

Colleen M. Swedyk called the meeting to order at 9:30 a.m. with Stephen D. Hambley and Aaron M. Harrison present. The meeting was held in the commissioners' hearing room and opened with the Pledge of Allegiance and a prayer.

*Commissioner Hambley* moved to approve the minutes of the June 27, 2023 commissioners' meeting; Commissioner Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

#### **Public Comment regarding pending resolutions**

*None.*

#### **Resolutions**

*Sanitary Engineer Jeremy Sinko* presented and reviewed the following resolution:

1. Amending a professional design service agreement with Jones & Henry Engineers for the Boston Road Sanitary Sewer Pump Station project

Mr. Hambley moved to approve the resolution; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Human Resources Director Holly Muren* presented and reviewed the following resolution:

1. Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners

Ms. Muren noted the resignation has been rescinded and will be removed from the final resolution.

Mr. Hambley moved to approve the resolution as amended; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Finance Director Brett Thomas* presented and reviewed the following resolutions:

1. Amending the appropriation measure resolution
2. Amending the 2023 appropriations resolution by transferring appropriations
3. Expenditure adjustments for various funds
4. Creation of the Drug Task Force FY 23-24 Fund and authorizing appropriations
5. Creation of a Community Corrections Act Intensive Supervision Probation Grant Fund for the Medina County Adult Probation Department for FY 24-25 and authorizing appropriations
6. Creation of a Community Corrections Act Intensive Supervision Probation/Diversion Grand Fund FY 24-25 for the Medina Municipal Court Probation Department and authorizing appropriations
7. Creation of a Community Corrections Act Targeted Community Alternatives to Prison Grant Fund for the Medina County Adult Probation Department for FY 24-25
8. Creation of the Drug Task Force Ohio Drug Law Enforcement Fund and authorizing appropriations
9. Creation of a Drug Task Force, Recovery Ohio Grant Fund and authorizing appropriations
10. Creation of the OCJS Drug Task Force American Rescue Plan FY22 Grand Fund and authorizing appropriations
11. Approving an agreement for a Law Enforcement Recruitment Grant for the Medina County Sheriff's Office
12. Approving an agreement for the Levin Extradition Transport Reimbursement Grant FY22 for the Medina County Sheriff's Office
13. Approving an agreement for the Ohio Drug Law Enforcement Grant FY22 for the Medina County Drug Task Force
14. Accepting an application for the use of a second procurement card for the Medina County Office for Older Adults
15. Authorizing the purchase of 6,600 gallons of regular unleaded gasoline for the Engineering Center
16. Approving the transfer of Medina County Inventory between various Medina County offices
17. Declaring Medina County property as excess property
18. Declaring Medina County motor vehicles as excess property and to make available to Enterprise Fleet Management for selling
19. Allowing claims and authorizing issuance upon the Treasurer in settlement of such list of claims in the amount of \$845,267.90

Mr. Hambley moved to approve the nineteen resolutions; Mr. Harrison seconded the motion. Because two of the bids for regular unleaded gasoline were both the lowest and exactly the same, Mr. Hambley asked how the winning bid is determined. Mr. Thomas responded this occurred once before, so they choose based on delivery speed and the routine amounts that they end up bidding lower than other competitors. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

Job & Family Services Director Debbie Kiley presented and reviewed the following resolutions:

1. Authorizing the county auditor to transfer funds from the JFS Children Services IV-E Fund (0050) to the JFS Public Assistance Fund (0120) for children services (IVE) administrative expenditures
2. Authorizing the county auditor to transfer funds from the JFS Children Services SCPA Fund (0050) to the JFS Public Assistance Fund (0120) for SCPA administration expenditures
3. Authorizing a contract with Bryan Media Strategies for foster awareness targeted-marketing solutions for Medina County Job & Family Services
4. Authorizing a contract with Bryan Media Strategies for recruitment & retention targeted-marketing solutions for Medina County Job & Family Services
5. Authorizing a Memorandum of Understanding (MOU) between the Medina County Job and Family Services and Alternative Paths

Mr. Hambley moved to approve the five resolutions; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

### **Department Updates**

Planning Services Director Denise Testa presented and reviewed the following resolution:

1. Authorizing the reallocation of funds between the administration and construction budget items of the Lafayette Township Critical Infrastructure Project for program year 2020

Mr. Hambley moved to approve the resolution; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Mrs. Testa reported the Planning Commission has received three concept plans for this month — one in Hinckley, one in Liverpool and one in Montville Twp. They will be reviewed at their concept plan meeting scheduled for July 19. In terms of the Community Development Block Grant Projects, they are wrapping up the critical infrastructure section of Main Drive in Chippewa Lake. They should be installing the second layer on Main Drive and installing the first layer for the ARPA section of that project. The Montville Cobblestone Park is complete; the Lodi playground was installed yesterday. The Wadsworth Housing Assistance Program is continuing to spend that funding down as well. Program Year 2020 will be wrapped up within the next couple months. For the Lodi Critical Infrastructure (bridge replacement), the prosecutor is currently reviewing the contract and bid documents for that project. For 2022 CDBG project, the Wadsworth sidewalk bid was accepted, and construction will begin soon. The Housing Assistance Program is continuing for Program Year 2022. The Lodi pathway project documents are under review from the prosecutor. She added the Financial Empowerment Center located below Honeybee Bakery is open and seeing clients. It is a free service to all communities in Medina County. They are continuing with their Fair Housing presentations and will be presenting some fair housing customized training to Creative Housing within the next couple weeks.

Office for Older Adults Director Laura Toth reported the Medina County Senior Adult Foundation (MCSAF) hosted the 47<sup>th</sup> annual Twin Sizzler, which is a race on Medina Square featuring a 5K, 10K, 1-mile fun run for families and a 27-mile bike race. She stated it was very successful with over 1,000 participants in all the races. Proceeds benefit the foundation whose mission is to serve the needs of seniors in the County through OOA. The biggest project the foundation is taking on will be the replacement and upgrade of the tables in the Senior Center. They are looking into school cafeteria type tables that will pop up and roll and are easily movable. The cost will be about \$24,000. For the Kitchen Construction Project, they had a walkthrough on June 29 with seven potential bidders present. She also met with the construction team at the Human Services Center and the south entrance is almost complete. The fencing will likely be removed in the next week and then work on the bridge will begin. They began distribution of the Seniors Farmers Market Nutrition coupons on June 27. They received 272 packets of \$50 worth of Farmers Market coupons, which is 70 more than they usually receive. She added the program is beneficial to the senior population and to the farmers who take part in the program and getting reimbursement when a senior redeems their voucher. They still have about 70 packets to distribute to any senior age 60 and over that falls below 185% of the Federal poverty level. This is the only program OOA administers that has a financial qualification. Finally, the OOA's Aging & Disability Resource Center received a commendation from Columbus last week. The center was recognized as Team of the Year from the Ohio Senior Health Insurance Information Program. OSHIP approves and trains the OOA's team members annually to ensure the correct and most up-to-date information is given to those inquiring about health insurance programs. Mrs. Toth congratulated Sean Parker who is the supervisor of that program.

State Representative Sharon Ray was present to give an overview of the state budget. She stated there are a lot of tax cuts in this budget. It also includes some historic investments such as the Public Education System and universal vouchers. Specific to Medina County is the Child Advocacy Center. She noted it's a great center to help children experiencing trauma. They also need special facilities to be interviewed and examined to work on reunification. Medina County's program is "top shelf." Not only did the Medina County Center get funded, but also the other centers around the state for their operating budget. Another note of interest, a woman from Medina County reached out to Ms. Ray's office inquiring about the handicap placard. Because she has an invisible disability, other people have become hostile when she parks in a handicapped spot. As a result, the State of Ohio will now be offering an orange placard which will signify that the disability is an invisible one. Additionally, Ms. Ray noted significant investments in Ohio's career tech programs. Last year, the Medina County Career Center turned down over 200 students which signifies that not only are more students looking into that as an option, but also the great programs that are available at the Career Center. Wadsworth is experiencing similar situations with \$200 million in new facilities money in the budget as well as \$100 million to buy new equipment for these facilities. The budget also

includes \$40 million for the Aging Home Grants. With an aging Medina County population, we want to keep residents in their homes as long as possible and this money will help to do that. Another note of importance, this budget is also pushing up Direct Care Worker salaries.

Mr. Hambley thanked Ms. Ray for her help. He noted that for the Healthy Aging grants, the Governor put it in, the House kept it in; however, the Senate removed it. As a result, they had to push back to keep it in. He noted that he, Mrs. Toth and Mr. Jakab have already had discussions and will be taking advantage of that. They are working with the OOA Advisory Council to come up with a plan to best utilize that to help people age in place and be able to stay home.

Mrs. Swedyk asked about the vouchers and how many more children will have access to them; Ms. Ray responded it's a universal voucher system, but is on a decreasing allocation. If you're up to 450% of the poverty limit, you will receive a significant portion depending on the size of your family and income. After that, it levels off to about \$1,500 per child, per year.

Mr. Harrison asked about the proposal regarding the state employees working from how and if there is any indication of how that might go as it could have an impact on the JFS employees; Ms. Ray responded the Senate withdrew the provision where they wanted to force all the state employees back to the office because some of the office space leases had been released.

Additionally, Mr. Hambley mentioned Indigent Defense and thanked Ms. Ray for that as well. It will be kept up to 90%, whereas, at one point in time, the Senate version had dropped it down.

### **Public Comment**

*None.*

With no further business to come before the Commissioners, the meeting recessed at 9:54 a.m.

### **Discussion Session**

At 9:54 a.m., the Commissioners began the Discussion Session in the Commissioners' Hearing Room.

#### EMA Heather Hedge Renovation Project

Clete Miller, the Project Executive with Weber Murphy Fox Architects, gave an overview to the renovations and new construction of the Emergency Management Agency's Heather Hedge Project. The existing facility will be renovated and a new five-bay 72x65 apparatus shed will be constructed. In the existing building, they will be opening a portion to add a new bay for additional storage. The new apparatus shed will have five bays with trenches to collect any moisture that may come off the vehicles. It will be a wood frame structure with a complete concrete floor. The roof will be metal with a translucent panel system incorporated into it. This will allow natural daylight to come in and reduce the energy usage of the LED lights.

Mr. Hambley mentioned certain elements being trimmed down to reduce the cost. One of the elements removed from the budget was the parking lot as well as the stormwater drainage portion. As this goes out to bid, he asked if that could be added or be an addendum. Therefore, if the additional money is available, we could proceed based upon that bid; Mr. Miller confirmed that can be incorporated as a bid alternate. Mr. Hambley inquired as to what other elements were removed; Mrs. Swedyk mentioned interior painting was one that was about \$15,000. Waterproofing of inside walls for the apparatus shed was another item removed. It was an interior fiberglass reinforced panel to keep the space clean. To clarify, Mr. Harrison asked if that was all incorporated into the painting scope of work; Mr. Miller responded there are different elements. The panels are separate from painting and the site work is separate from the other two. Mr. Harrison asked if the finish could be applied even if the painting were removed; Mr. Miller stated the panels come prefinished and can be applied easily in the future. Mrs. Swedyk asked to include that as an added bid alternate as well.

In response to a question by Mr. Hambley, Mr. Miller stated the situation of the current zoning doesn't help anyone when it's applied to the whole area. Rear setbacks are supposed to be about 50 feet. The existing building is about six or seven feet off the property line. The west side in compliance with the new apparatus shed at it's more than 25 feet from the neighboring property line. Mr. Harrison mentioned it's more of an aesthetic issue than a safety issue in terms of the positioning of the building on the property; Mr. Miller confirmed.

Mr. Harrison asked if variances or anything would be needed; Mr. Miller responded it's their understanding that with the nonconforming preexisting conditions that a variance will not be required.

Mr. Hambley noted he is very pleased with the project and the design. Additionally, he recognized State Representatives Sharon Ray and Darrell Kick and State Senator Mark Romanchuk for keeping this in the capital budget the last round so that we're able to have the sufficient \$800,000 state capital grant money to have this built. It is very much needed. Mr. Harrison inquired as to a target timeline; Mr. Miller stated they are looking to go out to bid next week and will be on bid for two to three weeks. They hope to break ground sometime in August.

Mr. Jakab stated the next step would be for the commissioners to approve a resolution for the project. He will have that prepared for next week's meeting.

#### Board of Elections lease

Mr. Harrison noted the Board of Elections' lease expires early next year. As part of the original resolution that was passed, it includes a renewal term with an option to renew for either five or 10 years. Statute 3501.10 provides that any lease the Board of Commissioners is required to review and approve for the Board of Elections shall not exceed 15 years. Therefore, with the already 10-year lease, a 5-year renewal could be authorized without taking any new formal action. Both Mr. Hambley and Mrs. Swedyk agreed to proceed with the 5-year lease. Deputy Director Heather McDermott was present and stated it's the preference of the Board of Elections to remain at that location for now as well.

#### Boston Road Interchange Study

Mr. Hambley stated the Boston Road interchange study was issued. From his understanding, the consultant was instructed by Strongsville to not include the Howe Road and SR82 intersection as part of the study. Because that wasn't a part of the study, they didn't include one of the biggest elements causing the need for an interchange. Mr. Harrison stated his understanding is that NOACA would have its own studies that they would have to do and the

report itself acknowledges that. NOACA may also have the authority to order a new version of this initial study and may not accept this initial study that was prepared by Strongsville.

#### EMA Agreements

Mr. Harrison stated the Commissioners office has received 12 ratified agreements from the following: City of Medina, City of Brunswick, Township of Granger, Township of Harrisville, Township of Hinckley, Township of Liverpool, Township of Medina, Township of Montville, Township of Spencer, Township of Wadsworth, Township of Westfield, and Township of York. He noted that he's heard there are some others that were approved by the board, but we haven't received. Westfield Center also took action to approve it, but is waiting on a signature before sending back. Additionally, he wrote a letter to update the local government entities on the status of ratification and as a reminder to take action. The letter also provides a preview of the process from here forward. The Countywide Advisory Group has representatives from each of the subdivisions involved. At that point, the executive committee roster will be finalized at least up to the statutory seven seats as well as some additional ones. The only ones that wouldn't be finalized at that meeting would be the three that the committee itself has the ability to appoint. Mr. Hambley noted he added a paragraph to Mr. Harrison's letter to clarify that if the local government entities are not part of this agreement, they are then required to establish their own emergency management. The letter will be distributed by email to the local government entities and copying the EMA executive committee.

#### **Adjournment**

Mr. Hambley moved to adjourn the meeting; Mr. Harrison seconded the motion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 10:21 a.m.

**RESOLUTIONS PASSED JULY 6, 2023**

<u>Number</u>	<u>Resolution Title</u>
23-0510	Amending a professional design service agreement with Jones & Henry Engineers for the Boston Road Sanitary Sewer Pump Station project
23-0511	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
23-0512	Amending the appropriation measure resolution
23-0513	Amending the 2023 appropriations resolution by transferring appropriations
23-0514	Expenditure adjustments for various funds
23-0515	Creation of the Drug Task Force FY 23-24 Fund and authorizing appropriations
23-0516	Creation of a Community Corrections Act Intensive Supervision Probation Grant Fund for the Medina County Adult Probation Department for FY 24-25 and authorizing appropriations
23-0517	Creation of a Community Corrections Act Intensive Supervision Probation/Diversion Grand Fund FY 24-25 for the Medina Municipal Court Probation Department and authorizing appropriations
23-0518	Creation of a Community Corrections Act Targeted Community Alternatives to Prison Grant Fund for the Medina County Adult Probation Department for FY 24-25
23-0519	Creation of the Drug Task Force Ohio Drug Law Enforcement Fund and authorizing appropriations
23-0520	Creation of a Drug Task Force, Recovery Ohio Grant Fund and authorizing appropriations
23-0521	Creation of the OCJS Drug Task Force American Rescue Plan FY22 Grand Fund and authorizing appropriations
23-0522	Approving an agreement for a Law Enforcement Recruitment Grant for the Medina County Sheriff's Office
23-0523	Approving an agreement for the Levin Extradition Transport Reimbursement Grant FY22 for the Medina County Sheriff's Office
23-0524	Approving an agreement for the Ohio Drug Law Enforcement Grant FY22 for the Medina County Drug Task Force
23-0525	Accepting an application for the use of a second procurement card for the Medina County Office for Older Adults
23-0526	Authorizing the purchase of 6,600 gallons of regular unleaded gasoline for the Engineering Center
23-0527	Approving the transfer of Medina County Inventory between various Medina County offices
23-0528	Declaring Medina County property as excess property
23-0529	Declaring Medina County motor vehicles as excess property and to make available to Enterprise Fleet Management for selling
23-0530	Allowing claims and authorizing issuance upon the Treasurer in settlement of such list of claims
23-0531	Authorizing the county auditor to transfer funds from the JFS Children Services IV-E Fund (0050) to the JFS Public Assistance Fund (0120) for children services (IVE) administrative expenditures
23-0532	Authorizing the county auditor to transfer funds from the JFS Children Services SCPA Fund (0050) to the JFS Public Assistance Fund (0120) for SCPA administration expenditures
23-0533	Authorizing a contract with Bryan Media Strategies for foster awareness targeted-marketing solutions for Medina County Job & Family Services
23-0534	Authorizing a contract with Bryan Media Strategies for recruitment & retention targeted-marketing solutions for Medina County Job & Family Services
23-0535	Authorizing a Memorandum of Understanding (MOU) between the Medina County Job and Family Services and Alternative Paths
23-0536	Authorizing the reallocation of funds between the administration and construction budget items of the Lafayette Township Critical Infrastructure Project for Program Year 2020 (PY20)

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting on this sixth day of July 2023.

Respectfully submitted,	COMMISSIONERS	_____
		Stephen D. Hambley
	OF	_____
_____		Aaron M. Harrison
Brian S. Gallatin	MEDINA COUNTY	_____
Assistant Clerk to the Commissioners		Colleen M. Swedyk