Colleen M. Swedyk called the meeting to order at 9:30 a.m. with Stephen D. Hambley and Aaron M. Harrison present. The meeting was held in the commissioners' hearing room and opened with the Pledge of Allegiance and a prayer.

The minutes of the April 21, 2026 Commissioners' meeting were emailed in advance. Mr. Hambley moved to approve the minutes; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE. The motion carried.

Public Comment regarding pending resolutions

None.

Proclamation

Commissioner Swedyk presented and reviewed the following resolution:

1. Proclaiming May 4–8, 2026 as "Economic Development Week"

Mr. Hambley moved to approve the resolution; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

MCEDC Executive Director Bethany Dentler accepted the proclamation on behalf of the economic development community, noting that the recognition is part of a nationwide effort by the International Economic Development Organization, which is celebrating its 100th anniversary. Mrs. Dentler thanked the commissioners for their continued partnership, remarking that "development is a team sport" and expressing optimism for Medina County's future.

Resolutions

County Engineer *Andy Conrad* presented and reviewed the following resolutions:

1. Accepting and awarding the 2026 – Medina County Pavement Planing and Repair Project in Medina County, Ohio for the Medina County Engineer
2. Determining the necessity to close county roads for multiple road culvert replacements
3. Creating a multi-way (4-way) stop at the intersection of Grafton Road (C.H. 42) and Station Road (C.H. 23)
4. Approving the Canyon Reserve at Lake Medina Reserve Subdivision Phase 1 – Replat 3 located in Medina Township lots 57, 58 & 59

Mr. Hambley moved to approve the four resolutions; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

The commissioners reviewed the weekly permits issued April 16–22, 2026.

Commissioner Harrison inquired whether four-way stops were trending back into use, noting that roundabouts had generally been preferred by ODOT. Mr. Conrad explained that the appropriate treatment depends on the specific intersection, particularly traffic volumes and geometry. In the case of the Grafton/Station Road intersection, a vertical curve alignment issue limits sight lines for eastbound traffic, contributing to a history of crashes that warranted the four-way stop designation.

Mr. Conrad also presented his annual report to the Board, highlighting the following: the county maintains 282 bridges, replacing 6 and rehabilitating 5 in 2025, while performing maintenance on 16 others; more than 50 miles of road were resurfaced out of a total 323-mile inventory; and $2.3 million in grants leveraged an additional $2.7 million in projects. Commissioner Hambley called out the force account figures, noting that $4.1 million in work was completed by county employees and equipment. Mr. Conrad credited recent changes in force account limits that now legally permit the county to perform certain bridge installation and repair work in-house, yielding significant cost savings.

Commissioner Harrison asked about NOACA funding and how it is reflected in the revenue report. Mr. Conrad clarified that federal dollars flowing through NOACA are not captured in the motor vehicle fuel tax line and would appear under grants when applicable. He noted that NOACA funds will be utilized for a resurfacing project in 2026.

Sanitary *Engineer Jeremy Sinko* presented and reviewed the following resolutions:

1. Authorizing change order no. 2 for the Hinckley Wastewater Treatment Plant Headworks Improvement Project
2. Authorizing the Sanitary Engineer to apply for, accept, and enter into a Water Pollution Control Loan Fund (WPCLF) Agreement on behalf of the Board of County Commissioners of Medina County, Ohio, for planning of Liverpool Wastewater Facilities; and designating a dedicated repayment source for the loan
3. Partial release of an existing sanitary sewer easement for PPN 028-19C-20-238, previously known as PPN 028-19C-25-306, Doc No. 2016OR018920

Mr. Hambley moved to approve the three resolutions; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

***Human Resources** Director Holly Muren* presented and reviewed the following resolution:

1. Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners

Mr. Hambley moved to approve the resolution; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

***Finance** Director Brett Thomas* presented and reviewed the following resolutions:

1. Expenditure adjustments for various funds
2. Authorizing the purchase of 6,900 gallons of regular unleaded gasoline for the Engineering Center
3. Correction of Resolution No. 26-0289, the creation of the Community Housing Impact and Preservation Program - Home Grant PY25 and authorizing appropriations
4. Allowing expenses of the County Engineer
5. Allowing expenses of county officials
6. Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of $1,143,793.46

Mr. Hambley moved to approve the six resolutions; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

***County Administrator** Matt Springer* presented and reviewed the following resolutions:

1. Accepting bids and awarding the sale of county-owned property located along South Elmwood Avenue in Medina, Ohio and identified as permanent parcel number 028-19A-21-254
2. Appointing Amy Thatcher-Benza to the Medina Count Opioid Settlement Program Funding Committee

Mr. Hambley moved to approve the two resolutions; Mr. Harrison seconded the motion.

Commissioner Hambley acknowledged that the sale price fell short of the auditor's appraised value of $77,000 but noted that given the County no longer needs the property following the sale of the County building, it was appropriate to accept the offer and direct the proceeds toward other County purposes. Commissioner Harrison added that the property was overdue for upgrades, making private sector ownership appropriate.

There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

Department Updates

***Job & Family Services** Director Debbie Kiley* presented and reviewed the following resolutions:

1. Authorizing the county auditor to transfer funds from the JFS Children Services Fund (0050) to the JFS Public Assistance Fund (0120) for PCSA administration expenditures
2. Authorizing the county auditor to transfer funds for CSEA administration & RMS expenditures

Mr. Hambley moved to approve the two resolutions; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Ms. Kiley then provided updates on two divisions.

Public Assistance Division: The division continues to navigate a significant volume of SNAP-related changes and state review processes. The state has initiated a "find and fix" review, in which cases are sent to counties for correction without fiscal penalty. Of six cases sent to Medina County thus far, only one contained an error — a $4 difference, well within acceptable tolerance. Director Kiley outlined three additional review mechanisms now underway: the Payment Error Review (PER), which will determine each county's share of fiscal liability for error rates; Management Evaluation (ME) reviews conducted every two years; and Quality Control reviews that drive the state's federal error rate responsibility.

Ms. Kiley noted that the state's SNAP error rate was near the federal 6% threshold in November but climbed to 8% for December cases, meaning that if penalties were calculated today, the exposure would be significant. The reviews underway are intended to reduce that rate ahead of the October 2027 effective date for fiscal penalties. Despite these pressures, the division continues to exceed the state's 95% timeliness standard for SNAP authorization, often reaching 100%, and has received timeliness incentives for Medicaid case authorization. She expressed some concern that incoming Medicaid work requirements and further SNAP changes could strain the division's capacity and potentially affect timeliness metrics.

Child Protective Services: Ms. Kiley announced that after nearly seven years of work, the agency is approaching national certification for its START program (Sobriety Treatment and Reducing Trauma), which serves families experiencing co-occurring substance use and child maltreatment. The program pairs a caseworker with a peer mentor — an individual with lived recovery experience — to guide families through recovery while keeping children safely in the home when possible. She described the effort as "Herculean," given that the program faced

record caseloads exceeding 150 children in care during 2021 and 2024, compounded by significant staff turnover during those periods. She credited the collaborative work of the division and partner agency Hope Recovery, which employs the peer mentors. Once certification is finalized, it will be announced as a notable achievement both for the agency and the broader community.

Transit *Director Shannon Rine* presented and reviewed the following resolutions:

1. Approving the Medina County Public Transit Updated Financial Policies and Procedures
2. Approving the Medina County Public Transit Revised Procurement Policy
3. Approving the 2026 Medina County Public Transit Bloodborne Pathogen Policy
4. Approval of Medina County Public Transit to purchase passenger communications software
5. Authorizing the purchase of cellular equipment and software for Transit communications

Mr. Hambley moved to approve the five resolutions; Mr. Harrison seconded the motion. There was no discussion. Roll call showed Mr. Hambley and Mrs. Swedyk voting AYE; Mr. Harrison abstained. The motion carried.

Mr. Rine elaborated on the two technology initiatives. The cellular push-to-talk solution was identified through benchmarking with other agencies and is expected to provide more reliable dispatcher-to-driver communications at lower cost. The passenger communication software will automate voice, text, or email notifications to riders before their trips and provide 15-minute imminent arrival alerts - a feature he noted will be a significant improvement for riders and will help reduce no-shows, thereby creating additional capacity on routes.

Mr. Rine also discussed the South Circular Service, which serves the Amish community. The division is exploring a transition from a traditional fixed route to a more flexible on-call model. A letter is being distributed to the 56 residents currently served, and the transit department is working toward a community meeting to discuss service changes, expectations, and safety protocols regarding what riders may bring aboard the bus. Commissioner Harrison suggested engaging community elders as the most effective avenue for coordinating outreach. Mr. Rine agreed and noted that better advance communication enabled by the new notification software could help the division operate the route more efficiently without needing a second bus.

On overall performance, Mr. Rine reported that ridership is up year-over-year, with increasing flex ridership offsetting a modest decline in demand service. Cost per passenger stands at $34.14, described as exemplary compared to peer agencies where costs can reach $70–$80. Cost per mile is $5.47. Electronic fare collection continues to grow, reducing cash fare handling. The division's supplemental out-of-county service contract has been renewed, with vendors having been vetted on-site for vehicle quality and service levels.

MCBDD *Superintendent Stacey Maleckar* provided an update centered on two themes in recognition of Autism Awareness Month.

Early Intervention Program: Ms. Maleckar noted that autism diagnosis rates have increased substantially - from 1 in 150 in 2000, to 1 in 68 in 2010, to 1 in 31 today - attributing much of the increase to improved awareness and earlier diagnosis. The MCBDD's Early Intervention program (Early Adventures) currently serves 238 children ages 0–2, a 16% increase from the prior February. Services include physical and speech therapy, behavioral therapy, and social skills development, delivered in collaboration with childcare providers, local physicians, and families. Superintendent Maleckar noted that 91% of Early Intervention expenses in 2025 were funded by property tax, underscoring the importance of that local revenue source.

Local Fund Utilization: With potential Medicaid reductions on the horizon, Ms. Maleckar highlighted the critical role of local funds in supporting individuals with developmental disabilities to remain in their homes and communities. In 2025, approximately $2.5 million was spent on family support and supported living services - an increase of nearly 80% over the past four to five years - covering items such as respite care, home modifications, wheelchairs, ramps, and communication devices.

Safety Town Plus: Now in its 13th year, the Safety Town Plus program serves kindergarten and first-grade students with neurophysical and developmental disabilities, covering fire safety, calling 911, animal safety, and traffic safety. The program is one of a very small number of its kind in the nation. Partner agencies include the Medina County Sheriff's Office, Granger Fire Department, and Akron Children's Hospital.

Board of Elections *Director Heather McDermott* reported provided an update one week ahead of the upcoming primary special election.

Current Election Status: Early voting is ongoing, with extended hours through 8:30 PM on Tuesday, April 28, which is the last day to submit absentee ballot applications and to hand-carry ballots to the Board of Elections office at 3800 Stone Creek Drive, Suite C. As of the meeting, voter turnout stood at just under 4%, with total turnout projected between 7–10% for early/absentee voting and under 30% overall. Ms. McDermott encouraged residents to vote.

Ballot Structure: The election includes candidates for U.S. Senate (unexpired term), Governor, Attorney General, Auditor of State, and various countywide offices. Three party ballots are available: Republican, Democrat, and Libertarian. There are no countywide or statewide issues; the only issues on the ballot are a police levy in Brunswick Hills Township and an income tax levy in Wadsworth City School District. Accordingly, a questions and issues ballot is available in only 33 of Medina County's precincts. She and Commissioner Harrison clarified for the record that Ohio does not have formal independent party registration — voters requesting a party ballot are indicating they wish to participate in that party's nominating process for the primary.

Remaining Voting Opportunities: Early in-person voting continues Saturday, April 30 (8:00 AM–4:00 PM) and Sunday, May 1 (1:00–5:00 PM, the last day for early in-person voting). Election Day is Tuesday, May 5, with polls open 6:30 AM–7:30 PM at each voter's assigned polling location. Mail-in ballots must be returned by 7:30 PM on Election Day. There are currently 886 mail ballots outstanding. Voters can track their ballots via the absentee lookup tool on the Board of Elections website.

November Election: The filing deadline for November election questions and issues is August 5, 2026. Ms. McDermott noted increased public interest related to the Budget Commission process and advised that the Board of Elections is working with the Secretary of State's Office and the Prosecutor's Office to ensure compliance with all applicable Ohio Revised Code provisions. She stated that this is the first time this particular process has been pursued in the state, and that the relevant petition is still being developed by the Secretary of State's Office. She suggested interested parties contact the Secretary of State's Office directly to help expedite the process, and referenced Ohio Revised Code 5705.27 and the Ohio Questions and Submissions Handbook (Template 94, page 198) as the governing resources. She also noted that some precinct locations are changing for the upcoming election, and that updated precinct information is available on the Board of Elections website.

Commissioners Resolutions

Commissioner Swedyk presented and reviewed the following resolution:

1. Commending Laura Labak for twenty years of dedicated service to Medina County

Mr. Hambley moved to approve the resolution; Mr. Harrison seconded the motion.

The commissioners wished her well in her retirement noting that she had been a stable influence and very dedicated in the Finance Department.

There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

Commissioner Swedyk presented and reviewed the following resolution:

1. Amending the appointments of County Commissioners to various committees and areas of responsibility for the year 2026

Mr. Hambley moved to approve the resolution; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Commissioner Swedyk presented and reviewed the following resolution:

1. Appointing and reappointing members to the Medina County Mental Health & Recovery Board

Mr. Hambley moved to approve the resolution; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Commissioner Swedyk presented and reviewed the following resolution:

1. Appointing Engineer Doug Perkins to the Medina County Board of Building Appeals

Mr. Hambley moved to approve the resolution; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Commissioner Swedyk presented and reviewed the following resolution:

1. Appointing Architect Derek Mast to the Medina County Board of Building Appeals

Mr. Hambley moved to approve the resolution; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Commissioner Swedyk presented and reviewed the following resolution:

1. Approving the petition for annexation of 7.3255 acres, more or less, of land known as being part of Brunswick Hills Township and owned by the City of Brunswick to the City of Brunswick, Medina County, Ohio

Mr. Hambley moved to approve the resolution; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Notice of Liquor Permit Request

Commissioner Swedyk stated that the commissioners received notice of a liquor permit transfer request from Inspired Beverage Solutions LLC dba Shale Creek Golf Club located 5420 Wolff Road, York Township, Medina, OH. This is for a D-5 permit class. The commissioners did not request a hearing and this notice was provided for the record.

Notice of Annexation Petition Filing

Commissioner Swedyk noted that the Clerk of the Board received a petition for a regular annexation on April 22, 2026 for three parcels of land totaling 21.0788 acres of land from Brunswick Hills Township to the City of Brunswick. A hearing on this petition will be held on Tuesday, June 23, 2026 at 11:00 a.m. providing no objections are received between now and then.

Public Comment
Laura Toth, Senior & Adult Services Director, announced that Farmers Market applications opened on April 22, 2026. Seniors at or below 200% of the poverty level may apply for farmers market vouchers through the state's website. Voucher cards and QR codes will begin mailing on May 15, 2026. Residents needing assistance may contact the Senior & Adult Services office at (330) 723-9514.

With no further business to come before the Commissioners, the commissioners began the Discussion Session in the Commissioners' Hearing Room at 10:18 a.m.

Discussion Session

Drug Enforcement Council of Governments
Commissioner Hambley noted that the Drug Enforcement Council of Governments will meet on Thursday at 10:00 AM, covering the grant application related to MCDAC. The meeting will be held in Balcony Room B at the Administration Building.

Subdivision Regulations and Proposed Developers' Agreement Subcommittee
Commissioner Harrison reported that he participated in the subcommittee meeting for the subdivision regulations review and developer's agreement discussion the prior Thursday. He described the process as the most comprehensive, well-structured, and broadly participatory update to subdivision regulations he has witnessed and indicated his intent to continue attending those sessions. He invited feedback from his fellow commissioners and from the building community, noting that the goal is to produce a more cohesive and clear set of regulations. Commissioner Hambley affirmed his awareness of the process and agreed that the level of private sector participation has been exceptional.

Commissioner Hambley moved to go into Executive Session to discuss the investigation of a public employee and to consider the employment of a public employee; Commissioner Harrison seconded the motion. There was no discussion. Roll call vote showed all commissioners voting AYE; the motion carried.

Executive Session

At 10:21 a.m., the Commissioners went into the Executive Session that had been voted on earlier. The Executive Session ended at 12:32 p.m.

Adjournment
Mr. Hambley moved to adjourn the meeting; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 12:32 p.m.

RESOLUTIONS PASSED APRIL 28, 2026

Number	Resolution Title
26-0299	Commending Laura Labak for Twenty Years of dedicated service to Medina County
26-0300	Proclaiming May 4-8, 2026 as "Economic Development Week"
26-0301	Accepting and awarding the 2026 – Medina County Pavement Planing and Repair Project in Medina County, Ohio for the Medina County Engineer
26-0302	Determining the necessity to close county roads for multiple road culvert replacements
26-0303	Creating a multi-way (4-way) stop at the intersection of Grafton Road (C.H. 42) and Station Road (C.H. 23)
26-0304	Approving the Canyon Reserve at Lake Medina Reserve Subdivision Phase 1 - Replat 3 located in Medina Township lots 57, 58 & 69
26-0305	Authorizing change order no. 2 for the Hinckley Wastewater Treatment Plan Headworks Improvement Project
26-0306	Authorizing the Sanitary Engineer to apply for, accept, and enter into a Water Pollution Control Loan Fund (WPCLF) Agreement on behalf of the Board of County Commissioners of Medina County, Ohio, for planning of Liverpool Wastewater Facilities; and designating a dedicated repayment source for the loan
26-0307	Partial release of an existing sanitary sewer easement for PPN 028-19C-20-238, previously known as PPN 028-19C-25-306, Doc No. 2016OR018920
26-0308	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
26-0309	Expenditure adjustments for various funds
26-0310	Authorizing the purchase of 6,900 gallons of regular unleaded gasoline for the Engineering Center
26-0311	Correction of Resolution No. 26-0289, the creation of the Community Housing Impact and Preservation Program - Home Grant PY25 and authorizing appropriations
26-0312	Allowing expenses of the County Engineer
26-0313	Allowing expenses of county officials
26-0314	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
26-0315	Accepting bids and awarding the sale of county-owned property located along South Elmwood Avenue in Medina, Ohio and identified as permanent parcel number 028-19A-21-254
26-0316	Appointing Amy Thatcher-Benza to the Medina Count Opioid Settlement Program Funding Committee
26-0317	Authorizing the county auditor to transfer funds from the JFS Children Services Fund (0050) to the JFS Public Assistance Fund (0120) for PCSA administration expenditures
26-0318	Authorizing the county auditor to transfer funds for CSEA administration & RMS expenditures
26-0319	Approving the Medina County Public Transit Updated Financial Policies and Procedures
26-0320	Approving the Medina County Public Transit Revised Procurement Policy
26-0321	Approving the 2026 Medina County Public Transit Bloodborne Pathogen Policy
26-0322	Approval of Medina County Public Transit to purchase passenger communications software
26-0323	Authorizing the purchase of cellular equipment and software for Transit communications
26-0324	Amending the appointments of County Commissioners to various committees and areas of responsibility for the year 2026
26-0325	Appointing and reappointing members to the Medina County Mental Health & Recovery Board
26-0326	Appointing Engineer Doug Perkins to the Medina County Board of Building Appeals
26-0327	Appointing Architect Derek Mast to the Medina County Board of Building Appeals
26-0328	Approving the petition for annexation of 7.3255 acres, more or less, of land known as being part of Brunswick Hills Township and owned by the City of Brunswick to the City of Brunswick, Medina County, Ohio

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting on this twenty-eighth day of April, 2026.

Respectfully submitted,

Rhonda J. Beck
Clerk of the Board

COMMISSIONERS

OF

MEDINA COUNTY

Stephen D. Hambley

Aaron M. Harrison

Colleen M. Swedyk