

William F. Hutson called the meeting to order at 9:30 a.m. with Colleen M. Swedyk and Stephen D. Hambley present. The meeting was held in the commissioners' hearing room and opened with the Pledge of Allegiance and a prayer.

The minutes of the December 28, 2021 Commissioners' meeting were emailed in advance. Mr. Hambley moved to approve the minutes; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Commissioner Hambley* moved to approve a reorganization resolution that also set the dates of sessions for 2022; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

As the President of the Board for 2022, Mr. Hambley chaired the meeting at this point. Mr. Hambley stated that he is looking forward to another year of service.

*Commissioner Hambley* presented and reviewed a resolutions appointing county commissioners to various committees and areas of responsibility for the year 2022. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Highway Engineer Administrative Assistant Dan Becker* presented and reviewed the following resolutions: (1) authorizing the county engineer to proceed in certain instances by force account in the reconstruction, improvement, maintenance and repair of roads, bridges and culverts; (2) authorizing the President of the Board of County Commissioners to submit applications and execute contracts to the Ohio Public Works Commission for Issue 1 funding; (3) authorizing the Medina County Commissioners to participate in the ODOT Cooperative Purchasing Program; and (4) reducing the weight limits on improved county and township highways as authorized by Ohio Revised Code Section 5577.07. Mrs. Swedyk moved to approve the four resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

The commissioners reviewed the permits issued December 23, 2020-December 29, 2020.

*Sanitary Engineer Jeremy Sinko* presented and reviewed the following resolutions: (1) authorizing an agreement between the County Sanitary Engineer and Arbor Falls Golf, LLC for the sharing of costs for the improvement of the Deerview Lane lift station; (2) creating a restricted sanitary sewer main on Fixler Road (C.H. 75) (Sanitary Engineer Project S-900/00-57.1); (3) authorizing the sanitary engineer to enter into an agreement with Jones and Henry Engineers for professional design services; (4) authorizing the execution of the Ohio Department of Development Water and Wastewater Infrastructure Program Grant Agreement; (5) Awarding the bid for yard waste management services for the Medina County Solid Waste District; and (6) Authorizing a legal services agreement with Eastman & Smith LTD. Mrs. Swedyk moved to approve the six resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Human Resources Director Holly Muren* presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*County Administrator Scott Miller* presented and reviewed the following resolutions: (1) authorizing an agreement with On Technology Partners for the provision of computer network support services for the Medina County Sheriff; and (2) authorizing an agreement with Integrated IT Group for the provision of asset discovery services for the Medina County Commissioner departments. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Job & Family Services Director Debbie Kiley* presented and reviewed the following resolutions: (1) assigning authority to the Director of Medina County Job and Family Services to serve as the board's designee with authority to request and sign inter-county adjustment agreements on behalf of Medina County; (2) accepting and awarding proposals for foster family software services for social workers and foster families with Medina County Job & Family Services; (3) accepting and awarding proposals for behavioral health services for children and families for Medina County Job & Family Services; and (4) amending the Prevention, Retention & Contingency Plan (PRC) for Medina County Job & Family Services. Mrs. Swedyk moved to approve the four resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Assistant County Administrator Amy Lyon-Galvin* presented and reviewed the following resolutions: (1) amending the appropriation measure resolution; (2) sales tax distribution to the various districts located in Medina County; (3) declaring Medina County property as excess property; (4) approving the transfer of Medina County inventory between various Medina County offices; (5) allowing expenses of county officials; (6) allowing expenses of the county engineer; and (7) allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of \$285,606.98. Mrs. Swedyk moved to approve the seven resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Planning Services Director Denise Testa* reported that there were a total of 1,442 sublots created in 2021. At the January Planning Commission meeting they will be reviewing a replat in Liverpool Township, a final plat in Sharon Township and will be hold officer elections. A concept plan for Sunny Hollow Subdivision in Liverpool Township will also be reviewed. The Subdivision Regulations Workgroup will begin meeting at the end of January and expect to meet monthly thereafter.

Mrs. Testa then presented and reviewed a resolution approving a loan subordination agreement for Michael Carrino for the property located at 8750 Willow Road, Burbank, Ohio. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Office for Older Adults Director Laura Toth* reported that their Christmas luncheon and “Noon” Year’s Eve events were successful and safety precautions were exercised. The Brunswick Senior Expo scheduled for January will be delayed until February; the new date is to be determined. Her office is beginning to receive calls regarding tax preparation. She explained that her office schedules the appointments and volunteers for AARP prepare the taxes at local libraries. Appointments will most likely begin to be scheduled in February as the volunteer training has been delayed. Her office has distributed more than 150 vouchers for the newly restarted Restaurant Voucher Program and more than 50,000 meals were delivered last year.

*Commissioner Hambley* presented and reviewed a resolution appointing representatives to the Medina County Planning Commission. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Commissioner Hambley* announced that the commissioners received notice of a C1 liquor permit transfer from Rivalry Brews LLC, 1245 Lafayette Rd., #101, Medina, OH to Rivalry Brews LLC located at 2425 Medina Rd., Suite 109, Granger Township, Medina, OH. The commissioners also received a notice of a new request for a D1 liquor permit form Riser Foods Co DBA Getgo located at 3080 Medina Rd., Montville Township, Medina, OH. He noted that the commissioners are not requesting hearings and these notices are being provided for the record.

#### **Public Comment**

*None.*

With no further business to come before the Commissioners, the meeting recessed at 9:46 a.m.

#### **Discussion Session**

At 9:46 a.m., the Commissioners began the Discussion Session in the Commissioners’ Hearing Room.

#### Courthouse Update

Scott Miller provided an update on the Courthouse project noting that the crane for the steel will be delivered last this week which will result in the closing two lanes of E. Liberty Street for a couple of hours. The steel was to be delivered next week but may be delayed a week due to COVID illness of the truck drivers. To date, approximately \$4.6M has been spent on the actual construction and approximately \$1.8M on design with approximately \$330,000 to go into the design. In total with bond issuance costs which were \$333,000, about \$7M has been spent so far which is actually under budget currently. In answer to a question by Mr. Hutson, Mr. Miller stated that about \$600,000 has been spent on contingencies which were for the upgrade to the data center and issues with the old jail foundation; about \$1M is left in the contingency fund. Mrs. Swedyk noted that it’s impressive that the project remains on schedule considering the scope of the project. Mr. Miller briefly discussed the scheduling of the steel delivery noting that they will be delivering in sequence.

#### Fixler Road Sewer Extension

Jeremy Sinko stated that on Fixler Road, they had four property owners that had agreed to have a sanitary sewer installed on an assessed project. Recently they have been doing more projects where County will cover the cost of the sewer main and he asked permission to cover this cost and still assess the property owners for their laterals; this would save each property owner about \$23,000. He noted that they do have money available in their sanitary budget to cover that cost. Mr. Hutson inquired if this is consistent with how other homeowners in similar situations have been treated; Mr. Sinko confirmed. The commissioners agreed Mr. Sinko may move forward with this.

#### Riverbank Project

Mr. Sinko provided an update on the Columbia Road Riverbank Project stating that the access road to the river is in, the tree clearing is underway and the contractor took some photos of the considerable bank erosion. This project is moving forward.

#### Granger Township Water Project

Mrs. Swedyk inquired if the Granger Home Owners Association water project is going through; did they decide on their half of the ARPA money. Amy Lyon-Galvin stated that they are making those decisions sometime this month.

#### Senate Bill 52

Mr. Hambley stated that they commissioners had received a letter from Granger Township concerning their recommendation to exclude them from the zone. After discussions with them and providing them the manual put out by the CCAO, he believes they were premature in taking the action until they had that information. He stated that they are now talking about reconsidering it. Denise Testa will be attending their meeting on Thursday. The commissioners discussed the required process before passing the resolution. Mrs. Testa explained that all required

criteria has been met. Discussion occurred regarding support from other townships and the effects of SB 52. Mr. Hambley noted that they will wait to hear from Granger. The resolution is tentatively scheduled for next week.

#### Public Comment

Mr. Hambley proposed adding a section to the commissioners' agenda for public comment prior to the consideration of resolutions. Public comment would be only to address pending resolutions, and the other section for public comment on all other matters would remain at the end of the agenda. The commissioners agreed to this change.

*Commissioner Swedyk* moved to go into Executive Session following Discussion Session for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

#### **Executive Session**

At 10:00 a.m., the Commissioners went into the Executive Session that had been voted on earlier. The Executive Session ended at 11:12 a.m.

#### **Adjournment**

Mrs. Swedyk moved to adjourn the meeting; Mr. Hutson seconded the motion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 11:12 a.m.

**RESOLUTIONS PASSED JANUARY 4, 2022**

<u>Number</u>	<u>Resolution Title</u>
22-0001	Reorganization resolution and setting dates for sessions for 2022
22-0002	Appointing County Commissioners to various committees and areas of responsibility for the year 2022
22-0003	Authorizing the County Engineer to proceed in certain instances by force account in the reconstruction, improvement, maintenance and repair of roads, bridges and culverts
22-0004	Authorizing the President of the Board of County Commissioners to submit applications and execute contracts to the Ohio Public Works Commission for Issue 1 funding
22-0005	Authorizing the Medina County Commissioners to participate in the ODOT Cooperative Purchasing Program
22-0006	Reducing the weight limits on improved county and township highways as authorized by Ohio Revised Code Section 5577.07
22-0007	Authorizing an agreement between the County Sanitary Engineer and Arbor Falls Golf, LLC for the sharing of costs for the improvement of the Deerview Lane lift station
22-0008	Creating a restricted sanitary sewer main on Fixler Road (C.H. 75) (Sanitary Engineer Project S-900/00-57.1)
22-0009	Authorizing the sanitary engineer to enter into an agreement with Jones and Henry Engineers for professional design services
22-0010	Authorizing the execution of the Ohio Department of Development Water and Wastewater Infrastructure Program Grant Agreement
22-0011	Awarding the bid for yard waste management services for the Medina County Solid Waste District
22-0012	Authorizing a legal services agreement with Eastman & Smith LTD.
22-0013	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
22-0014	Authorizing an agreement with On Technology Partners for the provision of computer network support services for the Medina County Sheriff
22-0015	Authorizing an agreement with Integrated IT Group for the provision of asset discovery services for the Medina County Commissioner departments
22-0016	Assigning authority to the Director of Medina County Job and Family Services to serve as the board's designee with authority to request and sign inter-county adjustment agreements on behalf of Medina County
22-0017	Accepting and awarding proposals for foster family software services for social workers and foster families with Medina County Job & Family Services
22-0018	Accepting and awarding proposals for behavioral health services for children and families for Medina County Job & Family Services
22-0019	Amending the Prevention, Retention & Contingency Plan (PRC) for Medina County Job & Family Services
22-0020	Amending the appropriation measure resolution
22-0021	Sales tax distribution to the various districts located in Medina County
22-0022	Declaring Medina County property as excess property
22-0023	Approving the transfer of Medina County inventory between various Medina County offices
22-0024	Allowing expenses of county officials
22-0025	Allowing expenses of the county engineer
22-0026	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
22-0027	Approving loan subordination agreement for Michael Carrino for property located at 8750 Willow Road
22-0028	Appointing representatives to the Medina County Planning Commission

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this fourth day of January 2022.

Respectfully submitted,	COMMISSIONERS	_____
		Colleen M. Swedyk
	OF	_____
_____		William F. Hutson
Rhonda J. Beck		
Clerk to the Commissioners	MEDINA COUNTY	_____
		Stephen D. Hambley