

COUNTY HOME ADVISORY COUNCIL MEETING MINUTES WEDNESDAY, MAY 26, 2004

Roll Call

Chair Brian Feron called the meeting to order at 6:30 p.m. at the County Home with the following Council members present:

Present: Emily Muscatello, Cheryl Scheck, Ken Miller, Brian Feron, Skip Sipos, Randy Schmidt, Randy Bing, Tanya Rodgers, Phebe Simpson, Jo Becks, and Craig Enoch.

Absent: none

The following Ex-officio members were present: Commissioner Steve Hambley, John Stricker – County Administrator, Joyce Farnsworth – County Home Administrator, and Lynn Remington – Assistant County Home Administrator. Also present was Carol Shockley from the Prosecutor’s Office. A sign up sheet is attached.

Approval of Minutes – 4/28/04

The minutes had been emailed in advance. Brian asked if there were any adjustments or corrections and there were none. Brian approved the minutes as presented.

Committee Reports

Finance

John Stricker explained the monthly budget provided by the Finance Department. In the April expenses the salaries are higher than usual because it was a three-pay month, and it also included the retroactive pay increases. On page three the revenues show the long awaited levy proceeds of \$327,098.85. The residents’ fees were very strong, which reflects some of the payments from the contractual issue. This resulted in the CH finances improving dramatically.

Upon questioning John said there are more than two tax receipts in a year. There are two real property distributions, two personal property distributions, and two distributions from the State of Ohio from the 12-1/2% that they pay of taxpayers’ tax bill.

Admissions

Carol Shockley reported that she met with Joyce, Lynn, Emily, and Tanya to work up a more finalized version of the Admissions Agreement. When they met on the 12th they did not have the minutes to refer to in order to make the changes that had been suggested at the last meeting. Therefore, they are not reflected in the draft she handed out. Everyone is asked to read this draft though, and she will incorporate the changes from the April minutes into the new draft. She will take input by mail or email and the Council will discuss it in detail next month.

Carol said this document is not an application as it was referred to, because once someone has made the offer of a place in the Home; they are given the Admission Agreement for the purpose of completing the admission requirements. They will probably need to meet to modify the Admission Policy to reflect that they are going to require the completed “Admission Agreement”

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- not “application for admission” in the Pre Admission Procedure. They realized at the onset of creating the Admission Policy that it would have to be a fluid document. There would need to be changes as they came to different discoveries working through the process.

There was a short discussion about the process for admission. Craig Enoch asked when the prospective resident would receive the Admission Agreement – if it would be before or after they were approved. Craig said if it were he, he would want to know the rules and regulations before he signed anything.

Carol said she agrees with Craig that people would want to know everything up front. If someone entertains an interest in the County Home and a spot opens up, Joyce would notify the individual and/or their family about it. Before they can move into the Home, there needs to be an Admission Agreement completed. A Resident’s Handbook describes things like what time they have meals, where they can smoke, and such details. Lynn Remington is in the process of creating that text. They can have the handbook in advance and it will be theirs to keep.

John added that one of the problems they had with the Admission Agreement was that the information that they are asking for is needed for people to be able to live there. But if it is asked for before the person is actually told they can live at the Home, it is considered discrimination. It is a big liability issue.

Steve Hambley added that the Admission Agreement is a public document so if somebody is interested in coming to the Home and wanted to see what they would need to sign – they would have to give it to them.

Carol said they could suggest to the prospective resident and/or family when a space opens up, that they take a look at the Admissions Agreement so they know what to expect and can be prepared with the financial information, etc.

Carol said Brian made a good suggestion about divulging their 401K information that she will add regarding identifying other sources of income. She also said they left in the language about the statement of the physician. The policy said they needed the completed doctors statement before someone could be admitted and the recognition that someone does not have a contagious disease. She said they are pretty close to a complete document and they are pleased with it. They got a good “jump start” with the consultants, but they had to really work on it because the County Home is so unique and does not fit into the profiles for most of the documents for nursing homes. She asked for comments and suggestions by June 15th. Carol’s email address is cshockley@medinaco.org.

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Marketing

Ken Miller updated the group about the project to produce a video about the County Home. He contacted Sherry Hoover, the instructor of the Multi-media Design Department at the Career Center, about their help. She was very interested so they will be getting together in August to discuss it and then proceed with it in the fall when school is back in session. He requested that the Marketing Committee gather the information they would like to feature in the video and finalize it for discussion at the July 28th County Home Advisory Council meeting.

There was a short discussion about the marketing idea to feature a "Resident of the Month" in the Gazette. Jo Becks asked if it would be an invasion of privacy. Emily said they would need to sign off on it.

Ken said they have supplied the area doctors' offices, social services organizations, and other community buildings with County Home brochures. He is taking a Webmaster course that might be useful.

Jo suggested they have a booth at the Senior Fair Day at the Community Center next spring since it is very well attended. She asked what the cost was and Craig said it is \$25. Jo said she would check into it for next year.

Facilities

John presented the current County Home's five-year maintenance plan. He said Tom Maupin, Maintenance Superintendent would be updating it again in October or November so the Facilities Committee, and Joyce and Lynn will again need to do a walk-through of the Home. John commented that that almost the entire five-year plan was completed in year one.

Administrator's Report

Joyce Farnsworth reported that they have 50 residents this month. They ordered nine round tables for the dining room to replace the hand-me-down tables from the Veteran's Administration. They will also be ordering new chairs. The Friends of the County Home had a bake sale at the horse show and they made \$120. They also bought the Home a new refrigerator. Sheriff's inmates will start tearing up the old carpet tomorrow and new carpeting will be installed next Wednesday. Joyce said she passed out some CH brochures at the Resource Council today. The schedule is already done for this year so she will look into it again before next January.

John said they bought a discontinued roll of carpet so they were able to buy more than what they had originally planned.

Lynn said it is a beautiful floral pattern that has an antique look. For \$8,000 they will be carpeting all the hallways, bedrooms, and nurses area. Lynn told the group about the third floor whirlpool incident where 50 gallons of water made its way down to the basement when the door

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collapsed. The new part that will cost about \$157 and fortunately has been redesigned in reinforced steel so it will not happen again.

Other Business

None

Public Input

No one wished to speak at this time.

Adjournment

The meeting adjourned at 7:10 p.m.

The next meeting will be Wednesday, June 30, 2004 – 6:30 p.m. – at the County Home.

Respectfully submitted,
Pam Vereb, Secretary