Stephen D. Hambley called the meeting to order at 9:30 a.m. with William F. Hutson present; Colleen M. Swedyk was unable to attend. The meeting was held in the commissioners' hearing room and opened with the Pledge of Allegiance and a prayer.

Approval of Minutes
The minutes of the November 22, 2022 commissioners' meeting were emailed in advance. Mr. Hutson moved to approve the minutes; Mr. Hambley seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried. The minutes will be placed on file as distributed.

Public Comment regarding pending resolutions
None.

Resolutions
Sanitary Engineer Jeremy Sinko presented and reviewed a resolution authorizing the sanitary engineer to request statements of qualifications for design services. Mr. Hutson moved to approve the resolution; Mr. Hambley seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

Human Resources Director Holly Muren presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mr. Hutson moved to approve the resolution; Mr. Hambley seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

County Administrator Scott Miller presented and reviewed a resolution establishing initial employee health care plan measurement, stability and administrative periods. Mr. Hutson moved to approve the resolution; Mr. Hambley seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

Assistant County Administrator Amy Lyon-Galvin presented and reviewed the following resolutions: (1) amending the appropriation measure resolution; (2) amending the 2022 appropriations measure resolution by transferring appropriations; (3) expenditure adjustments for various funds; (4) revenue adjustments for various funds; (5) cash transfer for various funds; (6) extending the dog licensing system agreement term; (7) approving a contract for the provision of medical services for the Medina County Home; (8) accepting the HEAP program funding for the Office for Older Adults for SFY 2023; (9) accepting a grant agreement for the Office for Older Adults and Western Reserve Area Agency on Aging for Medicare improvements for Patients and Providers Act for SFY2022-2023; and (10) allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of $1,111,269.96. Mr. Hutson moved to approve the 10 resolutions; Mr. Hambley seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

Commissioners' Resolutions
Commissioner Hambley presented and reviewed a resolution authorizing the purchase of beverages and refreshments for various commissioner meetings. Mr. Hutson moved to approve the resolution; Mr. Hambley seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

Public Comment
None.

With no further business to come before the Commissioners, the meeting recessed at 9:35 a.m.

Discussion Session
At 9:35 a.m., the Commissioners began the Discussion Session in the Commissioners' Hearing Room.

IT Department Update
Susan Bodnar provided the following updates from the IT Department:

- Current staff size for the department is 5
- December 1-2 – StepCG to finish installation for the court
- December 17 – Juvenile servers to begin being moved; all other departments can be migrated after completion of this move
- Administration Building phones have been ported to FirstComm.
- Active Directory is in test phase and expect to migrate in the next 7-10 days. This will apply to all commissioners' departments and other departments who have requested it. After completion, email will be migrated.

Courthouse Update
Scott Miller reported that the move has been pushed back to December 12. The Certificate of Occupancy will be issued in phases beginning on December 9. This will not affect the scheduled date of the open house and ribbon cutting ceremony.

Vehicles
Mr. Miller stated that Maintenance currently has a salt truck and the auditor has an F-250 that he would like to put on resolution for purchase. After brief discussion, the commissioners agreed to the purchases.

Solid Waste District
Jeremy Sinko stated that the Solid Waste District received one proposal from ERG for the transport recycling and disposal technical assistance services for the Household Hazardous Waste Program. Ann Foky and GT Consultants

reviewed the submitted pricing with neighboring districts throughout the state and found that the prices submitted by ERG were comparable. The new pricing would be approximately a $25,000 annual increase. Discussions have also occurred regarding GT Environmental's continued education outreach to residents to find other options for disposal. Another option that may be considered is having a fee for the household hazardous waste as right now it is subsidized by the commercial hauler's gate rate. Discussion occurred regarding options for residents to take materials for easier access throughout the county. Mr. Sinko stated that he will present a resolution next week to award the contract to ERG.

NOACA
Commissioner Hutson stated that he will unable to continue his involvement with NOACA and they will be searching for a president for next year and he thinks they will swap Medina County out with another county for president. A new commissioner will need to be appointed to the board.

Natural Resources Assistance Council ("NRAC")
Commissioner Hambley reported that NRAC District 9 supported two projects for grant funding through the Ohio Public Works Commission. After going through the scoring process, the Champion Creek Connector Project for $95,200 and Westfield Center Village Woods for $1M were the projects selected.

EMA Amended Agreement
Scott Miller explained that there are currently two agreements – one was approved by the political subdivisions and the other was approved by the commissioners. The agreements don't coincide with each other and there are some aspects of the agreements that do not coincide with the Ohio Revised Code. The prosecutor's office has redrafted the agreement to be in compliance with the Ohio Revised Code. Mr. Hambley stated that the agreements dated back to the early 90s and the O.R.C. has changed since then, and this new agreement complies with those changes. Christina Fozio stated that she will go to each political subdivision so she can answer any questions and this new agreement can be effective at the beginning of the year.

Mr. Hambley stated that the way this is currently structured, it only puts one county commissioner on the board. The way the statute is written, the intent is that the additional members would be appointed by the executive committee. He noted that the current draft states that the executive committee may also appoint five additional members; he recommended that the language include shall appoint five additional members as is consistent with the O.R.C. and he will not support it without that change. Since the county is administratively and financially responsible, he would like at least two commissioners on the board. Ms. Fozio noted that she appreciates having Scott Miller attend, and her intent is to ensure that the county administrator is one of the five people on the board. Mr. Hambley stated that at this point, the draft will be modified to include changing may to shall regarding the appointment of five additional members.

Lodging Tax
Commissioner Hambley suggested modifying the lodging tax resolution to specifically include short term rentals. After brief discussion, the commissioners agreed to this modification. Mr. Hambley stated that he would like to see this modification either next week or the week after.

Commissioner Hutson moved to go into Executive Session after Discussion Session to consider the employment and compensation of a public employee, and the appointment of a public official; Mr. Hambley seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried.

Executive Session
At 9:55 a.m., the Commissioners went into the Executive Session. The Executive Session ended at 11:56 a.m.

Adjournment
Mr. Hutson moved to adjourn the meeting; Mr. Hambley seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried. The meeting adjourned at 11:56 a.m.

RESOLUTIONS PASSED NOVEMBER 29, 2022

Number	Resolution Title
22-1007	Authorizing the sanitary engineer to request statements of qualifications for design services
22-1008	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
22-1009	Amending the appropriation measure resolution
22-1010	Amending the 2022 appropriations resolution by transferring appropriations
22-1011	Expenditure adjustments for various funds
22-1012	Revenue adjustments for various funds
22-1013	Cash transfer for various funds
22-1014	Extending the dog licensing system agreement term
22-1015	Approving a contract for the provision of medical services for the Medina County Home
22-1016	Accepting the HEAP Program funding for the Office for Older Adults for SFY 2023
22-1017	Accepting a grant agreement for the Office for Older Adults and Western Reserve Area Agency on Aging for Medicare Improvements for Patients and Providers Act for SFY 2022-2023
22-1018	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
22-1019	Authorizing the purchase of beverages and refreshments for various commissioners' meetings
22-1020	Establishing initial employee health care plan measurement, stability and administrative periods

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-ninth day of November 2022.

Respectfully submitted,

Rhonda J. Beck
Clerk to the Commissioners

COMMISSIONERS

OF

MEDINA COUNTY

Colleen M. Swedyk

William F. Hutson

Stephen D. Hambley