

William F. Hutson called the meeting to order at 9:30 a.m. with Stephen D. Hambley and Colleen M. Swedyk present. The meeting was held in the commissioners' hearing room and opened with the Pledge of Allegiance and a prayer.

The minutes of the November 16, 2021 commissioners' meeting were emailed in advance. Mr. Hambley moved to approve the minutes; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

County Engineer Administrative Assistant Dan Becker presented and reviewed a resolution approving the final plat Redwood Lake Road Subdivision Phase 1 located in Lafayette Township Tract 1, Lot 44, Lafayette Township Tract 1, Large Lot 1, Lot 37 and Lafayette Township Tract 2, Lot 1. Mr. Hambley moved to approve the resolution; Mrs. Swedyk seconded the motion. Mr. Hutson inquired if this would be a dedicated road; Mr. Becker was unsure. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

The Medina County Engineer's weekly permits for November 4-17, 2021 were reviewed.

County Administrator Scott Miller presented and reviewed the following resolutions: (1) amending the appropriation measure resolution; (2) amending the 2021 appropriations resolution by transferring appropriations; (3) expenditure adjustments for various funds; (4) revenue adjustments for various funds; (5) cash transfer for various funds; (6) authorizing the purchase of 6,300 gallons of regular unleaded gasoline for the Engineering Center; (7) authorizing the county auditor to transfer funds from various county department accounts to the Gasoline Rotary Fund; (8) authorizing change orders for the Medina County Human Services Building Parking Lot Project; (9) approving an agreement between the City of Brunswick and the Office for Older Adults for the provision of senior services within the City of Brunswick; (10) approval of an Early Intervention American Rescue Plan Act Grant Agreement between the Ohio Department of Developmental Disabilities and the Medina County Family and Children First Council; (11) authorizing participation in a Cooperative Purchasing Agreement with the Ohio Schools Council for the procurement of goods, products and services; (12) amending an agreement with Gardiner for a chiller, boiler replacement, multizone to VAV conversion, and controls at the Medina County Jail to support the public health response to COVID-19 with Coronavirus Local Fiscal Recovery funds as established under the American Rescue Plan; (13) amending an agreement with Gardiner for VRV installation and boiler replacement at the Medina County Home to support the public health response to COVID-19 with Coronavirus Local Fiscal Recovery Funds as established under the American Rescue Plan; (14) allowing expenses of the county engineer; (15) allowing expenses of county officials; and (16) allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of \$1,359,082.86. Mr. Hambley moved to approve the sixteen resolutions; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Human Resources Director Holly Muren presented and reviewed the following resolutions: (1) approving the personnel changes for the employees under the jurisdiction of the Medina County Commissioners; and (2) revising the Commissioners' Employment Manual. Mr. Hambley move to approve the two resolution; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Sanitary Engineer Jeremy Sinko presented and reviewed the following resolutions: (1) releasing an existing water line easement for PPN 026-06D-29-041 Document No. 2021OR032348; and (2) authorizing the Sanitary Engineer to request statements of qualifications for design services. Mr. Hambley move to approve the two resolutions; Mrs. Swedyk seconded the motion. There was no discussion. Roll called showed all commissioners voting AYE; the motion carried.

Job & Family Services Business Administrator Cheryl Scheck presented and reviewed the following resolutions: (1) authorizing the county auditor to transfer funds from the JFS Children Services IV-E fund to the JFS Public Assistance Fund for Children Services (IVE) administrative expenditures; and (2) authorizing the county auditor to transfer funds from the JFS Children Services SCPA fund to the JFS Public Assistance fund for SCPA administrative expenditures. Mr. Hambley moved to approve the two resolutions; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Transit Director Shannon Rine reviewed the October monthly report noting that ridership is varying and fuel costs are effecting their budget as these costs have increased from \$13,000-\$14,000 per month to \$18,000-\$19,000 per month. He reported that there were 169 new on demand Office for Older Adults passengers since March 2021. He attended the Transit Council for NOACA meeting and there are many that are doing their strategic plans as well. He wanted to make the Transit Council and other adjacent counties aware that we are going our strategic plan and would like to collaborate with them because there are benefits as exemplified in the 18 Express. The strategic plan kickoff occurred yesterday and was very productive.

Mr. Rine noted that the Tablet Solutions are being finalized and training materials have been provided to train drivers. They hired a new driver yesterday and there are four more currently in the works. There was brief discussion regarding the changing ridership particularly in Brunswick.

Commissioner Bill Hutson presented and reviewed a resolution commending Bruce Toth for 27 years of service with the Medina Metropolitan Housing Authority. Mr. Hambley moved to approve the resolution; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Commissioner Bill Hutson presented and reviewed the following resolutions: (1) appointing a member to the Medina County District Library Board of Trustees; (2) reappointing a member to the Community Action Wayne/Medina Counties Board of Directors; and (3) appointing representatives to the Medina County Drug Advisory Committee. Mr. Hambley move to approve the three resolutions; Mrs. Swedyk seconded the motion. There was no discussion. Roll called showed all commissioners voting AYE; the motion carried.

Public Comment

Tina Sabol, 5660 Trystin Tree Drive, Medina, thanked the commissioners and Rhonda Beck for finding the Medina County District Library and excellent candidate for the Library Board.

Stan Scheetz, 225 E. Liberty Street, Medina, stated that the Courthouse Project seems to be going very well, but soft costs such as furniture, insurance, permits, architectural fees, CMAR fees, plan reviews and shared expenses are unknown and asked how much these costs are estimated to be. He requested that this information be broken down and shared with the public. Additionally, he inquired about why it's taking so long to negotiate with the City of Medina on the leasing of the 1969 building. He stated that his office alone has approximately 4,000 sq. ft. and brings in more than \$60,000 per year, and the 1969 building is 10 times that space, so he would think the lease would be in the several hundred thousand dollars. He then inquired about the cost of the move consultant. He added that he is retiring December 22, but will continue to be involved with the commissioners and the city to keep the elected officials accountable.

Mr. Hutson stated that the move management was authorized last week by resolution at a cost of approximately \$75,000. He explained that the commissioners are not the only entity involved in the lease. The city has some plans for what they want to do to the building and it takes time. He added that he has some updates to provide during discussion session.

Scott Miller stated that the contract for the actual construction of the Courthouse is \$29.5M which includes a \$500,000 contingency and a \$1.6M contingency with the county; approximately \$300,000 has been used to date. The architectural contract is approximately \$2.6M. There have been inspections, gas line to be brought in at a cost of approximately \$60,000 and he has put aside about \$1M for furniture. He added that the construction management is included in the \$29.5M. He will put the estimates together, but he figures it's going to be approximately \$35M in total when all is said and done. Mr. Miller explained that he does not anticipate additional costs above what we already have, but if we do, we can issue manuscript debt which is borrowing from ourselves and paying ourselves the interest. Everything is covered providing there are not any unexpected surprised to be found with the 1841 Courthouse.

Mr. Hambley moved to go into Executive Session following Discussion Session to consider the appointment, dismissal, discipline, promotion, demotion or compensation of a public employee or official; Mrs. Swedyk seconded the motion. Mr. Hutson noted that part of today's Executive Session will be to conduct interviews for the Medina County District Library Board and is expected to last until approximately 1:00 p.m. The meeting will not livestream during this time and will adjourn at the conclusion of the interviews. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

Discussion Session

At 9:56 a.m., the Commissioners began the Discussion Session in the commissioners' hearing room.

Boom Truck

Jeremy Sinko stated that at they had budgeted for a boom truck at Liverpool to help hoist pumps out of wet wells. The cost is \$135,000 and the lead time is 35 weeks. He asked the commissioners' permission to move forward with the purchase; the commissioners agreed he could move forward.

Christmas Tree Disposal

Mr. Sinko stated that last year they had a two week period at the Solid Waste District for residents to dispose of Christmas trees at no cost. He would like to offer this service again this year. The commissioners agreed that he may proceed with this program.

Solid Waste District Holiday Hours

Mr. Sinko reported that the Solid Waste District will be closed on Christmas Day and New Year's Day, but will remain open on Christmas Eve and New Year's Eve for residential and commercial customers.

Household Hazardous Waste ("HHW")

Mr. Sinko noted that the current HHW contract expires at the end of the year. They will be exercising their one year option.

Yard Waste

Mr. Sinko reported that the contract with Smith Brothers for yard waste will expire mid-February. They will be advertising for proposals for this contract.

Solid Waste District Public Hearings

Mr. Sinko stated that dates have been coordinated for the public hearings regarding Solid Waste District rate increases, but have opted to eliminate the proposed \$5.00 flat rate for HHW based on comments from the Policy Committee.

Transit

Shannon Rine reported that Transit will not be running on Christmas Day or New Year's Day. He reported that they are also beginning union negotiations soon.

Wadsworth Meeting

Mrs. Swedyk stated that she contacted Mayor Laubaugh regarding a meeting regarding the sanitary issue for the new developments; Mayor Laubaugh will let her know.

Capital Improvements

Mr. Hutson noted a list of proposed capital improvements provided by Scott Miller including the jail camera system (\$50,000), Human Services Center bridge and walking bridge (\$325,000), the Administration Building north staircase (\$150,000), 72 Public Square façade (\$150,000) and the Engineering Center roof (\$150,000). The commissioners agreed that these projects need to be completed. Mr. Hambley stated that there is question whether the jail parking lot would be an eligible expense for ARPA funds. Mr. Miller stated that there are storm water issues at the jail parking lot, so it can qualify under storm water. There is approximately \$600,000 in the capital improvement fund that will carry forward and was set aside for the jail parking lot. If it doesn't have to be used for the jail parking lot, it can go to the other projects. Additional monies will also be transferred in there to cover the additional costs; no debt will need to be issued. Mr. Miller explained that the parking lot takes precedent over the other projects, but the bridge must also be taken care of.

1969 Courthouse

Mr. Hutson stated the he and Mr. Miller met with the City of Medina last week regarding the lease of the 1969 Courthouse. The City has designated a 1969 Courthouse Lease Committee consisting of Jim Shields, John Coyne and Mayor Hanwell; the commissioners previously appointed Scott Miller and him to work with the City to develop a proposed lease. At that meeting, Mr. Hutson advised that there will be portions of the 1969 Courthouse that will not be included in the lease – the Law Library and vault used by the Probate Court. As they move forward, they will delineate those spaces that are subject to the lease. The City will be responsible for all operating costs and capital costs associated with those portions of the building. There will be other costs associated with common spaces in the new facility that will be shared. Negotiations are in the beginning stages. Mr. Hutson stated that the prosecutor's office will prepare a draft lease to be provided to the City. Mr. Miller added that he provided a copy of a draft lease to the prosecutor and explained what the County is looking for, but he has not yet discussed it with Mike Lyons.

Law Library

Mr. Hutson reported that the Law Library Resources Board and the Law Library Association will be having their meeting on December 8 at 11:00 a.m. and he will be attending to explain what the County's plans are and the fact that they are not moving the Law Library, and will not be leasing the library's current space to the City of Medina. He noted that the commissioners are statutorily required to provide them with space and certain other costs. In answer to a question by Mr. Scheetz, Mr. Hutson stated that the Law Library will probably not have 24 hour access due to security issues. Mrs. Swedyk added that one of the goals for the new courthouse was 21st century security. She noted that the Law Library was recently rebuilt due to water damage and it's very nice. There was brief discussion regarding current access to online legal resources.

COVID-19 Sick Leave

Mr. Hutson stated that the current COVID-19 leave policy for employees will expire December 31, 2021. The commissioners agreed to extend this policy until mid-2022 and will review again at that time.

Lorain-Medina Rural Electric ("LMRE") Amended ARPA Funding Request

Mr. Hambley stated that Kathy Grasz from LMRE provided a change to their original proposal. The modified request is for \$630,000 to support broadband expansion in Medina County by constructing a 12,000 sq. ft. pole barn and truck bay in Spencer to secure the staging during construction and future maintenance as well as the placement of a node. Ms. Grasz explained the request and noted that LMRE is currently in negotiations with Medina Fiber in an effort to provide broadband access to rural communities. After discussion, the commissioners agreed to the request contingent upon a finalized agreement with Medina Fiber. Mrs. Swedyk noted that the focus is to reach unserved and underserved areas in the county. Mr. Hambley stated that he and David Corrado will be meeting with Harrisville Township regarding the project tomorrow evening.

MPO and County Prosecutor Bill

Mr. Hambley explained proposed legislation that would allow a county prosecutor to provide legal services to a metropolitan planning organization, regional transportation planning organization, or regional council of governments. The CCAO Board of Directors approved support of this legislation although it was a split vote and largely had the support of small counties that had no actual experience with MPOs as well as those around the Columbus and Toledo areas. Cuyahoga and Summit counties shared the same concerns we have. Mr. Hambley shared his concerns noting that this could be an amendment that gets added last minute rather than a standalone bill which would allow a very limited amount of time to respond to it. After brief discussion, Mr. Hambley suggested making our legislators aware of this as we don't know what legislator is handling this as it is being distributed by the staff on behalf of the lobbyist for the Ohio Association of Regional Councils.

Executive Session

At 10:35 a.m., the Commissioners went into the Executive Session that had been voted on earlier. The Executive Session ended at 11:33 p.m.

Adjournment

Mr. Hambley moved to adjourn the meeting; Mrs. Swedyk seconded the motion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 11:34 p.m.

RESOLUTIONS PASSED NOVEMBER 23, 2021

<u>Number</u>	<u>Resolution Title</u>
21-1071	Commending Bruce Toth for 27 years of service with the Medina Metropolitan Housing Authority
21-1072	Approving the final plat for Redwood Lake Road Subdivision Phase 1 located in Lafayette Township Tract 1, Lot 44, Lafayette Township Tract 1, Large Lot 1, Lot 37 and Lafayette Township Tract 2, Lot 1
21-1073	Amending the appropriation measure resolution
21-1074	Amending the 2021 appropriations resolution by transferring appropriations
21-1075	Expenditure adjustments for various funds
21-1076	Revenue adjustments for various funds
21-1077	Cash transfer for various funds
21-1078	Authorizing the purchase of 6,300 gallons of regular unleaded gasoline for the Engineering Center
21-1079	Authorizing the county auditor to transfer funds from various county department accounts to the Gasoline Rotary Fund
21-1080	Authorizing change orders for the Medina County Human Services Building Parking Lot Project
21-1081	Approving an agreement between the City of Brunswick and the Office for Older Adults for the provision of senior services within the City of Brunswick
21-1082	Approval of an Early Intervention American Rescue Plan Act Grant Agreement between the Ohio Department of Developmental Disabilities and the Medina County Family and Children First Council
21-1083	Authorizing participation in a Cooperative Purchasing Agreement with the Ohio Schools Council for the procurement of goods, products and services
21-1084	Amending an agreement with Gardiner for a chiller, boiler replacement, multizone to VAV conversion, and controls at the Medina County Jail to support the public health response to COVID-19 with Coronavirus Local Fiscal Recovery funds as established under the American Rescue Plan
21-1085	Amending an agreement with Gardiner for VRV installation and boiler replacement at the Medina County Home to support the public health response to COVID-19 with Coronavirus Local Fiscal Recovery Funds as established under the American Rescue Plan
21-1086	Allowing expenses of the county engineer
21-1087	Allowing expenses of county officials
21-1088	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
21-1089	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
21-1090	Revising the Commissioners Employment Manual
21-1091	Releasing an existing water line easement for PPN 026-06D-29-041
21-1092	Authorizing the sanitary engineer to request statements of qualifications for design services
21-1093	Authorizing the county auditor to transfer funds from the JFS Children Services IV-E fund to the JFS Public Assistance fund for Children Services administrative expenditures
21-1094	Authorizing the county auditor to transfer funds from the JFS Children Services SCPA fund to the JFS Public Assistance fund for SCPA administration expenditures
21-1095	Appointing a member to the Medina County District Library Board of Trustees
21-1096	Reappointing a member to the Community Action Wayne/Medina Counties Board of Directors
21-1097	Appointing representatives to the Medina County Drug Advisory Committee (MCDAC)

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-third day of November, 2021.

Respectfully submitted,	COMMISSIONERS	_____ Stephen D. Hambley
	OF	_____ Colleen M. Swedyk
_____ Rhonda J. Beck Clerk to the Commissioners	MEDINA COUNTY	_____ William F. Hutson