

**MEDINA COUNTY DRUG ABUSE COMMISSION (MCDAC)
MONDAY, FEBRUARY 4, 2002**

Roll Call

Chairman Wally Schaedel called the meeting to order at 6:35 p.m.

Present: Wally Schaedel (Medina City Representative), Emil Stecki (Brunswick City Representative), James Bigam (Commissioners Representative), Sharon Danko (Medical Society's Representative), Kent Patterson (Police Chiefs' Representative), Jeffrey Vogel (Townships' Representative), Lawrence Hering (Villages' Representative), and Paul Williams (Commissioners Alternate Representative).

Absent: William Koran (Schools' Representative) – excused, Roy Hogan (Wadsworth City Representative), Cliff Nowak (Brunswick City Alternate Representative), Rick Schmidt (Police Chiefs' Alternate Representative), and Bill Young (Wadsworth City Alternate Representative).

Also Present: Commissioner Steve Hambley and MCDAC Executive Director Kathy Yuzwa.

Approval of Minutes – December

Mr. Schaedel asked if there were any additions or corrections to the December minutes. Ms. Danko asked that Roy Hogan be listed as present at December's meeting. *With that change, Mr. Bigam moved to approve the minutes and Mr. Stecki seconded the motion. There was no discussion. All voted AYE and the minutes were approved. Jeff Vogel arrived at this time.*

Introduction of Board Members

Mr. Schaedel welcomed and introduced Larry Hering who will be representing the villages.

Mr. Schaedel opened the floor to nominations for election of officers. *Mr. Bigam nominated Mr. Schaedel for MCDAC Chairman and Mr. Stecki seconded the motion. There was no discussion or any other nominations for Chairman. All voted AYE and the motion carried. Mr. Schaedel thanked the Board for their vote of confidence.*

Mr. Stecki nominated Mr. Bigam as Vice Chairman of MCDAC, which was seconded by Ms. Danko. There was no discussion or any other nominations for this position. All voted AYE and the motion was approved. Mr. Bigam thanked the Board.

Mr. Schaedel had everyone introduce themselves and say whom they represent for the benefit of the new Board member.

Mr. Hering gave some of his background as being retired from the printing trades for four years and is a member of the Graphics Communication Union where he served on the Executive Board and as Vice President. He was Chair of the Chemical Dependency Committee as well as other committees. He served as a volunteer for Recovery Resources for many years. He and his wife ran a Bed & Breakfast in Spencer for a short time. He is the program coordinator for the YMCA in Spencer. Everyone welcomed him aboard.

**MEDINA COUNTY DRUG ABUSE COMMISSION (MCDAC)
MONDAY, FEBRUARY 4, 2002**

Old Business

Mr. Williams gave an update on the Drug Free Workplace. He showed the Board the letter that will be mailed to the 53 people that attended the December 6th DFWP Workshop. The program was very well received and 13 new companies attended. The summaries from Amcor and Packaging Specialties (speakers at the Workshop) show that they are big supporters of the program where for many years they had been in denial of the problem. More companies are now joining the Workers Compensation DFWP Program that only had nine companies in it out of 3,000 companies in the county. The program can save companies a considerable amount of money on their WC premiums. The City of Medina has saved \$180,000. Mr. Williams also passed around a list of those that attended the workshop and some of their comments. There is a lot of enthusiasm for the program and the word is spreading. Mr. Williams asked Ms. Yuzwa to consider the DFWP as an adjunct to the MCDAC website. He suggested that they e-mail the people that have attended workshops and keep them updated. They are stressing HB 122 where the responsibility for a worker's accident when on drugs or alcohol switches from the company to that individual and they would not get Workers' Compensation. They decided to schedule the workshops for every six months.

Mr. Williams stated that he and John Gotheridge had a meeting with Jim Douth, Director of the Economic Development Corporation and have arranged to do a DFWP presentation at the next ED meeting on February 21st. They arranged a meeting with Jim Hayas, the Superintendent of the Brunswick City Schools as well.

Mr. Hambley asked if they wanted to formalize the DFWP in order to establish a 501C3 for future funding. They would need to select Board Members and establish by-laws. Mr. Williams said he would look into it with Mr. Gotheridge and Chris Jakab, the Finance Director.

In other old business, Mr. Schaedel requested that the Board members raise their hands to be acknowledged in order to keep the meeting more orderly. Ideas should be put on the table as a motion and seconded and then comments can be made.

Mr. Schaedel made a motion to have a one-day (Saturday) Board Retreat in March. A possible site for the retreat is the Medina General Hospital's meeting room. Mr. Patterson arrived during this discussion. Items that need to be discussed are the MCDAC By-laws, funding, and additional funding of grants made possible by the levy. Roy Hogan seconded the motion. He suggested that they have a technical presentation of any new substances that have arrived on the drug scene and law enforcement updates. Mr. Bigam said they could review the Roberts Rule of Order to help them tackle issues more organized. Mr. Stecki asked if this meeting would be an official meeting or an informational casual meeting. Mr. Schaedel said that it would be an informal open discussion. Mr. Hambley said that it would have to be a public meeting under the Sunshine Laws. There would need to be a record of some proceedings and an agenda to show the items they discussed.

**MEDINA COUNTY DRUG ABUSE COMMISSION (MCDAC)
MONDAY, FEBRUARY 4, 2002**

In other old business, Mr. Hambley asked when they would be doing the Director's evaluation – at the regular March Board meeting or at the retreat. Since he is the liaison to MCDAC, he received the new style evaluation form to complete from the Human Resources Department. The purpose of the evaluations for all of the Department Heads is to provide guidance and set direction. Mr. Schaedel said that it could be done as a Board at the retreat in Executive Session. Mr. Bigam asked for a copy of the evaluation form in advance of the meeting. Mr. Schaedel stated that he would like to make it mandatory that all Board members and their alternates attend the retreat. *The date for the retreat was set for Saturday, April 6th and the motion amended to reflect that. There was no further discussion All voted AYE and the motion carried.*

Mr. Vogel moved to incorporate a process to do the evaluation of the Executive Director at the upcoming annual retreat on April 6th. They would need to call an Executive Session. Mr. Stecki seconded the motion. There was no discussion. All voted AYE and the motion was approved.

Mr. Vogel asked the group if they want to pursue the Drug Free Community Grant because the deadline is in June. *He made a motion to have the Executive Director prepare a summary of the grant and determine if it is feasible and appropriate for MCDAC to submit the Drug Free Community Grant. He thinks that it would be ideal for MCAC and there is potential for \$100,000. It could be a potential source of funds for DFWP as well. Mr. Bigam seconded the motion. Mrs. Yuzwa said that she would get the grant application once it is made available and Mr. Vogel will provide her with what information he has gathered. Mr. Vogel said that the grant's purpose was to find one large overreaching coordinating agency to bring together all of the facets of drug prevention and law enforcement in the county. There was no further discussion. All voted AYE and the motion was approved.*

Ms. Danko asked when they would be discussing expanding the MCDAC Board that was tabled. Mr. Schaedel said they could discuss it at the retreat where they will have more time. Ms. Yuzwa said that everyone had duties that needed to be done prior to the discussion and she might be wondering how that was coming. Ms. Danko said she would like to know how the project was coming to contact the people (someone from the mental health community, business communities, faith based communities, Senior Citizens) to see if they were interested in having representation on the MCDAC Board. She also asked if the Executive Director's role in recruiting is to contact and educate the group that the Board member represents about MCDAC and its philosophy. *Ms. Danko made a motion that the Executive Director is involved in the MCDAC Board recruiting process. Upon questioning, Mr. Hering explained how he was recruited to serve. Mr. Bigam said Ms. Danko makes a valid point but he thinks that anyone that knows someone that would be interested in being on the Board should be able to contact those people and have them contact Ms. Yuzwa. Mr. Vogel said that recruitment could be an issue for the retreat. Mr. Schaedel agreed that this is an issue that should be discussed in a group. There are a lot of unanswered questions such as what type of overseeing reporting body the group has that the Board member represents. He suggested that someone make a motion to table this*

**MEDINA COUNTY DRUG ABUSE COMMISSION (MCDAC)
MONDAY, FEBRUARY 4, 2002**

discussion until the retreat. Mr. Williams stressed the importance of the Board member being selected by the group they represent. Ms. Danko added that she agrees but the role should be that the Executive Director should follow protocol and continuity when going to the society or agency along with the Board member and explain the Mission Statement, what qualities they are looking for in an individual, what they expect from that individual, and what criteria they are looking for. *Mr. Patterson made a motion to table the discussion about the Executive Director's role in recruiting until the retreat. Mr. Hering seconded the motion. Mr. Vogel. There was no further discussion. All voted AYE and the motion carried.*

Substance Related Articles

Ms. Yuzwa mailed the articles to the Board members in their packets for their review.

Other

Mr. Stecki brought up that Sharecluster sent the Executive Director a letter on January 17th. They indicated some concern about the new policy with the MCDAC grantees semi-annual presentations. Ms. Danko assured him that they discussed it and Sharecluster understands the purpose of the grantee presentations. They realize that is a good way for Board members and the Executive Director to get to know each other and for the grantees to give an update on how their projects are proceeding.

Mr. Stecki asked the group if they were planning on being in the Medina County Home & Flower show on March 16th and 17th. Ms. Yuzwa asked what had been done in the past and what were the benefits. Ms. Danko said that Sharecluster, grantees, and Board members man the table, which is at no charge. They show a video and hand out information in the same room as other non-profit agencies such as the Health Department and Library. Mr. Bigam commented that the samplings of many teens that attend the Home & Flower Show are the quality kids and the ones from the broken homes cannot afford to attend it. *Mr. Stecki made the motion to partake in the Home & Flower Show in March. Mr. Patterson seconded the motion. Mr. Stecki asked Ms. Yuzwa if she can handle this and if she were too busy, he would vote NAY. She said it was fine with her. Since it is informational they could put up their display board and she would bring a signup sheet to the next meeting. The group decided to see if there was still space available and only participate on Saturday and Sunday (not Friday evening). There was no further discussion. All voted AYE and the motion carried. The meeting was recessed 7:30 p.m.*

Grantee Presentations

The meeting reconvened at 9:15 p.m. after the presentations. *Mr. Vogel made a motion to adjourn the meeting and Mr. Patterson seconded. There was no discussion and the meeting was adjourned.*

Pam Vereb, Secretary

Wally Schaedel, Chair