

Stephen D. Hambley called the meeting to order at 9:30 a.m. with William F. Hutson and Colleen M. Swedyk present. The meeting was held in the commissioners' hearing room and opened with the Pledge of Allegiance and a prayer.

#### **Approval of Minutes**

The minutes of the June 6, 2022 commissioners' meeting were emailed in advance. Mrs. Swedyk moved to approve the minutes; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. The minutes will be placed on file as distributed.

#### **Commendation Presentation**

*Commissioner Hambley* presented and reviewed a resolution commending Rebecca Hess for her 22 years of service with Medina County. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

#### **Public Comment regarding pending resolutions**

*None.*

#### **Resolutions**

*Highway Engineer Administrative Assistant Dan Becker* presented and reviewed the following resolutions: (1) authorizing the change order number final to the contract for the 2021 Medina County Item 423 Crack Seal between AeroMark Company and the Medina County Board of Commissioners; (2) determining the necessity to close Bryenton Road (C.H. 134) between Jones Road (T.R. 5) and Stone Road (T.R. 74); (3) determining the necessity to close Smith Road (C.H. 4) between Spencer Road (S.R. 301) and River Corners Road (C.H. 27); (4) accepting and awarding the 2022 Replacement of Bridge No. 17 on Spencer Lake Road in Chatham Township for the Medina County Engineer; and (5) approving a new three (3) year contract between the Medina County Engineer and Teamsters Local 436 representing Highway and Maintenance Workers. Mrs. Swedyk moved to approve the five resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

The commissioners reviewed the permits issued June 2-8, 2022.

*Sanitary Engineer Jeremy Sinko* presented and reviewed the following resolutions: (1) approving a General Facilities Plan for the Medina County Solid Waste District, an Amendment to the Existing Supply Agreement with Rumpke of Northern Ohio, Inc. for services to be provided to the Medina County Solid Waste Management District, and a Lease of a portion of the facility located at 8700 Lake Road to Rumpke of Northern Ohio, Inc.; (2) declaring the necessity to create a residential solid waste campus at 8730 Lake Road and authorizing the Sanitary Engineer to commence advertising for said residential campus bids; and (3) authorizing a one year extension of the contract for polymeric emulsion flocculant for the Medina County Kenneth W. Hotz Water Reclamation Facility. Mrs. Swedyk moved to approve the three resolutions; Mr. Hutson seconded the motion. Mr. Hutson explained that the agreement with Rumpke is to allow them to process more recyclables at that facility, and the purpose of the residential campus is to separate the commercial and residential waste streams which aims to be safer for residents and more efficient for the contractors and haulers. Mr. Hambley stated that it will separate the traffic and get traffic off Lake Road, as well as encourage the drop off for residential. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Transit Director Shannon Rine* presented and reviewed the following resolutions: (1) approving 2023-2027 Medina County Public Transit Asset Management (TAM) Plan; (2) approving an agreement with TripSpark Technologies to purchase fixed route solution software application; and (3) approving the Medina County Public Transit Revised Purchasing Policies & Procedures Manual. Mrs. Swedyk moved to approve the three resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Human Resources Director Holly Muren* presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*County Administrator Scott Miller* explained the extreme volatility in gas and electric markets noting that at the appropriate time, he would like the flexibility to lock in electric rates for county buildings and Liverpool Wastewater Treatment Plant; these rates can change daily and sometimes hourly. Mr. Hambley noted that it seems the rates are going to continue to trend up, so the question is when to lock in. Based on information from Community Energy Advisors, they have clients locking in because it doesn't look like it will trend downward anytime soon. He presented and reviewed a resolution authorizing the County Administrator to negotiate electric rates for county building and the Liverpool Wastewater Treatment Plant. Mrs. Swedyk moved to approve the resolution, Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Assistant County Administrator Amy Lyon-Galvin* presented and reviewed the following resolutions: (1) expenditure adjustments for various funds; (2) revenue adjustments for various funds (3) approval of an agreement for a Youth Service Coordinator between Medina County Family First Council and Alternative Paths; (4) approval of an agreement for a Youth Service Coordinator between Medina County Family First Council and Alternative Paths; (5) approval of an agreement for intake & referral and Service Coordinator services between Medina County Family

First Council Early Intervention Program and Catholic Charities of Medina County (6) approval of an agreement for a Service Coordinator between Medina County Family First Council Early Intervention Program and the Medina County Health Department; (7) approval of an agreement for a service coordinator between Medina County Family First Council Early Intervention and Medina County Board of Developmental Disabilities; (8) approval of an early intervention service coordination grant agreement between the Ohio Department of Developmental Disabilities and the Medina County Family and Children First Council for the administration of the County Early Intervention Program; (9) amending the approval of an Early Intervention American Rescue Plan Act (EI-ARPA) grant agreement between the Ohio Department of Developmental Disabilities and the Medina County Family and Children First Council; (10) approval of an agreement for a Service Coordinator for EI-ARPA Grant Services between Medina County Family First Council Early Intervention and Medina County Board of Developmental Disabilities; (11) renewing a lease agreement with Medina County Educational Service Center; (12) allowing expenses of county officials; (13) allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of \$1,328,437.14; (14) amending Resolution No. 22-0463 authorizing the submission of an application for funding Community Development Block Grant (CDBG) program for PY 2022; and (15) approval of pest control contract between Medina County and Carothers Pest Control. Mrs. Swedyk moved to approve the fifteen resolutions; Mr. Hutson seconded the motion. Mrs. Swedyk asked if the Village of Lodi and City of Brunswick funding is still higher than the original amount; Ms. Lyon-Galvin stated that she believes that is correct and they have already been notified. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

### **Department Updates**

*County Home Superintendent Greg Brown* reported that census was at 42 until this week; it is now at 41 due to a transfer to skilled nursing care. He reviewed recent events including the Memorial Day ribs served by Aramark and the Pinewood Derby held on June 11 by Access for the Arts. Upcoming events include:

- June 15 – Hymns, trivia and root beer floats provided by Seville Baptist Church
- June 17 – Resident volunteering at Feeding Medina County
- June 22 – Men’s Picnic at Buckeye Woods

Mr. Brown noted recent new hires including a resident care aide, a nursing supervisor and recreation aide. There are still vacancies for LPNs and a resident care aide.

### **Commendations**

*Commissioner Hambley* noted commendations will be given to John “Jack” Holland and Norbert “Nobby” Lewandowski to celebrate their receipt of the Inaugural Medina County Community Fund Founders Award.

*Commissioner Hambley* further noted a commendation will be presented to the Medina County Fire Chief’s Association for establishing the Fallen Firefighters’ Memorial. A ceremony will be held on June 18, 2022 to dedicate a memorial for fallen Brunswick Firefighter, Ronald Novak.

### **Public Comment**

*Stan Scheetz* mentioned that he spoke with City Council last night regarding removing themselves from the 1969 Courthouse Project.

With no further business to come before the Commissioners, the meeting recessed at 9:50 a.m.

### **Discussion Session**

At 9:50 a.m., the Commissioners began the Discussion Session in the Commissioners’ Hearing Room.

#### Switches Hyper Segmentation

Based in discussions with Lowell Filak and Susan Froussine, Scott Miller recommended moving forward with the previous request from the County Engineer’s office for some switches hyper segmentation for the network as it will provide more security to the backbone at a cost of approximately \$150,000. The commissioners agreed that he can advise Lowell Filak to move forward with this purchase.

#### Scanning Department

Mr. Miller stated that the IT Department has ordered the scanning equipment for the Scanning Department. Holly Muren will add a Manager and a Tech Assist. Mrs. Swedyk requested a copy of the qualifications for the manager; Mrs. Muren will provide her a copy.

#### Professional Building

Mr. Miller stated that an appraisal of the Professional Building will be conducted mid-July by Charles G. Snyder. The Port Authority has agreed to sell the building on the county’s behalf, but the question is when. There have been interested parties calling about this building. He noted that anybody who would purchase the building would have to accommodate the ESC until their lease expiration.

#### Tax Budget

Mr. Miller stated that they have met with an individual department and will meet with several other departments for strategic planning to obtain 3-5 year projections. Mr. Hambley stated that a performance audit was requested for the MCBDD; the written contract with the state auditor’s office was recently received by them. He stated that this information would be helpful for the tax budget. Mrs. Swedyk will contact Stacey Maleckar for a status.

#### Courthouse Update

Mr. Miller stated that an invoice was just received from Gilbane for just over \$2M bringing the project to 36% completion. The drywall on the first and second floor. He recommended the commissioners take a tour noting that there are many trades working right on this project now.

#### NOACA

Mr. Hutson stated that the NOACA board approved the Comprehensive Economic Development Strategy for the region that will enable NOACA to apply for several economic development agency grants that they intend to get in the hopper in July. Mr. Hambley noted that this will also enable our county to apply; Mr. Hutson confirmed.

#### Time Capsule

Mrs. Swedyk mentioned that the commissioners' office was contacted regarding registering the time capsule. The commissioners agreed to register the time capsule.

#### ARPA Projects

Mr. Hambley stated that it was suggested a work session be held on June 28 to discuss the ARPA various projects. He recommended holding the work session as a separate meeting to review the changes to proposals as well as any other project requests that have been received. The commissioners agreed to have a separate meeting on June 28; the time to be determined based on availability. Ms. Lyon-Galvin will have the updated binders available to the commissioners one week prior to the work session for commissioners' review of the projects.

*Commissioner Swedyk* moved to go into Executive Session following Discussion Session to consider the employment of a public employee; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. The meeting recessed at 10:01 a.m.

#### Executive Session

At 10:03 a.m., the Commissioners went into the Executive Session. The Executive Session ended at 10:32 a.m.

#### **Adjournment**

Mrs. Swedyk moved to adjourn the meeting; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 10:32 a.m.

**RESOLUTIONS PASSED JUNE 14, 2022**

<u>Number</u>	<u>Resolution Title</u>
22-0466	Commending Rebecca Hess for her 22 years of service with Medina County
22-0467	Authorizing the change order number final to the contract for the 2021 Medina County Item 423 Crack Seal between AeroMark Company and the Medina County Board of Commissioners
22-0468	Determining the necessity to close Bryenton Road (C.H. 134) between Jones Road (T.R. 5) and Stone Road (T.R. 74)
22-0469	Determining the necessity to close Smith Road (C.H. 4) between Spencer Road (S.R. 301) and River Corners Road (C.H. 27)
22-0470	Accepting and awarding the 2022 Replacement of Bridge No. 17 on Spencer Lake Road in Chatham Township for the Medina County Engineer
22-0471	Approving a new three (3) year contract between the Medina County Engineer and Teamsters Local 436 representing Highway and Maintenance Workers
22-0472	Approving a General Facilities Plan for the Medina County Solid Waste District, an Amendment to the Existing Supply Agreement with Rumpke of Northern Ohio, Inc. for services to be provided to the Medina County Solid Waste Management District, and a Lease of a portion of the facility located at 8700 Lake Road to Rumpke of Northern Ohio, Inc.
22-0473	Declaring the necessity to create a residential solid waste campus at 8730 Lake Road and authorizing the Sanitary Engineer to commence advertising for said residential campus bids
22-0474	Authorizing a one year extension of the contract for polymeric emulsion flocculant for the Medina County Kenneth W. Hotz Water Reclamation Facility
22-0475	Approving 2023-2027 Medina County Public Transit Asset Management Plan
22-0476	Approving an agreement with TripSpark Technologies to purchase fixed route solution software application
22-0477	Approving the Medina County Public Transit revised Purchasing Policies & Procedures Manual
22-0478	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
22-0479	Authorizing the County Administrator to negotiate electric rates for county building and the Liverpool Wastewater Treatment Plant
22-0480	Expenditure adjustments for various funds
22-0481	Revenue adjustments for various funds
22-0482	Cash transfers for various funds
22-0483	Approval of an agreement for a Youth Service Coordinator between Medina County Family First Council and Alternative Paths
22-0484	Approval of an agreement for intake & referral and Service Coordinator services between Medina County Family First Council Early Intervention Program and Catholic Charities of Medina County
22-0485	Approval of an agreement for a Service Coordinator between Medina County Family First Council Early Intervention Program and the Medina County Health Department
22-0486	Approval of an agreement for a service coordinator between Medina County Family First Council Early Intervention and Medina County Board of Developmental Disabilities
22-0487	Approval of an early intervention service coordination grant agreement between the Ohio Department of Developmental Disabilities and the Medina County Family and Children First Council for the administration of the County Early Intervention Program
22-0488	Amending the approval of an Early Intervention American Rescue Plan Act (EI-ARPA) grant agreement between the Ohio Department of Developmental Disabilities and the Medina County Family and Children First Council
22-0489	Approval of an agreement for a Service Coordinator for EI-ARPA Grant Services between Medina County Family First Council Early Intervention and Medina County Board of Developmental Disabilities
22-0490	Renewing a lease agreement with Medina County Educational Service Center
22-0491	Allowing expenses of county officials
22-0492	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
22-0493	Amending Resolution No. 22-0463 authorizing the submission of an application for funding Community Development Block Grant (CDBG) program for PY 2022
22-0494	Approval of pest control contract between Medina County and Carothers Pest Control

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this fourteenth day of June, 2022.

Respectfully submitted,

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Rhonda J. Beck  
Clerk to the Commissioners

COMMISSIONERS

OF

MEDINA COUNTY

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Colleen M. Swedyk

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William F. Hutson

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Stephen D. Hambley