

COUNTY HOME ADVISORY COUNCIL
MINUTES of JANUARY 31, 2007

Members Present:

Julie Batey
Randy Bing
Janine Dalton

Ken Miller
Emily Muscatello
Cheryl Scheck

Randy Schmidt
Phebe Simpson

Ex-Officio Member Present:

Lynn Remington

Absent:

Craig Enoch

Brian Feron

► **Call to Order**

Chair Ken Miller called the meeting to order at 6:35 p.m. at the Medina County Home.

► **Review and Approval of Minutes**

Emily Muscatello noted that the next meeting date (page two) should be January 31, 2007. Cheryl Scheck noted that in the second paragraph of "Administrator's Report" on page two "stand" should be "standard" and in the third paragraph, "Bank" should be "Band". Cheryl Scheck moved to approve the corrected minutes of November 29, 2006; the motion was seconded by Emily Muscatello. There was no further discussion and the corrected minutes were unanimously approved.

► **Member Update**

Ken Miller reported that Jo Becks has resigned; once authorized by the Commissioners, they will advertise for a replacement to represent Medina Seniors. Skip Sipos, who represented the Medina County Metropolitan Housing Authority, also resigned. Mr. Miller stated that Mr. Sipos had written a letter to the commissioners complimenting the committee on their passion and his admiration. He recognized his organization's role in the committee, and he recommended Julie Batey as his replacement. Julie Batey was welcomed to the County Home Advisory Council.

► **Committee Reports**

Ken Miller reported that there have been no committee meetings.

► **Finance Report**

There were two pieces of information: (1) CY06 Monthly Medina County Home Operating Costs and Daily Resident Costs; and (2) Medina County Home Operating Revenues and Expenses for the Cumulative Levy Period. Mr. Miller noted that the residents' cost has remained rather consistent and that the Finance Committee will present their rate recommendations to members and then the Council's recommendation is made to the commissioners by June. Cheryl Scheck recommended inviting Chris Jakab to a meeting when there is rate discussion. Ms. Scheck noted that medical was about half of what was budgeted; Lynn Remington stated that Medicare D helped. Mr. Miller complimented Ms. Remington operating so closely within the budget.

► **Administrator's Report**

Lynn Remington reported that at the beginning of November, there were 50 residents, one release and one admission, making the ending total 50 residents. Two people attended the adult daycare program. The exterminator provided services and Christmas decorations were placed. The whirlpool was repaired again; it is hopeful that donations and the budget will provide funding for a new whirlpool (\$8,000-10,000). There was a fire inspection and a sprinkler head inspection (the permit was \$185). Donations were numerous and everyone was very generous.

At the beginning of December, there were 50 residents and one release, making the ending total 49. Two people attended the adult daycare program. There were four inquiries. Two people are attending the adult daycare program and there was one inquiry. During the holidays, over 400 people shared in the holiday festivities, making it very nice for the residents. There were 46 volunteers who volunteered 277 hours. Total volunteer hours for 2006 were 3,202. There were inspections of the fire alarm system and elevator, along with a fire drill. Again, donations were numerous and everyone was very generous. Many interior projects are in process.

Ms. Remington noted that Friends of the County Home are purchasing 18-20 new mattresses. Second grade students from Mrs. Ryan's class at Isham Memorial Elementary School wrote individual congratulatory letters to Ramona for being named Nurse of the Year; Romona answered each letter.

Ms. Remington reported that the election results show that the only location where the levy didn't do very well was Brunswick. The levy committee did a good job and many people voted by absentee ballot. Emily Muscatello stated that she is on the Senior Advisory Committee for the Office for Older Adults and it seems that Brunswick seniors associate themselves more closely to Cuyahoga County. Mr. Miller suggested keeping this information in mind when reviewing the PR program; it's always been a struggle to educate those that don't have a need or a connection to the County Home. Ms. Muscatello suggested having a joint activity with Medina County Home and the Brunswick Nursing Home. Phebe Simpson suggested checking with Southwest General Hospital to see where people are placed; she volunteered to speak with Joyce Giles.

► **New Business**

Election of Officers

Emily Muscatello nominated Ken Miller as Chair for 2007; the motion was seconded by Phebe Simpson. Emily stated that Ken does an outstanding job keeping everyone informed and everyone is willing to help him. Ken accepted the nomination. There were no other nominations and Randy Schmidt moved to close the nominations; the motion was seconded by Emily Muscatello. There was no further discussion and everyone voted affirmatively.

Randy Schmidt nominated Emily Muscatello as Vice Chair for 2007; the motion as seconded by Janine Dalton. Emily accepted the nomination. There were no other nominations and Randy Schmidt moved to close the nominations; the motion was seconded by Janine Dalton. There was no further discussion and everyone voted affirmatively.

Committee Chairs

It was felt that committee chairs remain the same for 2007. The committees and their members are:

Financial & Administration

Brian Feron, Chair
Ken Miller
Emily Muscatello
Cheryl Scheck

Marketing & Technology

Cheryl Scheck, Chair
Julie Batey
Craig Enoch
Ken Miller
Emily Muscatello
Phebe Simpson

Policies & Procedures

Emily Muscatello, Chair
Randy Bing
Ken Miller
Randy Schmidt
Phebe Simpson

Meeting Schedule

Ken Miller stated that it was suggested in November that the council meet every second month. In levy years, meetings are held every month; otherwise, the meetings are rather short. Then the committees could meet the months that the council doesn't meet. Emily Muscatello moved that the Medina County Home Advisory Council meet every odd-numbered month; the motion was seconded by Randy Schmidt. There was no further discussion and everyone voted affirmatively. Mrs. Folk noted that committee chairs need to call the commissioners' office so that the committee meetings are advertised.

Home and Flower Show

Ms. Remington noted that the Medina Home and Flower Show will be held March 9-11 (Friday-Sunday) at the Medina County Career Center. She will set up on Friday; if anyone is interested in volunteering to help at the table, let Brian Feron know.

Swine 'n Dine

Lynn Remington reported that the event will be held September 9 from 1:00 to 5:00 p.m.

E-Mail Address

Ken Miller stated that his home e-mail address is not working; therefore, everyone should use his work e-mail at kenm@mcbmrdd.org.

► **Public Comments**

There was no one wishing to speak.

► **Adjournment**

Emily Muscatello moved to adjourn the meeting; the motion was seconded by Cheryl Scheck. All voted affirmatively and the meeting adjourned at 7:25 p.m.

► **Next Meeting**

The next meeting will be held Wednesday, March 28, 2007, at the County Home.

► **Future 2007 Meetings**

March 28	July 25	November 28
May 30	September 26	

Respectfully submitted,

Peggy Folk CPS
Assistant Clerk to the Board of Medina County Commissioners