

William F. Hutson called the meeting to order at 9:30 a.m. with Adam Friedrich and Patricia G. Geissman present. The meeting opened with the Pledge of Allegiance and a prayer.

The minutes of the November 27, 2018 meeting were emailed in advance. Mr. Friedrich moved to approve the minutes; Mrs. Geissman seconded the motion. Roll call showed all commissioners voting AYE.

Highway Engineer Andy Conrad presented and reviewed the following resolutions: (1) approving the final change order to the contract for the project known as MED-CRGR-FY2018 to install guardrail on various Medina County roads in Medina County between the Lake Erie Construction Company and the Medina County Board of Commissioners; and (2) approving the final change order to the contract for T.H. 74, Stone Road, the replacement of Bridge No. 39 in York Township, between V.O. Menezes & Son, Inc. and the Medina County Board of Commissioners. Mr. Friedrich moved to approve the two resolutions; Mrs. Geissman seconded the motion. Roll call showed all commissioners voting AYE.

The commissioners reviewed the permits issued November 15-28, 2018.

Finance Director Mike Pataky presented and reviewed the following resolutions: (1) amending the Annual Appropriation Resolution; (2) amending the 2018 appropriations resolution by transferring appropriations; (2) revenue adjustments for various funds; (3) expenditure adjustments for various funds; (4) authorizing a cash transfer for the Medina County ADAMH Board; (5) authorizing the Medina County Drug Task Force Agency to add a new vehicle to the Medina County fleet of vehicles; (6) approving the amended bylaws of the Medina County Family First Council; (7) declaring Medina County property as excess property; and (8) allowing expenses of county officials. Mr. Pataky requested payment of the weekly bills in the amount of \$1,776,562.29. Mr. Friedrich moved to approve the eight resolutions and to pay the bills; Mrs. Geissman seconded the motion. Mr. Friedrich clarified that travel expenses were just expenses because not all were travel. Roll call showed all commissioners voting AYE.

Human Resources Director Holly Muren presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County commissioners. Mr. Friedrich moved to approve the resolution; Mrs. Geissman seconded the motion. Roll call showed all commissioners voting AYE.

County Administrator Scott Miller presented and reviewed the following resolutions: (1) authorizing the leasing of vehicles for the Medina County Building Department, the Medina County Maintenance Department and the Medina County Sheriff; (2) authorizing Change Order No. 1 for the Prosecutor's Office Relocation Project; (3) authorizing an agreement with Frontier Communication for the provision of software support and voice maintenance; (4) approval of CY19 Transit Service agreements with various county agencies and organizations; (5) amending an agreement between Medina County Transit and Medina County Job and Family Services; (6) extending an agreement with Sedgwick Claims Management Service, Inc.; and (7) releasing a portion of an existing sanitary sewer easement for 1464 Town Center Boulevard PPN 003-18D-04-032, Document No. 2004OR037280. Mr. Friedrich moved to approve the seven resolutions; Mrs. Geissman seconded the motion. Roll call showed all commissioners voting AYE.

Planning Services Director Rob Henwood reported that the planning commission will be reviewing a final plat in Hinckley that will create 41 new lots, zoning map changes in Granger and Medina Townships, and text changes in Medina Township and Wadsworth. Commissioner Hutson inquired about alternates for the Planning Commission. Mr. Henwood stated that he believes only one alternate is needed for Commissioner Hutson. They are also looking for a replacement on the Flood Plain Appeals Board. The Planning Department has someone in mind and will be checking to see if they are interested.

Mr. Friedrich moved to go into Executive Session following the Discussion Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; Mrs. Geissman seconded the motion. Roll call showed all commissioners voting AYE.

Commissioner Hutson presented and reviewed the following resolutions: (1) commending Ronald H. Paydo upon completion of service on the Medina County Port Authority Board of Directors; (2) appointing an alternate representative for the commissioners to the Medina County Drug Abuse Commission; (3) appointing a member to the Medina County Advisory Council on Aging; and (4) reappointing a member to the Emergency Management Agency Executive Committee. Mr. Friedrich moved to approve the four resolutions; Mrs. Geissman seconded the motion. Roll call showed all commissioners voting AYE.

With no further business to come before the Commissioners, the meeting recessed at 9:40 a.m.

Discussion Session

At 9:42 a.m., the Commissioners began the Discussion Session in the Commissioners' Conference Room.

Policies and Procedures

Holly Muren distributed updated policies and procedures created by Ryan Goff to be approved at the next commissioners meeting. Comments about the updates are needed by Friday.

ISO Rating

Christopher Randles stated that earlier this year the Building Department was rated by ISO. Every five years, they rate area Building Departments on the Building Code Effectiveness Grading; they rate the department on a scale of 1 to 10 for commercial and residential code. Commercial code went from a rating of 4 to 3 which is an improvement. For Residential, the rating was a 4, but went to a 9. The biggest factor they look at is the code. Ohio's residential code is based on the International Code Council set of codes which is outdated. The state is going through a code rewrite and next year there will be a new residential code. Mr. Randles entered into an improvement program which preserved the rating of 4. The state is looking at June 1 2019 as their target date for the new code. Mr. Randles stated that he is waiting to hear back. Discussion occurred on the specifics and changes in the ISO code.

Day after Thanksgiving

Scott Miller stated that county employees get one floating holiday to use from Thanksgiving until New Years. The last couple years, most offices are closed the day after Thanksgiving except for the commissioners departments. This year there were five people here the day after Thanksgiving. The commissioners may want to consider giving the day after Thanksgiving off instead of the floating holiday. Job and Family Services currently has that day off negotiated in their contract. Commissioner Geissman inquired if there is any business that comes in the day after Thanksgiving; Rhonda Beck answered no. Commissioner Hutson stated that if it is not productive then the building should not be open. Commissioner Friedrich stated that he wanted the record to show that he tried to push for this a couple years ago, but was shot down. Mrs. Beck state that there are more offices closed now than there used to be and if something does come into the office, it still has to wait till Monday to resolve the issue due to everyone being closed. The commissioners agreed to close the departments the day after Thanksgiving. Amy Lyon-Galvin stated that for the record, she does not object, but it will be a hardship for her department because there are essential services that will have to remain open and it will affect her budget. Commissioner Hutson stated that there are numerous essential services that have to remain open, but they will work through it.

John Detchon

Commissioner Geissman noted that John Detchon passed away.

CCAO Conference

Commissioner Geissman stated that she is attending the CCAO conference in Columbus and will miss the commissioners meeting next week. The commissioners decided to keep the meeting on Tuesday.

Facility Task Force Meetings

Commissioner Hutson noted that Facility Task Force has been meeting and working on evaluating the courthouse. They are working on conceptual designs. One of the aspects of the group was to work on a Master Maintenance plan and Steven Basteen has done a marvelous job at creating a comprehensive spreadsheet that can be manipulated to get different views of the magnitude of expenses that the county is facing for maintenance and capital improvements. Steven Basteen will be presenting next week to show the work him and his department have done.

The Discussion Session ended at 9:58 a.m.

Executive Session

At 10:00 a.m., the Commissioners went into the Executive Session that had been voted on earlier. The Executive Session ended at 12:22 p.m.

Adjournment

There being no further business, Mr. Friedrich moved to adjourn the meeting; the motion was seconded by Mrs. Geissman. Roll call showed all commissioners voting AYE. The meeting ended at 12:23 p.m.

RESOLUTIONS PASSED DECEMBER 4, 2018

<u>Resolution #</u>	<u>Resolution Title</u>
18-0922	Commending Ronald H. Paydo upon completion of service on the Medina County Port Authority Board of Directors
18-0923	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
18-0924	Approving the final change order to the contract for the project known as MED-CRGR-FY2018 to install guardrail on various Medina County roads in Medina County between the Lake Erie Construction Company and the Medina County Board of Commissioners
18-0925	Approving the final change order to the contract for T.H. 74, Stone Road, the replacement of bridge no. 39 in York Township, between V.O. Menezes & Son, Inc. and the Medina County Board of Commissioners
18-0926	Amending the annual appropriation resolution
18-0927	Amending the 2018 appropriations resolution by transferring appropriations
18-0928	Expenditure adjustments for various funds
18-0929	Authorizing a cash transfer for the Medina County ADAMH Board
18-0930	Authorizing the Medina County Drug Task Force Agency to add a new vehicle to the Medina County fleet of vehicles
18-0931	Approving the amended bylaws of the Medina County Family First Council
18-0932	Declaring Medina County property as excess property
18-0933	Allowing expenses of county officials
18-0934	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
18-0935	Authorizing the leasing of vehicles for the Medina County Building Department, the Medina County Maintenance Department, and the Medina County Sheriff
18-0936	Authorizing change order no. 1 for the Prosecutor's office relocation project
18-0937	Authorizing an agreement with Frontier Communication for the provision of software support and voice maintenance
18-0938	Approval of CY19 Transit Service Agreements with various county agencies and organizations
18-0939	Amending an agreement between Medina County Public Transit and Medina County Job and Family Services
18-0940	Extending an agreement with Sedgwick Claims Management Service, Inc.
18-0941	Releasing a portion of an existing sanitary sewer easement for 1464 Town Center Boulevard PPN 003-18D-04-032, document number 2004OR037280
18-0942	Appointing an alternate representative for the commissioners to the Medina County Drug Abuse Commission (MCDAC)
18-0943	Appointing a member to the Medina County Advisory Council on Aging
18-0944	Reappointing a member to the Emergency Management Agency Executive Committee
18-0923	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
18-0924	Approving the final change order to the contract for the project known as MED-CRGR-FY2018 to install guardrail on various Medina County roads in Medina County between the Lake Erie Construction Company and the Medina County Board of Commissioners

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this fourth day of December, 2018.

Respectfully submitted,	COMMISSIONERS	_____
		Adam Friedrich
	OF	_____
_____		Patricia G. Geissman
Rhonda J. Beck Clerk of the Board	MEDINA COUNTY	_____
		William F. Hutson