

Stephen D. Hambley called the meeting to order at 9:30 a.m. with William F. Hutson and Colleen M. Swedyk present. The meeting was held in the commissioners' hearing room and opened with the Pledge of Allegiance and a prayer.

**Approval of Minutes**

The minutes of the July 19, 2022 commissioners' meeting were emailed in advance. Mrs. Swedyk moved to approve the minutes; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. The minutes will be placed on file as distributed.

**Public Comment regarding pending resolutions**

None.

**Resolutions**

County Engineer Administrative Assistant Dan Becker presented and reviewed the following resolutions: (1) determining the necessity to close Medina Line Road (C.H. 2) between Sharon-Copley Road (S.R. 162) and Fixler Road (C.H. 75) and (2) approving the final plat for Hickory Hollow Subdivision located in Liverpool Township Section 13, Lot 3 and Section 14, Lot 4. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Sanitary Engineer Jeremy Sinko presented and reviewed a resolution authorizing the Sanitary Engineer to enter into an agreement with Envelope Consulting Services for professional design services to redesign the Sanitary Engineer's office space. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Human Resources Director Holly Muren presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

County Administrator Scott Miller presented and reviewed the following resolutions: (1) accepting and awarding the quote for Medina County FSA Building 6090 Wedgewood Road Parking Lot Repair & Restoration; and (2) Authorizing a memorandum of understanding with the Medina County Engineer for the provision of stormwater and subdivision management services. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Assistant County Administrator Amy Lyon-Galvin presented and reviewed the following resolutions: (1) amending the appropriation measure resolution; (2) amending the 2022 appropriations resolution by transferring appropriations; (3) expenditure adjustments for various funds; (4) revenue adjustments for various funds; (5) cash transfers for various funds; (6) revenue adjustments of interest income to various funds; (7) creation of the OneOhio Opioid Settlement fund; (8) approving an agreement with Countryview Auto Recycling for disposal of salvage vehicles for the Sheriff's Department; (9) accepting an application for the use of a procurement card for the Probate and Juvenile Courts; (10) allowing employees to serve as poll workers pursuant to O.R.C. 3501.28(F); (11) allowing expenses of county officials; and (12) allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of \$1,065,787.35. Mrs. Swedyk moved to approve the 12 resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

**Department Updates**

Dog Warden Del Saffle reported that they are currently having staffing issues, but is hopeful some of the open positions will be filled in the near future. The shelter has 10 dogs at this time and had a 99.5% placement rate last year. Last year, the shelter took in 234 dogs; 137 have been brought in year-to-date. Mr. Saffle encouraged those who have microchipped dogs to be sure to register their addresses. He mentioned that as of June 2, 2022, he has 36 years of service with the Animal Shelter.

Job & Family Services Director Debbie Kiley presented and reviewed the following resolutions: (1) authorizing the County Auditor to transfer funds from the JFS Children Services IV-E Fund (0050) to the JFS Public Assistance Fund (0120) FOR Children Services (IVE) administrative expenditures; and (2) authorizing the County Auditor to transfer funds from the JFS Children Services SCPA fund (0050) to the JFS Public Assistance Fund (0120) for SCPA administration expenditures. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Ms. Kiley provided a comparison of quarters 1 and 2 of 2021/2022 as follows:

	2021 – Q1	2021 – Q2	2022 – Q1	2022 – Q2
Children in Care	92	97	126	135
Cost of Care	\$740,658	\$662,752	\$571,593	\$628,769
Child Support Orders	6,933	6,914	6,545	6,535
Support Orders Collected	\$7,210,739	\$7,877,804	\$6,989,820	\$7,456,620
Public Assistance				
Applications Received	1,268	1,313	1,555	1,546
Benefits Issued	SNAP - \$6,476,028	SNAP - \$6,648,448	SNAP - \$6,912,522	SNAP - \$6,877,729
	TANF - \$277,070	TANF - \$250,325	TANF - \$272,098	TANF - \$251,287
	Medicaid – 24,509	Medicaid – 24,787	Medicaid – 26,036	Medicaid – 26,285

*Transit Director Shannon Rine* presented and reviewed a resolution approving the acceptance of funding from the Federal Transit Authority for FY2022 Urban Area Formula Grant programs. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Mr. Rine reported that ridership is up and demand service is growing. Maintenance costs are increasing but this is due to increased cost of parts. His department will be participating in the Fair at the commissioners' booth on Monday, August 1. He noted a pilot program that will occur in Wadsworth; more information will be provided in the near future. So far, 83 survey responses have been received and initial survey responses indicate that 61.4% have used Uber and Lyft; 80.5% indicated they would be interested in using an on-demand microtransit service. He then noted hiring challenges. Mr. Rine provided a brief update on the strategic plan noting that they are about halfway there.

*MCBDD Superintendent Stacey Maleckar* reported on recent events including Safety Town and the ice cream social; both were successful events. They had their first facilitated playgroup which went well and they are working to schedule more. She reported that CMS has approved a 6.5% rate increase for waiver reimbursement; this will be picked up by the county boards. This will go directly to wages of the DSPs providing those services and will have accountability built into it. Because of staffing issues, this is expected to help. She noted that the audit is going well and they are still in the gathering of information phase.

*Commissioner Hambley* stated that the commissioners received notice of change in membership for 2736 Medina Restaurant LLC & Patio located at 2736 Medina Road, Unit 116, Montville Township, Medina, Ohio. The commissioners did not request a hearing.

#### **Public Comment**

*None*

With no further business to come before the Commissioners, the meeting recessed at 10:01 a.m.

#### **Discussion Session**

At 10:01 a.m., the Commissioners began the Discussion Session in the Commissioners' Hearing Room.

#### Triennial Review

Scott Miller thanked Shannon Rine for his work on the triennial review which was just completed; they passed with flying colors.

#### Courthouse Update

Mr. Miller reported that the company fabricating the façade is collaborating with another company. He is hoping that everything will be fabricated by the end of August. There is another potential delay for the power switch and it is expected to be here sometime in November. Gilbane has worked with First Energy to arrange power until the switch arrives. This will enable the construction to continue and for things to be moved into the new courthouse, but he doesn't believe it will allow an occupancy permit.

#### Permit Fees

Mr. Miller noted the large warehouse being built in Westfield Township; the permit fees for that facility are \$51,000. Richard Nelson stated that this project is 450,000 square feet and brought to light the need for possible changes in their fee schedules. The current fee schedule does not effectively address these larger buildings. He explained that some of the larger projects include high schools, but are not this large. He suggested a reduction plan that might work for large buildings which is a percentage of reduction each time a building jumps from 100,000 to 200,00 square feet, 200,000 to 300,000 square feet, etc. He would like to discuss passing some of this savings on to the developer/builder. Mr. Hambley inquired how this compares to other counties; Mr. Nelson indicated he can check on that. Mr. Hutson asked if the permit fee varies by type of construction, use or by square feet because looking at a 450,000 square foot warehouse is much different than looking at office space. Mr. Nelson stated that when Westfield remodeled their building, there were 280 inspections on that – it was a 145,000 square foot project. Even with that many inspections, the permit fees covered it. Permit fees are based on square footage because it's the only measurable constant in the projects. Mr. Hutson stated that he supports the change as we should recover our costs and not make money, and if Mr. Nelson's proposal actually covers the costs, it's a good thing to do. Mrs. Swedyk and Mr. Hambley agreed. Mr. Nelson will pursue this further.

#### Grant Funding

Shannon Rine stated that they received some funding from the state to purchase one vehicle, so they are going to combine that with the 7 busses with the new grant – they are making an 8 bus purchase. The size of the vehicles are still being determined and will be non-CDL vehicles.

#### Sanitary Sewer Maintenance Agreement

Jeremy Sinko stated that the 50 year sanitary sewer maintenance agreement between the City of Medina and the County where the City owns the sewers and the County operates and maintains them; this agreement expires at the end of this year. He has been working on a new draft agreement with Mike Lyons, Mr. Hutson and Mr. Miller; he had previously provided a copy to the commissioners. Mr. Hutson stated that his concern is regarding clarification on capital improvements – other than that, he had no concerns. Mr. Hambley stated that his questions were fully answered and he is comfortable with moving forward; Mrs. Swedyk agreed.

### Indigent Defense

Mr. Hutson stated that he and Mr. Miller met with Melissa Piszczek and Lee Skidmore regarding indigent defense. The Bar Association is making a request that the commissioners increase the indigent defense reimbursement rate to \$75.00 per hour. He noted an email from CCAO making reference that the state is going to reimburse 95%, but also suggesting that operating models be looked at. Mr. Hutson stated that he would like to see the commissioners act to increase the rate and suggested the commissioners respond back to CCAO and suggested they would like to see the state take responsibility for indigent defense overall. Mrs. Swedyk stated that she would love that in a perfect world, but her concern is should the state take it over, would the judges then still have the ability to go off the state list which would be a huge expense to the county? Mr. Hutson stated that he would think if the indigent defense public defender's office they create does not have the wherewithal to defend a particular type of defendant that the judge would have the ability to go off the list. Mrs. Swedyk asked what if they don't like to compliment of attorneys they send to Medina. Mr. Hutson stated that is a concern no matter what system you have. Mr. Hambley stated that the discussion was always "what are the judges going to do" because they can make or break a system. He understood that the judges actually have the ability to evaluate counsel and can assign who the individual is entitled to regardless of the public system in place. No matter what system the state would create, it will be up to the judges. The idea was to make sure you're creating a public system that the judges would be encouraged to use. He agrees that in a perfect world it would be great to have the state take over the entire system, but the trouble is the caveats they will put into it. The commissioners agreed to the increase of the indigent defense reimbursement rate to \$75.00. The commissioners agreed that Mr. Hambley will respond to the CCAO survey on behalf of the board.

### ARPA Update

Mrs. Swedyk stated that one of the requests for ARPA funding was for Serenite in the amount of \$64,000 for a vehicle to be used for outreach programming. Amy Lyon-Galvin is investigating if it qualifies. Ms. Lyon-Galvin indicated an amended proposal is forthcoming from Serenite.

Ms. Lyon-Galvin stated that after the last ARPA work session, we really loaded Bricker & Eckler with a lot of legal review. Those that are projects including the Village of Seville, Village of Lodi and the parking lot for the Sheriff's department are with the construction division of Bricker & Eckler. Based on the workload of Bricker & Eckler, the turnaround time is a bit longer. She suggested the next work session to occur the third week of August; the commissioners agreed.

### Employee Satisfaction Survey

Mr. Hambley noted that the survey has been extended one week; 239 responses have been received to date. One of the questions he has been monitoring is looking at the percentage of employees that agree that their visions and goals of their department are important to them personally; 77% of county employees agreed with that statement.

Mrs. Swedyk moved to go into Executive Session after Discussion Session to consider the compensation of a public employee; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

### Executive Session

At 10:32 a.m., the Commissioners went into the Executive Session. The Executive Session ended at 11:25 a.m.

### Board of Elections – ARPA Request

Mr. Hutson stated that there have been some directives issued by the Secretary of State's office that require certain security levels for voting equipment. In order to comply with those security levels, they will need to replace the e-poll books, some printers and other equipment. He referenced one quote they have received which included printers (\$60,000), voting machines (\$375,000) and \$44,000 in recurring annual charges; they have meetings scheduled with other vendors. The Board of Elections needs to have an answer quickly so equipment may be ordered. Amy Lyon-Galvin stated that this is an approved use of ARPA funds under the government services category. Mrs. Swedyk inquired if the \$44,000 will fit in the budget annually; Mr. Hutson stated that it would replace what is already in the budget. Ms. Lyon-Galvin noted that we will need to check on the federal procurement compliance processes. Mrs. Swedyk inquired if this is a mandated purchase; Mr. Hutson stated that he believes it is. There is question if the legislature is going to fund a portion of it, so it may not all fall back to the county, but we don't know how much. In answer to a question by Mr. Hambley, Pam Miller stated this is for the 2023 election. Mr. Hutson stated that it can't be done in the 2024 election because that is a presidential election. Ms. Miller stated that in the last three years of budget hearings, they have mentioned that the machines would be nearing end of life. Each election, there are more and more issues and problems occurring. She stated that the current machines were purchased in 2015, so they really are at end of life. The security directive is 202238 which states that the Board of Elections may not use equipment that is past its lifecycle. Discussion occurred regarding the determination of length of the equipment lifecycle. Ms. Miller noted that the request is for \$450,000. Mr. Hambley stated that the state legislature and CCAO had been pushing consistently to fund those. Ms. Miller noted a pending bill on this issue. Mr. Hutson added that the indication is that they will reimburse. Ms. Lyon-Galvin mentioned previous discussions of possible leasing of equipment. Ms. Miller stated that they are requesting quotes from vendors on both leasing and purchase options. Mr. Hambley stated that Ms. Miller is looking for the consensus of the board to move forward with gathering quotes and will come back with details; Ms. Miller confirmed. Mr. Hambley stated that the commissioners generally agree that we need to do something as the Board of Elections certainly need to meet the directive.

### Adjournment

Mrs. Swedyk moved to adjourn the meeting; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 11:41 a.m.

**RESOLUTIONS PASSED JULY 26, 2022**

<u>Number</u>	<u>Resolution Title</u>
22-0583	Determining the necessity to close Medina Line Road (C.H. 2) between Sharon-Copley Road (S.R. 162) and Fixler Road (C.H. 75)
22-0584	Approving the final plat for Hickory Hollow Subdivision located in Liverpool Township Section 13, Lot 3 and Section 14, Lot 4
22-0585	Authorizing the Sanitary Engineer to enter into an agreement with Envelope Consulting Services for professional design services to redesign the Sanitary Engineer's office space
22-0586	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
22-0587	Accepting and awarding the quote for Medina County FSA Building 6090 Wedgewood Road Parking Lot Repair & Restoration
22-0588	Authorizing a memorandum of understanding with the Medina County Engineer for the provision of stormwater and subdivision management services
22-0589	Amending the appropriation measure resolution
22-0590	Amending the 2022 appropriations resolution by transferring appropriations
22-0591	Expenditure adjustments for various funds
22-0592	Revenue adjustments for various funds
22-0593	Cash transfers for various funds
22-0594	Revenue adjustments of interest income to various funds
22-0595	Creation of the OneOhio Opioid Settlement fund
22-0596	Approving an agreement with Countryview Auto Recycling for disposal of salvage vehicles for the Sheriff's Department
22-0597	Accepting an application for the use of a procurement card for the Probate and Juvenile Courts
22-0598	Allowing employees to serve as poll workers pursuant to O.R.C. 3501.28(F)
22-0599	Allowing expenses of county officials
22-0600	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
22-0601	Authorizing the County Auditor to transfer funds from the JFS Children Services IV-E Fund (0050) to the JFS Public Assistance Fund (0120) FOR Children Services (IVE) administrative expenditures
22-0602	Authorizing the County Auditor to transfer funds from the JFS Children Services SCPA fund (0050) to the JFS Public Assistance Fund (0120) for SCPA administration expenditures
22-0603	Approving the acceptance of funding from the Federal Transit Authority for FY2022 Urban Area Formula Grant programs

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-sixth day of July, 2022.

Respectfully submitted,	COMMISSIONERS	_____
		Colleen M. Swedyk
	OF	_____
_____		William F. Hutson
Rhonda J. Beck Clerk to the Commissioners	MEDINA COUNTY	_____
		Stephen D. Hambley