

COUNTY HOME ADVISORY COUNCIL MEETING MINUTES

WEDNESDAY, MARCH 29, 2006

Members Present:

Jo Becks

Randy Bing

Craig Enoch

Brian Feron

Ken Miller

Emily Muscatello

Cheryl Scheck

Randy Schmidt

Skip Sipos

Ex-Officio Member Present:

Sharon Ray

Guests:

Christine Sullivan

Excused:

Lynn Remington

Phebe Simpson

Call to Order

Chair Ken Miller called the meeting to order at 6:36 p.m. at the County Home. He requested a moment of silence for John Stricker, recently deceased County Administrator and friend.

Review and Approval of Minutes

The minutes of February 23, 2006, were emailed in advance. Ken asked if there were any additions or corrections to the minutes. Emily Muscatello moved to approve the minutes and Craig Enoch seconded the motion. There was no discussion. All voted AYE and the minutes were approved as presented.

Committee Reports

Finance

Brian Feron reported that they would be meeting after this evening's meeting.

Policies and Procedures

Emily Muscatello announced that they will be meeting prior to next month's meeting and will be making a recommendation at the next meeting regarding Adult Day services.

Marketing & Technology

Cheryl Scheck reported that they had met at 6:00. They are concentrating on increasing awareness and image of the County Home, and upcoming events (such as respite daycare assistance). She will be meeting with the *Medina Gazette*, other free publications, and Medina and Brunswick's *Sun Times*. Chris is working on a PowerPoint presentation. Emily and Jo will speak with the Office for Older Adults and the Chamber to have "feature of the month" articles. They will be attempting to meet at least every other month. Ken Miller mentioned that it was important to have materials ready when a levy recommendation is made. Brian Feron suggested giving short updates and publicity materials at public meetings (trustee meetings and city meetings) so that County Home information is included in their minutes which are sometimes placed on that township's or city's web page. Cheryl Scheck noted the importance of meeting with area hospitals and nursing homes so that they are aware that the County Home is available for respite.

Cheryl Scheck reported that when she and Jo manned the Home and Flower Show table, there were quite a few people who visited who were interested in the daycare services and employment opportunities. Jo Becks noted that the display was very nice.

Finance Report

Sharon Ray distributed the financial information (cumulative statement from July 2002-February 2006) prepared by Chris Jakab. She noted that the current population is the highest. Brian Feron stated that the largest increases are fringe benefits and indirect costs. Ms. Ray reported that indirect costs are contracted to

be figured by an outside agency and that Chris Jakab would be the best person to answer any questions. Mr. Feron asked that the Advisory Council be informed with accurate information, and clarification between a replacement levy and renewal levy. Sharon Ray stated that the due date for the November ballot is in May.

Ken Miller asked that Chris Jakab attend a meeting (at approximately 7:30 p.m.) after the April 26 meeting.

Administrator's Report

Christine Sullivan reported that in February, there were 5 inquiries, 1 admission, and 2 releases; the count at the end of the month was 51. Completed work included: repairs to the whirlpool and kitchen drain, cleaning of the kitchen hallway, clean and adjust stove's gas lines, and maintenance shop cleaned and organized. A dishwasher was purchased and installed using donations. Activities for February included a Valentine's party, bowling, billiards, bingo, Sunshine Band, Rolling Thunder party, and Leonard McCalley's travel log. Activities for March included pancakes, a private luncheon (provided by a benefactor), and St. Patrick's Day Party with Sherrill Rundle. Donations were received from the Cross Pointe Church and the United Methodist Women of Medina, televisions (48" and 27"), and a donation from Steve Flower to serve filet mignon to the residents for Valentine's Day. There were 63 volunteers in February, for a total of 226 hours.

Ms. Ray thanked Lynn Remington and Christine Sullivan for providing the detailed report.

New Business

Skip Sipos noted that the Housing Authority is doing as much as possible to make good, solid referrals. It might be good for the Advisory Council to hear "barriers" in getting placements. Debbie Kubena-Yatsko will be present next month to make a presentation.

Public Comments

None

Adjournment

Skip Sipos moved to adjourn the meeting. The motion was seconded by Cheryl Scheck. All voted aye and the meeting adjourned at 7:15 p.m.

Next Meeting

The next meeting will be held Wednesday, April 26, 2006, at 6:30 p.m. at the County Home.

Future 2006 Meetings

April 26	June 28	August 30	October 25
May 31	July 26	September 27	November 29

Respectfully submitted,
Peggy Folk CPS, Secretary