

Stephen D. Hambley called the meeting to order at 9:30 a.m. with Colleen M. Swedyk and William F. Hutson present. The meeting was held in the commissioners' hearing room and opened with the Pledge of Allegiance and a prayer.

### Approval of Minutes

The minutes of the December 13, 2022 commissioners' meetings were emailed in advance. Mrs. Swedyk moved to approve the minutes; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. The minutes will be placed on file as distributed.

### Public Comment regarding pending resolutions

*None.*

### Commendation Presentation

*Commissioner Hambley* presented and reviewed a resolution honoring former Medina County Veterans Service Commissioner Joseph Destro for his years of service. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE.

Ed Zackery thanked Mr. Destro for his time and services. Mr. Destro stated that he cannot remember ever having to get up and go to work because he enjoys what he does and thanked the commissioners for the commendation.

### Resolutions

*Commissioner Hambley* stated that due to reports of a potential winter storm, a decision needed to be made regarding an additional commissioners' meeting as a request from Finance came in to hold off on the appropriation resolution until next week. Mr. Hambley asked if it was something that could be amended at a later date. Amy Lyon-Galvin explained that it could be amended at a later date, however, as there was discussion regarding another meeting, she wanted to take the opportunity to delay the resolution for accuracy purposes. Scott Miller stated that the general ledger also has quite a few adjustments that need made that would result in audit findings. After discussion, the commissioners agreed to cancel the tentative special meeting scheduled for Friday, December 23 and to schedule a regular meeting for Tuesday, December 27 at 1:00 PM. for the purpose of finalizing budget items only.

*County Engineer Administrative Assistant Dan Becker* presented and reviewed the following resolutions: (1) approving the plans, specifications and estimate of cost (revised) and authorizing the Medina County Engineer to advertise for bids for the project known as MED-CRPM-FY2023 to install new pavement markings on various Medina County roads thereby improving safety for motorists; (2) accepting and awarding the 2023 River Styx Road Improvement Project OPWC No. CI24Z and No. CI25Z in Medina County, Ohio for the Medina County Engineer; (3) accepting and awarding the 2023 Substation Road Improvement Project OPWC No. CI26Z and CI27Z in Medina County, Ohio for the Medina County Engineer; (4) accepting and awarding the bid for MED-CR049-5.82, the resurfacing of River Styx Road (CR-49) from State Route 162 (Sharon-Copley Road) to East Smith Road (CR-4) in Montville Township in Medina County; and (5) authorizing the Medina County Engineer to purchase one new model year Versalift Aerial Buck Truck and one new model year dump truck bed and snowplow package. Mrs. Swedyk moved to approve the 5 resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

The commissioners reviewed the permits issued December 8–14, 2022.

*Sanitary Engineer Jeremy Sinko* presented and reviewed the following resolutions: (1) awarding the bid for the elevated storage tanks and lime silo rehabilitation project; and (2) authorizing the sanitary engineer to enter into an agreement with CT Consultants for professional design services to assist in developing an additional water well in the southern water district. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Job and Family Services Assistant Business Administrator Steven Sikora* presented and reviewed the following resolutions: (1) authorizing an agreement for digital business targeting, landing page optimization and marketing between Spire Advertising Inc. and Medina County Job and Family Services; (2) authorizing a lease agreement between Medina County Job and Family Services and Community Action Wayne/Medina; (3) assigning authority to the director of Medina County Job and Family Services to serve as the board's designee with authority to request and sign inter-county adjustment agreements on behalf of Medina County; (4) authorizing the county auditor to transfer funds from the PCSA Workforce Grant Fund (0053) to the JFS Public Assistance Fund (0120) for children services administrative expenditures; (5) authorizing the county auditor to transfer funds from the JFS Children Services IV-E Fund (0050) to the JFS Public Assistance Fund (0120) for Children Services (IVE) administrative expenditures; and (6) authorizing the county auditor to transfer funds from the JFS Children Services SCPA Fund (0050) to the JFS Public Assistance Fund (0120) for SPCA administration expenditures. Mrs. Swedyk moved to approve the six resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Human Resources Director Holly Muren* presented and reviewed the following resolutions: (1) approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners; and (2) approving wage increases for employees of the County of Medina, Job and Family Services. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

*Assistant County Administrator Amy Lyon-Galvin* presented and reviewed the following resolutions: (1) amending the appropriation measure resolution; (2) amending the 2022 appropriations resolution by transferring appropriations; (3) expenditure adjustments for various funds; (4) revenue adjustments for various funds; (5) revenue adjustments for interest income to various funds; (6) cash transfer for various funds; (7) authorizing the county auditor to transfer funds from various county department accounts to the Gasoline Rotary fund; (8) authorizing the Medina County Sheriff Office to purchase six (6) new 2023 Ford Interceptor utility vehicles; (9) authorizing participation in National Cooperative Purchasing Alliance (NCPA) for the procurement of goods, products, and services; (10) authorizing the purchase of Ecivis Grant Management Software through Carahsoft Technology Corporation; (11) authorizing agreements with various veterinarians for dog spay and neuter services for the Medina County Animal Shelter; (12) declaring interested vendors for gasoline fuel phone bids for 2023; (13) certifying the revenue available for disbursement by the Community Improvement Board; and (14) allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of \$10,140,253.80. Mrs. Swedyk moved to approve the 14 resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

### **Department Updates**

*Chief Building Official Richard Nelson* reported that they have had a slowing of permit activity, but things remain robust. Year-to-date new home costs remain steady at \$374,000 and likely won't change to much over the next month. We are at 411 new homes and will likely end up around 430 which exceeds the last three years. Monthly receipts were down 4% with overall year-to-date receipts up 28%. Residential review times are 3-4 days; commercial is 2-3 weeks. They were able to use the new large building fee reduction schedule saving the contractor about \$1,200 on a 137,000 sq. ft. building.

*Medina County Fiber Network CEO David Corrado* reported that the final design is completed for the ARPA building in the western portion of the county. They have started to meet with Litchfield and other townships/villages in that area. They will be increasing the backbone by about 30 miles over the next 12-18 months building out the ARPA section along with some other areas. This is the first backbone expansion in the last 10 years. From the residential side, they have built past the 10,000<sup>th</sup> home putting them at about 17% of the way there. The DIAL program has contracts in play and they are just awaiting appropriations. This will be put out through the libraries and online studies. The ability for individuals to receive a certificate for learning on how to create emails that are not carrier specific. They have also signed a very large corporation for providing video content over residential.

Mr. Corrado explained that we have a large national presence with the "Medina Model." Brownsville, Texas has adopted our model for 65,000; York, Pennsylvania is installing; we are closing shortly on Avon, and a couple of communities in Michigan. He stated that Commissioner Hambley was one of the commissioners that signed off on the financing for the Port Authority to sell the bonds for the initial piece, and Commissioner Hutson was one of the initial members of the steering committee about 20 years ago. He thanked Commissioner Hutson for all his help, support and knowledge in helping them get this project going. Even for the residents and companies that don't sign with Medina Fiber, they have brought commercial services down 50% in the last 10 months and have introduced 14 new carriers to the area. Commissioner Swedyk stated that competition is good. In answer to a question by Mr. Hutson, Mr. Corrado said the take-rate is approximately 15% which is a bit lower than anticipated, but they are hoping with the DIAL program and streaming services, this will increase.

*EMA Volunteer David Ricken* stated that they are a diverse team of communication specialists – some have technical skills with installation, maintenance, and operation of public safety communication systems. They have a commercial radio broadcast engineer, a satellite communication specialist, and an inventor of mobile radio antennas. All team members are also federally licensed amateur radio operators. He reviewed their duties noting that they also participate in Medina County exercises, training and activations. They are trained and respond to any contingency which may require radio communications assistance. Radio communications is an important element in the management of a disaster response as providing timely and situational awareness is essential in determining the scope of the emergency and mitigation. Communication resources include the county radio system, the Ohio MARCS radio system, and interoperability communications. The Medina County EMA has direct communications with the Ohio EMA Emergency Operations Center in Columbus which is over the air rather than internet dependent. He stated that Medina County EMA is probably one of 10 or less Ohio counties that has SHARES authorization. They are always recruiting volunteers for the communications unit; information may be found on the website.

In answer to a question by Mr. Hutson, Mr. Ricken stated that shortwave radios would be used in the event that the MARCS or county system went down noting that they are normally used their commercial public safety systems, but amateur radio is a supplement if needed. Bob Mueller explained that they primarily train for no infrastructure – no internet, no electricity or satellites. They train to utilize their own power and are able to utilize a particular set of frequencies that they can send a very long distance so they can stay in contact with the State of Ohio's emergency operations center.

### **Commissioners' Resolutions**

*Commissioner Hambley* presented and reviewed a resolution reappointing members to the Medina County Volunteer Peace Officers Dependents Fund Board. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

### **Public Comment**

*None.*

With no further business to come before the Commissioners, the meeting recessed at 10:03 a.m.

## **Discussion Session**

At 10:03 a.m., the Commissioners began the Discussion Session in the Commissioners' Hearing Room.

### Courthouse Update

Scott Miller reported that the Certificate of Occupancy was received for the first and second floors; third and fourth floors expected around December 30. The ribbon cutting will be held today at 3:00 p.m. Steven Bastean has been working with the movers and the courts and everything is basically arranged. To date, we have spent approximately \$25.4M for everything – we're in good shape. We have about \$121,000 left of owners' contingency and Gilbane's contingency we have about \$718,000.

### 72 Public Square

Mr. Miller stated that he spoke to Representative-elect Miller's staff – they are interested in office space at 72 Public Square. He stated that the lease would be at no charge and they would pay utilities. They are in need of about 4 offices. Mr. Hutson asked if there is room for Mediation if that occurs; Mr. Miller confirmed there is space. The only issue he foresees is the storage of the furniture from the 1841 Courthouse, but he thinks there may be enough room. He stated that he has an agreement to memorialize the lease. Mr. Hambley stated that being able to not only accommodate Congressman Miller and his staff but also to provide access to the public. The commissioners agreed that Mr. Miller may present a resolution on this.

### Solid Waste District

Amy Lyon-Galvin introduced the new Solid Waste District Director - Barbara Walton. She brings with her more than 18 years of experience working in the public sector. She managed a three-county solid waste district including Carroll, Columbiana & Harrison counties. This included more than 80 recycling drop off sites, 74 townships/municipalities, 9 commissioner board of directors and a 21-member policy committee. She brings a great deal of experience to Medina County. Ms. Lyon-Galvin recognized the work of Ann Foky for stepping in during the interim period; she has done a great job over these last several months.

### NOACA

Mr. Hutson stated that NOACA met a couple weeks ago and came to the conclusion that the slate of officers will be John Hamerchek from Lake County will continue as president for one more year with Mr. Hambley on the slate as the first vice-president, so he will assume the presidency the following year.

### 1969 Courthouse Lease

Mr. Hutson stated that his understanding where things are right now is the big difference is the actual lease rate that the county is going to charge the City of Medina. We had proposed \$70,000 per year for the lease for the term of the lease (50 years.) In addition, they would pay about \$43,000-\$45,000 for the capital costs. Mr. Hutson suggested that the space has some value to the county, it's a matter of what that is. He stated that he thinks they should continue to try to work with the city to come up with a number. Given that the commissioners just agreed to a lease for another governmental entity at \$0 lease rate, he's not sure our argument holds a lot of water at this point. Mr. Hambley stated that it would be a comparison of square footage and the security needs are far different than that of a congressional office. Mr. Hutson noted that the city would be paying the operating costs. In the city's view, it's a matter of should we charge a lease cost and what our view of trying to rectify that. The space does have some value to the county. He stated that the county has a very good relationship with the city and he thinks there are a lot of benefits of having the municipal court geographically aligned with the common pleas courts. Mrs. Swedyk asked Mr. Hutson if he had a suggestion for a number. Mr. Hutson stated that he doesn't, but he thinks it works out to something less than \$3.00 a square foot at \$70,000, so we're not talking about extraordinarily high finance here. He suggested that he and Scott Miller take one more stab at it with going back to the city to come up with a number somewhere between \$0-\$70,000 that can come back to the commissioners for consideration. Mrs. Swedyk stated that she sees the point about the comparison of the congressional offices, but that's very small square footage and the previous congressman going out of office did not have his office in Medina County. It's nice for our residents to have access to our congressman. She noted that a building versus a couple of offices is different. Mr. Hambley stated that they agree to give Mr. Hutson and Mr. Miller additional time to discuss with the city, but it will be up to the commissioners after the first of the year to make a decision.

### Hutson Comments

Mr. Hutson stated that he has tendered his resignation as a county commissioner effective 12/31/22. He stated that this has been one of the most enjoyable positions he's ever had in his 40+ year career. He has enjoyed all of the commissioners he has worked with, and he's very proud of what the county has accomplished. He's looking forward to being a judge, but it's unfortunate to have to leave so many other things behind. He thanked everyone for this opportunity. Mrs. Swedyk and Mr. Hambley stated that he will be missed.

*Commissioner Swedyk* moved to go into Executive Session after Discussion Session to consider the employment of a public employee and to consider the appointment of a public official; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

## **Executive Session**

At 10:18 a.m., the Commissioners went into the Executive Session. The commissioners ended Executive Session at 10:49 a.m.

## **Adjournment**

Mr. Hutson moved to adjourn the meeting; Mr. Hambley seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried. The meeting adjourned at 10:49 p.m.

**RESOLUTIONS PASSED DECEMBER 20, 2022**

<u>Number</u>	<u>Resolution Title</u>
22-1088	Honoring former Medina County Veterans Service Commissioner Joseph Destro for his years of service
22-1089	Approving the plans, specifications and estimate of cost (revised) and authorizing the Medina County Engineer to advertise for bids for the project known as MED-CRPM-FY2023 to install new pavement markings on various Medina County roads thereby improving safety for motorists
22-1090	Accepting and awarding the 2023 River Styx Road Improvement Project OPWC No. CI24Z and No. CI25Z in Medina County, Ohio for the Medina County Engineer
22-1091	Accepting and awarding the 2023 Substation Road Improvement Project OPWC No. CI26Z and CI27Z in Medina County, Ohio for the Medina County Engineer
22-1092	Accepting and awarding the bid for MED-CR049-5.82, the resurfacing of River Styx Road (CR-49) from State Route 162 (Sharon-Copley Road) to East Smith Road (CR-4) in Montville Township in Medina County
22-1093	Authorizing the Medina County Engineer to purchase one new model year Versalift Aerial Buck Truck and one new model year dump truck bed and snowplow package
22-1094	Awarding the bid for the elevated storage tanks and lime silo rehabilitation project
22-1095	Authorizing the sanitary engineer to enter into an agreement with CT Consultants for professional design services to assist in developing an additional water well in the southern water district
22-1096	Authorizing an agreement for digital business targeting, landing page optimization and marketing between Spire Advertising, Inc. and Medina County Job and Family Services
22-1097	Authorizing a lease agreement between Medina County Job and Family Services and Community Action Wayne/Medina
22-1098	Assigning authority to the director of Medina County Job and Family Services to serve as the board's designee with authority to request and sign inter-county adjustment agreements on behalf of Medina County
22-1099	Authorizing the county auditor to transfer funds from the PCSA Workforce Grant Fund (0053) to the JFS Public Assistance Fund (0120) for children services administrative expenditures
22-1100	Authorizing the county auditor to transfer funds from the JFS Children Services IV-E Fund (0050) to the JFS Public Assistance Fund (0120) for Children Services (IVE) administrative expenditures
22-1101	Authorizing the county auditor to transfer funds from the JFS Children Services SCPA Fund (0050) to the JFS Public Assistance Fund (0120) for SPCA administration expenditures
22-1102	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
22-1103	Approving wage increases for employees of the County of Medina, Job and Family Services
22-1104	Amending the appropriation measure resolution
22-1105	Amending the 2022 appropriations resolution by transferring appropriations
22-1106	Expenditure adjustments for various funds
22-1107	Revenue adjustments for various funds
22-1108	Revenue adjustments for interest income to various funds
22-1109	Cash transfer for various funds
22-1110	Authorizing the county auditor to transfer funds from various county department accounts to the Gasoline Rotary fund
22-1111	Authorizing the Medina County Sheriff Office to purchase six (6) new 2023 Ford Interceptor utility vehicles
22-1112	Authorizing participation in National Cooperative Purchasing Alliance (NCPA) for the procurement of goods, products, and services
22-1113	Authorizing the purchase of Ecvivis Grant Management Software through Carahsoft Technology Corporation
22-1114	Authorizing agreements with various veterinarians for dog spay and neuter services for the Medina County Animal Shelter
22-1115	Declaring interested vendors for gasoline fuel phone bids for 2023
22-1116	Certifying the revenue available for disbursement by the Community Improvement Board
22-1117	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
22-1118	Reappointing members to the Medina County Volunteer Peace Officers Dependents Fund Board

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twentieth day of December 2022.

Respectfully submitted,

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Rhonda J. Beck  
Clerk to the Commissioners

COMMISSIONERS

OF

MEDINA COUNTY

\_\_\_\_\_  
Colleen M. Swedyk

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William F. Hutson

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Stephen D. Hambley