

Stephen D. Hambley called the meeting to order at 9:30 a.m. with Colleen M. Swedyk and William F. Hutson present. The meeting was held in the commissioners' hearing room and opened with the Pledge of Allegiance and a prayer.

Approval of Minutes

The minutes of the November 8, 2022 commissioners' meeting were emailed in advance. Mrs. Swedyk moved to approve the minutes; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried. The minutes will be placed on file as distributed.

Public Comment regarding pending resolutions

None.

Resolutions

Assistant County Engineer Josh Wolf presented and reviewed the following resolutions: (1) approving a maintenance agreement between the City of Brunswick and the County of Medina for boundary roads; and (2) authorizing the Medina County Engineer to purchase one (1) new model year Freightliner cab and chassis and one (1) new model year Western Star cab and chassis. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

The commissioners reviewed the permits issued October 20-November 9, 2022.

Sanitary Engineer Jeremy Sinko presented and reviewed the following resolutions: (1) amending the sewer use charges for the Medina County Sewer District; (2) amending the water use charges for the Medina County Sewer District; (3) accepting and awarding the bid for the C.H. Grafton Road Water Main Replacement Project 2022; (4) authorizing change order no. 1 for the Medina County Residential Solid Waste Campus Project; and (5) authorizing change order no. 1. for the Medina County Sanitary Sewer Main Extension Ryan Road 2022 Project. Mrs. Swedyk moved to approve the five resolutions; Mr. Hutson seconded the motion. Mrs. Swedyk inquired how the bids overall have been. Mr. Sinko answered that the bids for the Grafton Road project were a little higher than anticipated and came in just under the 10% engineer's estimate. Mr. Hambley stated that in dealing with bidding amounts, there is a House Bill that went through and the CCAO are advocating for its passage to 15% above as well as increasing the bid amount to \$100,000 due to the price of materials and everything going up. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

Facilities Director Steven Bastean presented and reviewed the following resolutions: (1) accepting and awarding the bid for the Medina County Human Services Exterior Repair Project; (2) approving an agreement for architectural design and engineering services for the Kitchen Renovation Project-Human Services Building Phase 2 & 3; and (3) authorizing for signing quote for equipment purchase. Mrs. Swedyk moved to approve the three resolutions; Mr. Hutson seconded the motion. In answer to a question by Mr. Hutson, Mr. Bastean stated that the Human Services bridge repair is expected to begin in the spring. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

County Administrator Scott Miller presented and reviewed the following resolutions: (1) authorizing the leasing of a vehicle for Medina County Soil and Water District; and (2) authorizing change order no. 1 to the agreement with N&N Construction Company Inc. for the 2020 Critical Infrastructure Road and Bridge Project in the Township of Lafayette. Mrs. Swedyk moved to approve the two resolutions; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Human Resources Director Holly Muren presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Assistant County Administrator Amy Lyon-Galvin presented and reviewed the following resolutions: (1) amending the appropriation measure resolution; (2) amending the 2022 appropriations measure resolution by transferring appropriations; (3) expenditure adjustments for various funds; (4) revenue adjustments for various funds; (5) cash transfer for various funds; (6) authorizing the county auditor to transfer funds from various county department accounts to the Gasoline Rotary Fund; (7) approving the transfer of inventory between various Medina County offices; (8) declaring Medina County property as excess property; (9) fund accounting adjustment for Local Fiscal Recovery Fund 7121 as to partial payroll and benefits expenses incurred in CY2022; (10) extending an agreement with Sedgwick Claims Management Service Inc.; (11) allowing expenses of the county engineer; (12) allowing expenses of county officials; and (13) allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of \$718,343.81. Mrs. Swedyk moved to approve the 13 resolutions; Mr. Hutson seconded the motion. In answer to a question by Mr. Hutson regarding reporting of ARPA funding, Ms. Lyon-Galvin explained that the quarterly reports have a portal piece that will designate that \$9.65M, but each reporting period, we only report what has been spent from that \$9.65M. If the balance is chosen to not be spent, at whatever time that decision gets made, if the expectation is not to consider project-by-project and to move it as a lump sum, that would occur as one large transaction to the general fund. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried.

Department Updates

Chief Building Official Richard Nelson reported new construction value remains high. Year-to-date totals is a bit lower than last year because October 2021 was a big month which changes the percentages. Average cost of new

homes dropped \$15,000. Total of new homes this year to date is 390 which exceeds the three year high and he expects to hit the 2018 number of 472 by end of year. Residential review times are currently at 5-6 days; commercial 21 days.

Economic Developer Kathy Breitenbucher stated that the Medina County Convention & Visitors Bureau (“MCCVB”) had 21,000+ people visit the “Where to Stay” on the website, more than 4,000 visits on the Facebook page last week, and Google ads reached just under 44,000 people. They have met with Destination Cleveland and Holmes County Visitors Bureau and will be meeting with Wayne County as their new director starts this week.

Mrs. Breitenbucher then provided a report on workforce noting that they are updating the white paper; there have been no replacement birth rate since the 1970s. Gig economy is a piece that was missing in their original report but came out in the “Where are the Workers” that Workforce Area Board recently presented. The Ways to Work Program is at capacity with 18 riders with 14 on the waiting list. Funding ends in June and no one has stepped up to take this over at that time. Ken Cleveland Foundation, the Westfield Foundation, and the Sunrise Rotary have provided funding for Going to Work Scholarships; at least 13 scholarships will be awarded. The career coach has met with more than 1,000 students and is working one-on-one with students across the county as well as presenting to groups. Through additional testing and other means, the number of students requiring the Pre-Apprentice Program to graduate is down to 100. They have provided group classes at Brunswick and Wadsworth. They were invited to present at the Ohio State School Board meeting yesterday in Columbus and spoke to about 75 school leaders on the program. She also noted that she and Christina Collins were awarded the Outstanding Leadership Award by the Ohio Educational Service Center Association.

Commissioners’ Resolutions

Commissioner Hambley presented and reviewed a resolution approving the petition for boundary line adjustment for Brunswick Hills Township. Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Commissioner Hambley presented and reviewed a resolution appointing a member to the Community Action Wayne/Medina counties Board of Directors Mrs. Swedyk moved to approve the resolution; Mr. Hutson seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Commissioner Hambley noted that the Clerk of the Board received a petition for regular annexation on November 14, 2022 for one parcel of land totaling 1.50 acres of land from Brunswick Hills Township to the City of Brunswick. A hearing regarding this petition will be held on Tuesday, January 24, 2023 at approximately 10:30 a.m. providing no objections are received between now and then.

Public Comment

None.

With no further business to come before the Commissioners, the meeting recessed at 9:58 a.m.

Discussion Session

At 9:58 a.m., the Commissioners began the Discussion Session in the Commissioners’ Hearing Room.

SPCA Budget Request

SPCA Director of Operations Bailey Ewing reviewed the services provided by the SPCA noting that they are requesting a written contract with the county that both parties will agree upon. They are the only agency in the county with a humane officer. Historically, the Medina County SPCA has received \$10,000 from the county for sick and injured animals. On average, the cost they put into each animal is \$280.20. So far this year, they have taken in 12 dogs and 82 cats. She stated that in the requested contract, there will be a list of expectations that are agreed on by both parties and financial compensation for the services provided. The Medina County SPCA will continue to work with other agencies to help make a difference in our community’s animals lives. Mr. Hutson inquired if the budget presented reflects the additional \$10,000 being requested; Ms. Ewing stated that it does not as it is based on last year's budget which barely broke even. Mr. Hutson asked if the commissioners give an additional \$10,000 what will they do with it. Ms. Ewing answered that it will go into operations and directly to the animals.

Amy Lyon-Galvin confirmed that she is working with the prosecutor’s office on the contract and will contain performance measures. Her expectation is that it would be after the first of the year that we’d be in the position to have that adopted. Mr. Hambley asked if excess funds in the Dog & Kennel fund used for these purposes would need to be encumbered before then. Ms. Lyon-Galvin stated that in years past, there would be budgets set aside under Dog & Kennel contract services which would cover a \$20,0000 allocation potentially for next year until the details are worked out. Mrs. Swedyk inquired of the number of fulltime and parttime. Ms. Ewing answered that there are 3 fulltime and 9 parttime.

Hub Marquis stated that this has been a big year for the SPCA mainly due to a lot of transition and they are taking in more animals than ever. He provided examples of two recent animal hoarding cases involving 80 Persian cats that were in horrible condition in Montville Township and another case two weeks later involving 46 cats, 2 dogs and 2 bearded dragons. He stated that these people need help and they don’t want to just take their animals; they want to see them get better. As the county continues to grow, this increases the number of people coming in and the cases. He stated that he appreciates the assistance from the commissioners over the years. Brief discussion occurred regarding their current facility with Mr. Marquis noting that the debt has been retired.

Mr. Hambley noted that they will be discussing this matter prior to the passing of the budget.

Tower Repairs

Scott Miller stated that he received a quote from Sheriff Grice in the amount of \$84,515 for repairs to some of the towers as they are having some connection issues with the radios. He requested permission to move forward with funding this from the general fund. Mr. Hambley asked if we are expecting further expenses for that fund next year, or does this take care of it. Mr. Miller stated that this is putting out a fire right now; the \$25,000 will be replenished. The cost may change a little depending on whether fiber can be ran. The commissioners agreed Mr. Miller may move forward.

Veteran Services Renovations

Mr. Miller stated that he met with Jim Duber, Ed Zackery and Steven Basteau regarding the Veterans' Services building. The original estimate for the renovations was approximately \$400,000 which was for a garage, a meeting room, some bathrooms and some additional office space. The cost came in at \$1.8M; triple the original estimate. They will be meeting again to review a scaled down plan. Brief discussion occurred regarding potential funding sources for the project.

Veterans Breakfast

Jeremy Sinko thanked the attendees and sponsors of last week's Veteran's Breakfast; it was a nice event.

Facilities Condition Assessment

Steven Basteau stated that the Facilities Condition Assessment is ready; he will provide copies to the commissioners this week.

Courthouse Update

Mr. Basteau reported that 59 steel doors have been delivered and they are awaiting confirmation of delivery of the rest of them. The generator was recently installed and they have a test that should be occurring. As the generator is up and running, they will finish the outlets that go to all of the data closets. At that point, they can power up the switches and finish the connections.

Courthouse Ribbon Cutting

Mr. Hambley announced that the ribbon cutting is scheduled for December 20 at 3:00 p.m. The intent is to have a public officials' reception on the second floor at 3:00 p.m.; Mr. Hutson will be the MC of that portion of the event. The ribbon cutting will begin at 3:30 p.m. and an open house to follow for the general public to view the first and second floor. Since it will already be in use, it will be somewhat restricted as to accessibility.

Commissioner Swedyk moved to go into Executive Session after Discussion Session to consider the employment and compensation of a public employee; Mrs. Swedyk seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Executive Session

At 10:34 a.m., the Commissioners went into the Executive Session. The commissioners recessed Executive Session at 12:55 p.m.

Commissioner Hambley reconvened Executive Session at 3:00 p.m. with Commissioner Hutson present. The Executive Session ended at 4:15 p.m.

Adjournment

Mr. Hutson moved to adjourn the meeting; Mr. Hambley seconded the motion. There was no discussion. Roll call showed both commissioners voting AYE; the motion carried. The meeting adjourned at 4:15 p.m.

RESOLUTIONS PASSED NOVEMBER 15, 2022

<u>Number</u>	<u>Resolution Title</u>
22-0942	Approving a maintenance agreement between the City of Brunswick and the County of Medina for boundary roads
22-0943	Authorizing the Medina County Engineer to purchase one (1) new model year freightliner cab and chassis and one (1) new model year Western Star cab and chassis
22-0944	Amending the sewer use charges for the Medina County Sewer District
22-0945	Amending the water use charges for the Medina County Sewer District
22-0946	Accepting and awarding the bid for the C.H. 42 Grafton Road Water Main Replacement Project 2022
22-0947	Authorizing change order no. 1 for the Medina Count Residential Solid Waste Campus Project
22-0948	Authorizing change order no. 1 for the Medina County Sanitary Sewer Main Extension Ryan Road 2022 Project
22-0949	Accepting and awarding the bid for Medina County Human Services Exterior Repair Project
22-0950	Approving an agreement for architectural design and engineering services for the Kitchen Renovation Project-Human Services Building Phase 2 & 3 Services
22-0951	Authorizing for signing quote for equipment purchase
22-0952	Authorizing the leasing of a vehicle for Medina County Soil & Water District
22-0953	Authorizing change order no. 1 to the agreement with N&N Construction Company Inc. for the 2020 Critical Infrastructure Road and Bridge Project in the Township of Lafayette
22-0954	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
22-0955	Amending the appropriation measure resolution
22-0956	Amending the 2022 appropriations resolution by transferring appropriations
22-0957	Expenditure adjustments for various funds
22-0958	Revenue adjustments for various funds
22-0959	Cash transfer for various funds
22-0960	Authorizing the County Auditor to transfer funds from various county department accounts to the Gasoline Rotary Fund
22-0961	Approving the transfer of Medina County inventory between various Medina County offices
22-0962	Declaring Medina County property as excess property
22-0963	Fund accounting adjustment for Local Fiscal Recovery Fund 7121 as to partial payroll and benefits expenses incurred in CY2022
22-0964	Extending an agreement with Sedgwick Claims Management Service, Inc.
22-0965	Allowing expenses of the County Engineer
22-0966	Allowing expenses of county officials
22-0967	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
22-0968	Approving the petition for boundary line adjustment for Brunswick Hills Township
22-0969	Appointing a member to the Community Action Wayne/Medina Board of Directors

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this fifteenth day of November 2022.

Respectfully submitted,	COMMISSIONERS	_____
		Colleen M. Swedyk
	OF	_____
_____		William F. Hutson
Rhonda J. Beck		
Clerk to the Commissioners	MEDINA COUNTY	_____
		Stephen D. Hambley