

Patricia G. Geissman called the meeting to order at 9:30 a.m. with Colleen M. Swedyk and William F. Hutson present. The meeting opened with the Pledge of Allegiance and a prayer.

The minutes of the February 19, 2019 Commissioners' meeting were emailed in advance. Mrs. Swedyk moved to approve the minutes; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Highway Engineer Administrative Assistant Doug King presented and reviewed the following resolutions: (1) accepting and awarding the 2019 Medina County Equipment and Labor Bid for the Medina County Highway Department; (2) approving change order #1 to the contract for MED-CR97-0.16, the resurfacing of Greenwich Road (CR-97) from Harris Road to SR-3, between Melway Paving and the Medina County Board of Commissioners; (3) authorizing the Medina County engineer to advertise for bids for ODOT single chip & seal of various county roads in Medina County, Ohio; (4) authorizing the Medina County engineer to advertise for bids for Item 405 bituminous cold mix resurfacing of various county roads in Medina County, Ohio; (5) authorizing the Medina County engineer to advertise for bids for the 2019 Medina County Highway Department hot bituminous plant mixes; (6) authorizing the Medina County engineer to advertise for bids for ODOT Item 422 MC-3000 single chip & seal of various county roads in Medina County, Ohio; and (7) determining the necessity to close Reimer Road (C.H. 123) between Hartman Road (C.H. 127) and Medina Line Road (C.H. 2). Mrs. Swedyk moved to approve the seven resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

The commissioners reviewed the permits issued February 7-20, 2019.

Finance Director Mike Pataky presented and reviewed the following resolutions: (1) amending the annual appropriation resolution; (2) cash transfers for various funds; (3) authorizing the county auditor to transfer funds from various county department accounts to the Medina County Software Fund revenue line item; (4) entering into an agreement with Ohio Regional Development Corporation; (5) authorizing the expenditures related to an Office for Older Adults sponsored Senior Day and Fall Event; (6) allowing expenses of the county engineer; and (7) allowing expenses of county officials. Mr. Pataky requested payment of the weekly bills in the amount of \$708,651.85. Mrs. Swedyk moved to approve the seven resolutions and to pay the bills; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Human Resources Director Holly Muren presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

County Administrator Scott Miller presented and reviewed the following resolutions: (1) approval of indigent defense service agreements with the cities and villages of Medina County; and (2) authorizing a request for qualifications process for architectural design and engineering services for the proposed Medina Courthouse Project. Mrs. Swedyk moved to approve the resolution approving indigent defense service agreements with the cities and villages of Medina County; Mr. Hutson seconded the motion. Mr. Hutson stated that because he is the law director for the Village of Westfield Center, and Westfield Center is one of the villages on the resolution, he has a conflict and will abstain. Roll call showed Mrs. Swedyk and Mrs. Geissman voting AYE; Mr. Hutson abstained. The motion carried.

Mrs. Swedyk moved to approve the resolution authorizing a request for qualifications process for architectural design and engineering services for the proposed Medina Courthouse Project; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Sanitary Engineer Amy Lyon-Galvin presented and reviewed the following resolutions: (1) awarding the bid for the Lake Road Truckstop Water Storage Tank Rehabilitation 2019 WR-700/00-40.0; and (2) authorizing the Sanitary Engineering Department to lease to own a 2019 sewer combination truck model SD114. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Transit Director Shannon Rine stated that Transit has initiated service enhancement to the fixed route bus loops in Medina and Brunswick. Through specific fixed route bus deviation (flex routing), they continue to meet the ADA transportation needs of passengers requiring paratransit trips. It's working out well and is providing more service on the fixed route and it maximizes the fixed route a bit better while increasing ridership. To more effectively utilize the on-demand service, they are working on updating their trip scheduling software and the application county map of Medina County. They feel they can go a long way with their map and software upgrades to make on-demand service even better than it is. Comparing January 2018 to January 2019, ridership has increased. They are also monitoring passengers per hour which will assist them to maximize their service. He noted that he has heard feedback that the busses look empty. His goal is to fill the busses. In answer to a question by Mrs. Swedyk, Mr. Rine answered that there was a small upswing due to veteran ridership. Mrs. Geissman stated that if they can fill the vans and busses that would be wonderful, because it is the biggest complaint she has heard over the years. Mr. Rine stated that the fixed rate numbers are good, but they would like to see the numbers higher.

Mr. Rine reviewed the key performance indicators noting that they are tracking everything including fuel and mileage. He stated that they have had a good month. They provided “polar vortex transportation” for those who needed critical medical care.

Mr. Hutson asked if there were any thoughts on looking at alternatives to large busses. Mr. Rine answered that they are considering what they need and their efficiencies. He is attending a conference in April which will include discussions of alternate vehicles and venturing toward a more maximized service using the larger busses for fixed routes and smaller vehicles for on-demand services.

Clerk of Courts David Wadsworth stated that the Medina County Clerk of Courts Senior Walk was started five years ago by himself and a small committee of people who are passionate about taking care of seniors. The main goal of the walk is to inspire those ages 55+ to stay active, motivated and involved in a day-to-day basis. The committee teamed up with businesses and local nonprofits to make money to donate to an important cause that directly helps seniors in need. They have focused on the home delivered meal program. This year, they are donating \$7,500 to help feed homebound seniors in need in Medina County. He thanked the sponsors and the committee. He also thanked Bruce Wells and Fred Weber of Love Inc. – a nonprofit who helps churches in our community in need of a support system. This year’s walk will be held Friday, August 30 from 10:00 a.m.-noon on historic Medina Square.

Fred Weber stated that Love Inc. is a Christian organization that wants to reach out to the community and make an impact and help seniors and all people that are struggling. They have partnered with the Reserve Network to help people find jobs. They are trying to give people a hand up to those in need. They have also partnered with several businesses in town and where people are struggling and not able to make car repairs, they can help them. Their programs are listed on their website. They are pleased to be associated with the senior walk.

Laura Toth thanked David Wadsworth and the Senior Walk committee. Several years ago when this started, they were seeing an increased need in the home delivered meal services for the county. Eight year ago, they were doing about 125; this week they are doing 165 meals. They have made a commitment that they do not want anyone to be on a waiting list, and these funds are very helpful in supporting this program.

Commissioner Geissman asked Mr. Weber to provide a brochure about their organization to her and what they are hoping to do. Mr. Weber explained that they mobilize churches to help those in need in Medina County, so they partner with various agencies to help those of all ages in need. They have a network of about 50 churches currently and numerous businesses that they work with. They are currently working on a program to assist high school students apply for colleges; this will be a free two hour seminar presented by a college professor. Sue Becks added that they give people a hand up – not a hand out.

The commissioners thanked David Wadsworth and the committee.

Commissioner Geissman presented and reviewed a resolution appointing a member to the Medina County Law Library Resources Board. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Public Comment

None.

Commissioner Swedyk moved to go into Executive Session following the Discussion Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, and to consult with legal counsel regarding pending litigation; Mr. Hutson seconded the motion. Roll call showed all commissioners voting AYE; the motion carried.

With no further business to come before the Commissioners, the meeting recessed at 9:55 a.m.

Discussion Session

At 9:55 a.m., the Commissioners began the Discussion Session in the Commissioners’ Hearing Room.

Board of Elections

Scott Miller stated that each commissioner received a memo last week regarding the new voting machines. The Board of Elections obtained quotes from ES&S and the amounts are significant. The state is covering \$1,890,000 of the cost of the machines and the county over the next 10 years will be covering \$2,215,000. For the machines that were selected, there is an additional \$1,111,000 on top of the \$1.8M that the county needs to fund. There is \$1,104,000 for licensing and maintenance fees that will need to be paid also. There is a formula to come up with the number of machines that are needed to support the voters within the county. There are 125,000 registered voters in Medina County, so 714 machines are needed to support the voters in the county, However, the Board of Elections has requested 760 machines. Mr. Miller stated there is \$277,000 this year that was not budgeted.

Heather McDermott stated that the service fees are included in the \$3M. The licensing fees would come out of the budget like they do now. Discussion occurred about the cost of licensing fees currently being paid. Carol Lawler stated that there were four options from ES&S for the same equipment and the most cost efficient is the second option. There was discussion regarding how the state designated the amount of money each county received. The state wants new equipment in place before the 2020 presidential election.

Commissioner Swedyk stated that she is concerned with technology changes that may occur over the next ten years. Ms. McDermott stated that the current machines are fourteen years old and Senate Bill 135 specifically says that it is to assist counties. There was discussion regarding the additional costs. Mr. Miller noted that Trumbull County is using a hybrid.

Ms. McDermott explained that the reason they need 760 machines is 715 machines are deployed, early voting has 15 machines and that would allow 30 extra machines. For the presidential election, there is a spike requiring 11 more machines to be sent to polling locations leaving 19 extra machines in 2020. Right now, there are 732 machines and they are only able to deploy 690 machines because they were not operating properly. Ms. Miller noted that the extra machines will not be licensed until they are needed. Ms. McDermott stated that with 760 machines, there will be 19 extra. Ms. Lawler explained that there are currently 118 precincts and 2 additional in November. Mr. Miller asked if they currently have 730, why 760 are needed. Ms. McDermott answered that it was due to the growing population, deploying enough to the voting locations and have some for the early voting.

Ms. Miller stated that they need to have ES&S ready for contract. In order to get the new equipment in June, they need to have the payment plan decided this week. Lorain County combined the money in a fund. Ms. Lawler stated that they have tried to find cost cutting measures where they could. They need stands for the ballot marking machines, but the legs are being reused. They will also be reusing the legs from the Lorain machines. Modifications will be completed on the electronic poll books at no cost and poll workers may be reduced. For the special election, they will only be using 98 workers when typically they use 132-134 workers. Ms. Miller stated that the Board of Elections does bring money back in. Since May 2015 to November 2018, \$589,000 goes into the county budget. They have received grant money over the last two years. They have brought in \$9,900 in filing fees and \$25,000 from Secretary of State's office. In the last 4 years, \$1.2M has been brought back to the county. There will be efficiencies with the new equipment including new voter registration process and quicker audits. Mr. Miller noted that the money brought in went to help pay for the increases to their budget which has increased over the last five years. Ms. Lawler stated that they have been at their location for the last four years.

Chuck Calvert stated that if the new machines are not tested in 2019, they will be forced to use the old machines for 2020, so they need a timely decision on the machines so they can test them. Commissioner Hutson stated that Hybrid II is the one being recommended. In year one, \$278,000 in expenses. In year two, the licensing fee is \$71,000, so there is a \$100,000 decrease in year two in licensing fees. Mr. Miller stated he was inquiring about manuscript debt which would be a possibility. Commissioner Swedyk inquired if there was anywhere they could mitigate the cost. Ms. Miller stated they are working within their budget and not over-asking. With 2020 being a presidential election, she is hesitant to say fewer people will be needed during that election.

There was discussion regarding how many machines they would actually need; Commissioner Hutson offered 750 machines. Commissioner Swedyk stated that it is some savings. Marianne Coffey stated that more machines may have to be ordered. Commissioner Hutson stated that if the stream of payments can be evened out, that may help. Mr. Miller stated that he would work on that. Curtis Perkins asked if the cost includes warranty and support. Ms. McDermott stated that it does. Mr. Miller stated that he would work with Ms. McDermott to finalize the numbers and will know by the end of tomorrow.

Joint Courthouse

Commissioner Hutson stated that he attended a meeting with the city regarding the courthouse project and they expressed their monetary limitations. Commissioner Geissman stated that she reached out to Seneca County Commissioners to find out if they had any problems when they did it with the city, but the commissioner was on vacation. Scott Miller stated that he spoke to Stacey at Seneca and will share the thoughts with Commissioner Geissman after the meeting. Chuck Calvert stated that the city wants an \$8M cap and most times the project overruns. A percentage should be paid instead.

Medicaid Compliance

Commissioner Swedyk stated that she attended the Medina County Board of Developmental Disabilities board meeting and Shannon Rine was brought up about working towards Medicaid compliance. Mr. Rine stated that they are getting started with it and there are some public transit barriers, but they are researching what other agencies are doing. Mr. Miller stated that before Mike Salamone left, it was being worked on, but then Shannon was hired. Shannon has some experience with it and will be leading that.

Union Contracts

Holly Muren stated that she has three contracts that will be presented next Tuesday so they are down to the final two.

New Hire Orientation

Holly Muren stated that last week they held their first new hire orientation. They will be working with the Auditor's office to do it monthly. There were about 6-7 new hires that attended and some elected officials. It went very well.

Executive Session

At 10:52 the Commissioners went into the Executive Session that had been voted on earlier. The Executive Session ended at 11:50 a.m.

Adjournment

Mrs. Swedyk moved to adjourn the meeting; Mr. Hutson seconded the motion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 11:50 a.m.

RESOLUTIONS PASSED FEBRUARY 26, 2019

<u>Number</u>	<u>Resolution Title</u>
19-0138	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
19-0139	Accepting and awarding the 2019 Medina County Equipment and Labor Bid for the Medina County Highway Department
19-0140	Approving change order #1 to the contract for MED-CR97-0.16, the resurfacing of Greenwich Road (CR-97) from Harris Road to SR-3, between Melway Paving and the Medina County Board of Commissioners
19-0141	Authorizing the Medina County Engineer to advertise for bids for ODOT item 422 single chip and seal of various county roads in Medina County, Ohio
19-0142	Authorizing the Medina County Engineer to advertise for bids for item 405 bituminous cold mix resurfacing of various county roads in Medina County, Ohio
19-0143	Authorizing the Medina County Engineer to advertise for bids for the 2019 Medina County Highway Department hot bituminous plant mixes
19-0144	Authorizing the Medina County Engineer to advertise for bids for ODOT item 422 MC-3000 single chip & seal of various county roads in Medina County, Ohio
19-0145	Determining the necessity to close Reimer Road (C.H. 123) between Hartman Road (C.H. 127) and Medina Line Road (C.H. 2)
19-0146	Amending the annual appropriation resolution
19-0147	Cash transfer for various funds
19-0148	Authorizing the county auditor to transfer funds from various county department accounts to the Medina County Software Fund revenue line item
19-0149	Entering into an agreement with Ohio Regional Development Corporation
19-0150	Authorizing the expenditures related to an Office for Older Adults sponsored senior day and fall event
19-0151	Allowing expenses of the county engineer
19-0152	Allowing expenses of county officials
19-0153	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
19-0154	Approval of indigent defense service agreements with the cities and villages of Medina County
19-0155	Authorizing a request for qualifications process for architectural design and engineering services for the proposed Medina Courthouse Project
19-0156	Awarding the bid for the Lake Road truck stop water storage tank rehabilitation 2019 WR-700/00-40.0
19-0157	Authorizing the Sanitary Engineering department to lease to own a 2019 sewer combination truck model SD114
19-0158	Appointing a member to the Medina County Law Library Resources Board

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-sixth day of February 2019.

Respectfully submitted,

Rhonda J. Beck
Clerk to the Commissioners

COMMISSIONERS

OF

MEDINA COUNTY

Patricia G. Geissman

William F. Hutson

Colleen M. Swedyk