Colleen M. Swedyk called the meeting to order at 9:30 a.m. with Stephen D. Hambley and Aaron M. Harrison present. The meeting was held in the commissioners' hearing room and opened with the Pledge of Allegiance and a prayer.

The minutes of the January 6, 2026 Commissioners' meeting were emailed in advance. Mr. Hambley moved to approve the minutes; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE. The motion carried.

Public Comment regarding pending resolutions

None.

Resolutions

County Engineer *Administrative Assistant Dan Becker* presented and reviewed the following resolutions:

1. Approving annual assessment on improvements constructed under the authority of Section 6131.63 Ohio Revised Code on 135.7840 acres of land in Lot 7 & 8 of Montville Township known as Hawks Ridge Subdivision Replat No. 1 and thereby establishing said improvements as a public watercourse
2. Approving the final plat for Hawks Ridge Subdivision located in Montville Township Lot 7 & 8
3. For the resurfacing of Greenwich Road (CR-97) from Center Street (SR-3) in Seville Village to Chester Avenue in Wadsworth City; and in Guilford and Wadsworth Townships in Medina County
4. Accepting and awarding the bid for MED-CR0019-00.00 the resurfacing of Lake Road (CR-19) from Greenwich Road (CR-97) to Wedgewood Road (SR-162) in Lafayette and Westfield Townships in Medina County

Mr. Hambley moved to approve the four resolutions; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

The commissioners reviewed the weekly permits issued January 1-7, 2026.

Sanitary *Engineer Jeremy Sinko* presented and reviewed the following resolutions:

1. Authorizing the Sanitary Engineer to request qualifications for professional design services to remodel Hinckley Wastewater Treatment Plant Administration Building
2. Authorizing the Sanitary Engineer to purchase a Caterpillar Excavator for the Line Maintenance Division

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Mr. Hambley moved to approve the two resolutions; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Human Resources *Director Holly Muren* presented and reviewed the following resolution:

1. Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners

Mr. Hambley moved to approve the resolution; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Finance *Director Brett Thomas* presented and reviewed the following resolutions:

1. Authorizing the county auditor to transfer funds from various county department accounts to the Medina County Print Shop revenue line item
2. Authorizing the county auditor to transfer funds from various county department accounts to the Gasoline Rotary fund
3. Authorizing the purchase of 7,000 gallons of regular unleaded gasoline for the Engineering Center
4. Allowing expenses of the County Engineer
5. Allowing expenses of county officials
6. Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims in the amount of $6,999,874.32

Mr. Hambley moved to approve the six resolutions; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

County ***Administrator*** *Matt Springer* presented and reviewed the following resolutions:

1. Authorizing the execution of a Stop Loss Agreement and an Administrative Services Agreement Addendum with Medical Mutual of Ohio for the provision of employee health plan services
2. Authorizing a change order for the replacement and installation of a Kone Elevator System within the Medina County Administration Building
3. Approving an agreement between the City of Wadsworth for provision of CY26 Medina County Public Transit services

Mr. Hambley moved to approve the three resolutions; Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Department Updates

County Home *Superintendent Greg Brown* provided a census update, reporting 41 residents (21 women and 20 men), noting this was the first time in almost six years that women outnumbered men at the facility. They also have two adult day care clients, with their newest resident having started as an ADC client before becoming a resident.

Mr. Brown reported on staffing challenges, with open positions including two full-time positions in each shift (first, second, and third) for aids. They had one applicant for second shift awaiting BCI background check and a possible candidate for first shift. He noted they were advertising on Indeed and receiving applications but facing challenges converting applications to actual workers. The facility is utilizing PRN staff to maintain adequate staffing levels.

Mr. Brown detailed the extensive donations received in December that provided residents with an excellent Christmas:

- Multiple donations of donuts
- Annual donation of Halo tangerines from a community member
- Potted flowers and decorations from community members
- Christmas presents from several churches based on residents' wish lists
- A new approach to present distribution, placing gifts in residents' sitting rooms rather than the activity room
- Target gift cards from Amcor
- A Christmas party hosted by Atlas Technology Consultants and Anchor Manufacturing Group
- Numerous Christmas cards from organizations and family members of residents
- The Friends of Medina County Home paid for the Christmas meal from the Corkscrew Saloon and provided cards with money
- Calendars from the Sharon Women's Club
- A party with stuffed stockings from Access to the Arts
- Christmas light viewing via the "party bus"
- The Clutter Christmas party on December 3rd, which included a guitar concert and Christmas hymns

For January, Mr. Brown reported a calmer schedule with Access to the Arts continuing activities and trips to the recreation center and bowling. February plans included the Clutters' Super Bowl party and a Valentine's Day party.

He reported that staff had fully returned to their offices and were back to business as usual. Small projects were planned including wallpaper removal, painting on the second floor, and wall repair and painting in one of the community rooms.

Commissioner Harrison commended Mr. Brown and his staff for their ability to navigate the year of uncertainty and challenges, particularly the structural issues that had come to light during the previous year's budget hearings.

Soil & Water *Conservation District Manager Eric Hange* reported that in November, the SWCD office hosted and participated in more than a dozen community programs. Highlights included hosting a Medina High School student who shadowed their watershed education specialist for a day of hands-on water monitoring as part of the student's internship with NASA. Staff also presented lessons on food web and ecological impacts to fifth graders at Lake and Elementary.

On November 20th, in coordination with the County Engineers and Health Department, they hosted one of the annual storm water commission meetings to share progress on Phase 2 MS4 storm water permitting requirements. They discussed mid-year 2025 accomplishments and planned to host another meeting in February in Balcony Room B to review the full-year 2025 reports with permitting communities.

Mr. Hange mentioned their youth education efforts in partnership with OSU Extension, presenting to kindergartners at Blake, Canavan, and Ben Elementary Schools on the importance of healthy soils in December. He also attended the NOACCA Rural Advisory Council meeting on December 5th, though a forum was not met and no votes were taken.

In December, SWCD staff participated in Christmas in the Valley in Valley City, hosting an interactive children's booth where kids painted ornaments using soil-based paints while learning about soil health.

Mr. Hange noted that their newsletter had recently been mailed out after cleaning up their mailing list, which saved them from mailing 3,500 newsletters. He invited anyone who did not receive the newsletter to be added back to the mailing list through their website or by calling the office directly. The newsletter included 2026 seeding order forms, which are available on a first-come, first-serve basis.

He also mentioned their partnership with Davey Resource Group to create a non-point source implementation strategy for the River Sticks Watershed through development funding from the Muskingum Watershed Conservancy District. This plan would identify sources of water quality impairment and position the watershed for future restoration funding, with outreach beginning later in the month.

Mr. Hange announced that January 26-30 is Winter Salt Awareness Week, focusing on promoting responsible salt use to protect water quality, infrastructure, and public safety. Daily webinars would be shared on their Facebook page.

He concluded by announcing that the next SWCD board meeting would be held January 21st at 1:30 PM, noting it was open to the public, and that Commissioner Harrison would administer the oath of office to newly elected officials. He invited any groups, clubs, or municipalities interested in education on conservation topics to contact their office.

Commissioners Resolutions

None.

Public Comment
None.

With no further business to come before the Commissioners, the meeting recessed at 9:44 a.m. and the commissioners began the Discussion Session in the Commissioners' Hearing Room at that time.

Discussion Session

Demographic Study Presentation
Commissioner Hambley discussed the demographic forecast consultant's request for a date to present their information. Two possible dates were proposed: February 11th or 17th. The commissioners discussed the venue for this presentation, with the MCCC South Campus being suggested as an ideal location due to its size and AV capabilities. They agreed on a late afternoon time (around 4:00 PM) to accommodate work schedules but will be dependent on availability at MCCC. Rhonda Beck will work to coordinate the time and location.

NOACA Code of Regulations Ratification
The commissioners discussed a draft resolution related to ratifying the Code of Regulations amendments from the January 9th NOACA meeting. Commissioner Harrison indicated he had reviewed the draft resolution and thought it looked fine for approval the following week. Commissioner Hambley expressed some reservations about excluding county engineers but acknowledged respect for inter-county relationships and was satisfied that the resolution maintained their current structure, organization, and representation. The commissioners agreed to include the resolution on next week's agenda.

Budget Hearings
Commissioner Harrison noted that budget hearings would be commencing later that day, reminding the public that these were open meetings. He mentioned that some scheduled hearings on the 15th would be rescheduled, and the public schedule would be updated on the website to reflect any changes.

Microfilm Board
Linda Hoffman, the County Recorder, discussed disbanding the Microfilm Board, explaining that it was established many years ago when the recorder's office was charged with managing microfilm for various county departments. Over time, individual departments had taken responsibility for their own records, making the board unnecessary. She noted that other counties in Ohio had faced similar situations and disbanded their boards. A sample resolution from Stark County had been sent to the commissioners. The commissioners expressed support for disbanding the board, noting that technology had evolved while acknowledging that certain legal requirements for records maintenance would continue.

Acknowledgement
Jeremy Krahe gave recognition to Chrissy Briggs from the County Engineer's office, highlighting her diligence and dedication during the inspection of Hawks Ridge's second phase. She impressively covered almost two miles of storm pipe on a particularly challenging day, where the temperature hovered around 10 degrees with wind speeds reaching 40 mph. This task required significant endurance and commitment given the harsh weather conditions. In addition, Mr. Krahe extended his appreciation to the Sanitary Engineer's line shop, commending them for executing similar rigorous work in the same adverse conditions. Their collective efforts were crucial in ensuring the successful progression of the Hawks Ridge project.

Commissioner Hambley moved to go into Executive Session to consider the compensation of a public employee. Mr. Harrison seconded the motion. There was no discussion. Roll call showed all commissioners voting AYE; the motion carried.

Executive Session
At 9:56 a.m., the Commissioners went into the Executive Session that had been voted on earlier. The Executive Session ended at 10:10 a.m.

Adjournment
Mr. Hambley moved to adjourn the meeting; Mr. Harrison seconded the motion. There was no further discussion. Roll call showed all commissioners voting AYE; the motion carried. The meeting adjourned at 10:10 a.m.

RESOLUTIONS PASSED JANUARY 13, 2026

Number	Resolution Title
26-0029	Approving annual assessment on improvements constructed under the authority of Section 6131.63 Ohio Revised Code on 135.7840 acres of land in Lot 7 & 8 of Montville Township known as Hawks Ridge Subdivision Replat No. 1 and thereby establishing said improvements as a public watercourse
26-0030	Approving the final plat for Hawks Ridge Subdivision located in Montville Township Lot 7 & 8
26-0031	For the resurfacing of Greenwich Road (CR-97) from Center Street (SR-3) in Seville Village to Chester Avenue in Wadsworth City; and in Guilford and Wadsworth Townships in Medina County
26-0032	Accepting and awarding the bid for MED-CR0019-00.00 the resurfacing of Lake Road (CR-19) from Greenwich Road (CR-97) to Wedgewood Road (SR-162) in Lafayette and Westfield Townships in Medina County
26-0033	Authorizing the Sanitary Engineer to request qualifications for professional design services to remodel Hinckley Wastewater Treatment Plant Administration Building
26-0034	Authorizing the Sanitary Engineer to purchase a Caterpillar Excavator for the Line Maintenance Division
26-0035	Approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners
26-0036	Authorizing the county auditor to transfer funds from various county department accounts to the Medina County Print Shop revenue line item
26-0037	Authorizing the county auditor to transfer funds from various county department accounts to the Gasoline Rotary fund
26-0038	Authorizing the purchase of 7,000 gallons of regular unleaded gasoline for the Engineering Center
26-0039	Allowing expenses of the County Engineer
26-0040	Allowing expenses of county officials
26-0041	Allowing claims and authorizing issuance upon the treasurer in settlement of such list of claims
26-0042	Authorizing the execution of a Stop Loss Agreement and an Administrative Services Agreement Addendum with Medical Mutual of Ohio for the provision of employee health plan services
26-0043	Authorizing a change order for the replacement and installation of a Kone Elevator System within the Medina County Administration Building
26-0044	Approving an agreement between the City of Wadsworth for provision of CY26 Medina County Public Transit services

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting on this thirteenth day of January 2026.

Respectfully submitted,

Rhonda J. Beck
Clerk of the Board

COMMISSIONERS

OF

MEDINA COUNTY

Stephen D. Hambley

Aaron M. Harrison

Colleen M. Swedyk