



**MEDINA COUNTY DRUG ABUSE COMMISSION (MCDAC)**  
**Minutes of December 1, 2008**

▪ **ATTENDANCE**

Members Present

James Bigam – Commissioners’ Representative  
Evelyn Czyz – Townships’ Alternate Representative  
Laura Dean – Medina Representative  
Roger Ingraham – Commissioners’ Representative  
Jerry Klue – Commissioners’ Alternate Representative

William Koran – School Districts’ Representative  
Kent Patterson – Police Chiefs’ Representative  
Wally Schaedel – Medina Alternate Representative  
Ellen Stark – Wadsworth Representative

Absent

Tom Acklin – Police Chiefs’ Alternate Representative  
Michael Jervis – Villages’ Alternate Representative  
Leslie Miller – Villages Representative (excused)  
Cliff Nowak – Brunswick Representative (excused)

Gary Oliver – Wadsworth Alternate Representative  
Gary Searle – School Districts’ Alternate Representative (excused)  
Jeff Vogel – Townships’ Alternate Representative

Others Present

Brian Nowak – MCDAC Executive Director

▪ **CALL TO ORDER**

The meeting was held in the lower conference room of the Professional Services Building located at 124 West Washington Street, Medina. Chair Will Koran called the regular meeting to order at 6:04 p.m. A quorum was declared.

▪ **REVIEW OF MINUTES**

Minutes of November 3, 2008 were e-mailed in advance. Evelyn Czyz moved to approve the minutes; the motion was seconded by Jerry Klue. There was no discussion and the minutes were unanimously approved.

• **OLD BUSINESS**

Brian Nowak stated that no grant funding for tobacco cessation or prevention services was received from the State Health Department.

Mr. Nowak also reported that a meeting will be held on December 15 with Commissioner Geissman and representatives from the cities of Brunswick, Medina and Wadsworth to discuss a proposal for one drug task force to serve all of the Medina County.

• **NEW BUSINESS**

MCDTF Budget Transfer Request

Michael Barnhardt of the Medina County Drug Task Force requested a budget transfer of \$3,369 from the hospitalization/benefits account to contract repair/services account to cover anticipated expenditures. The breakdown was:

	<u>Current Budget</u>	<u>Revised Budget</u>
Benefits	\$110,132	\$106,763
Purchased Services	44,303	47,672

The total budget would remain the same. The surplus in the benefits account was a result of a vacant personnel position and unused budget increase. A motion was made by Jim Bigam and seconded by Jerry Klue to approve the budget transfer. Roger Ingraham requested more details regarding the contract repairs/services. There was no further discussion and the motion passed unanimously.

Term Expirations

All members whose terms will expire agreed to contact their appropriate entities for approval of membership renewal prior to MCDAC's next meeting scheduled for February 2, 2009. Evelyn Czyz will assist with the nomination of a Township Alternate and Cliff Nowak will assist with the nomination of a Brunswick Alternate.

▪ **EXECUTIVE DIRECTOR'S REPORT**

Brian Nowak provided a two-year follow-up of the 2006 MCDAC Strategic Plan (made part of the permanent record).

▪ **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:09 p.m.

▪ **NEXT MEETING**

The next MCDAC meeting will be Monday, February 2, 2009, at 6:00 p.m. in the lower level conference room of the Professional Services Building.

▪ **FUTURE MEETINGS**

All meetings are held on the first Monday of the month in the lower level conference room of the Professional Services Building unless noted otherwise. Meetings are not scheduled in January, July or August.

February 2  
March 2  
April 6  
May 4

June 1  
September 14 (exception due to  
September 7 holiday)  
October 5

November 2  
December 7

*Minutes prepared by Peggy Folk CAP  
Assistant Clerk to the Medina County Board of Commissioners*