

Colleen M. Swedyk called the meeting to order at 9:30 a.m. with William F. Hutson and Patricia G. Geissman present. The meeting opened with the Pledge of Allegiance and a prayer.

The minutes of the June 16, 2020 commissioners' meeting were emailed in advance. Mr. Hutson moved to approve the minutes; Mrs. Geissman seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

County Administrator Scott Miller presented and reviewed the following resolutions: (1) accepting and awarding the 2020 replacement of Bridge No. 29 on Firestone Road in Spencer Township for the Medina County Engineer; (2) determining the necessity to close Bear Swamp Road (CH-52) between Wadsworth Road (SR-57) and Fixler Road (CH-75); (3) amending the appropriation measure resolution; (4) amending the 2020 appropriations resolution by transferring appropriations; (5) revenue adjustments for various funds; (6) expenditure adjustments for various funds; (7) authorizing the county auditor to transfer funds from various county department accounts to the Medina County Software Fund revenue line items; (8) authorizing the county auditor to transfer funds from the county general fund (0010) to the Public Assistance Fund (0120) for county mandated share; (9) approving the Medina County Drug Advisory Committee (MCDAC) grant funding for fiscal year 2020-2021; (10) accepting a Drug Task Force Ohio Drug Law Enforcement Grant FY19; (11) allowing expenses of county officials; (12) allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of \$6,558,419.39; (13) approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners; (14) authorizing an agreement for Comprehensive Case Management Program (CCMEP) between Medina County Department of Job and Family Services and Tri-County Jobs for Ohio's Graduates; (15) authorizing an agreement for lease of a postage machine between Automation Mailing and Shipping Solutions, Inc. and Medina County Job and Family Services; (16) authorizing the execution of the Ohio Diesel Mitigation Trust Fund 2020 Grant Agreement for the Medina County Solid Waste Management District; (17) authorizing the amendment of the County Procurement Card Policy for use by Medina County; (18) accepting applications for the use of procurement cards requested by various Medina County offices and departments; and (19) declaring it necessary to proceed with the submission of a renewal of the MCDAC Police Levy. Mr. Hutson moved to approve the 19 resolutions; Mrs. Geissman seconded the motion. Mrs. Swedyk noted that the MCDAC levy is a renewal with no increase in taxes that will be on the November ballot. Mr. Hutson thanked Mr. Miller for his work on the procurement cards. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

Commissioner Hutson moved to go into Executive Session after Discussion Session to discuss pending litigation; Mrs. Geissman seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

With no further business to come before the Commissioners, the meeting recessed for Discussion Session at 9:35 a.m.

Discussion Session

At 9:38 a.m., the commissioners began the Discussion Session in the Commissioners' Hearing Room.

Financial Update

Mr. Miller provided a financial update noting that at the end of May, the fund balance was greater than it was at the end of May 2019. The month of June will be a tough month because sales taxes received in June are actually April sales taxes collected; those are down approximately \$200,000. He expects sales tax received in July to also be down, but he expects after that time there will be an increase. He stated he believes we are positioned very well at this point in time with the fund balance, reduced expenses and the increased revenues during the first five months. Mrs. Swedyk noted that we are fortunate that we do not rely on income tax which is where most of the hits have been taken across the state. Mr. Miller added that we did budget less in revenues than last year with expenses greater than last year. In answer to a question by Mr. Hutson, Mr. Miller stated that he expects by the time we get to December, we will probably be a little better than what we budgeted for.

Employee Training

Mr. Hutson stated that we have received a proposal for Diversity Training for employees which includes options for in-person and virtual training. He suggested that this training be considered for all county employees that fall under the county commissioners and to make it mandatory, and also offer it to other employees that work for other elected officials at the commissioners' expense. Mrs. Swedyk stated that she would like to see if the other elected officials would like to participate; she likes the idea of doing it at the commissioners' cost. Mr. Miller stated that he will have Holly Muren send something out to the elected officials to determine their interest. Once that number is determined, the trainings will be scheduled. Mrs. Geissman suggested holding the trainings in the auditorium. Mr. Hutson stated that the more inclusive we can be for the training is the better.

CARES Act Funding

Mr. Hutson stated that this funding will soon be received by the County and there will be money that can be given out to small businesses as grants. There may be up to \$1.5M available for the commissioners to award to small businesses. He suggested they work with Medina County Economic Development and come up with a program because there will need to be an application and ways of obtaining information from businesses. In answer to a question by Mrs. Swedyk, Mr. Miller stated that some guidance is being provided; Bethany Dentler is aware of the requirements. Mr. Miller recommended that the commissioners work with Economic Development and have them

assemble a committee who will make the determination on distributions. Mr. Miller confirmed that these will be grants not loans. Mrs. Swedyk stated that she is very excited for our small businesses and she would like to move on this as soon as possible so the money can be distributed. Mrs. Geissman stated that the guidelines are coming from the state. Mrs. Swedyk stated that she would like to make the process as easy for businesses as possible for an immediate impact; Mrs. Geissman and Mr. Hutson agreed. Mrs. Geissman stated that when it comes, it will come with the guidelines. Treasurer Burke and Commissioner Swedyk offered to serve on the committee. There was brief discussion regarding COVID expenses and which departments are included in reimbursement. Amy Lyon-Galvin is contacting all of the departments to ensure all of the COVID-related expenses are gathered so that continued expenses may be projected. Once the projection is done, any remaining monies can be given to small businesses.

Fiber Payments

Mr. Hutson stated that the June fiber payment has been made; the County paid \$211,000. Hopefully they will get the Fiber to the Home project in gear and generating revenue in the near future.

Sustainability

Mr. Hutson noted that Palmer Energy/CCAO and Community Energy Advisors have provided information regarding solar projects they offer over recent weeks. He briefly reviewed several sustainability projects that the County has been involved in including the lighting upgrades, HVAC upgrades, recycling and the digester. He stated that he would like to see if we could put together an overarching program on sustainability so we can bring this all under one umbrella. This is something we need to continue to investigate; Mrs. Geissman agreed. Mr. Miller stated that we can't do anything until the current contracts expire and at that point, we can sign a contract with either AEP or Palmer Energy. Mr. Miller stated that he will put together some options for the commissioners' to look at and assist in setting goals. Mrs. Geissman noted that she would like to find out how Wadsworth is doing with their project – is it panning out how they had hoped. Mr. Miller stated that at some point, there needs to be discussion regarding adding some type of solar panels to the Courthouse.

Courthouse Project

Mr. Hutson stated that about three weeks ago, he had a meeting with Bill Lamb to discuss the Courthouse Project. Mr. Lamb asked several times why we need to knock down the 1969 edition – why can't we keep it and figure out what to do with it later. Mr. Hutson stated that based on his discussions with Mr. Lamb, he asked the architect if we were to do this, how would it impact where we're at in terms of design, what would the cost savings be and what would the expenses be. He has not received the information yet from the architect, but wanted to get the feelings from the other commissioners. Mrs. Swedyk stated that she also received a phone call from a City representative asking her thoughts on this. She stated that it's not what she wanted originally as she thought having a forecourt on the Square was a wonderful idea. However, we are in an unprecedented time financially for our residents, bond payments are extraordinarily low, and bids across the state are coming back at really good prices. She thinks being ready for an economic time that could benefit our community and having the project be extraordinarily well-priced is a concession she is willing to make if we can get this thing to move forward quickly so we can take advantage of this economic opportunity. Mrs. Geissman stated that she has felt all along that we should preserve the 1969 edition. She noted that she has heard so much from the general public and even though when they were looking at the options that were shown to the commissioners, she voted for the one out of those options she thought was the best, but truly, saving the 1969 building is the best option financially in her opinion, and it just seems to be what the general public wants. Mr. Hutson stated that he would like to see the costs and the benefits; Mrs. Swedyk stated that she would like to see what the architects say as it's a new direction for them. There was discussion on the possible future uses of the 1969 Courthouse, which departments could potentially be moved into that space and when the decision for future use should be made. Mrs. Geissman noted that her first choice would be to move the Board of Elections into that space due to the high cost of their lease. Mrs. Swedyk stated that at this point, she would like to move forward with the existing footprint and square footage they have been working with, and leaving the 1969 edition in the front. Mr. Miller will contact that architect for a status of their response to Mr. Hutson's inquiry. Mr. Hutson stated that we need to understand the costs and the benefits so the commissioners can make a decision and have conversation with the City and get it locked down.

John Burke asked if the uses of the 1969 portion of the Courthouse is part of the bigger, long range plans for all of the buildings for the larger Facilities Committee to determine; Mrs. Swedyk agreed nothing that the new section is for the courts. Mrs. Geissman stated that we need to know exactly what we're going before starting.

Executive Session

At 10:06 a.m., the Commissioners went into the Executive Session that had been voted on earlier. The Executive Session ended at 10:29 a.m.

Adjournment

Mr. Hutson moved to adjourn the meeting; Mrs. Geissman seconded the motion. Roll call showed both commissioners voting AYE; the motion carried. The meeting adjourned at 10:29 a.m.

RESOLUTIONS PASSED JUNE 23, 2020

<u>Number</u>	<u>Resolution Title</u>
20-0540	Accepting and awarding the 2020 Replacement of Bridge No. 29 on Firestone Road in Spencer Township for the Medina County Engineer
20-0541	Determining the necessity to close Bear Swamp Road (CH-52) between Wadsworth Road (SR-57) and Fixler Road (CH-75)
20-0542	Amending the appropriation measure resolution
20-0543	Amending the 2020 appropriations resolution by transferring appropriations
20-0544	Revenue adjustments for various funds
20-0545	Expenditure adjustments for various funds
20-0546	Authorizing the county auditor to transfer funds from various county department accounts to the Medina County Software Fund revenue line item
20-0547	Authorizing the county auditor to transfer funds from the county general fund (0010) to the Public Assistance Fund (0120) for county mandated share
20-0548	Approving the Medina County Drug Advisory Committee (MCDAC) grant funding for fiscal year 2020-2021
20-0549	Accepting a Drug Task Force Ohio Drug Law Enforcement Grant FY19
20-0550	Allowing expenses of county officials
20-0551	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
20-0552	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
20-0553	Authorizing an agreement for Comprehensive Case Management Program (CCMEP) between Medina County Department of Job and Family Services and Tri-County Jobs for Ohio's Graduates
20-0554	Authorizing an agreement for lease of a postage machine between Automation Mailing and Shipping Solutions, Inc. and Medina County Job and Family Services
20-0555	Authorizing the execution of the Ohio Diesel Mitigation Trust Fund 2020 Grant Agreement for the Medina County Solid Waste Management District
20-0556	Authorizing the amendment of the County Procurement Card Policy for use by Medina County
20-0557	Accepting applications for the use of procurement cards requested by various Medina County offices and departments
20-0558	Declaring it necessary to proceed with the submission of a renewal of the MCDAC Police Levy

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-third day of June, 2020.

Respectfully submitted,	COMMISSIONERS	_____
		Colleen M. Swedyk
	OF	_____
_____		William F. Hutson
Rhonda J. Beck	MEDINA COUNTY	_____
Clerk to the Commissioners		Patricia G. Geissman