

Stephen D. Hambley called the meeting to order at 9:30 a.m. with William F. Hutson and Colleen M. Swedyk present. The meeting was held in the commissioners' hearing room and opened with the Pledge of Allegiance and a prayer. A moment of silence was observed for county employee, Dave Borrer, who passed away. Mr. Borrer was a U.S. Army Veteran and worked for the county since 1992.

#### **Approval of Minutes**

The minutes of the June 14, 2022 commissioners' meeting were emailed in advance. Mrs. Swedyk moved to approve the minutes; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. The minutes will be placed on file as distributed.

#### **Public Comment regarding pending resolutions**

*None.*

*Commissioner Hambley* wished happy birthday to Dan Becker and Nicole Lee.

#### **Resolutions**

*Sanitary Engineer Jeremy Sinko* presented and reviewed the following resolutions: (1) authorizing the Sanitary Engineer to enter into an agreement with GPD Group for professional design services to design a building generator at the Solid Waste District; and (2) certifying the implementation of the Medina County Solid Waste Management Plan. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was further discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Human Resources Director Holly Muren* presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Assistant County Administrator Amy Lyon-Galvin* presented and reviewed the following resolutions: (1) amending the appropriation measure resolution; (2) amending the 2022 appropriations resolution by transferring appropriations; (3) expenditure adjustments for various funds; (4) revenue adjustments for various funds (5) creation of a Family First Council Early Intervention FY23 Grant Program fund; (6) creation of a Single Platform Computer Technology Grant Fund for the Medina County Sheriff and authorizing appropriations; (7) creation of a TCAP Grant Fund for the Medina County Sheriff and authorizing appropriations; (8) sales tax distribution to the various districts located in Medina County; (9) allowing expenses of county officials; and (10) allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of \$7,952,398.52; Mrs. Swedyk moved to approve the ten resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

#### **Department Updates**

*Chief Building Official Richard Nelson* reviewed the monthly report for May noting that commercial value of new construction has increased more than 252% over last year. Average construction costs of new homes was \$401,678 in May; year-to-date is \$353,820. New home starts remain at a five year high, but the homes are a bit smaller. Year-to-date receipts for new homes is down 7%, but that is due to the homes being smaller than last year, but commercial receipts are up 133%. Overall total year-to-date receipts are up nearly 24% over this time last year. They are still actively seeking another building inspector. The commercial warehouse in Westfield has not yet purchased their permits, so those numbers have not yet been reported; this is a \$52M project. Review times remain strong although they are burning through their contract budget. The City of Wadsworth recently hired an RBO which will alleviate some work from his department.

*Economic Developer Kathy Breitenbucher* reported that capital investments this year total \$298M which is the biggest year in the history of their organization; this number does not include projects in Seville, Lafayette and Harrisville. They continue to work on workforce matters including a CDL program. Ways-to-Work had a gentleman who was able to make enough money to buy his own car and is now driving himself and two others. They currently only have five riders and they are working to spread the work about the program. There were 21 students recently graduate because of Pre-Apprentice program and they are presenting at the Ohio State School Board meeting in Columbus in October. There have also been seven \$1,000 scholarships awarded to students through the scholarship program; one in Black River is pending; nine will be awarded this year. The scholarships can be used for anything from tools to stress relief. The career coach has been selected and he will be doing business visits to learn what is available so he can talk to the students about the opportunities. There are five students from the business class at the Medina County Career Center working at the Medina County Convention & Visitors Bureau; they are very busy and having a lot of fun.

#### **Commissioners Resolutions**

*Commissioner Hambley* presented and reviewed a resolution reappointing representatives to the Ohio Children's Trust Fund Northeast Ohio Regional Prevention Council. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

## **Public Comment**

*Staci Baker*, thanked the commissioners for permitting SustainEd to use the property for the Community Garden and would like to expand and build a driveway at the south end of the property to allow their trucks to go in and out. They have spoken to the city about the required permits. Mrs. Swedyk requested a drawing of the proposed expansion and driveway; Ms. Baker indicated she will provide that. Mr. Hambley suggested she work with Steven Basteau and Scott Miller.

With no further business to come before the Commissioners, the meeting recessed at 9:48 a.m.

## **Discussion Session**

At 9:48 a.m., the Commissioners began the Discussion Session in the Commissioners' Hearing Room.

### IRS Mileage Rate

Amy Lyon-Galvin stated that the IRS mileage rate is changing from \$.585 to \$.625 per miles effective July 1 through the end of the year. Resolutions setting mileage rates are typically done each year based on the IRS publication. She would like to bring a resolution to the commissioners next week on mileage rates with the resolution stating that the county will comply moving forward with the IRS rate which would eliminate the necessity to present a resolution each time. The commissioners agreed Ms. Lyon-Galvin may move forward with the resolution.

### Domestic Relations Visitation Center

Ms. Lyon-Galvin stated that Nate Eppink had inquired about use of the Domestic Relations Visitation Center (the former YWCA building) which is commissioner-owned property. The quit claim deed states that it is a "desire" that it be used by the Domestic Relations Court, but it's not mandatory. She stated that the Park District has interest in a lease arrangement for the parking area because they have acquired the conservation district land between the visitation center and the hospital property. They have plans for primarily educational events and there may be a better use in relocating some other county services to this building. Mrs. Swedyk noted that Ms. Lyon-Galvin had shown this to her and she planned to talk to Scott Miller when he returns from vacation. Considering the Park District usage and we have been needing to move OSU Extension out of the Professional Building, it's really underutilized in its current capacity. Mrs. Swedyk stated that she thinks the commissioners should move forward – it would fit OSU Extension with all the park land and agricultural things on that property. It has great parking, great access to that outdoor space and they would have much more room and useable space appropriately than they do at the Professional Building. Mr. Hambley agreed noting that OSU Extension being adjacent to the park land would make a lot of sense. He suggested seeing if an agreement can be reached with the Park District on the parking and moving forward. Ms. Lyon-Galvin added that Mr. Eppink had mentioned that the ODOT project has an expectation for the construction of a 10-ft. wide multi-purpose trail that is on the same side as the parking lot, so while they can't build any interconnectors or walking trails, that will serve as the connecting bit of pavement to go for folks parking for special event parking for their educational programs to access the parks. Mrs. Swedyk stated that considering ESC's plans, it really is the last piece for the commissioners to move forward. In answer to a question by Mr. Hutson, Ms. Lyon-Galvin stated that additional parking will not be added as they felt it was sufficiently sized as is, so it would just be a use agreement. Ms. Lyon-Galvin mentioned that there is property in the back that has been used as a construction staging area if additional parking is needed, but that was not part of Mr. Eppink's original request. Ms. Lyon-Galvin will advise Mr. Miller that the commissioners are okay with this and she will work with Mr. Eppink to allow him to present something in terms of getting permission.

### ARPA Work Session

Mrs. Swedyk inquired about the ARPA work session; Ms. Lyon-Galvin stated that it is scheduled for June 28. She is working on the binders this week. Mrs. Swedyk will invite Mr. Eppink to attend the work session.

### Permitting Fees

Jeremy Sinko asked if the commissioners had any questions regarding the proposed changes in permitting fees as he would like to move forward with the resolution in the next week or so. Mr. Hutson stated that he would like to move forward with the amendments. Mrs. Swedyk noted that she does to and wants to make sure as far as private sector goes that they have made aware so they can build it into their costs. Mr. Sinko answered that they have not reached out to any of the home builders, but can do so. Mrs. Swedyk suggested that an email be sent to the developers so they can build it into their costs; Mr. Sinko agreed noting that they can identify a start date. Mr. Hambley agreed stating that interested parties as well as Economic Development should be notified to make sure they see what is being proposed and arrange for some kind of public comment. Mr. Hutson stated that the rates aren't changing and is really to the benefit of anybody who is redeveloping because that was the issue with the change of use charges. This substantially changes that policy making it a huge benefit. Mr. Sinko inquired about the addition of adding \$100 per year to that \$3,400 for inflationary purposes or evaluating every year. The commissioners agreed that this should be evaluated every year because inflation rate change. Mr. Sinko will work with Mike Lyons to get the resolution ready.

### Fair Road

Mr. Hutson stated that Fair Road goes from Lafayette Road to Smith Road and cuts through the fairgrounds and is actually owned by the City of Medina. The city has sent out an RFP and received bids, but materials costs changed, so they are going to reissue an RFP to try to get the road resurfaced before the fair.

### MCBDD

Mrs. Swedyk stated that she spoke with Stacey Maleckar about their plans for the audit. They are meeting today with the state to establish a timeline for the proposed audit. Mrs. Maleckar is going to request that financials be prioritized to meet Budget Commission's requests.

Time Capsule

Mrs. Swedyk stated that the time capsule has been registered.

Employee Survey

Mr. Hambley mentioned that he has been working with Amy, Holly and Rhonda on the draft employee survey for Scott Miller to review and approve as well as feedback from the department heads. Once the commissioners have reviewed and approve the survey, he would like to have it sent electronically to employees before the July 4 holiday.

Commissioner Swedyk moved to go into Executive Session following Discussion Session to consider the employment of a public employee and to consider the compensation of a public employee; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. The meeting recessed at 10:01 a.m.

Executive Session

At 10:02 a.m., the Commissioners went into the Executive Session. The Executive Session ended at 10:58 a.m.

**Adjournment**

Mrs. Swedyk moved to adjourn the meeting; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 10:58 a.m.

**RESOLUTIONS PASSED JUNE 21, 2022**

<u>Number</u>	<u>Resolution Title</u>
22-0495	Authorizing the Sanitary Engineer to enter into an agreement with GPD Group for professional design services to design a building generator at the Solid Waste District
22-0496	Certifying the implementation of the Medina County Solid Waste Management Plan for Calendar Year 2021
22-0497	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
22-0498	Amending the appropriation measure resolution
22-0499	Amending the 2022 appropriations resolution by transferring appropriations
22-0500	Expenditure adjustments for various funds
22-0501	Revenue adjustments for various funds
22-0502	Creation of a Family First Council Intervention FY23 Grant Program Fund and authorizing appropriations
22-0503	Creation of a Single Platform Computer Technology Grant Fund for the Medina County Sheriff and authorizing appropriations
22-0504	Creation of TCAP Grant Fund for the Medina County Sheriff and authorizing appropriations
22-0505	Sales tax distribution to the various districts located in Medina County
22-0506	Allowing expenses of county officials
22-0507	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
22-0508	Reappointing representatives to the Ohio Children's Trust Fund Northeast Ohio Regional Prevention Council

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-first day of June, 2022.

Respectfully submitted,	COMMISSIONERS	_____ Colleen M. Swedyk
	OF	_____ William F. Hutson
_____ Rhonda J. Beck Clerk to the Commissioners	MEDINA COUNTY	_____ Stephen D. Hambley