

Stephen D. Hambley called the meeting to order at 9:30 a.m. with William F. Hutson and Colleen M. Swedyk present. The meeting was held in the commissioners' hearing room and opened with the Pledge of Allegiance and a prayer.

### Approval of Minutes

The minutes of the June 21, 2022 commissioners' meeting were emailed in advance. Mrs. Swedyk moved to approve the minutes; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. The minutes will be placed on file as distributed.

### Public Comment regarding pending resolutions

None.

### Resolutions

*Highway Engineer Administrative Assistant Dan Becker* presented and reviewed the following resolutions: (1) accepting and awarding the bid for the Chippewa Lake Main Drive reconstruction on Main Drive in Lafayette Township in Medina County; and (2) determining the necessity to close Firestone Road (C.H. 26) between Jeffrey Road (C.H. 111) and Williams Road (T.R. 79). Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

The commissioners reviewed the permits issued June 9-22, 2022.

*Sanitary Engineer Jeremy Sinko* presented and reviewed the following resolutions: (1) authorizing the Sanitary Engineer to request qualifications for professional design services to design and provide construction management services for the Medina Road (S.R. 18) sanitary sewer replacement project; and (2) amending the agreement with GPD Group for professional design services for the Solid Waste District's residential campus. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was further discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Human Resources Director Holly Muren* presented and reviewed the following resolutions: (1) approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners; and (2) amending the table of organization for the Medina County Commissioners. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Assistant County Administrator Amy Lyon-Galvin* presented and reviewed the following resolutions: (1) amending the appropriation measure resolution; (2) amending the 2022 appropriations resolution by transferring appropriations; (3) expenditure adjustments for various funds; (4) expenditure adjustments for various funds (5) authorizing the county auditor to transfer funds for the costs of the county insurance policies; (6) creation of a Board of Elections August Primary Grant fund and authorizing appropriations; (7) authorizing the purchase of 6,500 gallons of regular unleaded gasoline for the Engineering Center; (8) adoption of the Internal Revenue Service mileage reimbursement rate; (9) authorizing continued legal services with Bricker & Eckler Ltd to support the public health response to COVID-19 with Coronavirus Local Fiscal Recovery Funds as established under the American Rescue Plan; (10) authorizing funding of the Medina County Fiber Network Fiber Densification Project with Coronavirus Local Fiscal Recovery Funds as established under the American Rescue Plan Act; (11) allowing expenses of county officials; and (12) allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of \$5,051,389.13; Mrs. Swedyk moved to approve the twelve resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

### Department Updates

*Health Commissioner Krista Wasowski* reported that the Board of Health had to make some hard decisions as a result of the levy not passing. After careful consideration, they made the decision to place a renewal only on the ballot. This is a ten year levy and the board is aware that it is not the funding the agency needs within those ten year, but projections indicate they will be fine for a few years and will make adjustments as needed at that time. Commissioner Hambley thanked Mrs. Wasowski and the board for taking the time to evaluate this and taking seriously what the voters had communicated. He recognizes that in the next several years they will have to look at the funding issue based on what's going on at the state level. Mrs. Wasowski stated that the board looked at other options, but it didn't feel right to go another route. They have an obligation to the citizens to help protect their health in the most cost effective way possible.

*Job & Family Services Director Debbie Kiley* presented and reviewed the following resolutions: (1) authorizing the county auditor to transfer funds from the Ohio Start Grant Fund (0051) to the JFS Public Assistance Fund (0120) for Children Services administrative expenditures; (2) authorizing the county auditor to transfer funds from the County General Fund (0010) to the Public Assistance Fund (0120) for county mandated share; and (3) accepting and awarding proposals for recruitment and mentoring services for children and families for Medina County Job & Family Services. Mrs. Swedyk moved to approve the three resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Ms. Kiley reported that there are ten families in Medina County who fled from the Ukraine receiving public assistance based on Congress's approval of assistance through September 2023. The American Rescue Plan

authorized pandemic SNAP benefits for children who were enrolled in the free/reduced school lunch program and will provide eligible school-aged children with benefits during the summer months. There are currently 9,300 residents receiving SNAP benefits in Medina County totaling \$2.7M per month; TANF is at 353 issuing about \$85,000 benefits per month; and 26,000 Medicaid recipients. The Child Protective Division took in more than 220 reports of abuse/neglect and there are 122 children in care. The Child Support Division has collected \$13M year to date in current support payments and more the \$1.7M in past due arrearages.

Ms. Kiley stated that due to their work from home efforts, they have space available. She has been working with James Fox from Community Action Wayne/Medina to move part of his Medina team into their building. They have determined this is a viable space and are working on making this happen. She announced that Cheryl Scheck will be retiring next spring. Steve Sikora has been brought on to shadow Mrs. Scheck and will eventually take over those fiscal responsibilities; Mr. Sikora was welcomed.

*Transit Director Shannon Rine* reported that efforts are being taken to reach the community and a survey is the best way. This survey looks at things from a different angle and they are excited to receive feedback. He reported that the loop service has declined significantly over the last couple of months, but demand service remains steady; this appears to be a statewide trend. The cost per mile has increased to more than \$4.00; they are looking at some different fueling options and partnering with the county which will take some time, but will help. Total passes and ticket sales purchased through EZ Fare were 18% with a goal of hitting 50%. With the survey and partnership through OHM, they hope to see some improvement with the EZ Fare usage. Mr. Rine stated that he hasn't seen this much support for Transit in a very long time and he's happy to see the engagement from various organizations. Some of the challenges they face include the fleet as well as hiring drivers noting that folks want fulltime employment.

*EMA Director Christina Fozio* reported that they are waiting for initial proposed renovation recommendations from Weber-Murphy Fox for the Heather Hedge station. Fire Chief Rob Haas from Sharon Township applied for a \$40,000 grant from the Hiller Foundation; \$100,000 was awarded. These monies will be used to dive training and equipment. Her department is working with police/fire/EMS/dispatch centers to update the county's Tactical Interoperability Communications Plan. The plan is very basic, so they are coordinating a meeting of stakeholders to discuss a more robust plan. She reported that the Mass Casualty/Mass Fatality Plan draft is in subcommittee with the fire chiefs. The plan will be shared with the police chiefs for review before it is finalized. She added that eclipse planning has been taking place regarding public safety; the eclipse will occur in 2024 and is expected to draw a very large crowd (doubling the population) to Medina County. She noted that security planning for the Medina County Fair is underway.

#### **Public Comment**

*Pat Navotny, 1480 Sharon Copley Road, Sharon Township*, discussed flooding issues on her property noting that county/township/ODOT representatives visited her property to assess the situation; she was dissatisfied with this meeting. She reviewed information she found through Google regarding state laws stating that it is the County's responsibility to educate property owners on the maintenance and cleaning of creeks, and if the property owner is unable to, the County is required to. She stated that she believes the county is being negligent and has an obligation to ensure all creeks are maintained and kept up. She asked why the commissioners are ignoring this.

Mr. Hambley explained that her property was visited by Amy Lyon-Galvin, Dan Wilhoite, the township, and Eric Hange. This is one of those issues that the county has taken due diligence and has provided her with a lot of information; it is a private property issue. He stated that he does not know what she is referencing and if she would like to provide specific citations the commissioners would be glad to look at them, but as far as he is aware, her information is not correct. Mr. Hambley stated that he knows she had requested a meeting and his office had reached out to her as they will be glad to meet with her and noted that if she would like to pursue this legally, this is her right. He noted that he understands this is a passionate issue for her and they are trying to work with her with the resources they have, but have limited authority provided by the state.

With no further business to come before the Commissioners, the meeting recessed at 10:10 a.m.

#### **Discussion Session**

At 10:10 a.m., the Commissioners began the Discussion Session in the Commissioners' Hearing Room.

##### Chippewa Lake Village

Jeremy Sinko stated there is a road replacement project on Brookshore Drive between Rockridge and Beachside. He would like to get their utilities replaced with their road project. He would like to move forward with an MOU on this project; the commissioners agreed he may do so.

##### Columbia Road Project

Mr. Sinko reported that this project is complete with the exception of some plantings to be installed.

##### Office Design/Redesign

Mr. Sinko stated that many of their cubicle walls are 30+ years old and they are working to better utilize the space. He obtained a quote from Envelop to design, write technical specs, assist with the bid process and to provide construction administration in the amount of \$25,000. The purpose is to help provide a better work environment for employees. In answer to a question by Mr. Hutson, Mr. Sinko stated that this is more of a renovation of existing space with an addition of maybe four walls. Steven Bastean added that some doors will need to be moved and some offices redesigned, as well as an office redesign. Mr. Hutson stated that it sounds like a lot of money to have your

office furniture laid out when office furniture companies will do this as part of their service. Mr. Bastean responded that there are a few office design changes that have to happen. Mr. Hutson stated that if it's an actual build-out involving HVAC, etc, okay, but if it's more of a cubical environment, it sounds like a lot and he encouraged Mr. Sinko to look at it. Mr. Sinko stated that they are adding at least two new offices and also adding three cubicles and reorienting existing offices. Mr. Bastean will provide more information regarding the project to the commissioners.

#### Records Retention Department

Scott Miller stated that a resolution was approved authorizing the scanning manager and technician positions. The IT Department has ordered some computers and he met with Toshiba last week about two scanners and a copier. Rhonda Beck is currently working on the job descriptions and the data lines are installed in the basement of 60 Public Square. He stated that he hopes we will have this running in August.

Mr. Hambley clarified that this is the Records Retention Department is more than just the scanning of records. The idea is about records retention, and it has to follow the law. Rhonda Beck will be overseeing that operation to make sure we are in compliance with the Ohio Revised Code as well as the needs of the department. It is also about reducing the costs and the space currently used for needless documents. He stated that this has been long needed and he is glad it's moving forward. Scanning the records is one of the steps, but we also need to make sure the materials are properly identified and how they are disposed of or retained. Mr. Miller added that we have many records stored offsite that we pay for, and if those records need accessed, we are paying employees to drive to that location to retrieve the records. It will be more efficient and reduce costs.

#### Professional Building

Mr. Miller stated that an appraisal will be conducted on the Professional Building in July. Once the appraisal is received, a decision will need to be made how to proceed. Currently, the ESC has a lease through middle of next year. The question is whether to auction it, sell it through the Port Authority or offer it to the city and let their CIC handle it.

#### Courthouse Update

Mr. Miller stated that the contingency remains at \$411,000. The changes in the 1841 Courthouse have been finalized, so the contingency can be used for any unknowns as the other issues have been addressed. He noted that small changes such as adding swinging doors between the gallery and the area where the defendants and attorneys sit; this was requested by the courts. The project remains on schedule and the furniture will probably be going in sometime in October. A grand opening will most likely be scheduled for November. Mr. Bastean stated that the façade is a couple of weeks behind schedule.

#### Administration Building North Staircase

Steven Bastean stated that he expects to have a resolution next week to go out to bid for the north staircase at the Administration Building. The estimated cost for this project is \$250,000 for construction and a \$70,000 heating system to keep us from salting them.

#### 60 Public Square Parking Lot

Mr. Bastean stated that three bids have been received for the repaving of the parking lot at 60 Public Square; the low bid was approximately \$28,000. He will be presenting a resolution in the near future.

#### Water Issue

Amy Lyon-Galvin explained the circumstances of Mrs. Navotny's water issues noting that there are 260 acres that drain toward S.R. 162 and pass under the road in two 48" pipes carrying the agricultural runoff and discharges into a stream and through a pond that exists in her backyard. At the time the house was constructed, that stream routed through the pond and provided some kind of wet weather detention but certainly not enough based on the size of the pond and proximity to the home. It has silted in over the years. The home's downspouts are buried under the silt and restricts a certain amount of the roof runoff. There is also a sump pump that discharges into the pond and when the pond becomes submerged, her sump pump discharge line is also submerged which prevents the evacuation of the water from the basement. Dan Wilhoite had provided Mrs. Navotny some detail to show how that could be amended so it discharged higher above the ground so it would be free discharging and not submerged as a means of potentially helping with the flooding in the basement. The 15" diameter culverts under Mrs. Navotny's drive carry the creek water. When the water level builds and gains momentum, it's taking some gravel from the driveway as well and depositing it downstream. ODOT is going to work with Fetchko to do some additional ditching on the north side of S.R. 162; there was not a ditch on the south side and ODOT advised Mrs. Navotny they would consider putting one on the south side to provide a little relief. Eric Hange had suggested that he could be available in helping to draft a letter asking for voluntary participation by the folks downstream to clean out the ditch line to allow that water to be more free-moving, and made some suggestions on how to adjust their mowing practices and install some vegetation known to offer benefits in flood prone conditions. She stated that between Sharon Township, Dan Wilhoite and his team, herself, ODOT and Eric Hange, they believed they were offering everything that was within their authority. Mr. Hambley stated that at this point, they are working with Mrs. Navotny within their jurisdiction for the roadways and drainage areas as well as recommendations that she can make herself on her property. Mr. Hutson stated that it sounds to him like there are design conditions and maintenance conditions that are causing a lot of her problems.

#### Emergency Management Callouts

Christina Fozio stated that they had 25 callouts this year to date; many are fire investigations. She stated many in the Fire Investigative Unit (FIU) are using their own vehicles for callouts and they are looking to outfit them with a vehicle. If any department has a vehicle to donate, it would be used for that purpose. She also noted the need for

a high-extraction washing machine for the gray water of their clothing rather than putting that clothing in their personal vehicles.

Ms. Fozio stated that EMA has been a big part of dealing with the flooding in Medina County. Water is people's property and there is nothing they can do to improve personal property even for a declared disaster. Creeks are meant to change. When creek beds fill up with silt, they move as they are meant to do. These can be very difficult conversations with homeowners. There are some programs available that she would be willing to discuss to potentially help alleviate some of the tension. Perhaps some different resources may be helpful for that property. In answer to a question by Mr. Hambley, Ms. Fozio stated that the fire departments staff the FIU.

Medina County

Mr. Hutson stated that U.S. News and World Reports has ranked Medina County as the 77<sup>th</sup> Healthiest County in the country.

Community Action Wayne/Medina

Mrs. Swedyk stated that she met with Mr. Fox, the new CAWM director. She noted that she appreciates that JFS is collaborating with them for the space.

Employee Satisfaction Survey

Mr. Hambley thanked Amy, Holly, Scott, Rhonda and Brian for their input on the employee survey. He met with department heads briefly last week for input as well. He would like to get the survey sent out this week; Mrs. Swedyk and Mr. Hutson agreed. He had drafted a letter to be sent out with the survey for review by Mrs. Swedyk and Mr. Hutson; they approved the letter. It was determined that the survey will remain open until July 22.

The meeting recessed at 10:36 a.m.

The meeting resumed at 11:00 a.m.

ARPA Work Session

A work session was held for the purpose of the consideration of proposals previously submitted to the commissioners for the American Rescue Plan Act funding; some new proposals were also reviewed and discussed. The commissioners tentatively agreed to provide funding for the following projects pending legal review and approval by resolution at a future commissioners' meeting:

<u>Department</u>	<u>Project</u>	<u>Requested Funding</u>	<u>Funding Awarded</u>
Medina County Parks District	Chippewa Lake Main Drive Part II	\$224,000	\$224,000
	Wolf Creek Sewer Improvements & Restoration	\$695,000	\$400,000
HVAC – Misc.	Update HVAC for Auditorium and County Engineer roof top units	\$3,395,835	\$3,052,967
DIAL	Digital Inclusion & Literacy	\$127,900	\$127,900
Village of Lodi	WWTP UV Replacement	\$393,000	\$393,000

In addition, the following items were discussed:

Board of Elections – Requests will be reviewed at budget hearings later this year.

Highway Engineer- Replacement of two dump trucks due to excess use – not eligible – will not be further considered.

Coroner - Morgue Expansion under review and discussions with County Coroner and Medina Hospital.

Medina County Convention & Visitors Bureau – Additional information is being requested regarding lost lodging tax revenue related to COVID-19; proposed projects will be discussed at budget hearing at the end of the year.

Medina County Economic Development Corporation – Pilot Work Transportation Program will not be further considered

Highway Engineer – Network Backbone Refresh – further discussion will be required to determine how much of proposed project is already being undertaken.

Medina Metropolitan Housing Authority – Construction of Emergency Housing Shelter – as part of multi-agency budget package to further additional requests from State of Ohio, identifying \$1.3 million from ARPA to be added to the state capital grant.

Village of Lodi – Replacement of WWTP UV Disinfection system for \$393,000 tentatively agreed upon – other project requests will not be further considered for funding.

Village of Seville – Waterline Replacement on Center Street as priority identified by Mayor Carter - \$1 million.

Medina County Skyhawks – rehab building - will not be further considered

Premium Pay requests various departments – one-time pandemic bonuses for specific pandemic workers - will not be further considered.

Additional work sessions will be scheduled at a later date to continue discussions on other projects including proposals received from the Sheriff and Sanitary Engineer.

**Adjournment**

Mrs. Swedyk moved to adjourn the meeting; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 12:48 p.m.

**RESOLUTIONS PASSED JUNE 28, 2022**

<u>Number</u>	<u>Resolution Title</u>
22-0509	Accepting and awarding the bid for the Chippewa Lake main drive reconstruction on Main Drive in Lafayette Township in Medina County
22-0510	Determining the necessity to close Firestone Road (C.H. 26) between Jeffrey Road (C.H. 111) and Williams Road (T.R. 79)
22-0511	Authorizing the Sanitary Engineer to request qualifications for professional design services to design and provide construction management services for the Medina Road (S.R. 18) Sanitary Sewer Replacement Project
22-0512	Amending the agreement with GPD Group for professional design services for the Solid Waste District's residential campus
22-0513	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
22-0514	Amending the table of organization for the Medina County Commissioners
22-0515	Authorizing the county auditor to transfer funds from the Ohio Start Grant Fund to the JFS Public Assistance Fund for Children Services administrative expenditures
22-0516	Authorizing the county auditor to transfer funds from the County General Fund to the Public Assistance Fund for county mandated share
22-0517	Accepting and awarding proposals for recruitment and mentoring services for children and families for Medina County Job & Family Services
22-0518	Authorizing an agreement to replace the door access system at the JFS building between Protech and Medina County Job & Family Services
22-0519	Amending the appropriation measure resolution
22-0520	Amending the 2022 appropriations resolution by transferring appropriations
22-0521	Expenditure adjustments for various funds
22-0522	Expenditure adjustments for various funds
22-0523	Authorizing the County Auditor to transfer funds for the costs of the county insurance policies
22-0524	Creation of a Board of Elections August Primary Grant Fund and authorizing appropriations
22-0525	Authorizing the purchase of 6,500 gallons of regular unleaded gasoline for the Engineering Center
22-0526	Adopting of the Internal Revenue Service mileage reimbursement rate
22-0527	Authorizing continued legal services with Bricker & Eckler Ltd to support the public health response to COVID-19 with Coronavirus Local Fiscal Recovery Funds as established under the American Rescue Plan
22-0528	Authorizing funding of the Medina County Fiber Network Fiber Densification Project with Coronavirus Local Fiscal Recovery Funds as established under the American Rescue Plan Act
22-0529	Allowing expenses of county officials
22-0530	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-eighth day of June, 2022.

Respectfully submitted,	COMMISSIONERS	_____
		Colleen M. Swedyk
	OF	_____
_____		William F. Hutson
Rhonda J. Beck		
Clerk to the Commissioners	MEDINA COUNTY	_____
		Stephen D. Hambley