To: The Medina County Engineer  
791 W. Smith Rd., Box 825  
Medina, Ohio 44258  

Application is hereby made by (1)  
Mailing Address (2)  
Phone  
to enclose and regrade the ditchline at the following location (3)  

The enclosure is to be the:  □ right side of the drive  □ left side of the drive  □ total length of property.

To Be Completed by Inspector:  
Road #  ■ Road Name  ■ Township  PP#  ■
Drive Width  ■ Enclosure on  ■ side of road. Pipe diameter  ■ of  ■ inch  ■
Flow Direction  ■ Ditch Depth  ■ Replace Drive Pipe? YES  □ NO  □
Instructions:  ■
Inspector Initials  ■ Date of Pre-inspection  ■

Installation Report:
Date Installed  ■ Date Inspected  ■ Acceptable? Yes  □ No  □
Corrections needed:  ■
Date Corrected  ■ Date of 2nd Inspection  ■ Acceptable? Yes  □ No  □
Inspector’s Initials  ■ Date Permit Signed Off as Completed  ■

Responsibility: If this permit is granted, I/we agree to comply with all the conditions, restrictions and regulations of the Engineer’s Department, Medina County Commissioners’ Highway Use Manual and appropriate Township regulations. I/We also agree to notify the Engineer’s Office prior to covering any pipe for the purpose of inspection by such office.

If this permit is granted, I/we hereby agree to construct that part of the enclosure within the road right-of-way at an approved profile as shown on the Medina County Highway Engineer’s Enclosure Detail Sheet. I/We also agree to refrain from constructing curbs or headwalls in the shoulder area that could create hazards or hamper maintenance operations such as snow plowing.

I/We also agree that when, in the course of construction of the ditch enclosure, workmen or vehicles are required to be on the pavement or shoulder, that I/We will be sure that signs, lights, barricades, flagmen, and/or watchmen are on site as required under the Ohio Manual of Uniform Traffic Control Devices for Streets and Highways, Part 7 (Construction and Maintenance Operations).

As the party ultimately responsible for the above project, I agree to and understand that I may be charged a permit fee, a review fee, and additional inspection fees in regard to this permit application when issued. I agree that the above information is correct as submitted, and hereby authorize access to inspectors from the Medina County Engineer’s Office for purposes of inspections as required.

R#  ■ Date  ■  ■ Owner/Contractor/Developer
DITCH ENCLOSURE TRENCH DETAIL

--- FT.

10' - 15' OFF EDGE OF PAVEMENT

--- IN.

6" MINIMUM FALL FROM EDGE OF PAVEMENT

--- IN.

12" MINIMUM COVER

AGGREGATE BACKFILL
(No. 8 OR No. 57)

(OPTIONAL) AGGREGATE BEDDING (No. 8 OR No. 57)

MODIFIED O.D.O.T.

CATCH BASIN NO.__________

GRATE SHALL BE EAST JORDAN IRON WORKS No. 5110 TYPE M-2, NEENAH No. R4859-C, OR APPROVED EQUAL.

APPROVED CONDUIT MATERIALS

- PERFORATED SMOOTH LINED CORRUGATED POLYETHYLENE PLASTIC PIPE (S.L.C.P.P.)
- SCHEDULE 40 OR EQUIVALENT STRENGTH PERFORATED POLYVINYL CHLORIDE PIPE (PVC)
- STEEL WELL CASING
- CL. III, REINFORCED CONC. PIPE (RCP)
- CONTECH A-2000 CONDUIT
- OTHER MATERIALS APPROVED BY MEDINA COUNTY INSPECTOR

4" MINIMUM WALL THICKNESS

CHANNELIZED INVERT CLASS "C" CONCRETE

4" MINIMUM AGGREGATE BEDDING
(No. 8 OR No. 57)

OFFICE OF THE
MEDINA COUNTY ENGINEER

DE-1

STANDARD DRAWING
2001