

Colleen M. Swedyk called the meeting to order at 9:30 a.m. with William F. Hutson and Patricia G. Geissman present. The meeting was held virtually via Zoom.

The minutes of the December 8, 2020 commissioners' meeting were emailed in advance. Mr. Hutson moved to approve the minutes; Mrs. Geissman seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Assistant County Administrator Amy Lyon-Galvin* presented and reviewed the following resolutions: (1) approving the final change order to the contract for MED-CR99-0.80, the replacement of Bridge No. 5 on Shaw Road (CR-99) in Chatham Township, between V.O. Menuetz and Son, Inc., and the Medina County Board of Commissioners; (2) entering into an agreement with the townships and villages in Medina County to sell materials pursuant to the authority granted in Section 307.15 of the Ohio Revised Code; (3) finding that public convenience and welfare requires the replacement of Bridge No. 20 on Seville Road (C.H. 46) in Westfield Township, Medina County, Ohio and authorizing the Medina County Engineer to replace said bridge; (4) finding that public convenience and welfare requires the replacement of Bridge No. 15 on Eastern Road (C.H. 150) in Wadsworth Township, Medina County, Ohio and authorizing the Medina County Engineer to replace said bridge; (5) finding that public convenience and welfare requires the resurfacing of Fenn Road (C.H. 70), Abbeyville Road (C.H. 47) & Marks Road (C.H. 22) in York & Medina Townships, Medina County, Ohio and authorizing the Medina County Engineer to improve said roads; (6) finding that public convenience and welfare requires the resurfacing of Boston Road (C.H. 13) in Hinckley Township, Medina County, Ohio and authorizing the Medina County Engineer to improve said road; (7) finding that public convenience and welfare requires the replacement of Bridge No. 33 on River Corners Road (T.H. 27) in Spencer Township, Medina County, Ohio and authorizing the Medina County Engineer to replace said bridge; (8) amending the appropriation measure resolution; (9) amending the 2020 appropriations resolution by transferring appropriations; (10) revenue adjustments for various funds; (11) expenditure adjustments for various funds; (12) cash transfers for various funds; (13) authorizing the County Auditor to transfer funds from various county department accounts to the Gasoline Rotary Fund; (14) authorizing the leasing of vehicles for the Medina County Sheriff's Office, Building Department, Medina County Maintenance Department, and the Medina County Sanitary Department ; (15) creation of the Jail COVID-19 Grant Fund and authorizing appropriations; (16) accepting and awarding bids for diesel fuel at the Highway Garage; (17) approving a contract for the provision of medical services for the Medina County Home; and (18) allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of \$6,758,462.01. Mr. Hutson moved to approve the 18 resolutions; Mrs. Geissman seconded the motion. Mr. Hutson stated that it sounds like the Highway Engineer is going to be very busy in 2021. He also noted that on resolution no. 16, there is an error in the third paragraph stating the wrong amount. Ms. Lyon-Galvin stated the correct amount is \$1.5532 and noted the correction will be made. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Human Resources Director Holly Muren* presented and reviewed the following resolutions: (1) approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mr. Hutson moved to approve the resolution; Mrs. Geissman seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*County Administrator Scott Miller* presented and reviewed the following resolutions: (1) authorizing change order no. 3 for the Hinckley wastewater treatment rotating biological contractor replacement MCSE#S300/00-1.5E; (2) awarding the bid for cold water displacement-type domestic meters supplied to the Medina County Sanitary Engineer; (3) authorizing the County Auditor to transfer funds from the JFS Children Services SCPA Fund (0050) to the JFS Public Assistance Fund (0120) for SCPA administration expenditures; (4) authorizing the County Auditor to transfer funds from the JFS Children Services IV-E Fund (0050) to the JFS Public Assistance Fund (0120) for Children Services (IVE) administration expenditures; (5) authorizing an agreement between the Department of Job and Family Services and Ohio Attorney General; (6) approving the Medina County Public Transit Agency Safety Plan; (7) approving the acceptance of funding from the Ohio Department of Transportation for FY2021 Elderly and Disabled Transit Fare Assistance Program Grant; (8) approving a contract for the provision of dental services at the Medina County Jail; (9) extending an agreement with Sedgwick Claims Management Service, Inc.; (10) establishing initial employee health care plan measurement stability and administrative periods; (11) rescinding resolution no. 19-0262 establishing the Medina County Land Reutilization Corporation for the County's Treasurer's Office; (12) certifying the revenue available for disbursement by the Community Improvement Board; and (13) authorizing a request for proposals for technology building system design for the Medina County Courthouse Project. Mr. Hutson moved to approve the 13 resolutions; Mrs. Geissman seconded the motion. Mr. Hutson stated that on Resolution No. 11, he was approached a couple of years ago about creating a land bank and a resolution was put together to make the initial steps to do this. Subsequent to doing this, both Treasurer Burke and Auditor Kovack contacted him and provided information that suggested that it wasn't a good idea for Medina County; this is why we are rescinding that resolution. Mrs. Geissman stated it has never been used either. Mr. Hutson stated that based on the numbers that exist in Medina County for abandoned and tax reclosed properties, it doesn't make sense to do it. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Commissioner Swedyk* presented a resolution reappointing members to the Medina County Volunteer Peace Officers Dependents Fund Board. Mr. Hutson moved to approve the resolution; Mrs. Geissman seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Mr. Hutson moved to go into Executive Session after Discussion Session for pending litigation; Mrs. Geissman seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

With no further business to come before the commissioners, the meeting recessed for Discussion Session at 9:44 a.m.

### **Discussion Session**

At 9:44 a.m., the commissioners began Discussion Session.

#### Planning Department Relocation

Mr. Miller stated that Planning Services has moved from the Professional Building into the Administration Building. They are now located down by the Recorder's Office and Tax Maps, which is a very convenient location for those that use Planning's services. Educational Services Center (ESC) has asked to move into Planning's old space in the Professional Building and I have let them know I have no problem with this. There are some things that need cleaned out, but they will be utilizing some of that space in the future.

#### Risk Manager Success

Mr. Miller stated that Ryan Goff, Risk Manager for Medina County, has been doing a great job. In 2019, we had 56 workers comp claims and we paid \$120,000 on those claims. In 2020, we have had only 25 workers comp claims that are currently open and we have only paid \$51,000.

#### Vehicle Leases

Mr. Miller stated that several years ago the county started to lease vehicles mainly because we couldn't afford to purchase vehicles that we needed to replace. The maintenance was significant on what we were paying on these vehicles and so the vehicle lease program was started. We started to trade in those vehicles and put the equity towards additional vehicles. On the vehicles that we are replacing, we are saving \$12,948 in monthly payments so the program seems to be working.

#### Christmas Eve Work Hours

Mr. Miller stated that there has been questions about Christmas Eve office closures and his recommendation is to leave the buildings open until 4:30 PM to provide services to the residents on Christmas Eve. In the past, we have given employees half days off, and in some of the departments, it has caused operational issues. If department heads wish to allow their employees to leave early, that is their prerogative, but as a standard, we should leave the buildings open. Mr. Hutson clarified that we will continue to provide services at a COVID level, as we have been, through 4:30 PM and if department heads or elected officials want to something different, they have the ability to do so; Mr. Miller confirmed. The commissioners agreed to keep the buildings operational under the COVID guidelines on Christmas Eve.

#### Virtual Event for Pat Geissman

Mr. Huston mentioned that the event for Pat last week went very well and hoped that Mrs. Geissman was pleased with it. Mrs. Geissman stated that it was very good and there were a lot of very nice things said. She thanked Mr. Hutson and stated that he did a great job moderating the event. Mrs. Geissman stated that the special addition newsletter that Brian posted was absolutely wonderful and she appreciates what they have done to honor her. It makes leaving so much easier to know how much I am loved. Mrs. Swedyk stated we wanted to have an in person event for you, but unfortunately, the world didn't allow us to. Mrs. Geissman stated it was great and thanked everyone for the event.

### **Executive Session**

At 9:51 a.m., the Commissioners went into the Executive Session that had been voted on earlier. The Executive Session ended at 10:22 a.m.

### **Adjournment**

Mr. Hutson moved to adjourn the meeting; Mrs. Geissman seconded the motion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 10:22 a.m.

## RESOLUTIONS PASSED DECEMBER 15, 2020

NUMBER	RESOLUTION TITLE
20-0999	Approving the final change order to the contract for MED-CR99-0.80, the Replacement of Bridge No. 5 on Shaw Road (CR-99) in Chatham Township, between V.O. Menuetz and Son, Inc. and the Medina County Board of Commissioners
20-1000	Entering into an agreement with the townships and villages in Medina County to sell materials pursuant to the authority granted in Section 307.15 of the Ohio Revised Code
20-1001	Finding that public convenience and welfare requires the replacement of Bridge No. 20 on Seville Road (C.H. 46) in Westfield Township, Medina County, Ohio and authorizing the Medina County Engineer to replace said Bridge
20-1002	Finding that public convenience and welfare requires the replacement of Bridge No. 15 on Eastern Road (C.H. 150) in Wadsworth Township, Medina County, Ohio and authorizing the Medina County Engineer to replace said Bridge
20-1003	Finding that public convenience and welfare requires the resurfacing of Fenn Road (C.H.), Abbeyville Road (C.H. 47) & Marks Road (C.H. 22) in York & Medina Townships, Medina County, Ohio and authorizing the Medina County Engineer to improve said Roads
20-1004	Finding that public convenience and welfare requires the resurfacing of Boston Road (C.H. 13) in Hinckley Township, Medina County, Ohio and authorizing the Medina County Engineer to improve said Road
20-1005	Finding that public convenience and welfare requires the replacement of Bridge No. 33 on River Corners Road (T.H. 27) in Spencer Township, Medina County, Ohio and authorizing the Medina County Engineer to replace said Bridge
20-1006	Amending the appropriation measure resolution
20-1007	Amending the 2020 appropriations resolution by transferring appropriations
20-1008	Revenue adjustments for various funds
20-1009	Expenditure adjustments for various funds
20-1010	Cash Transfers for various funds
20-1011	Authorizing the County Auditor to transfer funds from various county department accounts to the Gasoline Rotary Fund
20-1012	Declaring Medina County property as excess property and authorizing a fleet rental amendment with Enterprise Fleet Management, Inc.
20-1013	Creation of the Jail COVID-19 Grant Fund and authorizing appropriations
20-1014	Accepting and awarding bids for diesel fuel at the Highway Garage
20-1015	Approving a contract for the provision of medical services for the Medina County Home
20-1016	Allowing claims and authorizing issuance upon the Treasurer in settlement of such list of claims
20-1017	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
20-1018	Authorizing change order No. 3 for the Hinckley Wastewater Treatment rotating biological contractor replacement MCSE#S300/00-1.5E
20-1019	Awarding the bid for cold water displacement-type domestic meters supplied to the Medina County Sanitary Engineer
20-1020	Authorizing the County Auditor to transfer funds from the JFS Children Services SCPA Fund (0050) to the JFS Public Assistance Fund (0120) for SCPA Administration expenditures
20-1021	Authorizing the County Auditor to transfer funds from the JFS Children Services IV-E Fund (0050) to the JFS Public Assistance Fund (0120) for Children Services (IVE) Administrative Expenditures
20-1022	Authorizing an agreement between the Department of Job and Family Services and Ohio Attorney General
20-1023	Approving the Medina County Public Transit Agency Safety Plan

- 20-1024 Approving the acceptance of funding from the Ohio Department of Transportation for FY2021 Elderly and Disabled Transit Fare Assistance Program Grant
- 20-1025 Approving a contract for the provision of Dental Services at the Medina County Jail
- 20-1026 Extending an agreement with Sedgwick Claims Management Service, Inc.
- 20-1027 Establishing initial employee health care plan measurement, stability and administrative periods
- 20-1028 Rescinding Resolution No. 19-0262 establishing the Medina County Land Reutilization Corporation for the County's Treasurer's Office
- 20-1029 Certifying the revenue available for disbursement by the Community Improvement Board
- 20-1030 Authorizing a request for proposals for technology building system design for the Medina County Courthouse Project
- 20-1031 Reappointing members to the Medina County Volunteer Peace Officers Dependents Fund Board

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this fifteenth day of December, 2020.

Respectfully submitted,

COMMISSIONERS

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Colleen M. Swedyk

OF

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William F. Hutson

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Rhonda J. Beck  
Clerk to the Commissioners

MEDINA COUNTY

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Patricia G. Geissman