

William F. Hutson called the meeting to order at 9:30 a.m. with Adam Friedrich present; Patricia G. Geissman was unable to attend. The meeting opened with the Pledge of Allegiance and a prayer.

The minutes of the December 11, 2018 meeting were emailed in advance. Mr. Friedrich moved to approve the minutes; Mr. Hutson seconded the motion. Roll call showed both commissioners voting AYE.

*Commissioner Hutson* presented and reviewed resolution commending Kevin R. Geib for his 22 years of service with Medina County. Mr. Friedrich moved to approve the resolution; Mr. Hutson seconded the motion. Roll call showed all commissioners voting AYE. Mr. Geib stated that he has enjoyed his time with the county and plans to travel with his wife. Mr. Friedrich thanked Mr. Geib for his service to the county and the country.

*Commissioner Hutson* stated that the commissioners wished to recognize and congratulate the following individuals for receiving the 2018 Excellence in Leadership Awards:

Douglas Williams, President, Securitec One, Inc <i>Excellence in Business Leadership</i>	Krista Wasowski, Health Commissioner Medina County Health Department <i>Excellence in Health Care Leadership</i>
Dr. Kristine Quallich, Assistant Superintendent Medina City Schools <i>Excellence in Education Leadership</i>	J. Jeffrey Holland, Attorney/Partner Holland & Muirden, Attorneys at Law <i>Excellence in Public Service Leadership</i>
Suzie Muniak, Branch Manager Brunswick Library <i>Excellence in Emerging Leadership</i>	William Bittner, Retired <i>Excellence in Medina County Leadership</i>

Colleen Rice stated that on behalf of the Board of Directors for Leadership Medina County, they are pleased to announce these honorees for 2018. They are doing exceptional work in our community and it's because of leaders like these that Medina County is a great place to live, work and play.

**Finance Director Mike Pataky** presented and reviewed the following resolutions: (1) amending the Annual Appropriation Resolution; (2) amending the 2018 appropriations resolution by transferring appropriations; (3) revenue adjustments for various funds; (4) revenue adjustment for the General Bond Retirement Fund and the General Fund; (5) expenditure adjustments for various funds; (6) cash transfers for various funds; (7) authorizing the county auditor to transfer funds from various county department accounts to the Gasoline Rotary Fund; (7) authorizing cash transfer for the County Home Levy Fund; (8) authorizing the purchase of 6,500 gallons of regular unleaded gasoline for the Engineering Center; (9) declaring interested vendors for gasoline fuel phone bids for 2019; (10) certifying the revenue available for disbursement by the Community Improvement Board; (11) authorizing Medina County Drug Task Force Agency to trade in three used vehicles on one new model vehicle from Pat O'Brien Chevrolet; (12) declaring two busses and one van under the Medina County Board of Developmental Disabilities vehicle fleet as excess property; (13) approving a Memorandum of Agreement between the Medina County Office of Older Adults and the Soprema Senior Center Café; (14) approving an agreement for a mental health program at the Medina County Jail; (15) establishing initial employee health care plan measurement, stability and administrative periods; and (16) allowing expenses of county officials. Mr. Pataky requested payment of the weekly bills in the amount of \$5,122,246.35. Mr. Friedrich moved to approve the sixteen resolutions and to pay the bills; Mr. Hutson seconded the motion. Roll call showed both commissioners voting AYE.

**Finance Director Mike Pataky** presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County commissioners. Mr. Friedrich moved to approve the resolution; Mr. Hutson seconded the motion. Roll call showed both commissioners voting AYE.

*Commissioner Hutson* presented and reviewed a resolution approving the petition for the Expedited Type 2 annexation of one parcel of land totaling 1.0000 acres known as being part of Wadsworth Township to the City of Wadsworth, Medina County, Ohio. The commissioners' job is to review the annexation; no public hearing is required. Mr. Hutson noted that the Commissioners had reviewed the checklist of submission requirements and had determined that the application and attachments were in order. The City of Wadsworth passed an ordinance, however, they did not pass an ordinance objecting or consenting to the annexation. Therefore, it is deemed to be consented to under the Ohio Revised Code. Under the annexation law, this will not result in the area being annexed to be detached from Wadsworth Township. He opened the floor for comments.

Allen Michelson, agent for the petitioner, stated that the O'Brodos own this 1.000 acre piece of property which is surrounded by Wadsworth City on three sides and is currently part of Wadsworth Township; it is a perfect candidate for inclusion and a compatible use in the R-1 residential district that it is surrounded by. Wadsworth did not consent, but they filed a resolution detailing all the services they are going to provide. He is not aware of any objections to this petition.

Mr. Friedrich moved to approve the resolution; the motion was seconded by Mr. Hutson. There was no discussion. Roll call showed both commissioners voting AYE.

*Sanitary Engineer Amy Lyon-Galvin* presented and reviewed the following resolutions: (1) authorizing a one (1) year extension of the contract for transfer, transport and disposal services for the Medina County Solid Waste Management District; and (2) amending the water use charges for the Medina County Sewer District. Mr. Friedrich moved to approve the two resolutions; Mr. Hutson seconded the motion. Roll call showed both commissioners voting AYE.

*Job & Family Services Business Administrator Cheryl Scheck* presented and reviewed a resolution accepting and awarding proposals for professional services relating to transportation services for Medina County Job & Family Services. Mr. Friedrich moved to approve the resolution; Mr. Hutson seconded the motion. Roll call showed both commissioners voting AYE.

*Chief Building Official Chris Randles* distributed and briefly reviewed the Medina County Building Department November report noting that they issued 275 permits for a total estimated value of construction of \$186,154,531.00. They average about 58 inspections per day. When looking at the estimated value of the construction for commercial, as of November they are down 72.5 percent. This is attributed to last year in November, all of the permits for the Westfield project were issued. Overall, the total permit fee collection is only down 1.87 percent from last year. Mr. Randles reported that commercial review times are currently 13 days; residential is a 5 days.

*Commissioner Hutson* presented and reviewed the following resolutions: (1) appointing a representative for the commissioners to the Medina County Drug Abuse Commission; (2) appointing and reappointing representatives to the Medina County Flood Plain Board of Appeals; and (3) reappointing members to the Medina County Volunteer Peace Officers Dependents Fund Board. Mr. Friedrich moved to approve the three resolutions; Mr. Hutson seconded the motion. Roll call showed all commissioners voting AYE.

Mr. Friedrich moved to go into Executive Session following the Discussion Session for the purposes of consulting with legal counsel regarding pending or imminent litigation and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; Mrs. Hutson seconded the motion. Roll call showed all commissioners voting AYE.

With no further business to come before the Commissioners, the meeting recessed at 9:47 a.m.

### **Discussion Session**

At 9:49 a.m., the Commissioners began the Discussion Session in the Commissioners' Conference Room.

#### Permit Software

Christopher Randles stated that they are continuing to beta test their new permitting software and will go live January 7. Today is the first day that all inspectors are out with the new tablets. The inspector module is working really well. The vendor will be here the week of January 7 for the first three days. In answer to a question, Mr. Randles stated that each inspector has a jetpack for their tablets and if connection is lost, the inspector will not notice it. Once it reconnects, the inspection will be sent into the system and the person will get an email with the results of their inspection.

#### Training Software

Ryan Goff distributed packets regarding new training software to be considered for resolution on Friday. The software allows training to be assigned, streamline training and assist with job management and document services. The cost breakdown and current training costs from 2017 and 2018 comparisons were included. Commissioner Friedrich asked if there was anything doing this application now; Mr. Goff answered no. There is training available through CORSA, but the new software will allow them to assign training. Commissioner Hutson noted that from an OSHA standpoint, it will show all the training the individual has and see who has been trained for what. Mr. Goff stated that is correct. It does do SDS management, HR and risk management, and job hazard analysis. Mr. Friedrich asked if Scott and Holly were on board. Mr. Goff answered yes and there was a demo of the software a few weeks ago with Scott and Holly.

#### Website

Rhonda Beck announced that the website goes live Wednesday, but it will take a couple days to show on all devices.

#### Commissioner Geissman

Commissioner Hutson noted that Commissioner Geissman had surgery on her foot, but is doing really well. She will be here for Friday's meeting.

The commissioners requested Colleen Swedyk attend the Executive Session.

### **Executive Session**

At 9:50 a.m., the Commissioners went into the Executive Session that had been voted on earlier. The Executive Session ended at 10:32 p.m.

### **Adjournment**

There being no further business, Mr. Friedrich moved to adjourn the meeting; the motion was seconded by Mr. Hutson. Roll call showed all commissioners voting AYE. The meeting ended at 10:32 p.m.

**RESOLUTIONS PASSED DECEMBER 18, 2018**

<u>Resolution #</u>	<u>Resolution Title</u>
18-0971	Resolution commending Kevin R. Geib for his 22 years of service with Medina County
18-0972	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
18-0973	Amending the Annual Appropriation Resolution
18-0974	Amending the 2018 Appropriations Resolution by transferring appropriations
18-0975	Revenue adjustments for various funds
18-0976	Revenue adjustments for the General Bond Retirement Fund and the General Fund
18-0977	Expenditure adjustments for various funds
18-0978	Cash transfers for various funds
18-0979	Authorizing cash transfer for the County Home Levy Fund
18-0980	Authorizing the purchase of 6,500 gallons of regular unleaded gasoline for the Engineering Center
18-0981	Declaring interested vendors for gasoline fuel phone bids for 2019
18-0982	Certifying revenue available for disbursement by the Community Improvement Board
18-0983	Authorizing Medina County Drug Task Force Agency to trade in three used vehicles on one new model vehicle from Pat O'Brien Chevrolet
18-0984	Declaring two busses and one van under the Medina County Board of Developmental Disabilities vehicle fleet as excess property
18-0985	Approving a Memorandum of Agreement between the Medina County Office for Older Adults and the Soprema Senior Center Café
18-0986	Approving an agreement for a mental health program at the Medina County Jail
18-0987	Establishing initial employee health care plan measurement, stability and administrative periods
18-0988	Allowing expenses of county officials
18-0989	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
18-0990	Authorizing a one (1) year extension of the contract for transfer, transport and disposal services for the Medina County Solid Waste Management District
18-0991	Amending the water use charges for the Medina County Sewer District
18-0992	Accepting and awarding proposals for professional services relating to transportation services for Medina County Job & Family Services
18-0993	Approving the Petition for the Expedited Type 2 Annexation of 1.000 acre of land known as being part of Wadsworth Township to the City of Wadsworth, Medina County, Ohio
18-0994	Appointing a representative for the commissioners to the Medina County Drug Abuse Commission (MCDAC)
18-0995	Appointing and reappointing representatives to the Medina County Flood Plain Board of Appeals
18-0996	Reappointing members to the Medina County Volunteer Peace Officers Dependents Fund Board

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this eighteenth day of December, 2018.

Respectfully submitted,	COMMISSIONERS	_____
		Adam Friedrich
	OF	_____
_____		Patricia G. Geissman
Rhonda J. Beck Clerk of the Board	MEDINA COUNTY	_____
		William F. Hutson