

Medina County Building Department



Permit Center
791 W. Smith Rd.
Medina, Ohio 44256

Main: (330) 722-9220
Fax: (330) 764-8204

Ken Neumeyer
Residential Building Official
Ph: (330) 764-8282
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<http://building.medinaco.org>

ELECTRIC/HVAC CODE EXCERPT FOR HOMEOWNERS

SECTION 8 – No license shall be required for the bona fide **OWNER AND OCCUPANT** of a single-family dwelling who personally, or with casual assistance, performs work upon the premises **OCCUPIED OR TO BE OCCUPIED BY THE OWNER.**

The owner shall furnish a signed affidavit stating he/she is the owner and occupant of the single-family dwelling and will **PERSONALLY** perform the work upon the premises for which a permit is required.

****Please read and initial page 2 **prior** to signing this affidavit****

AFFIDAVIT

STATE OF OHIO
COUNTY OF MEDINA,ss.

(Name)_____being first duly sworn deposes and says that he/she is a resident of the County of Medina, Ohio;

That he/she is the owner and resident performing work at said residence located at:

_____;

That he/she has made application to the Medina County Department of Building Regulations for a permit to certain _____installations on the above described premises according to said application;

That he/she will perform the work **PERSONALLY:**

“By signing this document, I affirm that: a) I understand the application and it’s contents; b) all information submitted herein is timely and accurate; b) I accept responsibility for, and will comply with, all MEDINA COUNTY building code requirements, including all referenced codes; c) I have the knowledge and ability to complete this job in accordance with such codes.”

Date_____ Signature_____

Department of Building Regulations Witness_____

IN LIEU OF DEPARTMENT WITNESS:

Sworn to and subscribed in my presence this_____day of_____20_____.

_____.Notary Public, Medina County, Ohio

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SECTION 8.2: RESIDENTIAL PROPERTY OWNER'S EXEMPTION

All work shall be done in conformity with the provisions of the Building Codes and State laws; no work shall be done unless all permits required by the Building Code are obtained.

A permit is not a license to employ, using any method of compensation, any entity to perform any work covered by a permit or portion thereof.

- (A) The owner may obtain any and all necessary permits for construction projects on his/her primary dwelling unit in lieu of all registration requirements provided that:
 - a. A signed and sworn affidavit, affirming that they will be responsible for the installation(s) covered under the permit, is provided. This includes, but is not limited to the following permit categories: building, electrical, and HVAC.
- (B) A property owner may employ any registered contractor to perform any aspect of the project that requires registration, provided that:
 - a. The employed contractor directly secures any necessary permits for the work to be performed. This will warrant current registration status.
 - b. The employed contractor assumes ownership of a permit that the owner had previously secured, through a transfer of permit responsibility (see Appendix II).
- (C) Due to the extremely hazardous nature of certain projects, only Registered entities may apply for and obtain permits for the following:
 - a. All electrical wiring covered in Article 680 of the National Electrical Code – Swimming Pools, Fountains, and Similar Installations.
 - b. Active electrical service upgrades.
 - i. The owner of the dwelling unit may obtain a permit provided they agree to contact their electrical supplier and coordinate power deactivation. At no time shall a property owner work on an energized electrical service.

Falsification of an affidavit may be subject to felony prosecution.

“I have read and understand the above ” _____.
Please Initial