

Commissioner Colleen M. Swedyk called the meeting to order at 9:30 a.m. with Commissioner Aaron M. Harrison present; Commissioner Stephen D. Hambley was unable to attend. The meeting was held in the commissioners' hearing room and opened with the Pledge of Allegiance and a prayer.

Commissioner Harrison moved to approve the minutes of the July 11, 2023 commissioners' meeting; Commissioner Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

Public Comment regarding pending resolutions

None.

Resolutions

County Engineer Administrative Assistant Dan Becker presented and reviewed the following resolutions:

1. Approving a purchase agreement between Medina County Park District and the Board of Commissioners of Medina County for easements along C.H. 19 Lake Road
2. Granting a variance to the Engineering Code for subdivision development of Medina County, Ohio for a common driveway at 2825 Sharon Copley Road, Medina, Ohio

Mr. Harrison moved to approve the two resolutions; Mrs. Swedyk seconded the motion. Mr. Harrison inquired if the second resolution was with regard to the matter Andy Conrad spoke of last week; Mr. Becker confirmed. There was no further discussion. Roll call showed both commissioners voting AYE; the motion carried.

The commissioners reviewed the weekly permits issued July 6-12, 2023.

Sanitary Engineer Jeremy Sinko presented and reviewed the following resolution:

1. Amending a legal service agreement with Albers & Albers to review and rewrite the Sanitary Engineer's Rule and Regulations

Mr. Harrison moved to approve the resolution; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

Planning Services Director Denise Testa presented and reviewed the following resolutions:

1. Authorizing Kleinfelder to submit an application to the Ohio Department of Development Office of Community Development for a PY 2023 Community Housing Impact and Preservation Lead Abatement Program (CHIP-LAP) Grant
2. Authorizing the President of the Board to execute a contract with Kleinfelder, Inc. for administrative services for the Medina County PY 2023 Community Housing Impact and Preservation Lead Abatement Program (CHIP-LAP) Grant application

Mr. Harrison moved to approve the two resolutions; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

Job & Family Services Business Administrator Steve Sikora presented and reviewed the following resolution:

1. Authorizing a memorandum of understanding between the Medina County Job & Family Services and Catholic Charities Diocese of Cleveland

Mr. Harrison moved to approve the resolution; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

Human Resources Director Holly Muren presented and reviewed the following resolutions:

1. Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
2. Amending the table of organization for the Medina County Commissioners

Mr. Harrison moved to approve the two resolutions; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

County Administrator Chris Jakob presented and reviewed the following resolutions on behalf of the Finance Department:

1. Amending the appropriation measure resolution
2. Amending the 2023 appropriations measure resolution by transferring appropriations
3. Expenditure adjustments for various funds
4. Authorizing the county auditor to transfer funds from various county department accounts to the Medina County Vehicle Maintenance revenue line item
5. Approving a memorandum of understanding for the Medina County ADAMH Board participation in the Office for Older Adults programming

6. Approval of an agreement for a service coordinator between Medina County Family First Council Early Intervention Program and Medina County Health Department
7. Approval of an agreement for a service coordinator between Medina County Family First Council Early Intervention Program and Medina County Board of Developmental Disabilities
8. Allowing expenses of county officials
9. Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of \$1,792,958.26

Mr. Harrison moved to approve the nine resolutions; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

Department Updates

Chief Building Official Richard Nelson reported that the estimated value of construction costs in June dropped 27.78% from this time last year. Commercial value decreased from \$110,374,410 in 2022 to \$65,021,920 this year. Average construction costs of new homes for June 2023 was \$535,851 compared to \$441,412 in June 2022. New home starts for June was 27; 192 year-to-date. Total receipts were down nearly 50% due to the reduction in commercial. Residential review times remain at 3-4 days: commercial 21 days. A new clerk has been selected and is currently undergoing the new hire process. Mr. Nelson mentioned that he is seeking two representatives for the Board of Building Appeals – an architect and an engineer.

Economic Development Executive Director Bethany Dentler reported that during the first six months of the year, they continue to see a lot of economic development activity. We are at about \$130M¹ in commercial capital investments which is a bit below last year at this time, however, last year was a record year. They continue to see a trend of a high number of companies interested in growing, but they have more conservative investment and job creation plans. Development projects are in all corners of the county and are currently working to expand tax abatement in two different communities. They are also working on a couple of groundbreaking and ribbon cutting events. The unemployment rate in the county remains low with the January through May being at 3.5% - May was at 3.2%, which is below the state average.

The Ways to Work pilot has completed and they were able to provide transportation to 32 people to get them to work – 6 of those riders successfully graduated with their own transportation which was the goal of the program. Given the numbers, there remains a need to continue to program which has been transitioned to Community Action Wayne/Medina. The Pre-Apprenticeship Program enrolled 135 students over the past school year and will continue next year. Grant funding has been secured to not only expand the current curriculum but will also fund about 200 bus trips to bring the students into the businesses. Career Coach Mitchell Boehmke has met with 65 students for one-on-one coaching sessions to provide career guidance and has also been meeting with businesses to engage them in potential job shadowing. He is also working with the schools to organize career expos particularly in manufacturing and healthcare. Applications for the County Forward Fund scholarships were awarded – (17) \$1,000 scholarships were awarded to Medina County graduates who were heading straight to work. Mrs. Dentler stated that the Recovery-Friendly Workplace Initiative has been endorsed by Medina County Economic Development Corporation and the Medina County Commissioners. It encourages companies to seek training and to receive designation as a recovery-friendly workplace to support their workforce recruitment and retention efforts.

Through the Port Authority last year, they secured just over \$938,000 in Brownfield Program grants for nine redevelopment projects in six jurisdictions in Medina County. Most are complete and they are submitting for grant reimbursements. Still in the due diligence period for the sale of a 12-acre parcel in Innovation Park, they will be working to complete the sale next month.

Mrs. Dentler provided an update on the bed tax noting the first two quarters of 2023 have been the highest combined first half since the Medina County Convention and Visitors Bureau (“MCCVB”) began. The travel and tourism industry has returned to pre-pandemic levels, and their new digital marketing campaigns have been successful. She announced the selection of a new, full-time executive director for the MCCVB. Shannon Carter will begin her new position on August 14.

Mrs. Dentler noted the following upcoming events:

- Summer Social at Blue Heron Events Center – July 20
- MAGNET tours – August 9
- Made in Medina County Day – October 6
- Medina County Port Authority 20th Anniversary – October 20
- 2023 Medina County Business Awards – October 26

Commissioners’ Resolutions

Commissioner Harrison presented and reviewed the following resolution:

1. Supporting the Stepping Up Initiative to reduce the number of people with mental illnesses in jail

Mr. Harrison moved to approve the resolution; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

ADAMH Board Director Phillip Titterington stated that the purpose of this initiative is to reduce the number of individuals with mental illness in a jail. Over the last decade, through partnerships and collaborations, all

¹ Originally reported \$180M; corrected after the meeting.

requirements for this program have been met or exceeded; examples were provided. As this becomes formalized, he wants to make sure people understand that Medina County is a leader in this. He thanked the commissioners for their support.

Commissioner Swedyk presented and reviewed the following resolution:

1. Approving the amended bylaws of the Medina County Home Advisory Council

Mr. Harrison moved to approve the resolution; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

Commissioners Swedyk stated that the commissioners received notice of a new liquor permit for JMJ Holdings Corp DBA Lager Heads, 2832 Abbeyville Road, York Township, Medina, Ohio. This is for a D5 permit class. The commissioners did not request a hearing.

Public Comment

None.

With no further business to come before the Commissioners, the meeting recessed at 9:58 a.m.

Discussion Session

At 9:58 a.m., the Commissioners began the Discussion Session in the Commissioners' Hearing Room.

Certifications of Delinquent Bills

Jeremy Sinko stated that he's hoping to have a resolution next week regarding the certification of delinquent utility bills in excess of \$100 through July 15. These would most likely be certified shortly after August 15. Preliminary numbers look like these amounts to be about \$791,000. As people pay bills over the next month, that number will decrease.

Request for Qualifications

Mr. Sinko noted that he has been working on the request for qualifications for the Chippewa Treatment Plant. He expects to have a resolution authorizing the advertisement for qualifications soon.

LEAD Program

Brian Gallatin spoke on behalf of the employees who participated in custom leadership training through Leadership Medina County. They expressed their appreciation to the commissioners for the opportunity to participate in the 12-month program over this past year. He reviewed topics covered by the program. Last month, 22 county employees completed the custom leadership training program. He stated that prior to participation in this program, he didn't consider himself much of a leader, however, on their first day, they learned that anybody can be a leader anytime, anywhere – this stuck with him. He not only discovered more about himself, but also saw positive impacts it had on his colleagues. If this program were to be offered to future county employees, he strongly encouraged those who are interested to take advantage of this program.

Steve Sikora thanked the commissioners noting that he didn't think he would have had this opportunity at any other county. He stated that Commissioner Hambley was very involved in this. He appreciated the opportunity to get together with employees from other departments as it forged relationships with others he doesn't get to see every day. He looks forward to participating in the Signature Class as well to step up and do something different. He also encouraged others to participate.

NOACA

Commissioner Harrison noted that they are still working to have some folks from NOACA come down to discuss the Climate Action Plan.

Adjournment

Mr. Harrison moved to adjourn the meeting; Mrs. Swedyk seconded the motion. Roll call showed both commissioners voting AYE; the motion carried. The meeting adjourned at 10:04 a.m.

RESOLUTIONS PASSED JULY 18, 2023

<u>Number</u>	<u>Resolution Title</u>
23-0550	Approving a purchase agreement between Medina County Park District and the Board of Commissioners of Medina County for easements along C.H. 19 Lake Road
23-0551	Granting a variance to the Engineering Code for subdivision development of Medina County, Ohio for a common driveway at 2825 Sharon Copley Road, Medina, Ohio
23-0552	Amending a legal service agreement with Albers & Albers to review and rewrite the Sanitary Engineer's Rule and Regulations
23-0553	Authorizing Kleinfelder to submit an application to the Ohio Department of Development Office of Community Development for a PY 2023 Community Housing Impact and Preservation Lead Abatement Program (CHIP-LAP) Grant
23-0554	Authorizing the President of the Board to execute a contract with Kleinfelder, Inc. for administrative services for the Medina County PY 2023 Community Housing Impact and Preservation Lead Abatement Program (CHIP-LAP) Grant application
23-0555	Authorizing a memorandum of understanding between the Medina County Job & Family Services and Catholic Charities Diocese of Cleveland
23-0556	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
23-0557	Amending the table of organization for the Medina County Commissioners
23-0558	Amending the appropriation measure resolution
23-0559	Amending the 2023 appropriations measure resolution by transferring appropriations
23-0560	Expenditure adjustments for various funds
23-0561	Authorizing the county auditor to transfer funds from various county department accounts to the Medina County Vehicle Maintenance revenue line item
23-0562	Approving a memorandum of understanding for the Medina County ADAMH Board participation in the Office for Older Adults programming
23-0563	Approval of an agreement for a service coordinator between Medina County Family First Council Early Intervention Program and Medina County Health Department
23-0564	Approval of an agreement for a service coordinator between Medina County Family First Council Early Intervention Program and Medina County Board of Developmental Disabilities
23-0565	Allowing expenses of county officials
23-0566	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
23-0567	Supporting the Stepping Up Initiative to reduce the number of people with mental illnesses in jail
23-0568	Approving the amended bylaws of the Medina County Home Advisory Council

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting on this eighteenth day of July 2023.

Respectfully submitted,

COMMISSIONERS

Stephen D. Hambley

OF

Aaron M. Harrison

Rhonda J. Beck
Clerk to the Commissioners

MEDINA COUNTY

Colleen M. Swedyk