

Patricia G. Geissman called the meeting to order at 9:30 a.m. with Colleen M. Swedyk and William F. Hutson present. The meeting opened with the Pledge of Allegiance and a prayer.

The minutes of the April 16, 2019 Commissioners' meeting were emailed in advance. Mrs. Swedyk moved to approve the minutes; Mr. Hutson seconded the motion. There was no discussion. Roll call showed Mrs. Swedyk and Mrs. Geissman voting AYE; Mr. Hutson abstained. The motion carried.

Highway Engineer Administrative Assistant Doug King presented and reviewed the following resolutions: (1) authorizing the Medina County Engineer to advertise for bids for the 2019 Medina County Pavement Marking bid and (2) determining the necessity to close Smith Road (CH-4) between Root Road (CH-58) and River Corners Road (CH-27). Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

The commissioners reviewed the permits issued April 11-17, 2019.

Finance Director Mike Pataky presented and reviewed the following resolutions: (1) amending the annual appropriation resolution; (2) amending the 2019 appropriations resolution by transferring appropriations; (3) cash transfers to the Medina County Soil & Water Conservation District; (4) authorizing the purchase of 7,100 gallons of regular unleaded gasoline for the Engineering Center; (5) creation of a Vietnam Veterans Memorial Fund and authorizing appropriations; (6) allowing expenses of the adult probation department; and (7) allowing expenses of county officials. Mr. Pataky requested payment of the weekly bills in the amount of \$1,271,257.72. Mrs. Swedyk moved to approve the seven resolutions and to pay the bills; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Human Resources Director Holly Muren presented and reviewed the following resolution: (1) approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners and (2) amending the Table of Organization for the maintenance department. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

County Administrator Scott Miller presented and reviewed the following resolutions: (1) approving the filing of an "F" class temporary permit application to allow the sale of beer during an event; (2) repealing Resolution No. 12-0062 and adopting the All Hazard and Flood Mitigation Plan as submitted by the Medina County Emergency Management Agency; and (3) authorizing the execution of a Stop Loss Agreement and Addendum with Medical Mutual of Ohio for the provision of employee health plan services. Mrs. Swedyk moved to approve the three resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Mr. Miller reported that an Advanced Management Process ("AMP") has been implemented for department heads. Each department has strategic initiatives, action steps, sub goals and key performance indicators for their departments and employees. This allows measurable goals and performance of individual and departments. These meetings are held monthly and are nearly a full day. This allows the departments to work together and to bounce ideas off each other, and it also allows for coverage in the event of a department heads extended absence. This is a very good process and has taken some getting used to for everyone involved, but is designed to bring everyone, including himself, up to a higher performance/management level. Mr. Hutson stated that he thinks it is a great tool to improve the effectiveness of the leadership of the county. Mrs. Swedyk added that it is also a good opportunity for intercommunication between the departments. Mr. Miller noted that the team building is phenomenal. Mr. Hutson stated that this came out of a prior management seminar Mr. Miller had put together. Mr. Miller explained that a consultant was brought in for leadership training a few years ago. This training has been held for multiple large governmental agencies as well as some Fortune 500 companies.

Transit Director Shannon Rine reported that last month, there was a ridership increase in the fixed route. From March 2018 to March 2019, they welcomed more passengers to the loop "flex" services that had previously traveled on demand service. This allows them to maximize the fixed route loops and led to less denials for their on-demand service. Mr. Rine attributes the increase in ridership on the flex services to less wait time, less travel time, and more convenient. He anticipates the number to increase as it becomes more popular. He stated that he shares his initiatives with his staff and they are the champions as they see the customers. The drivers are the forward-facing customer service and that's where he attributes the success.

Commissioner Geissman presented and reviewed resolutions commending the following students on being chosen as outstanding seniors by the Medina County Share Cluster for 2019:

<i>Morgan Young</i>	<i>Black River High School</i>
<i>Mitchell Young</i>	<i>Black River High School</i>
<i>Amanda Pizon</i>	<i>Brunswick High School</i>
<i>Tyler Benson</i>	<i>Brunswick High School</i>
<i>Samuel Oliver</i>	<i>Buckeye High School</i>
<i>Morgan Palcisko</i>	<i>Buckeye High School</i>
<i>Paityn Slansky</i>	<i>Cloverleaf High School</i>
<i>Kyra Combs</i>	<i>Cloverleaf High School</i>
<i>Nathan Gillin</i>	<i>Highland High School</i>
<i>Makayla Grecenuk</i>	<i>Highland High School</i>
<i>Cory Starman</i>	<i>Medina County Career Center</i>
<i>Irina Nagirnyak</i>	<i>Medina County Career Center</i>
<i>Emily Gacek</i>	<i>Medina High School</i>
<i>Claire Leupp</i>	<i>Medina High School</i>
<i>Anthony Batey</i>	<i>Wadsworth High School</i>
<i>Charlotte Lewis</i>	<i>Wadsworth High School</i>

Mrs. Swedyk moved to approve the sixteen resolutions; Mr. Hutson seconded the motion. Roll call showed all commissioners voting AYE; the motion carried.

Public Comment

None.

With no further business to come before the Commissioners, the meeting recessed at 9:45 a.m.

Discussion Session

At 9:47 a.m., the Commissioners began the Discussion Session in the Commissioners' Hearing Room.

Township Association

Commissioner Hutson stated he met with the Township Association last week; they discussed the 911 Planning Committee. Christina Fozio was nominated for the planning side of the committee and they are working to find a candidate for the Technical Advisory Committee. Dave Centner and Terry Grice were nominated to serve on the new MCDAC board.

Courthouse

Commissioner Hutson noted he met with the City of Medina to discuss an agreement for the design phase of the courthouse project and the potential of having a contract for the construction and operational phase if it gets that far. Commissioner Geissman stated she is still receiving some negative comments. Mr. Hutson mentioned that he is not receiving negatives about the county and city partnering, but the commissioners did receive a letter with concerns about the Law Library. Commissioner Swedyk noted that an email they received previously was based on the conceptual square footage. Mr. Hutson stated he spoke to the bar association and there were a number of concerns expressed about the square footage contributed to the library noting that it was not accurate. Mr. Hutson noted that square footage will be determined in the design phase. Moving forward, public meetings will be held to get opinions from various groups around the county.

Medina County Career Center

Amy Lyon-Galvin gave a shout out to the Medina County Career Center for their luncheon where they invite members of the community to meet with students in the GREATS program or Genders Rebelling Enthusiastically Against Traditional Stereotypes. It was a wonderful event.

MCDAC

Scott Miller stated that the requests for reimbursements from the school districts will be on resolution next week. Applications for board members have been submitted from everyone except the villages. Hopefully, an application will be submitted by Friday. In answer to Mrs. Swedyk's question, Will Koran and Kent Morgan will be the superintendent representatives. The resolution for board members will be presented on Tuesday, and once that is complete, a meeting will be set up for the following week and the applications are due on the May 3. The first meeting will be an organizational meeting and hopefully there will be applications for the following meeting. Mrs. Swedyk inquired if the May 3 deadline will be made. Mr. Miller answered that they should because the grant applications have already been distributed.

Vietnam Veterans Memorial

Rick Penthal, Commander of the Vietnam Veterans of Medina County, stated a project was started 15 months ago and finally it is coming together. The groundbreaking ceremony on March 30 was attended by Commissioner Swedyk and Commissioner Geissman. Mr. Penthal distributed photos of the ceremony and memorial. The grand opening will be held on Memorial Day after the parade. Mr. Penthal thanked Mike Pataky and Scott Miller for their help throughout the process; he also thanked the commissioners for their support. Mr. Hutson asked if the fundraising was complete; Mr. Penthal answered yes. They received a grant that required a match. There were generous donations received from people and businesses; they collected the required \$30,000. The county takes over the Vietnam Memorial on June 1 and Ed Zackary will take over the maintenance of the memorial. Any and all money left over will go into a fund to help pay for the maintenance. Commissioner Geissman stated that he did a fantastic job.

Human Service Center Wall

Steven Basteau stated that investigative work has been completed on the south wall of the Human Service Center Wall and there are similar issues going on. Once he has a full report, he will advise the commissioners. With the pedestrian bridge, there are no immediate problems, but some structural integrity issues that will arise.

Facility Dude

Steven Basteau noted that he will be attending training for Facility Dude. The program is Asset Essentials and he will be attending Dude University. They will be downloading the program for him and he will be able to manipulate things before the program goes live. He will be receiving on-site training and classes. In answer to a question, this will not replace the spreadsheets for the buildings. It is another program they offer, but it is \$15,000 a year for that program.

Cleaning Program

Steven Basteau reported that as of this week, they are fully staffed. Maintenance has been in contact with companies for soap, paper towels and toilet tissue. Representatives from W.B. Mason and Reinhardt Supply have come in to provide options. The same dispensers will be ordered for each of the buildings. Cleaning should be going well and he expects complaints to decrease. Commissioner Swedyk noted that they bought two vans from MCBDD for cleaning. Mr. Basteau stated yes and they also hired someone from MCBDD to clean and she is so excited. Commissioner Hutson thanked Steven for the water fountain that was installed. Mr. Basteau stated that they just installed one at the jail and they are already over 1,000 bottles in two to three weeks.

Fiber to the Home Meeting

Commissioner Swedyk stated that Dave Corrado and she are attending the Sharon Township Trustee meeting tonight to give them a Fiber to the Home presentation.

Commissioners Conference Room

Commissioner Geissman thanked Rhonda Beck for her initiative of updating the Commissioners Conference Room. Commissioner Hutson inquired about the other plans for the room. Rhonda Beck stated that new chairs have been ordered. Mike Pataky stated that he bought the current chairs used back in 2000 and the table. Mrs. Beck stated that the table is staying and thanked Scott for allowing her to have maintenance paint the conference room. Mrs. Geissman noted that this room has never been updated since she has been here and it is a nice initiative. In answer to a question, Scott Miller stated that the TV will be used for Wi-Fi presentations and quarterly updates from finance will begin soon for the commissioners.

Adjournment

Mrs. Swedyk moved to adjourn the meeting; Mr. Hutson seconded the motion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 10:14 a.m.

RESOLUTIONS PASSED APRIL 23, 2019

<u>Number</u>	<u>Resolution Title</u>
19-0384	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
19-0385-0400	Commending students on being chosen as Outstanding Seniors by the Medina County Share Cluster for 2019
19-0401	Authorizing the Medina County Engineer to advertise for bids for the 2019 Medina County Pavement Marking bid
19-0402	Determining the necessity to close Smith Road (CH-4) between Root Road (CH-58) and River Corners Road (CH-27)
19-0403	Amending the annual appropriation resolution
19-0404	Amending the 2019 appropriations resolution by transferring appropriations
19-0405	Cash transfers to the Medina County Soil & Water Conservation District
19-0406	Authorizing the purchase of 7,100 gallons of regular unleaded gasoline for the Engineering Center
19-0407	Creation of a Vietnam Veterans Memorial Fund and authorizing appropriations
19-0408	Allowing expenses of the Adult Probation Department
19-0409	Allowing expenses of county officials
19-0410	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
19-0411	Amending the Table of Organization for the Maintenance Department
19-0412	Approving the filing of an "F" class temporary permit application to allow the sale of beer during an event
19-0413	Repealing Resolution No. 12-0062 and adopting the All Hazard and Flood Mitigation Plan as submitted by the Medina County Emergency Management Agency
19-0414	Authorizing the execution of a Stop Loss Agreement and addendum with Medical Mutual of Ohio for the provision of employee health plan services

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-third day of April, 2019.

Respectfully submitted,	COMMISSIONERS	_____ Patricia G. Geissman
	OF	_____ William F. Hutson
_____ Rhonda J. Beck Clerk to the Commissioners	MEDINA COUNTY	_____ Colleen M. Swedyk