

William F. Hutson called the meeting to order at 9:30 a.m. with Stephen D. Hambley and Colleen M. Swedyk present. The meeting was held in the commissioners' hearing room and opened with the Pledge of Allegiance and a prayer. Mr. Hutson noted that due to technical difficulties, the meeting may not be livestreamed but the recording will be posted as quickly as possible.

The minutes of the December 14 & 17, 2021 commissioners' meetings and the December 13, 14 & 15 public hearings were emailed in advance. Mr. Hambley moved to approve the minutes; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

County Engineer Andy Conrad presented and reviewed the following resolutions: (1) determining that equipment used by the Medina County Engineer is excess property and authorizing its disposal under the provisions of Section 317.12 Ohio Revised Code; (2) authorizing the Medina County Engineer to advertise for bids for the 2022 Medina County Highway Department Hot Bituminous Plant Mixes; and (3) approving the final change order to the contract for MED-CR-VAR resurfacing, the resurfacing of Reimer Road from Hinkle Drive to Medina Line Road, Hartman Road from Broad Street to Reimer Road, and Leatherman Road from the bridge over I-76 to Reimer Road between Melway Paving Company and the Medina County Board of Commissioners. Mr. Hambley moved to approve the three resolutions; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

The Medina County Engineer's weekly permits for December 9-5, 2021 were reviewed.

Assistant County Administrator Amy Lyon-Galvin presented and reviewed the following resolutions: (1) amending the appropriation measure resolution; (2) amending the 2021 appropriations resolution by transferring appropriations; (3) expenditure adjustments for various funds; (4) revenue adjustments for various funds; (5) revenue adjustments for the sale of surplus county property; (6) cash transfer for various funds; (7) authorizing cash transfer for the County Home Levy Fund; (8) creation of the Emergency Housing Shelter Fund and authorizing appropriations; (9) creation of the Tower Maintenance Fund and authorizing appropriations; (10) creation of the Adult Probation Drug Testing Program Fund and authorizing appropriations; (11) creation of the Coronavirus Remote Communications Technology Fund and authorizing appropriations; (12) creation of the Medina County Police Activities League Fund and authorizing appropriations; (13) creation of the Information Technology Fund and authorizing appropriations; (14) authorizing change order for the Medina County Human Services building parking lot project; (15) authorizing the purchase of 4,100 gallons of regular unleaded gasoline for the Engineering Center; (16) approving a lease renewal with Brixmor Management (fourth amendment) for office space for the Clerk of Courts Brunswick Auto Title office; (17) approval of an agreement for temporary health care staffing services between the Medina County Home and Pinnacle Alliances; (18) amending the authorization and allocation of ARP funding to compensate county employees unable to work due to isolation/quarantine due to COVID-19; (19) approving an agreement with Wadsworth Solutions for internal protocol camera upgrades/video management at the Medina County Jail; (20) declaring interested vendors for gasoline fuel phone bids for 2022; (20) declaring interested vendors for gasoline fuel phone bids for 2022; (21) authorizing agreements with various veterinarians for dog spay and neuter services for the Medina County Animal Shelter; (22) approving an agreement between the City of Medina for provision of CY22 and CY23 Medina County Public Transit Services; (23) approving an agreement between the City of Wadsworth for provision of CY22 Medina County Public Transit Services; (24) approval of a maintenance agreement for the Mitel telephone system with Warwick Communications; (25) approval of a purchase agreement with Dude Solutions for capital planning strategic asset management software; (26) adoption of the 2022 annual appropriation measure; and (27) allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of \$7,299,399.52. Mr. Hambley moved to approve the twenty-seven resolutions; Mrs. Swedyk seconded the motion. Mr. Hutson noted the few amount of fuel bids received. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

Human Resources Director Holly Muren presented and reviewed the following resolutions: (1) approving the personnel changes for the employees under the jurisdiction of the Medina County Commissioners; and (2) amending the table or organization for the Medina County Sanitary Engineer and Information Technology departments. Mr. Hambley moved to approve the two resolutions; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Sanitary Engineer Jeremy Sinko presented and reviewed the following resolutions: (1) amendments to charges and fees imposed at the Medina County Solid Waste Management District Facility; (2) awarding the bid for the Medina County Sanitary Sewer Rehabilitation Project 2021; (3) authorizing expenditures related to Solid Waste District sponsored meetings; and (4) authorizing the Sanitary Engineer to enter into an agreement with Answer Advisory for professional design services. Mr. Hambley moved to approve the four resolutions; Mrs. Swedyk seconded the motion. There was no discussion. Roll called showed all commissioners voting AYE; the motion carried.

Planning Services Director Denise Testa presented and reviewed a resolution approving the Northeast Ohio Areawide Coordinating Agency (NOACA) partner agreement for the installation of electric vehicle charging stations. Mr. Hambley moved to approve the resolution; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Chief Building Official Richard Nelson reviewed the November 2021 monthly report noting the average construction costs of new homes year-to-date is close to \$457,000. Receipts were up 17% over last November. He reported that due to the City of Wadsworth Building Officials upcoming retirement, his department will be assisting them. There was

discussion regarding the potential of a permanent arrangement with the City of Wadsworth. Mrs. Swedyk will reach out to Robert Patrick to discuss.

Commissioner Bill Hutson presented and reviewed a resolution appointing a member to the Medina County Advisory Council on Aging & Disability. Mr. Hambley moved to approve the resolution; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Commissioner Hutson noted that the Clerk of the Board received an Expedited Type 2 annexation petition on December 15 for one parcel of land totaling 2.0222 acres of land from Guilford Township to the Village of Seville. No public hearing is required. The commissioners will review the petition at their regular meeting on Tuesday, January 18, 2022 providing no objections are received between now and then.

Mr. Hambley moved to go into Executive Session following Discussion Session to discuss collective bargaining matters and the employment of a public employee; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Public Comment

None.

Discussion Session

At 9:49 a.m., the Commissioners began the Discussion Session in the commissioners' hearing room.

The commissioners' wished everyone a Merry Christmas.

Executive Session

At 9:50 a.m., the Commissioners went into the Executive Session that had been voted on earlier. The Executive Session ended at 10:41 a.m.

Adjournment

Mr. Hambley moved to adjourn the meeting; Mrs. Swedyk seconded the motion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 10:42 a.m.

RESOLUTIONS PASSED DECEMBER 21, 2021

<u>Number</u>	<u>Resolution Title</u>
21-1170	Determining that equipment used by the Medina County Engineer is excess property and authorizing its disposal under the provisions of Section 317.12 Ohio Revised Code
21-1171	Authorizing the Medina County Engineer to advertise for bids for the 2022 Medina County Highway Department Hot Bituminous Plant Mixes
21-1172	Approving the final change order to the contract for MED-CR-VAR resurfacing, the resurfacing of Reimer Road (CR-123) from Hinkle Drive to Medina Line Road, Hartman Road from Broad Street to Reimer Road, and Leatherman Road from the bridge over I-76 to Reimer Road, between Melway Paving Company and the Medina County Board of Commissioners
21-1173	Amending the appropriation measure resolution
21-1174	Amending the 2021 appropriations resolution by transferring appropriations
21-1175	Expenditure adjustments for various funds
21-1176	Revenue adjustments for various funds
21-1177	Revenue adjustments for the sale of surplus county property
21-1178	Cash transfer for various funds
21-1179	Authorizing cash transfer for the County Home Levy Fund
21-1180	Creation of the Emergency Housing Shelter Fund and authorizing appropriations
21-1181	Creation of the Tower Maintenance Fund and authorizing appropriations
21-1182	Creation of the Adult Probation Drug Testing Program Fund and authorizing appropriations
21-1183	Creation of the Coronavirus Remote Communications Technology Fund and authorizing appropriations
21-1184	Creation of the Medina County Police Activities League Fund and authorizing appropriations
21-1185	Creation of the Information Technology Fund and authorizing appropriations
21-1186	Authorizing a change order for the Medina County Human Services building parking lot project
21-1187	Authorizing the purchase of 4,100 gallons of regular unleaded gasoline for the Engineering Center
21-1188	Approving a lease renewal with Brixmor Management (fourth amendment) for office space for the Clerk of Courts Brunswick Auto Title office
21-1189	Approval of an agreement for temporary health care staffing services between the Medina County Home and Pinnacle Alliances
21-1190	Amending the authorization and allocation of ARP Funding to compensate county employees unable to work due to isolation/quarantine due to COVID-19
21-1191	Approving an agreement with Wadsworth Solutions for internal protocol camera upgrades/video management at the Medina County Jail
21-1192	Declaring interested vendors for gasoline fuel phone bids for 2022
21-1193	Authorizing agreements with various veterinarians for dog spay and neuter services for the Medina County Animal Shelter
21-1194	Approving an agreement between the City of Medina for provision of CY22 and CY23 Medina County Public Transit Services
21-1195	Approving of an agreement between the City of Wadsworth for provision of CY22 Medina County Public Transit Services
21-1196	Approval of a maintenance agreement for the Mitel Telephone System with Warwick Communications
21-1197	Approval of a purchase agreement with Dude Solutions for capital planning strategic asset management software
21-1198	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
21-1199	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
21-1200	Amending the table of organization for the Medina County Sanitary Engineer and Information Technology departments
21-1201	Amendments to charges and fees imposed at the Medina County Solid Waste Management District Facility
21-1202	Awarding the bid for the Medina County Sanitary Sewer Rehabilitation project 2021
21-1203	Authorizing expenditures related to Solid Waste District sponsored meetings
21-1204	Authorizing the Sanitary Engineer to enter into an agreement with Answer Advisory for professional design services
21-1205	Approving the Northeast Ohio Areawide Coordinating Agency (NOACA) partner agreement for the installation of electric vehicle charging stations
21-1206	Appointing a member to the Medina County Advisory Council on Aging
21-1207	Adoption of the 2022 annual appropriation measure

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-first day of December, 2021.

Respectfully submitted,

COMMISSIONERS

Stephen D. Hambley

OF

Colleen M. Swedyk

Rhonda J. Beck
Clerk to the Commissioners

MEDINA COUNTY

William F. Hutson