

Patricia G. Geissman called the meeting to order at 9:30 a.m. with Colleen M. Swedyk and William F. Hutson present. The meeting opened with the Pledge of Allegiance and a prayer.

The minutes of the November 19, 2019 commissioners' meeting and the November 19, 20, and 21 public hearings were emailed in advance. Mrs. Swedyk moved to approve the minutes; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE. The motion carried.

*On behalf of Highway Engineer Andy Conrad, County Administrator Scott Miller* presented and reviewed a resolution approving replat No. 3 for Westfield Terrace Subdivision located in Lot 59 of Westfield Township. Mr. Miller also presented and reviewed a resolution authorizing extension of an agreement with BeWell Solutions for the provision of administrative services for the county wellness program. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. In answer to a question by Mrs. Swedyk, Mr. Miller stated that between 65-70 percent of employees participated in the Wellness Program last year. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

The commissioners reviewed the permits issued November 14-20, 2019.

*Finance Director Mike Pataky* presented and reviewed the following resolutions: (1) amending the annual appropriations resolution; (2) amending the 2019 appropriations resolution by transferring appropriations; (3) expenditure adjustments for various funds; (4) cash transfers for the costs of the countywide audit and Family First Council Early Intervention Outreach Grant; (5) authorizing the county auditor to transfer funds from various county department accounts to the Medina County Print Shop revenue line item; (6) authorizing the purchase of 7,000 gallons of regular unleaded gasoline for the Engineering Center; (7) allowing expenses of the Adult Probation Department; and (8) allowing expenses of county officials. Mr. Pataky requested payment of the weekly bills in the amount of \$582,582.79. Mrs. Swedyk moved to approve the eight resolutions and to pay the bills; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Human Resources Director Holly Muren* presented and reviewed the following resolutions: (1) approving personnel changes for the employees under the jurisdiction of the Medina County commissioners; (2) amending the table of organization for the Medina County Finance Department; (3) amending the table of organization for Medina County Human Resources; and (4) amending the table of organization for the Medina County Transit Department. Mrs. Swedyk moved to approve the four resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Sanitary Engineer Amy Lyon-Galvin* presented and reviewed a resolution authorizing the transfer of funds between various sanitary engineer funds and county funds. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Planning Services Associate Planner Sonja Pagniano* presented and reviewed a resolution authorizing the execution of a Fair Housing agreement with the City of Medina. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Transit Director Shannon Rine* presented and reviewed the following resolutions: (1) approval of a memorandum of understanding with the City of Medina for provision of Medina County Public Transit Services; and (2) approving the award of Ohio Department of Transportation for FY 2020 Transportation Assistance grant funds. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Mr. Rine reviewed the October report noting that ridership continues to fluctuate. He explained that a letter will be going out in December regarding demand and paratransit scheduling and pickup. They have been working to update their software system as to schedule in a way where clients would call up to 14 days in advance and get their pickup time window. This will assist clients in booking their services and not wait until the day before to confirm. It took a lot of hard work by the team to configure systems to be able to schedule. Hours of scheduling are being extended to 2:00 p.m. and drivers will extend their time to wait for a passenger to board the bus from three minutes to five minutes. Mr. Rine stated that there is a travel training video initiative set forth by the Medina County Board of Developmental Disabilities; he partnered with them to produce this video which was narrated by Mr. Hutson. The video will be posted on their website, Facebook, the county's site and he hopes to put it on public television to educate the public on the benefits and how to ride public transit.

*Soil and Water Conservation District Manager Jim Dieter* thanked Mrs. Geissman for MC'ing their annual meeting; it was a great meeting and was well attended. In December, supervisors and many staff members will be attending an Area 2 winter meeting for the Soil and Water Federation in Wadsworth. Mr. Dieter introduced

a new employee, Abby Costello; she is their new Watershed Educator. The prairie project is moving along. Linda and Eric collected wildflower seeds from one of the park areas which will be used in the prairie to help save some money. This past month, he and Mary attended training put on by the State Auditor; they provided some insights on what they will be looking for in next year's audit for the district.

*Commissioner Geissman* presented and reviewed the following resolutions: (1) reappointing representatives to the Medina County Drug Advisory Committee (MCDAC); (2) approving appointments to the Medina County Community Corrections Planning Board (LCPB) and removing member limitation; and (3) appointing an alternate to the Audit Committee. Mrs. Swedyk moved to approve the three resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. Mr. Hutson noted that Laurie Price has served on Port Authority for a number of years. Mrs. Geissman stated she did a good job.

### **Public Comment**

*Bethany Friedrichsen, 19303 Winslow Road, Shaker Heights*, stated that she is a representative of relink.org based out of Summit County which is a nonprofit organization. They have created an online resource guide for those struggling due to addiction, incarceration or human trafficking. Her role is to build awareness of this free tool. She has worked along organizations in Medina County including Hope Recovery Community. They hope to continue to spread awareness. She provided information to the commissioners about their website and what they do; it is completely free for the public. In answer to a question by Mr. Hutson, Ms. Friedrichsen stated that she has been in touch with the ADAMH Board.

*Commissioner Swedyk* moved to go into Executive Session after Discussion Session to consider the appointment of a public official and pending litigation; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

With no further business to come before the Commissioners, the meeting recessed at 9:48 a.m.

### **Discussion Session**

At 9:50 a.m., the Commissioners began the Discussion Session in the Commissioners' conference room.

#### Chief Building Official

Scott Miller introduced Dave Molnar as the new Chief Building Official effective Monday. Mr. Molnar stated he has been with the Building Department for 11 months. The Commissioners welcomed him.

#### Commissioner Meeting

Mike Pataky stated that commissioner meetings are scheduled for December 17 and December 31. The last check run is December 20 and there won't be another check run until the first week of January. There is a concern that there will be departments that need to pay utilities who will receive additional fees for not paying on time. Mr. Pataky requested that a meeting be added on December 20 so that an additional check run can be done to avoid the penalties. The Commissioners agreed to meet on Friday, December 20.

#### Board of Elections

Commissioner Hutson stated that the Board of Elections replaced their voting machines, but will need to replace their e-poll books. There are approximately 200 e-poll books and the cost is approximately \$1,500 each.

#### NEXUS

Commissioner Hutson stated he attended the blowdown at the compressor station two weeks ago. When he arrived the blowdown had already started; there was a low level noise. He walked out about 100 yards of the stack where the gas was coming out and the air compressor in his garage is louder than that noise. Mr. Hutson stated that nothing smelled out of the ordinary. He spoke to a trustee who stated he had received complaints about an odor, but there was a farmer spreading chicken manure and that's what they believe the odor was.

#### Courthouse

Commissioner Hutson noted that the City of Medina has indicated that they will be staying in the courthouse project. Commissioner Geissman stated that she read the paper this morning and that Bill was speaking for himself about being happy that Medina is joining and has the funds. Mrs. Geissman stated that the commissioners have not made these decisions and there needs to be good discussion on this before it goes any further. Seneca County is telling us to not do it and we already have had problems. Mrs. Geissman stated that the commissioners need to be united. Commissioner Swedyk stated that she thinks it is a huge positive step that they have funding in place. Mrs. Geissman noted that the City is asking us to be part of it. She stated she is looking at the dollar signs and what this is going to cost us, and if it is going to cost us more to have them there and limit future growth, she is not in favor of it. She has to be shown that this is a conservative transaction and that we want to do this to save money or other reasons; our responsibility is to the County. The City's responsibility is to the City. There was a comment that only 20 percent of their people use their court. We need to make a decision. Mrs. Geissman stated she would rather give them the Old Courthouse and let them use their own money to do whatever they want to and we build on the back. She added that she doesn't want to see us relocating employees at a couple million dollars and the disruption of that. They don't even have to buy any

land, a cost for the land should have been in the figures, and they are getting a deal. She stated that the commissioners are responsible for the future growth of our courts. One judge has told her it is not a good idea to put them together. She stated that the commissioners need to listen and discuss this, and they should have made a decision a long time ago as to whether we wanted them. The footprint shows that it will fit both, but will it fit both in the future.

Commissioner Hutson stated that they have been working with the City for two years. They were involved in the initial study and the study was to include both. The commissioners had all agreed to hire an architect jointly to begin more detailed planning. Mrs. Geissman stated it was to find out if they would fit on the square. Mr. Hutson stated it was to actually design a building. He explained that the study done prior to the current architectural contract was to determine if it would all fit. Mr. Hutson stated that he was speaking personally and not on behalf of the commissioners last night that he thinks it is the best thing for the County, which includes the City of Medina, to keep the courthouse on the square and to have a joint courthouse. Mr. Hutson explained that 20 percent of the cases that are handled in the Medina Municipal Court system are generated from the City of Medina. The other 80 percent are generated in all the townships which are part of the County. He stated he believes it is best to move forward jointly with the City of Medina. Mrs. Geissman stated that she is not seeing that and decisions have not been made; the dollars mean a lot. Mrs. Geissman stated that it is ridiculous to have to move employees at a cost of more than \$2 million; we wouldn't have to do that if we were by ourselves. It is costing us more and it is quite a deal for the City. She added that the City doesn't have to worry about the future growth of our County and where will we go when both courts don't have enough room. Mrs. Geissman stated there are too many unanswered questions. Mrs. Swedyk noted that there is a Facilities Commission meeting next Tuesday. Mr. Hutson stated that if there is additional information and discussion that the commissioners need to have, then they need to get it on the schedule and have it, even if it is a special meeting. Mrs. Swedyk stated it needs to be sooner rather than later. Mr. Hutson stated what our plan is with the city and our plan in regards to the courthouse itself; these are critical decisions. Mrs. Geissman stated that the architect can't do anything further until the commissioners decide if the City is with us. Mrs. Geissman stated we did not ask them to be part of this; Mr. Hutson stated he would not necessarily agree with that noting that he asked them on his own to be part of this. They have been part of the process for well over a year in the analysis of the courthouse project. Mrs. Geissman stated on the Facilities Committee was supposed to be all of the buildings - not just the Courthouse. Mr. Hutson stated that the focus is on the courthouse because it was determined to be the one with the biggest need which is when the architect was engaged to do the feasibility study. Mr. Hutson stated he is okay with having further discussion amongst the commissioners. Mrs. Swedyk stated let's get it on the schedule. Mrs. Geissman stated we need to look at the negatives, positives and what we really want. Mrs. Geissman noted that there are a lot of options out there. Medina Municipal Court was built to have another addition put on the top for expansion.

#### Census Count Committee

Commissioner Swedyk stated the 2020 Census Count Committee had their kick off meeting last week. There is a good group of representatives from across the county.

#### **Executive Session**

At 10:07 a.m., the Commissioners went into the Executive Session that had been voted on earlier. The Executive Session ended at 11:27 a.m.

#### **Adjournment**

Mrs. Swedyk moved to adjourn the meeting; Mr. Hutson seconded the motion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 11:27 a.m.

**RESOLUTIONS PASSED NOVEMBER 26, 2019**

<u>Number</u>	<u>Resolution Title</u>
19-1001	Allowing claims and issuance upon the treasurer in settlement of such list of claims
19-1002	Approving replat no. 3 for Westfield Terrace Subdivision located in lot 59 of Westfield Township
19-1003	Amending the annual appropriation resolution
19-1004	Amending the 2019 appropriations resolution by transferring appropriations
19-1005	Expenditure adjustments for various funds
19-1006	Cash transfers for the costs of the county-wide audit and Family First Council Early Intervention Outreach Grant
19-1007	Authorizing the county auditor to transfer funds from various county department accounts to the Median County Print Shop Revenue Line Item
19-1008	Authorizing the purchase of 7,000 gallons of regular unleaded gasoline for the engineering center
19-1009	Allowing expenses of the Adult Probation Department
19-1010	Allowing expenses of county officials
19-1011	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
19-1012	Amending the table of organization for the Medina County Finance Department
19-1013	Amending the table of organization for Medina County Human Resources
19-1014	Amending the table of organization for the Medina County Transit Department
19-1015	Authorizing extension of agreement with BeWell Solutions for the provision of administrative services for the county wellness program
19-1016	Authorizing the transfer of funds between various Sanitary Engineer funds and county funds
19-1017	Authorizing the execution of a Fair Housing Services Agreement with the City of Medina
19-1018	Approval of a memorandum of understanding with the City of Medina for provision of Medina County Public Transit Services
19-1019	Approving the awarding of Ohio Department of Transportation for FY2020 Transportation Assistance Grants
19-1020	Reappointing representatives to the Medina County Drug Advisory Committee (MCDAC)
19-1021	Approving appointments to the Medina County Community Corrections Planning Board (LCPB) and removing member limitation
19-1022	Appointing an alternate to the Audit Committee

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-sixth day of November, 2019.

Respectfully submitted,	COMMISSIONERS	_____
		Patricia G. Geissman
	OF	_____
_____		William F. Hutson
Rhonda J. Beck		
Clerk to the Commissioners	MEDINA COUNTY	_____
		Colleen M. Swedyk