. Swedyk moved to adjourn the meeting; Mr. Hutson seconded the motion. Roll call showed all commissioners voting AYE; the motion carried. The special commissioners meeting adjourned at 9:59 a.m.

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this fourteenth day of September, 2022.

Respectfully submitted,	COMMISSIONERS	_____ Colleen M. Swedyk
	OF	_____ William F. Hutson
_____ Brian S. Gallatin Assistant Clerk to the Commissioners	MEDINA COUNTY	_____ Stephen D. Hambley