

To: The Medina County Engineer  
791 W. Smith Road, P.O. Box 825  
Medina, Ohio 44258

# DRIVEWAY APRON APPLICATION FOR PERMIT

*Drive must be staked and  
address displayed prior to  
an inspections.*

Application is hereby made by \_\_\_\_\_

Mailing address of applicant \_\_\_\_\_

Phone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_

To construct driveway at \_\_\_\_\_

Road Number \_\_\_\_\_ Road Name \_\_\_\_\_ Width of Drive \_\_\_\_\_

Township \_\_\_\_\_ Drive along \_\_\_\_\_ Side of highway \_\_\_\_\_ Miles/feet from \_\_\_\_\_

Type: Residential  Field  Commercial  Other

Surface: Gravel  Concrete  Asphalt  Other

Stormwater Mgmt. Permit Required? Y  N  Reason: ≥ 5,000 Sq Ft disturbed  FEMA Floodplain

**Inspector Only to Fill Out:**

PP# \_\_\_\_\_

INSTALLATION REPORT: Date installed: \_\_\_\_\_ Date inspected: \_\_\_\_\_ Acceptable \_\_\_\_\_

Length and diameter of pipe \_\_\_\_\_ of \_\_\_\_\_ inch \_\_\_\_\_ Or none needed? \_\_\_\_\_

Direction of flow of existing ditch. North  South  East  West  Depth of Ditch \_\_\_\_\_

Road is: Straight  Curved  Level  Hilly  Sight distance \_\_\_\_\_ feet for \_\_\_\_\_ bound traffic

and \_\_\_\_\_ feet for \_\_\_\_\_ bound traffic. DWP PROFILE NO. TO SEND \_\_\_\_\_

Additional requirements: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Inspector's Initials \_\_\_\_\_ Date signed off as acceptable \_\_\_\_\_

**RESPONSIBILITY:** If this permit is granted I/we agree to comply with all the conditions, restrictions and regulations of the Engineer's Department in such cases made and required. If this permit is granted I/we hereby agree to construct that part of the driveway within the road right-of-way (apron) at an approved profile as shown on the Medina County Highway Engineer's Driveway Detail Sheet, as required by the Medina County Commissioners' Highway Use Manual, and under any additional requirements of the appropriate Township Trustees for that Township. I/we also agree to refrain from constructing curbs or headwalls in the shoulder area that could create hazards or hamper maintenance operations such as snow plowing.

I/We also agree that when in the course of construction of the proposed driveway, workmen or vehicles are required to be on the pavement or shoulder, that I/we will provide and maintain lights, sign, barricades, flagmen, and/or watchmen for the protection of the public and the workmen in accordance with the Ohio Manual of Uniform Traffic Control Devices for Streets and Highways, Part 7, Construction and Maintenance Operations.

As the party ultimately responsible for the above project, I agree to and understand that I may be charged a permit fee, a review fee, and additional inspection fees in regard to this permit application when issued. I agree that the above information is correct as submitted, and hereby authorize access to inspectors from the Medina County Engineer's Office for purposes of inspections as required.

SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

R# \_\_\_\_\_ / AMT \$ \_\_\_\_\_

