

Colleen M. Swedyk called the meeting to order at 9:30 a.m. with William F. Hutson and Patricia G. Geissman present. The meeting opened with the Pledge of Allegiance and a prayer. Mrs. Swedyk stated that Kevin Holler, a Corrections Officer at the Sheriff's Office, was tragically killed and we are keeping his family and children in our prayers.

The minutes of the July 21, 2020 commissioners' meeting were emailed in advance. Mr. Hutson moved to approve the minutes; Mrs. Geissman seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*County Administrator Scott Miller* presented and reviewed the following resolutions: (1) determining the necessity to close Black River School Road (CH-83) between River Corners Road (CH-27) and Pawnee Road (CH-28); (2) determining the necessity to close Firestone Road (Ch-26) between Old Mill Road (TR-68) and New London Eastern Road (CH-84); (3) determining the necessity to close Windfall Road (CH-101) between Ridgewood Road (West, TR-60) and Ridgewood Road (East, Ch-60); (4) amending the appropriation measure resolution; (5) amending the 2020 appropriations resolution by transferring appropriations; (6) cash transfers for various funds; (7) revenue adjustment for various funds; (8) expenditure adjustments for various funds; (9) creation of the Drug Task Force FY 20-21 Fund and authorizing appropriations; (10) creation of the Drug Task Force Ohio Drug Law Enforcement FY19 Fund and authorizing appropriations; (11) authorizing the county auditor to transfer funds from various county department accounts to the Gasoline Rotary Fund; (12) approval of an Early Intervention Service Coordination Grant Agreement between the Ohio Department of Developmental Disabilities and the Medina County Family and Children First Council for the administration of the County Early Intervention Program; (13) authorizing the submission of a grant application for a Family First Council Operational Capacity Building Funds Grant; (14) allowing expenses of county officials; (15) allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of \$491,544.47; (16) approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners; (17) approval of a dog licensing system agreement; (18) authorizing the extension of an agreement with On Technology Partners for the provision of computer network support services; and (19) entering into an agreement with Oak Group, Inc. for Master Plans Examination Services for the Medina County Building Department. Mr. Hutson moved to approve the 19 resolutions; Mrs. Geissman seconded the motion. Mr. Miller noted there are a lot of plans that came in during June for review. The Building Department is short two plan reviewers. The Assistant Chief Building Official and Residential Building Official retired and have not been replaced. The two firms can review commercial plans which will help the department catch up. Mrs. Geissman stated it is her understanding that Scott and Megan, the Assistant Clerk, have been helping in the department. Mr. Miller stated Megan is helping the plans reviewer with entering information into LAMA. Mr. Miller stated he is having weekly staff meetings on Monday mornings. Mrs. Geissman thanked him for his efforts. Mr. Hutson stated that the contracts do not specify commercial. Mr. Miller stated right now, the firms will be focusing on commercial. The residential plans are being looked at by David and Jared. Commercial submittals are down, but hopefully we can get the commercial review times down to where we want them to be. Mrs. Swedyk stated having the firms will allow the in-house staff to focus on the residential plans; Mr. Miller confirmed. The goal is to have residential plan reviews completed in 2-4 days and commercial within a week. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Commissioner Swedyk* presented and reviewed a resolution honoring Robert "Bob" Prevost as Joint Veterans Coalition of Medina County Veteran of the Year. Mr. Hutson moved to approve the resolution; Mrs. Geissman seconded the motion. Dave Taylor noted this is the 7<sup>th</sup> annual recognition. They are fantastic awardees and we appreciate the commissioners recognizing them. Mrs. Geissman congratulated Mr. Prevost. Mr. Prevost thanked the commissioners for the recognition noting that without his Post's support, there are many things he could not have done. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Commissioner Geissman* presented and reviewed a resolution honoring Erzsebet "Elizabeth" Mikita as Joint Veterans Coalition of Medina County Veteran Advocate of the Year. Mr. Hutson moved to approve the resolution; Mrs. Geissman seconded the motion. Mrs. Geissman stated she has worked with Elizabeth in the past as a member of her advisory committee. She is very impressed with Newbridge. Mr. Hutson noted he has been a guardian for three veterans at the home. It is always a nice place and the veterans are always happy with their stays there. Mrs. Swedyk congratulated Elizabeth. Ms. Mikita stated she is honored to receive this award, but she could not have done this by herself. She has a great staff. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Commissioner Swedyk* presented and reviewed a resolution appointing a representative to the Medina County Home Advisory Council. Mr. Hutson moved to approve the resolution; Mrs. Geissman seconded the motion. Mr. Hutson stated he will do a great job. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

John Burke stated Fix-It Funds are going quite well. There are quite a few applicants and the interest rates have been very good. There have been more delinquencies during tax collections. Last year, there was \$6.5M in delinquencies, but this year there is currently about \$16M. The office offers contracts which allows for monthly payments. Mrs. Swedyk inquired if the building can close; Mr. Burke answered yes. Remission of penalty and interest can be requested; the forms can be found in the office or on their website. The collection went smoothly. There was less traffic, but more people delayed in the very last days. The drop-boxes were being utilized more. Fix-It Funds are still available. There is no income limit. The property value of the house has to be \$250,000 or less and

does not include the land. Up to \$50,000 can be applied for with a minimum of \$2,500. There is a fixed rate of \$150 for the loan origination. More than \$14M in loans have been issued since the program began in 2001.

*Commissioner Hutson* moved to go into Executive Session after Discussion Session to discuss the employment of a public employee and imminent litigation; Mrs. Geissman seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

With no further business to come before the Commissioners, the meeting recessed for Discussion Session at 9:58 a.m.

### **Discussion Session**

At 9:58 a.m., the commissioners began the Discussion Session in the Commissioners' Hearing Room.

#### OSU Extension

Mrs. Geissman inquired if the packet was from the OSU Extension office; Mr. Hutson answered yes and explained that the project was to build a catapult. The OSU Extension Office is providing these project to kids in the Lodi area and Cloverleaf Schools. The commissioners built a catapult and launched marshmallows. The photos will be shared with OSU Extension.

#### Finances for June

Mrs. Swedyk stated the finances through June continue to hold strong.

#### OhioMeansJobs Sign

Mr. Miller stated OhioMeansJobs would like to put a sign up at 72 Public Square to help their clients find their office. They provided two possible locations and two layouts. If they put it on the corner, the fence and bushes would have to be removed. The other concern is once construction begins on the Courthouse, the clients might have to use the front of the building to enter. Mr. Miller recommended waiting until construction starts and look at it then. Mr. Hutson stated that he is not interested in taking the fence down. Mrs. Geissman noted that the fence is beautiful. Mr. Hutson stated that he does not have an issue with the other sign, but he does not want to spend the money at this time without knowing the impact of construction. The commissioners agreed to wait on this.

#### Carpet Cleaning

Mr. Miller mentioned that there is \$30,000 in the budget for carpet cleaning. A carpet cleaning machine and a part-time employee would likely be approximately \$10,000 per year less expensive. Mrs. Swedyk inquired if there would be work year round. Steven Basteau stated carpets should be cleaned two to three times per year. A carpet machine and a part-time person could be put under the cleaning department. The part-time person could pick up any call-off positions. The cleaning department is spot cleaning currently. Mrs. Geissman stated the carpets would be cleaner. Mr. Basteau stated this broadens out what we can do. The commissioners agreed to purchase a carpet cleaner and an additional part-time cleaner.

#### Maintenance Garage

Mr. Miller stated since bringing vehicle maintenance in-house, to date our garage expenses are down \$46,000 and that is not including what we are saving for Transit. Mr. Hutson thanked Scott and Steven.

#### CARES Act Small Business Loans

Mrs. Swedyk stated that a meeting is being held today to discuss scoring. As of two days ago, 279 applications had been received. Applications will be accepted through August 14. The money must be dispersed by October 15.

#### Medina County Fair

Mrs. Geissman stated the Fair Board has cancelled everything except the Junior Fair. There will only be a couple concessions for the families of the children. Mr. Hutson stated there will be an auction for the market animals on Friday and Saturday.

#### Courthouse Steering Committee

Mr. Hutson noted there is a Courthouse Steering Committee meeting today that will be streamed on Facebook.

### **Executive Session**

At 10:12 a.m., the Commissioners went into the Executive Session that had been voted on earlier. The Executive Session ended at 11:34 a.m.

### **Adjournment**

Mr. Hutson moved to adjourn the meeting; Mrs. Geissman seconded the motion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 11:35 a.m.

**RESOLUTIONS PASSED JULY 28, 2020**

<u>Number</u>	<u>Resolution Title</u>
20-0630	Resolution honoring Robert "Bob" Prevost as Joint Coalition of Medina County Veteran of the Year
20-0631	Resolution honoring Erzsebet "Elizabeth" Mikita as Joint Veterans Coalition of Medina County Veteran Advocate of the Year
20-0632	Determining the necessity to close Black River School Road (CH-83) between River Corners Road (CH-27) and Pawnee Road (CH-28)
20-0633	Determining the necessity to close Firestone Road (CH-26) between Old Mill Road (TR-68) and New London Eastern Road (CH-84)
20-0634	Determining the necessity to close Windfall Road (CH-101) between Ridgewood Road (West, RT-60) and Ridgewood Road (East, CH-60)
20-0635	Amending the appropriation measure resolution
20-0636	Amending the 2020 appropriations resolution by transferring appropriations
20-0637	Cash transfers for various funds
20-0638	Revenue adjustments for various funds
20-0639	Expenditure adjustments for various funds
20-0640	Creation of the Drug Task Force FY 20-21 Fund and authorizing appropriations
20-0641	Creation of the Drug Task Force Ohio Drug Law Enforcement FY19 Fund and authorizing appropriations
20-0642	Authorizing the county auditor to transfer funds from various county department accounts to the Gasoline Rotary Fund
20-0643	Approval of an Early Intervention Grant Agreement between the Ohio Department of Developmental Disabilities and the Medina County Family and Children First Council for the administration of the County Early Intervention Program
20-0644	Authorizing the submission of a grant application for a Family First Council Operational Capacity Building Funds Grant
20-0645	Allowing expenses of county officials
20-0646	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
20-0647	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
20-0648	Approval of a Dog License System Agreement
20-0649	Authorizing the extension of an agreement with On Technology Partners for the provision of computer network support services
20-0650	Appointing a representative to the Medina County Home Advisory Council
20-0651	Entering into an agreement with Oak Group, Inc. for Master Plans Examination Services for the Medina County Building Department

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-eighth day of July, 2020.

Respectfully submitted,	COMMISSIONERS	_____
		Colleen M. Swedyk
	OF	_____
_____		William F. Hutson
Rhonda J. Beck		
Clerk to the Commissioners	MEDINA COUNTY	_____
		Patricia G. Geissman