

# Medina County Building Department

Main: (330) 722-9220

**Permit Center**  
**791 W. Smith Rd.**  
**Medina, Ohio 44256**

Fax: (330) 764-8204

<https://medinaco.org/building-department>

## RESIDENTIAL ACCESSORY BUILDING

An accessory building (sheds, barns, storage building) is a structure that is located on the same lot as a residence and is typically used for storage. It does not contain a living space. Accessory buildings 200 square feet and less DO NOT require a permit (zoning approval may still be required). For pole frame style accessory buildings, please note that buildings over 36' in width, or 16' in height, or with 2<sup>nd</sup> floor or attic -require an architect or engineer. Please see the Post Frame Accessory Structures guide for further limitations and details.

*Please follow the guidelines below to ensure timely permit acquisition.*

1. **Medina County Health Department** (330)-723-9523 If your property has a septic system or a well, cistern, spring or pond (used for drinking water), follow these guidelines:
  - a. **Sewage system components** require ten-foot isolation from a building or other structure. If you need to be any closer you need approval from the Health Commissioner.
  - b. **Wells, cisterns, springs and ponds used for drinking water** are also required to be ten feet from any structure.

\*\*\*If deviating from these guidelines please contact the Medina County Health Dept

2. **Local Zoning** Obtain an approval from your local zoning official. Zoning numbers are listed on our website at "associated contacts and reports" .
3. **Medina County Highway Engineers** (330)-723-9568 Permits are obtained from the Medina County Highway Engineer's Office, 791 West Smith Rd Medina, OH.
  - a. **Stormwater Management And Sediment Control Permit**  
Permit and Fee needed whenever 5,000 sq. ft. of soil is being moved.  
(Includes lawn, basement, drive, landscaping, trenching for all utilities, grading or clearing.)
  - b. **Flood Zone Requirements**  
See this document (located on our web-site) to determine if you are located in a flood zone and for details: [Flood Zone Requirements](#) for Highway Engineers
4. **Medina County Building Department** (330)-722-9220 Visit our web portal or go direct to <https://medina.onlama.com/> and create an account (if not done already), complete the application, and upload a single PDF of your plans and any of the above approvals. If needed you may instead bring in a set of plans (we will scan) and complete your application on our kiosk at 791 West Smith Rd Medina, OH. Materials shall be identified on plans. Material lists will not be accepted. A plan review fee of \$40.30 is due prior to plan review.

**Note** that sheds 600s.f. and less do not require a deep foundation but are required to be 12" into ground and may be any of several options: gravel bed, concrete with thickened edges, stub posts, railroad ties/ landscape timber etc. The building also needs to be anchored down in some fashion. These details need shown and described on your plans.