

Stephen D. Hambley called the meeting to order at 9:30 a.m. with William F. Hutson and Colleen M. Swedyk present. The meeting was held in the commissioners' hearing room and opened with the Pledge of Allegiance and a prayer.

### Approval of Minutes

The minutes of the August 16, 2022 commissioners' meeting were emailed in advance. Mrs. Swedyk moved to approve the minutes; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. The minutes will be placed on file as distributed.

### Public Comment regarding pending resolutions

*None.*

### Resolutions

*County Engineer Administrative Assistant Dan Becker* presented and reviewed the following resolutions: (1) determining the necessity to close State Road (C.H. 44) between Lyonswood Drive (T.R. 350) and Eastwood Road (T.R. 405); and (2) approving the final change order to the contract for MED-CRPM-FY2022, the painting of pavement markings on various county roads, between J.D. Striping & Services, Inc. and the Medina County Board of Commissioners. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

The commissioners reviewed the permits issued August 11–August 17, 2022.

*Sanitary Engineer Jeremy Sinko* presented and reviewed the following resolutions: (1) authorizing the Sanitary Engineer to apply for 2023 grant monies available for the replacement/repair of failing septic systems through the Ohio EPA Water Pollution Control Loan Funds (2) authorizing the Sanitary Engineer to obtain easements for the Grafton Road Water Main Replacement Project; (3) authorizing the final adjusting change order for the Medina County Sanitary Rehabilitation Project 2021; (4) authorizing the Sanitary Engineering Department to purchase a 4-wheel drive pick-up truck; and (5) approving the amount of unpaid utility bills for the Medina County Sanitary Engineer and providing for their certification in accordance with Sections 6103.02 and 6117.02 of the Ohio Revised Code. Mrs. Swedyk moved to approve the five resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Human Resources Director Holly Muren* presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Facilities Director Steven Basteen* presented and reviewed a resolution accepting and awarding the bid for the Medina County Jail Stormwater Management & Asphalt Replacement. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. Mr. Hutson inquired if this is the entire parking lot; Mr. Basteen confirmed. Mrs. Swedyk inquired if the bid met expectations for anticipated costs; Mr. Basteen confirmed that as well. Mr. Hambley noted that Ohio Paving & Construction will be awarded the bid at a cost of \$1,266,195.00. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

*County Administrator Scott Miller* presented and reviewed the following resolutions: (1) authorizing a contract for the provision of services to implement a Voice Over IP (VOIP) Telephony System for Medina County; (2) authorizing a request for proposals for moving services for the Medina County Courthouse Project; (3) authorizing the Medina County Sheriff's Office to purchase seven new 2022 Police Explorers and one 2022 F150 Responder; and (4) accepting a proposal for the construction of a Medina County Shooting Range to be utilized and managed by the Medina County Sheriff's Office. Mrs. Swedyk moved to approve the four resolutions; Mr. Hutson seconded the motion. Mr. Hutson explained that this project has been in the works for several years and they have looked at 4-5 different locations; this was the best location. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Assistant County Administrator Amy Lyon-Galvin* presented and reviewed the following resolutions: (1) amending the appropriation measure resolution; (2) amending the 2022 appropriations resolution by transferring appropriations; (3) expenditure adjustments for various funds; (4) revenue adjustments for various funds; (5) creation of the Drug Task Force Pending Forfeitures Fund and authorizing appropriations; (6) creation of the Storm Water Division and authorizing appropriations (7) creation of an Adult Probation Drug Court Specialized Docket Payroll Subsidy Project Fund and authorizing appropriations; (8) creation of an Adult Probation Mental Health Specialized Docket Payroll Subsidy Project Fund and authorizing appropriations; (9) creation of a Family First Council Intervention FY23 Grant Program Fund and authorizing appropriations; (10) creation of a Juvenile Drug Court FY23 Fund and authorizing appropriations; (11) creation of a Juvenile Court Remote Technology Grant fund and authorizing appropriations; (12) creation of the OCJS Sheriff Office American Rescue Plan Grant fund and authorizing appropriations; (13) authorizing the purchase of 6,800 gallons of regular unleaded gasoline for the Engineering Center; (14) authorizing the Medina County Emergency Management Agency to accept a donated 2004 Cargo Pro Box Trailer from Erhart York Fire Department; (15) allowing for salvage disposal of county vehicles for the Medina County Sheriff Office; (16) allowing expenses of county officials; (17) allowing expenses of the County Engineer; and (18) allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of \$2,730,750.27. Mrs. Swedyk moved to approve the 18 resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

## **Department Updates**

*Transit Director Shannon Rine* presented and reviewed a resolution allowing the Medina County Public Transit to participate in the Ohio Department of Transportation Cooperative Purchasing Program. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Mr. Rine reported that fixed route ridership is down, but they are maintaining costs. He noted that in looking at trip purpose, 41% are for work and 35% are for medical purposes. They currently are seeking a Road Supervisor and have recently filled some other open positions. The strategic planning document will be provided to the commissioners for review in advance of the board retreat scheduled in September.

*Job & Family Services Director Debbie Kiley* presented and reviewed the following resolutions: (1) amending the Prevention, Retention & Contingency Plan (PRC) for the Medina County Job & Family Services; and (2) authorizing two contracts for the Foster Recruitment and Retention Program with Fostering Families Ministries and Karyn Purvis Institute of Child Development for Medina County Job & Family Services. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Ms. Kiley reported they are moving work stations in the office to prepare for Community Action Wayne/Medina to move in. Offices are still open during this transition. She is expecting that Community Action Wayne/Medina will move in by the end of the year. She is continuing conversations with the Child Support Division to seek areas of improvement. They have defined an approach to training staff as well as a curriculum of policies and procedures. The Department of Medicaid is changing managed care plans; enrollment is happening now through the end of November. There were previously only 5 managed care plans, but now there are 7. The resolution just approved will provide continued training and support to current foster families as well as those that are newly onboarding. This will help foster families deal with some attachment disorders or issues with children. Mr. Hambley noted JFS staff members' attendance at Business at the Barn promoting the foster program.

## **Public Comment**

*None.*

With no further business to come before the Commissioners, the meeting recessed at 9:52 a.m.

## **Discussion Session**

At 9:52 a.m., the Commissioners began the Discussion Session in the Commissioners' Hearing Room.

### Indigent Defense Reimbursement

Melissa Piszczek from the Medina County Bar Association requested the commissioners increase the indigent defense reimbursement rate to \$75 in court and out of court. She noted that the court appointed list has decreased and it's suspected that higher reimbursement rates in surrounding counties have contributed to the decrease. Mr. Hutson stated that he spoke to Judge Collier, Judge Dunn and Judge Schafer about this and they are okay with the increase. Mr. Hambley noted that the resolution needs to reflect changes in the caps on the fee schedule. The commissioners agreed to this increases. Mr. Hambley stated that he hopes to have a resolution for consideration next week.

### Park District Land Donation

Nate Eppink announced that the Park District received the largest gift of property in its 57 year history. Dedee O'Neil donated 203 acres located in Westfield Center and Westfield Township. The Park District will begin developing public access to the property no later than summer 2024, and Ms. O'Neil will be working with them on the final concept plan in the coming months.

### Westfield Commerce Center

Bethany Dentler stated that the developers of the Westfield Commerce Center project have been running into a wall with TC Energy, and they have reached out to Economic Development and asked them to work with their elected officials to support breaking through some of the barriers; they are looking for a letter of support from the commissioners to express the importance to the county of the economic development impact to our community, and to offer support for opening the doors of communication with the pipeline company. Mr. Hutson stated that this has the potential to stall the project if the developers cannot get cooperation from TC Energy on more clearly defining an easement; so far, TC Energy has not been cooperative in discussing the issue. He stated that a letter expressing the commissioners' concerns and support the project, it may help. Mr. Hambley stated that the conditions of the easement need to be better defined or not even discussed. Mr. Hutson stated that the easements were signed in the early 1980s, and they basically gave an easement to the entire property. There is one 4 inch line that runs east-west across the southern part of the property and goes through Westfield. It seems to be a simple matter, but if TC Energy isn't coming to the table to discuss it, it makes it difficult to resolve. The commissioners agreed to sign a letter; Mrs. Dentler will draft it.

### Budget Hearings

Amy Lyon-Galvin noted that budget hearing schedules are expected to be finalized by the end of the week.

### Jail Parking Lot

Ms. Lyon-Galvin stated that the Jail parking lot resolutions approved today is funded by ARPA dollars. She will have a resolution next week showing that source of funding. Change order no. 2 for the County Home will also be presented next week and is for the finishing of some duct work; this is also funded by ARPA.

Veterans Breakfast

Jeremy Sinko requested permission to begin planning the Veterans’ Breakfast in November for employees; the commissioners agreed he may move forward.

Dump Trucks

Mr. Sinko stated that they are preparing in their budget for next year to purchase another dump truck. The vendor indicated that if trucks aren’t ordered by November of this year, the cost will be significantly higher due to emissions regulations. Delivery for these trucks are a year out, so if they order in November, they most likely would not receive it until 2024.

Recycle Bins

Mr. Sinko stated that they reached out to Wadsworth regarding the recycle bins at the Transfer Station, but they have not yet heard back. They have asked for additional signage which were ordered weeks ago, but they have not been received yet. He also stated that they reached out to the EPA regarding pulling all the bins from the City of Wadsworth, they would still compliant for access goals.

In answer to a question by Mr. Hutson, Mr. Miller stated that he has received three resumes so far and he will keep the commissioners posted.

Paving Projects

Steven Basteau stated that the apron of the parking lot at 60 Public Square should be completed today. The parking lot at FSA is tentatively scheduled to being on September 8.

Mr. Hutson inquired of the number of parking spaces at 60 Public Square; Mr. Basteau stated that he thinks it may be 20. Mr. Hutson stated that he sees many employees from that building parking around the Square. Mr. Basteau noted that the parking lot is definitely not large enough for all of the employees.

Mrs. Swedyk moved to go into Executive Session after Discussion Session to consider the employment of a public employee or official; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Mr. Hambley mentioned that the commissioners’ will return after Executive Session for the ARPA work session.

**Executive Session**

At 10:11 a.m., the Commissioners went into the Executive Session. The Executive Session ended at 11:03 a.m. The commissioners recessed for a brief break and resume the meeting at 11:09 a.m.

ARPA Work Session

A work session was held for the purpose of continued consideration of proposals previously submitted to the commissioners for the American Rescue Plan Act funding. The commissioners tentatively agreed to provide funding for the following projects pending legal review and approval by resolution at a future commissioners’ meeting:

<u>Department</u>	<u>Project</u>	<u>Requested Funding</u>	<u>Funding Awarded</u>
Medina County Sheriff	Tyler Civil Package	\$150,00	\$150,000
	Console Upgrade	\$39,000	\$39,000
Recovery Center of Medina County	Van & Equipment	\$68,000	\$68,000

In addition, the following items were discussed:

Board of Elections – E-pollbooks were tabled pending a decision at the state level. The remaining requests will be reviewed during budget hearings.

County Engineer- Revenue replacement for lost gas tax revenue – will not be further considered. The board expressed that they will consider a future additional tax proposal to be made by the County Engineer.

Coroner - The commissioners previously agreed to provide funding for the morgue expansion, however, further information on final funding amount is being obtained by the Coroner.

Medina County Sheriff – Addition to the Jail; addition for ECO/Community Room and Ohio Peace Officer training will not be further considered.

Medina County HVAC Projects – \$3.1M was previously funded; projects will be managed individually

Highway Engineer – Network Backbone Refresh – Scott Miller will be looking into the need and alternative funding sources.

Government Services – Revenue Replacement – Will be reviewed at a later date. Amy Lyon-Galvin will provide information relating to an initial amount needed to complete previously awarded projects.

Additional work sessions will be scheduled during budget hearings to continue discussions.

**Adjournment**

Mrs. Swedyk moved to adjourn the meeting; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 12:04 p.m.

**RESOLUTIONS PASSED AUGUST 23, 2022**

<u>Number</u>	<u>Resolution Title</u>
22-0665	Determining the necessity to close State Road (C.H. 44) between Lyonswood Drive (T.R. 350) and Eastwood Road (T.R. 405)
22-0666	Approving the final change order to the contract for MED-CRPM-FY2022, the painting of pavement markings on various county roads, between J.D. Striping & Services, Inc. and the Medina County Board of Commissioners
22-0667	Authorizing the Sanitary Engineer to apply for 2023 grant monies available for the replacement/repair of failing septic systems through the Ohio EPA Water Pollution Control Loan Funds
22-0668	Authorizing the Sanitary Engineer to obtain easements for the Grafton Road Water Main Replacement Project
22-0669	Authorizing the final adjusting change order for the Medina County Sanitary Rehabilitation Project 2021
22-0670	Authorizing the Sanitary Engineering Department to purchase a 4-wheel drive pick-up truck
22-0671	Approving the amount of unpaid utility bills for the Medina County Sanitary Engineer and providing for their certification in accordance with Sections 6103.02 and 6117.02 of the Ohio Revised Code
22-0672	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
22-0673	Accepting and awarding the bid for the Medina County Jail Stormwater Management & Asphalt Replacement Project
22-0674	Authorizing a contract for the provision of services to implement a Voice Over IP (VOIP) Telephony System for Medina County
22-0675	Authorizing a request for proposals for moving services for the Medina County Courthouse Project
22-0676	Authorizing the Medina County Sheriff's Office to purchase seven new 2022 Police Explorers and one 2022 F150 Responder
22-0677	Amending the appropriation measure resolution
22-0678	Amending the 2022 appropriations resolution by transferring appropriations
22-0679	Expenditure adjustments for various funds
22-0680	Revenue adjustments for various funds
22-0681	Creation of the Drug Task Force Pending Forfeitures Fund and authorizing appropriations
22-0682	Creation of the Storm Water Division and authorizing appropriations
22-0683	Creation of an Adult Probation Drug Court Specialized Docket Payroll Subsidy Project Fund and authorizing appropriations
22-0684	Creation of an Adult Probation Mental Health Specialized Docket Payroll Subsidy Project Fund and authorizing appropriations
22-0685	Creation of a Family First Council Intervention FY23 Grant Program Fund and authorizing appropriations
22-0686	Creation of a Juvenile Drug Court FY23 Fund and authorizing appropriations
22-0687	Creation of a Juvenile Court Remote Technology Grant fund and authorizing appropriations
22-0688	Creation of the OCJS Sheriff Office American Rescue Plan Grant fund and authorizing appropriations
22-0689	Authorizing the purchase of 6,800 gallons of regular unleaded gasoline for the Engineering Center
22-0690	Authorizing the Medina County Emergency Management Agency to accept a donated 2004 Cargo Pro Box Trailer from Erhart York Fire Department
22-0691	Allowing for salvage disposal of county vehicles for the Medina County Sheriff Office
22-0692	Allowing expenses of county officials
22-0693	Allowing expenses of the County Engineer
22-0694	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
22-0695	Allowing the Medina County Public Transit to participate in the Ohio Department of Transportation Cooperative Purchasing Program
22-0696	Amending the Prevention, Retention & Contingency Plan (PRC) for the Medina County Job & Family Services
22-0697	Authorizing two contracts for the Foster Recruitment and Retention Program with Fostering Families Ministries and Karyn Purvis Institute of Child Development for Medina County Job & Family Services
22-0698	Accepting a proposal for the construction of a Medina County Shooting Range to be utilized and managed by the Medina County Sheriff's Office

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-third day of August, 2022.

Respectfully submitted,	COMMISSIONERS	_____
		Colleen M. Swedyk
	OF	_____
_____		William F. Hutson
Rhonda J. Beck		
Clerk to the Commissioners	MEDINA COUNTY	_____
		Stephen D. Hambley