

Patricia G. Geissman called the meeting to order at 9:30 a.m. with Colleen M. Swedyk and William F. Hutson present. The meeting opened with the Pledge of Allegiance and a prayer.

The minutes of the April 23, 2019 Commissioners' meeting were emailed in advance. Mrs. Swedyk moved to approve the minutes; Mr. Hutson seconded the motion. There was no discussion. Roll call showed Mrs. Swedyk and Mrs. Geissman voting AYE; Mr. Hutson abstained. The motion carried.

Highway Engineer Administrative Assistant Doug King presented and reviewed the following resolutions: (1) finding that public convenience and welfare requires that replacement of Bridge No. 8 on Egypt Road (TH-104) in Lafayette Township, Medina County, Ohio and authorizing the Medina County Engineer to replace said culvert; (2) finding that public convenience and welfare requires that replacement of Bridge No. 6 on Crawford Road (TH-80) in Homer Township, Medina County, Ohio and authorizing the Medina County Engineer to replace said culvert; (3) accepting and awarding the bid for the project known as MED-CRGR-FY2019 to install guardrail on various Medina County Roads in Medina County; (4) determining the necessity to close Smith Road (CH-4) between Spencer Road (SR-301) and River Corners Road (CH-27); (5) accepting and awarding the 2019 Medina County Item 422 resurfacing bid on various county roads in Medina County, Ohio for the Medina County Engineer; and (6) accepting and awarding the 2019 Medina County Pavement Planing and Repair bid in Medina County, Ohio for the Medina County engineer. Mrs. Swedyk moved to approve the six resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

The commissioners reviewed the permits issued April 18-24, 2019.

Finance Director Mike Pataky presented and reviewed the following resolutions: (1) expenditure adjustments for various fund; (2) cash transfers for various funds; and (3) allowing expenses of county officials. Mr. Pataky requested payment of the weekly bills in the amount of \$816,459.67. Mrs. Swedyk moved to approve the three resolutions and to pay the bills; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Human Resources Director Holly Muren presented and reviewed the following resolution: (1) approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners and (2) amending the Table of Organization for the Medina County Home; and (3) amending the Table of Organization for the Medina County Sanitary Engineer. Mrs. Swedyk moved to approve the three resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

County Administrator Scott Miller presented and reviewed a resolution authorizing the county administrator to execute any and all applications, requests, contracts or documents necessary to secure funding for the Human Services Center LED Lighting Replacement project. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. Mr. Hutson stated that this is through the Port Authority and it is an economic driver to facilitate businesses giving low interest loans to do energy retrofits and upgrades. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

Sanitary Engineer Amy Lyon-Galvin presented and reviewed a resolution authorizing a cooperative agreement for the modifications and repairs to the building(s) and site of the Medina County Solid Waste Management District between the County of Medina and the Ohio Water Development Authority. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. Mr. Hutson clarified that the Term Sheet that includes the signature lines is the correct one and what they are approving. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

MCDAC Director Brian Nowak presented and reviewed a resolution approving anti-drug levy funds for FY 2018-2019 fourth quarter requests for funds in accordance with ORC 5705.19(J) noting that the Drug Task Force has already received their fourth quarter payment. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Soil & Water Conservation District Manager Jim Dieter reported that this past Thursday, Medina County had two teams in the State Envirothon for the region; they finished 9th and 14th out of a 45 team field. They had a successful Earth Day at Buffalo Creek with a lot of people in attendance. Also this past weekend, they finished up their tree seedling sales and ended up with almost 17,000 tree seedlings and about 300 people that participated. There are some seedlings still available. On May 14, they will begin their fish pass out for restocking ponds. A soil testing clinic will be held tomorrow at Westfield Township

Hall; it has been a successful event over the past 5-6 years. Mr. Dieter further reported that the prairie project continues to move forward and they will be staking designated areas of the prairie.

Commissioner Geissman presented and reviewed a resolution proclaiming May 5-11 as “National Corrections Officers and Employees Week.” Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. Assistant Superintendent Megan Milliken of the Juvenile Detention Center stated that without their staff, they wouldn’t be able to do some of the amazing things they do; she thanked the commissioners for their support.

Commissioner Geissman presented and reviewed a resolution proclaiming May 2019 as Building Safety Month. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. Chief Building Official Chris Randles stated that there is a lot that goes into the building environment that we live in. He showed some of the binders and books of the code that go into the things they build demonstrating that there is a lot that goes into building a structure. Over the years, they have learned from disasters. The industry studies these noting that we can do better, and they add them to the code. This is why we have the codes and why they are enforced. He thanked the commissioners for the proclamation.

Commissioner Geissman presented and reviewed a resolution appointing representatives to the Medina County Drug Advisory Committee (MCDAC). Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Public Comment

None.

With no further business to come before the Commissioners, the meeting recessed at 9:57 a.m.

Discussion Session

At 10:00 a.m., the Commissioners began the Discussion Session in the Commissioners’ Hearing Room.

Kenneth W. Hotz Water Reclamation Facility

Amy Lyon-Galvin stated that Medina County was featured on the 6:00 p.m. news regarding the Kenneth W. Hotz Water Reclamation Facility and the news story video was shown. She recognized Phil Cummings, Dave Bazilevich, Trent Craden and Dawn Taylor stating that they have been the true hands-on piece representing the county for this design/build progressive project; collectively, they have over 100 years of experience. Phil has been with the county since 1977. They are also featured in the April issue of the National Water Environment & Technology magazine as a feature story, and will be hosting two professional organizations at their location for conferences.

Mr. Hutson stated that it was fascinating to watch the tanks be built; Mr. Miller noted that it was only the second time that build process was done in North America. Mr. Cummings discussed the phosphorous ammonia magnesium crystal which is an excellent slow-release fertilizer. He noted that the system is about 95 percent online and in the last several weeks, they have ran their engines on about 76 percent biogas producing about 1,000 kw of power and the other 24 percent was natural gas.

Social Media Policy

Rhonda Beck stated that the prosecutor’s office has reviewed and approved the Social Media Policy and for approval to move forward with a resolution formalizing the policy. Mr. Hutson confirmed that Rhonda and Megan Holly will be managing the Facebook page. Mrs. Swedyk asked if there is anything that needs added to the records retention schedule. Ms. Holly answered that an archiving system will need to be in place prior to going live with the page. The commissioners agreed to move forward with the policy.

Energy Committee

Mrs. Swedyk stated that they had their first meeting of the new energy committee that goes along with the requirement for upcoming projects. The board is in place and the meeting was very informative.

Projects

Mr. Miller reported that there are a couple of unexpected projects that need completed.

- Radio Equipment: The sheriff is in process of putting the equipment on the tower at the Hinckley water tower as there is poor radio coverage in Brunswick Hills and parts of Hinckley. The quote for this project is \$258,000. Because this is an unexpected expense, he is trying to reduce the amount of the payment for this project this year. Mr. Miller distributed and reviewed a term sheet provided by Huntington Bank noting that he is still deciding whether to purchase it outright or to

finance it. In answer to a question my Mr. Hutson, Mr. Miller explained that this does not need to be bid because it is phase 3 of an ongoing project. There was discussion regarding options of financing. Mrs. Geissman stated that she would prefer to pay for it outright as to not pay interest if the county can afford it. Mr. Miller stated that the county can afford it, but the fund balance would go down. Mrs. Swedyk pointed out an error on the spreadsheet; Mr. Miller will contact Huntington to correct it. Mr. Hutson stated that he would prefer to see the overall projections before deciding whether to finance it or pay for it outright.

- Voting Equipment: Mr. Miller stated that we were mandated to buy new voting machines this year. Originally, the thought was that the state was going to pay for the voting machines, unfortunately, the cost of the voting machines was significantly more than what the state will pay; \$1,031,000 is to be paid by the county. The Board of Elections obtained a promissory note through ES&S with an interest rate of 3.47% and \$271,000 per year. Mr. Miller stated that they will most likely finance the voting machines through Huntington Bank and payments will be less than \$271,000 per year. Mrs. Swedyk asked if anything had been budgeted for voting machines; Mr. Miller stated he didn't believe so, as there was uncertainty regarding whether the state was going to pay 80 percent or 100 percent of the costs. Mrs. Swedyk stated that they need to reduce mandates regarding the number of machines that are required as they are excessive; Mrs. Geissman agreed. Carol Lawler stated that one machine per 175 voters is the requirement.

CORSA

Mr. Miller stated that CORSA has been helping counties assess their cybersecurity vulnerabilities, and they are offering to pay for the cost for one of four options: vCIO (Virtual Chief Information Officer), Vulnerability Scans & Assessment, Network Based Practices Assessment and Anti-Phishing Software reimbursement up to \$2,250. The IT personnel believe that the vulnerability scans and assessment should be done as has been done the past two years, however, Mr. Miller stated that he would recommend doing Network Based Best Practices Assessment as to determine what the best practice is and to see if we can get the different departments to move in that direction. After discussion, the commissioners agreed with Mr. Miller's recommendation to choose best practices.

County Property Encroachment

Amy Lyon-Galvin stated that she had previously reported an encroachment on a county-owned parcel at a small wastewater treatment plant on David Drive in Hinckley Township. They have been working with the property owner and Hinckley Township trustees and zoning group. The property owners have encroached two feet on county property with a concrete patio with a gas-fed fire pit and wall. Hinckley Township had instructed them to cut that back so they are compliant. The homeowner has asked if the commissioners would grant them an easement that would give them permission to keep that structure and also for the installation of a privacy fence that would separate their property from the county property, and also remedy some challenges they have had with a years old deed restriction on that property owner accessing their outbuilding through the commissioners driveway. The commissioners reviewed the property sketch and expressed concern about setting a precedent. Mr. Hutson stated that this would give the property owners an interest in county-owned property by agreeing to their request. The commissioners agreed that this is not a good option. Ms. Lyon-Galvin will convey to the property owners that this option has been discussed and it is not agreeable.

Solid Waste Expenses & Revenues

Ms. Lyon-Galvin stated that they continue to review expenses and revenues regarding solid waste. There was a resolution passed in 2005 that the commissioners elected to pass on a savings to haulers by issuing a credit for paying their bill on time; this amounts to approximately \$40,000 per year. She asked the commissioners if they would consider discontinuing this practice noting that it's only the largest haulers that have benefitted by the payment program that was recently adopted. In answer to a question my Mr. Hutson, Ms. Lyon-Galvin stated that she hopes to have the next Solid Waste Policy Committee meeting in June. Mr. Hutson stated that he would like to have input from others such as Curtis Perkins. Mrs. Swedyk asked if there is any penalties for paying late. Ms. Lyon-Galvin stated that it is inconsistent with their other billing practices which includes a 10 percent late fee for water and sewer; solid waste is only 1.5 percent. This doesn't encourage people to pay on time because the penalty is insufficient. She proposed that this be eliminated as the pass through credit and the penalties be 10 percent for late payments.

Human Services Center

Steven Basteau stated that he received a report from the architect and structural engineers regarding the Human Services Center noting that there are concerns with the southeast wall. The bottom portion of the wall can be re-pinned, but the upper portion needs to be taken down and rebuilt. The cost is estimated at \$175,000. Regarding the pedestrian bridge, two of the crossbeams have bowed due to water intrusion, and the canopy is leaking water into the columns and going into the bricks. The cost for the bridge is another \$175,000. Mrs. Swedyk asked if the bridge needs to be covered. Mrs. Geissman stated that when it was built, they felt it was a safety issue as the walkway goes uphill; ice and snow could be a hazard. Mr.

Basteau explained that bridge is at maximum capacity for ADA compliance as it sits. He will be meeting with the fire marshal and the building department to discuss options. After further discussion, Mr. Hutson recommended moving forward with the wall and look at other options for the canopy; Mrs. Geissman and Mrs. Swedyk agreed.

Mr. Miller noted that between public safety and the radio system, state mandates and the voting machines, and needed upkeep of our buildings, we just spent \$1.6M. He stated that there is a misconception that there is money to do these things and we don't need a sales tax. This is a tight year. Mrs. Geissman stated that we have a lot of things that need to be done, especially the upkeep of our buildings, because we have not had the funds to do anything. Mr. Basteau added that he has made many cuts to this year's master maintenance plan is still at \$1M that is needed for maintenance on our buildings this year.

Community Garden

Mr. Hutson stated that Bill Lamb requested permission to put raised beds for a community garden be placed at the old parking lot; he indicated that it would be fenced to keep deer out. Mr. Hutson stated he thinks it would be a nice concept in the city. Mrs. Swedyk stated that a nicer looking fence would be a good thing. Mrs. Geissman and Mrs. Swedyk indicated they would listen to whatever Mr. Lamb proposes. Chuck Calvert stated that a five foot fence will not keep the deer out.

Grant

Mr. Hutson stated that the Supreme Court presented a grant to the courts for \$200,000 for court management software. They are presently looking at different options.

Indigent Defense

Mr. Hutson stated that the CCAO issued a memo regarding passing a resolution regarding indigent defense. He recommended the commissioners do that because that is \$600,000 for us in our budget. Mr. Hutson asked Rhonda Beck to prepare the resolution for next Tuesday.

BeWell Program

Mr. Hutson encouraged everyone to participate in the program noting that he had 17,000 steps yesterday.

Commissioners' Evening Meeting – Rescheduled

Mrs. Swedyk noted that the previously scheduled commissioners' evening meeting has been rescheduled to June 11 at 6:00 p.m.

Fiber to the Home

Mrs. Geissman asked Mr. Hutson asked if Westfield Village has signed anything with the Fiber ring for Fiber to the home; Mr. Hutson answered that he is unsure. She stated that her understanding is that there are no signed contracts at this time. Mrs. Swedyk stated that there is a Port Authority meeting in the morning and they can ask. Mrs. Geissman stated she thought there should be some signed contracts by now.

Adjournment

Mrs. Swedyk moved to adjourn the meeting; Mr. Hutson seconded the motion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 11:09 a.m.

RESOLUTIONS PASSED APRIL 30, 2019

<u>Number</u>	<u>Resolution Title</u>
19-0415	Resolution proclaiming May 5-11 as "National Corrections Officers and Employees Week"
19-0416	Resolution proclaiming May 2019 as Building Safety Month
19-0417	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
19-0418	Finding that public convenience and welfare requires the replacement of bridge no. 8 on Egypt Road (T.H. 104) in Lafayette Township, Medina County, Ohio and authorizing the Medina County Engineer to replace said culvert
19-0419	Finding that public convenience and welfare requires the replacement of bridge no. 6 on Crawford Road (T.H. 80) in Homer Township, Medina County, Ohio and authorizing the Medina County Engineer to replace said bridge
19-0420	Accepting and awarding the bid for the project known as MED-CRGE-FY2019 to install guardrail on various Medina County Roads in Medina County
19-0421	Determining the necessity to close Smith Road (CH-4) between Spencer Road (SR-301) and River Corners Road (CH-27)
19-0422	Accepting and awarding the 2019 Medina County Item 422 Resurfacing bid on various county roads in Medina County, Ohio for the Medina County engineer
19-0423	Accepting and awarding the 2019 Medina County Pavement Planing and Repair bid in Medina County, Ohio for the Medina County engineer
19-0424	Expenditure adjustments for various funds
19-0425	Cash transfers for various funds
19-0426	Allowing expenses of county officials
19-0427	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
19-0428	Amending the Table of Organization for the Medina County Home
19-0429	Amending the Table of Organization for the Medina County Sanitary Engineer
19-0430	Authorizing the county administrator to execute any and all applications, requests, contracts or documents necessary to secure funding for the Human Services Center LED Lighting Replacement Project
19-0431	Authorizing Cooperative Agreement for the modifications and repairs to the building(s) and site of the Medina County Solid Waste Management District between the County of Medina and the Ohio Water Development Authority
19-0432	Approving anti-drug levy funds for fiscal year 2018-2019 fourth quarter requests for funds in accordance with ORC 5705.19 (J)
19-0433	Appointing representatives to the Medina County Drug Advisory Committee (MCDAC)

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this thirtieth day of April, 2019.

Respectfully submitted,	COMMISSIONERS	_____
		Patricia G. Geissman
	OF	_____
_____		William F. Hutson
Rhonda J. Beck		
Clerk to the Commissioners	MEDINA COUNTY	_____
		Colleen M. Swedyk