Aaron M. Harrison called the meeting to order at 9:30 a.m. with Colleen M. Swedyk present. Stephen D. Hambley was unable to attend. The meeting was held in the commissioners' hearing room and opened with the Pledge of Allegiance and a prayer.

Approval of Minutes

The minutes of the April 22, 2025 commissioners' meeting were emailed in advance. Mrs. Swedyk moved to approve the minutes; Mr. Harrison seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE. The motion carried.

Public Comment regarding pending resolutions

Jeremy Krame, 387 Medina Road, presented a detailed proposal regarding the Hawks Ridge project, a 255-unit residential subdivision located at the northwest corner of Route 3 and 162. He explained the challenges with the original Thoroughfare Plan and the need for a turnaround solution at Grovewood Lane. Mr. Krame presented various options, including T-turnarounds and cul-de-sacs, ultimately proposing a substandard 35-foot radius cul-de-sac. He reported that this solution was approved by the township trustees and fire chief. Mr. Krame requested a variance from the standard 50-foot radius cul-de-sac to the proposed 35-foot radius. He also mentioned an agreement with the County Park District to dedicate 311 square feet of land for the cul-de-sac in exchange for extending their park on Waterbury Lane.

Commissioner Swedyk commended Mr. Krame on the clarity of his presentation. County Engineer Andy Conrad confirmed that the township had approved the 35-foot radius cul-de-sac and viewed it as a good compromise. He then addressed concerns about curb design and maneuverability for large vehicles, stating that while it might require some maneuvering, it should be manageable.

Resolutions

County Engineer *Andy Conrad presented and reviewed the following resolutions:*

1. Granting a variance to the Engineering Code for subdivision development of Medina County, Ohio for the minimum radius and configuration for a cul-de-sac on Grovewood Lane in Lafayette Township, Medina, Ohio
2. Amending an agreement with Cardinal Asphalt to repave the Medina County Highway Facility employee parking lot in Medina County, Ohio for the Medina County Engineer
3. Determining the necessity to close county roads for multiple road culvert replacements

Mrs. Swedyk moved to approve the three resolutions; Mr. Harrison seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

The commissioners reviewed the weekly permits issued April 17–23, 2025.

Sanitary Engineer *Jeremy Sinko* presented and reviewed the following resolutions:

1. Authorizing the Sanitary Engineer to release the remaining escrow amount to Fechko Excavating, LLC for the Fenn & Marks Road Water Main Replacement project
2. Authorizing the Sanitary Engineer to enter into an agreement with Envelope Consulting Services for professional design services to perform an evaluation of the Administrative Building at the Hinckley WWTP

Mrs. Swedyk moved to approve the two resolutions; Mr. Harrison seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

Human Resources *Director Holly Muren* presented and reviewed the following resolution:

1. Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners

Mrs. Swedyk moved to approve the resolution; Mr. Harrison seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

Finance *Director Brett Thomas* presented and reviewed the following resolutions:

1. Amending the appropriation measure resolution
2. Amendment of the FY25 Felony Delinquent Care/Reclaim Grant Fund and amending appropriations
3. Allowing expenses of county officials
4. Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of $1,961,113.56

Mrs. Swedyk moved to approve the four resolutions; Mr. Harrison seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

County ***Administrator*** *Matt Springer* presented and reviewed the following resolutions:

1. Approving a Service and Support Agreement with Root Integrated Systems for the Medina County Courthouse
2. Authorizing the County Administrator to enter into an agreement with Envelope Consulting Services, LLC for Phase 1 design services associated with the Medina County Engineering Center Entry Renovation Project

3. Authorizing the County Administrator to enter into an agreement with Envelope Consulting Services, LLC for Phase 1 design services associated with the Medina County Engineering Center Restroom Renovation Project
4. Authorizing the County Administrator to enter into an amended agreement with Envelope Consulting Services, LLC for interior design services associated with the Medina County Home Foundation Stabilization and Repair Project approved by Resolution No. 25-0170

Mrs. Swedyk moved to approve the four resolutions; Mr. Harrison seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

Department Updates

County Recorder *Linda Hoffmann* provided a first-quarter summary of the County Recorder's office activities:

- Approximately 65% of documents are now filed electronically, with foot traffic remaining steady at 30-35%.
- E-filings through the end of March totaled 3,476 documents, an increase of about 500 documents compared to the same period in the previous fiscal year.
- Revenue collection is ahead of last year's figures.
- The Property Fraud Alert program has grown from 700 enrollees in January 2021 to 5,508 property owners currently.

Ms. Hoffmann also discussed potential changes to the Ohio Housing Trust Fund, which could result in more funds staying within the county. In recent years, Medina County has contributed between $650,000 and $847,000 annually to this fund. The proposed legislative change could allow the county to retain these funds for local housing services. Commissioner Swedyk noted that this change could provide a significant windfall for the county, especially during periods of increased refinancing activity.

Commissioners Resolutions

Commissioner Harrison presented and reviewed the following resolution:

1. Appointing Melinda Rucinski and Matt Sturgeon to the Medina County Mental Health & Recovery Board

Mrs. Swedyk moved to approve the resolution; Mr. Harrison seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

Commissioner Harrison presented and reviewed the following resolution:

1. Approving the petition for boundary line adjustment for Brunswick Hills Township

Mrs. Swedyk moved to approve the resolution; Mr. Harrison seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

Public Comment
None.

With no further business to come before the Commissioners, the meeting recessed at 9:52 a.m. and the commissioners began the Discussion Session in the Commissioners' Hearing Room at that time.

Discussion Session

MCDAC Grant Applications
Commissioner Swedyk noted that the MCDAC grant application deadline is Friday.

Special Commissioner Meeting
Commissioner Harrison announced a special commissioners meeting to be held on Tuesday, May 6th at 11:30 a.m. in the hearing room to discuss the proposed TIF from the City of Wadsworth.

Adjournment
Mrs. Swedyk moved to adjourn the meeting; Mr. Harrison seconded the motion. There was no further discussion. Roll call showed both commissioners voting AYE; the motion carried. The meeting adjourned at 9:53 a.m.

RESOLUTIONS PASSED APRIL 29, 2025

Number	Resolution Title
25-0327	Granting a variance to the Engineering Code for subdivision development of Medina County, Ohio for the minimum radius and configuration for a cul-de-sac on Grovewood Lane in Lafayette Township, Medina, Ohio
25-0328	Amending an agreement with Cardinal Asphalt to repave the Medina County Highway Facility employee parking lot in Medina County, Ohio for the Medina County Engineer
25-0329	Determining the necessity to close county roads for multiple road culvert replacements
25-0330	Authorizing the Sanitary Engineer to release the remaining escrow amount to Fechko Excavating, LLC for the Fenn & Marks Road Water Main Replacement project
25-0331	Authorizing the Sanitary Engineer to enter into an agreement with Envelope Consulting Services for professional design services to perform an evaluation of the Administrative Building at the Hinckley WWTP
25-0332	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
25-0333	Amending the appropriation measure resolution
25-0334	Amendment of the FY25 Felony Delinquent Care/Reclaim Grant Fund and amending appropriations
25-0335	Allowing expenses of county officials
25-0336	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
25-0337	Approving a Service and Support Agreement with Root Integrated Systems for the Medina County Courthouse
25-0338	Authorizing the County Administrator to enter into an agreement with Envelope Consulting Services, LLC for Phase 1 design services associated with the Medina County Engineering Center Entry Renovation Project
25-0339	Authorizing the County Administrator to enter into an agreement with Envelope Consulting Services, LLC for Phase 1 design services associated with the Medina County Engineering Center Restroom Renovation Project
25-0340	Authorizing the County Administrator to enter into an amended agreement with Envelope Consulting Services, LLC for interior design services associated with the Medina County Home Foundation Stabilization and Repair Project approved by Resolution No. 25-0170
25-0341	Appointing Melinda Rucinski and Matt Sturgeon to the Medina County Mental Health & Recovery Board
25-0342	Approving the petition for boundary line adjustment for Brunswick Hills Township

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting on this twenty-ninth day of April 2025.

Respectfully submitted,

Rhonda J. Beck
Clerk of the Board

COMMISSIONERS

OF

MEDINA COUNTY

Colleen M. Swedyk

Stephen D. Hambley

Aaron M. Harrison