

Colleen M. Swedyk called the meeting to order at 9:30 a.m. with William F. Hutson present; Patricia G. Geissman was unable to attend. The meeting opened with the Pledge of Allegiance and a prayer.

The minutes of the January 29, 2019 Commissioners' meeting were emailed in advance. Mr. Hutson moved to approve the minutes; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

*Highway Engineer Andy Conrad* presented and reviewed the following resolutions: (1) approving the plans, specifications and estimate of cost and authorizing the Medina County engineer to advertise for bids for the project known as MED-CR4-2.49 to resurface Smith Road (CR-4) from SR-301 to SR-83 in Litchfield, Chatham and Spencer Townships in Medina County and Penfield Township in Lorain County; and (2) authorizing the county commissioners to participate in the ODOT Cooperative Purchasing Program. Mr. Hutson moved to approve the two resolutions; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

The commissioners reviewed the permits issued January 24-30, 2019.

*Finance Director Mike Pataky* presented and reviewed the following resolutions: (1) amending the annual appropriation resolution; (2) amending the 2018 Appropriations Resolution by transferring appropriations; (3) revenue adjustments for various funds; (4) expenditure adjustments for various funds; (5) cash transfers for various funds; (6) declaring Medina County property as excess property; (7) allowing expenses of the adult probation department; and (8) allowing expenses of county officials. Mr. Pataky requested payment of the weekly bills in the amount of \$894,273.64. Mr. Hutson moved to approve the eight resolutions and to pay the bills; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

*Human Resources Director Holly Muren* presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mr. Hutson moved to approve the resolution; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

*Job & Family Services Director Jeff Felton* presented and reviewed the following resolutions: (1) assigning authority to the Director of Job and Family Services to serve as the board's designee with authority to request and sign inter-county agreements on behalf of Medina County; and (2) approving an agreement providing service of process pursuant to the requirements of Title IV-D of the Social Security Act. Mr. Hutson moved to approve the two resolutions; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

*County Home Superintendent Joyce Giles* reported that there are currently 45 residents at the County Home and 2 participants in the adult daycare program. They will be hosting a memorial service on February 11 for residents that have passed on. She provided an update on the beauty salon which has been recently renovated. Residents will be participating in the annual Chatham pancake meal and the men's picnic is scheduled for June 26 at Buckeye Woods Park. Ms. Giles noted that Alternative Paths provides onsite mental health services for residents. The psychiatrist that had been working with them is retiring and Ryan Bednar, a nurse practitioner, will be taking over.

The County Home will be participating in the Fall Foliage Tour; the dates are October 12-13. The County Home will be open to the public for tours. They will also be traveling to Wood County, as they will be featuring all of the County Homes in the state of Ohio. It is their hope to bring some things back to our county for the Fall Foliage Tour.

Ms. Giles stated that the County Home Advisory Council will have two new members – Nancy Pitz will be representing Metro Housing and Lisa Earle representing Job & Family Services. Future projects for this year include the addition of security cameras, phase 2 of the elevator project, new basement flooring, kitchen cabinets and vinyl siding on the back side of the County Home. There was discussion regarding the marketing of the adult daycare program.

*Planning Services Director Rob Henwood* reported that at the next Planning Commission meeting, they will be reviewing two preliminary plans – Montville Township for a subdivision that will contain 268 homes and Hinckley for a subdivision that will contain 20 homes. They will also be reviewing text amendments for Guilford and York Townships. Mr. Henwood stated that they continue to see confidence in the real estate market.

Mr. Hutson moved to go into Executive Session following Discussion Session for the purpose of discussing collective bargaining matters; Mrs. Swedyk seconded the motion. Roll call showed both commissioners voting AYE; the motion carried.

With no further business to come before the Commissioners, the meeting recessed at 9:41 a.m.

## **Discussion Session**

At 9:43 a.m., the Commissioners began the Discussion Session in the Commissioners' Hearing Room.

### Active Shooter Training

Holly Muren stated that Ryan Goff is going to be holding an Active Shooter training that will be open to both employees and the public. He has coordinated this with the Sheriff's Department and there will be county booths in the balcony rooms to show what each department does.

### Water Line and Sanitary Sewer Extension Projects

Amy Lyon-Galvin mentioned that there are two projects, a water line extension and a sanitary sewer extension, going on in her department. These are assessed projects and are based on the number of people who are interested in connecting on or people who did not respond are noted as a yes unless they designate otherwise. There will be public hearings held and if the overall opinion changes from the group affected by the decision, then the project could change. Mrs. Lyon-Galvin requested permission to proceed with the projects and distributed potential timelines for the projects. Mrs. Lyon-Galvin noted that next week they will present a resolution designating the necessity for the projects and explained the sign up process.

### Commercial Credit Accounts

Amy Lyon-Galvin stated that last September they brought up a resolution establishing commercial credit accounts for solid waste haulers. There was someone who fell behind by \$40,000. There was a question about grandfathering good standing haulers in so that they do not have to sign a personal guaranty, but if they would fall behind in making payments on any bill twice within the 12 month calendar period, they would be required to comply with the personal guaranty. The commissioners agreed with the grandfathering of good standing haulers.

### Westfield Township Project

Amy Lyon-Galvin stated that Westfield Township has inquired about waiving utility tap fees for the water connection at their fire station. Mrs. Lyon-Galvin explained that it has been their long standing practice that they do not waive fees for any organization or agency because it is a foundation of the budget. Lafayette Township Fire Station, Austin Badger Community Building and Medina County Parks Headquarters are examples of organizations that have paid the utility fees. Commissioner Hutson noted that they also made a request to utilize the access drive that goes to the water towers in Westfield to access their property. Mrs. Lyon-Galvin stated that she supports sharing the drive for both agencies. Mr. Hutson stated that we are giving them some accommodations and he is not in favor of granting them a waiver; Mrs. Swedyk agreed. Mrs. Lyon-Galvin will draft a letter with examples of projects that paid fees for the commissioners' signatures.

### Prosecutor's Office

Scott Miller stated that the Prosecutor's office is now moved to 60 Public Square and their old furniture is being picked through; remaining items will be sold. He and Steven Bastean walked through the old office space to determine what needs to be done to move offices there.

### Proximity Marketing

Scott Miller noted that the Human Resources, Animal Shelter and Planning will be receiving new websites this year from Proximity Marketing.

### Tyler Technology

Scott Miller stated that they had their kick off meeting with Tyler Technology last week for the new accounting software. They will be here on Wednesday for the first planning meeting; implementation will begin this month.

### Volunteers at Animal Shelter

Scott Miller noted that he has asked Del Saffle to get volunteers to help socialize, feed and water the dogs. Mr. Saffle has compiled a list of activities that volunteers could assist with and they are in the process of getting applications and waiver forms put together. Mr. Miller hopes to have some volunteers by March. Commissioner Swedyk asked if the Career Center had some vet or animal programs where some of the students could use it as an internship after school. Mr. Miller stated possibly, but for liability purposes, he wanted to keep it 18 and older, but he will look into it. He wanted someone who can make a commitment to the shelter to get consistency. The idea is to have two volunteers a weekend for one weekend a month so at least 8 volunteers are needed to cover a month. Commissioner Hutson asked if there is immunity if a volunteer gets bit. Mr. Miller stated no, but that is the reason there would be waiver forms. Commissioner Hutson asked if Mr. Saffle could attend a commissioner meeting to provide a recap of 2018.

### Evening Commissioners' Meeting

Commissioner Swedyk stated that Medina City Council members have requested that the Commissioners' schedule an evening meeting. The commissioners agreed to schedule an evening meeting in April.

### Recycle Bins

Chuck Calvert noted that he was visiting recycle bins in Medina County (Wadsworth, Guilford and Seville) over the weekend and they were overflowing. He will send photos to Scott of the trash he found in the bins.

### Commissioners' Charity Ball

Judy Barabas announced that the Commissioners' Charity Ball is next Saturday, February 16. Seats and sponsorship opportunities are still available.

**Executive Session**

At 9:58 a.m., the Commissioners went into the Executive Session that had been voted on earlier. The Executive Session ended at 10:13 a.m.

**Adjournment**

Mr. Hutson moved to adjourn the meeting; Mrs. Swedyk seconded the motion. Roll call showed both commissioners voting AYE; the motion carried. The meeting adjourned at 10:13 a.m.

**RESOLUTIONS PASSED FEBRUARY 5, 2019**

<u>Number</u>	<u>Resolution Title</u>
19-0084	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
19-0085	Approving the plans, specifications and estimate of cost and authorizing the Medina County Engineer to advertise for bids for the project known as MED-CR4-2.49 to resurface Smith Road (CR-4) from SR-301 to SR-83 in Litchfield, Chatham and Spencer Township
19-0086	Authorizing the county commissioners to participate in the ODOT Cooperative Purchasing Program
19-0087	Amending the Annual Appropriation Resolution
19-0088	Amending the 2018 Appropriations Resolution by transferring appropriations
19-0089	Revenue adjustments for various funds
19-0090	Expenditure adjustments for various funds
19-0091	Cash transfers for various funds
19-0092	Declaring Medina County property as excess property
19-0093	Allowing expenses of the Adult Probation Department
19-0094	Allowing expenses of county officials
19-0095	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
19-0096	Assigning authority to the director of Medina County Job and Family Services to serve as the board's designee with authority to request and sign inter-county adjustment agreements on behalf of Medina County
19-0097	Approving an agreement providing service of process pursuant to the requirements of Title IV-D of the Social Security Act

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this fifth day of February 2019.

Respectfully submitted,	COMMISSIONERS	_____ Patricia G. Geissman
	OF	_____ William F. Hutson
_____ Rhonda J. Beck Clerk to the Commissioners	MEDINA COUNTY	_____ Colleen M. Swedyk