

Colleen M. Swedyk called the meeting to order at 9:30 a.m. with William F. Hutson present; Patricia G. Geissman was unable to attend. The meeting opened with the Pledge of Allegiance and a prayer.

The minutes of the September 10, 2019 commissioners' meeting were emailed in advance. Mr. Hutson moved to approve the minutes; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE. The motion carried.

**Highway Engineer Administrative Assistant Doug King** presented and reviewed the following resolutions: (1) determining the necessity to close Medina Line Road (C.H. 2) between Sharon Woods Road (T.R. 301) and Ridgewood Road (C.H. 60). Mr. Hutson moved to approve the resolution; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

The commissioners reviewed the permits issued September 5- September 11, 2019.

**Finance Director Mike Pataky** presented and reviewed the following resolutions: (1) amending the 2019 appropriations resolution by transferring appropriations; (2) allowing expenses of county officials; and (3) allowing expenses of the Adult Probation Department. Mr. Pataky requested payment of the weekly bills in the amount of \$1,430,551.71. Mr. Hutson moved to approve three resolutions and to pay the bills; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

**Human Resources Director Holly Muren** presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County commissioners. Mr. Hutson moved to approve the resolution; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

**County Administrator Scott Miller** presented and reviewed a resolution authorizing a request for proposals from top-ranked respondents based on qualifications submitted for Construction Manager at Risk (CMAR). Mr. Miller noted that there were 8 qualifications submitted. The top-four were Gilbane Building Company, Mosser Construction, Turner Construction Company and The Ruhlin Company. The resolution authorizes us to provide them with a request for proposals. Once they receive the RFP, they will be given a month to respond. Interviews will then be conducted and a selection will be made for Construction Manager at Risk. This is broken down in two parts. The first part is the construction manager is the advocate during the design phase. He will provide a guaranteed maximum price and if that price is accepted, he will act as the construction manager on the job. Mr. Hutson moved to approve the resolution; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

**Sanitary Engineer Amy Lyon-Galvin** presented and reviewed a resolution approving a final adjusting change order No. 4 for the Liverpool Digester (Medina County WWTP Energy Savings) MCSE #500/00-1.5. Mr. Hutson moved to approve the resolution; Mrs. Swedyk seconded the motion. Mr. Hutson stated that this extends final completion date to January and is a deduct from the contract for natural gas. Ms. Lyon-Galvin stated that is correct and it is a substantial completion date for the gas conditioning system. It took longer than anticipated. The final completion date is still being held to December 2<sup>nd</sup>. Roll call showed both commissioners voting AYE; the motion carried.

**Chief Building Official Chris Randles** reported that the monthly report for August shows that the commercial review times are at 6 days and residential is 4 days. There were 27 new home starts, 1, 236 inspections and the estimated value of all construction was \$14, 763,340. Mr. Hutson stated in the August to August comparison in terms of estimated value of construction is a shift of 30 percent roughly. Mr. Hutson inquired if there was a trend starting to develop in those numbers. Chris Randles stated overall, it is trending down. July was better than the previous month. More permits were issued in August than in August of last year, but they weren't for as large of jobs. Mr. Randles stated there is still a lot of activity out there. Three schools for Highland will have three schools coming in and will apply in December for those. New plans were received for a commercial building in Montville. Mr. Hutson stated he was surprised for the average construction values. The numbers for 2018 the average cost of a new home was \$282,000 and for 2019, it is \$357,000. Mr. Randles stated that values are up and it has been a seller's market. In answer to Commissioner Swedyk's question regarding software, Mr. Randles noted that they have started a task force to work through some of the bugs and it is getting there.

#### **Public Comment**

*None.*

With no further business to come before the Commissioners, the meeting recessed at 9:38 a.m.

#### **Discussion Session**

At 9:40 a.m., the Commissioners began the Discussion Session in the Commissioners' conference room.

Ohio Water Environment Association

Amy Lyon-Galvin stated that Thursday this week, the Liverpool Plant is hosting the northeast section of the Ohio Water Environment Association. It is a professional organization where there will be tours, Colleen will welcome the group at lunch and technical session in the afternoon.

Recycling

Amy Lyon-Galvin noted that in Wadsworth, she met with Robert Patrick yesterday and he reiterated what has been a seemingly positive outcome on the contamination in their bins. The Safety Director and Police Force are reporting that the contamination and citations are down. They would like to pilot a program in Wadsworth and Medina by rewarding people for recycling properly. It is modeled after Summit County. It is getting caught green handed. Gift cards will be given out to recognize people who are recycling properly. The rotary club will be volunteering in Wadsworth and she believes SustainEd will in Medina. This program would be between Thanksgiving and Christmas. Ms. Lyon-Galvin would like to present a resolution asking for permission to purchase gift cards. Commissioner Swedyk inquired how much are you asking. Ms. Lyon-Galvin stated 100 \$5 gift cards so \$500. Mr. Hutson and Mrs. Swedyk agreed.

Workshop

Chris Randles stated that October 1<sup>st</sup>, he is hosting a workshop for fire officials, zoning officials and township trustees on some of the services that the Building Department can offer to those communities. He will send the commissioners' an invite to this event.

County Home

Scott Miller stated that a new nursing supervisor started at the county home yesterday. She is pretty enthusiastic and will have some good ideas. They have posted the Assistant Superintendent position to find someone to train under Joyce as she plans to retire sometime in the next few years.

Chippewa Lake Meeting

Commissioner Swedyk stated that tomorrow night Commissioner Hutson and she are attending a meeting to hear about the Save the Lake and the Park District's concerns about joining the Muskingum Watershed.

**Adjournment**

Mr. Hutson moved to adjourn the meeting; Mrs. Swedyk seconded the motion. Roll call showed both commissioners voting AYE; the motion carried. The meeting adjourned at 9:44 a.m.

**RESOLUTIONS PASSED SEPTEMBER 17, 2019**

<u>Number</u>	<u>Resolution Title</u>
19-0819	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
19-0820	Determining the necessity to close Medina Line Road (C.H. 2) between Sharon Woods Road (T.R. 301) and Ridgewood Road (C.H. 60)
19-0821	Amending the 2019 appropriations resolution by transferring appropriations
19-0822	Allowing expenses of county officials
19-0823	Allowing expenses of the Adult Probation Department
19-0824	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
19-0825	Authorizing a request for proposals from top-ranked respondents based on qualifications submitted for Construction Manager At Risk (CMAR)
19-0826	Authorizing the final adjusting change order no. 4 for the Liverpool Digester (Medina County WWTP Energy Savings) MCSE #500/00-1.5

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this seventeenth day of September, 2019.

Respectfully submitted,

COMMISSIONERS

OF

MEDINA COUNTY

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Megan M. Holly  
Assistant Clerk to the Commissioners

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Patricia G. Geissman

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William F. Hutson

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Colleen M. Swedyk