

Medina County Building Department



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Building Official
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Permit Center
791 W. Smith Rd.
Medina, Ohio 44256

Main: (330) 722-9220
Fax: (330) 764-8204
<http://building.medinaco.org>

Certificate of Occupancy for an Existing Building

The occupancy of any structure currently existing on the date of adoption of the code shall be permitted to continue without change provided there are no orders of the building official pending, no evidence of fraud, or no serious safety or sanitation hazard. Refer to Section 102.7 of Ohio Building Code adopted Nov. 1, 2017 or Residential Code of Ohio adopted Jan. 1, 2013.

Upon written request from the owner of an existing building or structure, the building official shall issue a certificate of occupancy for an existing building (OBC 111.4 or RCO 111.2), provided there are not violations of law or orders of the building official pending, and it is established, after inspection and investigation that the alleged occupancy of the building or structure has previously existed. The code shall not require the removal, alteration or abandonment of, or prevent the continuance of, the occupancy of a lawfully existing building or structure, unless such use is deemed to endanger public safety and welfare.

INSPECTION FEES DUE WITH THIS APPLICATION

	<u>Commercial</u>	<u>Residential</u>
Building Inspection fees:	\$87.50	\$36.50
Electrical Inspection fees:	\$87.50	\$36.50
State fee:	\$5.25(3%)	\$0.73(1%)
Technology Fee:	<u>\$10.00</u>	<u>\$10.00</u>
Total:	\$190.25	\$83.73

Date Paid: _____ / _____ / _____
<input type="checkbox"/> Cash <input type="checkbox"/> Check# _____
Amount \$ _____
Receipt # _____

Owner's Name

Building Address

I am requesting a Certificate of Occupancy for the building(s) located at the above address, and as the owner, to the best of my knowledge, no violations or outstanding orders are pending against this property or any of the buildings.

Current Building Use

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Proposed Building Use

I will continue to use the building(s) for the same purpose as described above and make arrangements to ensure that Medina County Building Department will have access to the building(s) when I schedule inspections.

Applicant's Name

Applicant's Address

Phone Number

Email Address