

COMMISSIONERS MEETING, MONDAY, SEPTEMBER 24, 2007

Sharon A. Ray called the meeting to order at 9:32 a.m. with Patricia G. Geissman and Stephen D. Hambley present.

The meeting opened with the Pledge of Allegiance and a prayer.

The oral reading of the minutes of the September 4 and September 17 Commissioners' meeting were dispensed with as each Commissioner had read them personally. Mrs. Geissman moved to approve both of the minutes; the motion was seconded Mr. Hambley. There was no discussion. Roll call showed all Commissioners voting AYE.

Doug King, Administrative Assistant in the County Engineer's Office, presented two resolutions approving the use of the Subdivision Drainage Maintenance Fund for repair work. The first resolution was for Ryan Farms Subdivision Phase 2 in Lafayette Township and the second was for the Reserve Subdivision Phase 2A in Medina Township. Mrs. Geissman moved to approve both resolutions and Mr. Hambley seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list for permits issued September 13 - 19, 2007.

Scott Miller, Finance Director, presented and reviewed the following Finance Department resolutions: (1) amending the 2007 appropriations resolution by transferring appropriations; (2) amending the annual appropriation resolution; (3) cash transfer to the Crippled Children's Health Fund; (4) transferring County General Funds to the County Diversion Program; (5) cash transfers for various funds; (6) revenue adjustments for various funds; (7) expenditure adjustments for various funds; (8) creating an Office for Older Adults Home Energy Assistance Program FY07 Fund and authorizing appropriations; (9) creating the Victim Assistance FY08 Fund and authorizing appropriations; (10) authorizing the purchase of 6,500 gallons of regular unleaded gasoline for the Engineering Center from Ports Petroleum for the lowest bid price of \$2.2915 per gallon; (11) authorizing the submission of additional funding for a Community Corrections Act Intensive Supervision Probation Program for the Medina County Jail Program; (12) approving the transfer of property in Westfield Township to the Medina County Park District; (13) accepting the bids for 2007 Tuckpointing at the Medina County Administration Building and awarding the bid to Gunwell-Cashero of Cleveland, in the amount of \$18,400. Mr. Miller requested payment of the weekly bills in the amount of \$886,159.91. Mrs. Geissman moved to approve the thirteen finance resolutions and payment of the weekly bills; the motion was seconded by Mr. Hambley. There was no discussion. Roll call showed all commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mrs. Geissman moved to approve the resolution; the motion was seconded by Mr. Hambley. There was no discussion. Roll call showed all commissioners voting AYE.

Mr. Berkowitz presented a resolution approving a public records policy for all the departments under the authority of the Medina County Board of Commissioners. A policy was written to comply with the Ohio House Bill 9 that was adopted by the Ohio General Assembly and the procedures and posting policy become effective on September 29, 2007. The policy will become incorporated into the new employment manual and distributed to all employees. Mrs. Geissman moved to approve the resolution and Mr. Hambley seconded the motion. Ms. Ray commented that they would be having a public hearing for the press and the public to explain the policy and answer any questions. Mr. Berkowitz added that the policy would be available on the Human Resources web site. There was no further discussion. Roll call showed all Commissioners voting AYE.

Jim Troike, Sanitary Engineer, presented a resolution revising the Homestead Program that would "grandfather" sewer and water rate reductions for existing customers and discontinue rate reductions for any additional Homestead Program qualifiers under the new law. As

COMMISSIONERS MEETING, MONDAY, SEPTEMBER 24, 2007

discussed at last week's meeting, the existing grandfathered customers have their Homestead Reduction based on age and income and the new law has been expanded to include all homeowners age 65 and older and all permanently disabled homeowners. Due to the additional cost burden that reductions would impose on the county, the program will not be made available to any additional customers. Mrs. Geissman moved to approve the resolution. Mr. Hambley seconded the motion. Mrs. Geissman said this issue was discussed at the County Commissioners Association of Ohio (CCAO) Board meeting last Friday. Lake County has a similar problem and there are probably other counties as well. She will share Medina County's resolution with them about how they resolved this issue; they thought it was a good idea. There was no further discussion. Roll call showed all Commissioners voting AYE.

Cheryl Scheck, Job & Family Services (JFS) Business Manager, presented a resolution amending the Prevention, Retention & Contingency Plan (PRC). They are required to review their plan every October 1 and these are some minor changes that need to be made. The changes were to the definitions of a family assistance group and the amount limit was increased for the Expanded Home Heating Assistance and the Vehicle Fuel Allowance. The changes take effect on October 1, 2007. Mrs. Geissman moved to approve the resolution; seconded by Mr. Hambley. There was no discussion. Roll call showed all Commissioners voting AYE.

Brian Nowak, Medina County Drug Abuse Commission (MCDAC) Executive Director, presented a resolution appointing Gary Searle, Director of Adult Education at the Medina County Career Center, as the alternate representative for the Medina County School Districts to MCDAC. Mrs. Geissman moved to approve the resolution and Mr. Hambley seconded the motion. Ms. Ray commented that Mr. Searle is a former county employee and will be a nice addition to MCDAC. There was no further discussion. Roll call showed all Commissioners voting AYE.

Mr. Nowak presented the new MCDAC logo. He said the new medallion would be distributed to the current MCDAC grantees and the logo will appear on all of the educational materials and incorporated into letterhead and publicity. He announced that Red Ribbon Week will be celebrated October 21-31, 2007. The week was established as a national drug awareness campaign in 1985 following the murder of DEA Agent Kiki Camarena. Red Ribbon Week is a reminder for communities to take a stand for the hopes and dreams of children through a commitment of drug enforcement, prevention, and treatment. The Gazette will be publishing a special Red Ribbon edition on Tuesday, October 23, promoting Medina County's support.

Bill Hanigan, Workforce Development Director, reported that they are two months into the year for the Workforce Investment Act. They will be conducting a Medina County Employment Expo on Tuesday, October 30, at Weymouth Country Club from 10:00 a.m. to 2:00 p.m. It is a cooperative effort with the Brunswick Area Chamber of Commerce, Greater Medina Chamber of Commerce, and Wadsworth Chamber of Commerce. They can accommodate 50 employers. Summit County recently had a similar function and they had over 1,200 people attend. Ten Medina County businesses will have employees attending the Medina County University Center's Supervisory/Leadership Program under a special arrangement orchestrated by the Workforce Development Incumbent Worker Committee. The class is being held in the Choral Room of the County Administration Building. The joint Summit-Medina WIB has been approached on several regional efforts – a Layoff Planning Grant, Northeast Ohio Health, Science and Innovation Coalition, Community Based Job Training Grant, and Bioscience Consortium of Northeast Ohio. The Homeland Security Grant ends on September 30, 2007 and they will close out the \$148,800 grant with a \$460 balance. Of the 26 participants, 24 completed their training in Licensed Practical Nursing, Medical Assisting, or Registered Nursing. These are demand occupations paying an average of over \$17 per hour.

Scott Uhas, Transit Director, reported that the grant request for operating capital funds that was approved by the Commissioners in August was submitted to the Ohio Department of Transportation (ODOT) prior to the required date of September 3, 2007. He reviewed it with the ODOT representative and there should be no major issues. Ridership for the month of August was down slightly, but the ridership for the year is still up compared to 2006. Total vehicle miles

COMMISSIONERS MEETING, MONDAY, SEPTEMBER 24, 2007

are down and the amount of fuel is down. Miles per gallon are up and that is attributed to using the six newer vehicles and the maintenance program. Hours of service for demand response has improved. Passenger accidents, customer complaints, and vehicle breakdowns are all down per 100,000 miles year-to-date compared to 2006. Approval was received from ODOT to dispose of the three old vehicles. He attended the September 21 Northeast Ohio Areawide Coordinating Agency (NOACA) TAC meeting and Transit Council meetings. ODOT representatives visited the Medina County Transit on September 12 and 13 for the annual quality assurance review and there were no major issues.

Jeff Van Loon, Soil & Water Conservation District, District Manager, reported that Friday, September 28, is the Officials Tour of Medina County. They will instruct on how people deal with the manipulation of water above and below the surface. He thanked the Commissioners for the letter of support to the Lake Erie Conservation Reserve Enhancement Program (CREP) Coordinator at the Division of Soil and Water Conservation, Ohio Department of Natural Resources for their request to have the Rocky River Watershed designated as an eligible watershed to join the Lake Erie CREP. They should know within a month if they are successful in their request. They will be holding an information session this fall to provide guidance on soil and water conservation issues for county zoning inspectors. He said the SWCD is considering creating a plot for the tree seedling samples they sell so people could see them at various stages of growth. The Commissioners own their building and property so they would need to discuss it further. The SWCD has been working with the Indoe family providing advice for their dairy farm.

Steve Hammersmith, bond counsel from Buckingham, Doolittle & Burroughs, LLP, said he was representing Sandridge Food Corporation to propose conditional legislation for industrial development bonds under Chapter 165 of the Ohio Revised Code. They are planning to expand their facility and a portion of it would be a new building for warehousing space and additional food processing equipment. In order to reserve the right to do industrial development bonds, they needed an inducement before they could undertake any significant commitments. The legislation would enter Medina County into an inducement agreement with Sandridge Foods so they could proceed with the issuance of industrial developments bonds and capture costs that were incurred before that time. The Community Improvement Corporation approved the legislation and he presented the resolution.

Bill Frantz, President of Sandridge Foods, said they were planning to add a 26,000 square foot addition to the warehouse facility and they expect to spend about \$5 million over the next two years on equipment to expand their manufacturing capabilities. They have grown so quickly that the current warehouse is inside the plant now so they would abandon that space and add it to the back of the building. In the center would be the production areas and future production space. They have been working with the Sanitary Engineer and the City of Medina, and they have a tentative agreement with a construction manager. Equipment would be arriving over the next two months to 1-1/2 years. They are seeking legislation from the Commissioners to support the equipment portion of the project. They expect to create 30 or more jobs that would be mix of production workers to project supervisors. They recently purchased 13 acres to the rear of the existing property so they have about 16 acres in the Community Economic Development Association (CEDA) that will contain a parking lot and they can expand in that direction in the future. Ms. Ray said the Commissioners had copies of the draft resolution for review; the County Administrator would present it at next week's Commissioners' meeting.

Ms. Ray presented a resolution appointing three delegates at large for the Medina County Commissioners to the restructured Medina County Advisory Council on Aging with staggered terms expiring as follows:

<u>Name</u>	<u>Term Expires</u>
Raymond E. Denson	September 30, 2008
Ann Mary Benninger	September 30, 2009
Hattie A. Ziegler	September 30, 2010

COMMISSIONERS MEETING, MONDAY, SEPTEMBER 24, 2007

Mrs. Geissman moved to approve the resolution and Mr. Hambley seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

Ms. Ray presented a resolution proclaiming October 2007 as “National Arts and Humanities Month” in Medina County. Mrs. Geissman moved to approve the resolution of proclamation and Mr. Hambley seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

Ms. Ray read the notice from the Ohio Division of Liquor Control regarding license transfer from EMJ Development Inc, 7511 Lafayette Road, 1st Floor, Lafayette Township, Lodi, Ohio 44254, to B & T Management LLC, DBA Maverick’s Saloon, at the same address. The license is a D5 permit class: “Spirituous liquor for on premises consumption only, beer an wine for on premises, or off premises in original sealed containers, until 2:30 a.m.” There were no comments.

Ms. Ray presented a resolution proclaiming October 2007 as “Disability Employment Awareness Month” in Medina County. Mrs. Geissman moved to approve the resolution of proclamation; seconded by Mr. Hambley. There was no discussion. Roll call showed all Commissioners voting AYE.

The meeting was opened for public comment and no one wished to speak at this time.

The Clerk read the resolution to allow the expenses of county officials and another resolution to allow expenses of the County Engineer’s Office. Mrs. Geissman moved to approve both expense resolutions and Mr. Hambley seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

The meeting recessed at 10:05 a.m. for the Commissioners to move to the Conference Room for the Discussion Session at 10:11 a.m.

Discussion Session

Greg Hannan, Planning and Community Development Director for the City of Medina, presented fact sheets and gave a presentation on the process that Medina City is pursuing for the Main Street Program and designation. The effort began last May when they met with Heritage Ohio who conducted the initial stakeholder meeting with the downtown community and there were over 80 attendees. That led to a follow up meeting with over 40 attendees and they started implementing the Main Street process that includes a four-part approach:

- (1) *Organization* is the building of consensus and cooperation between the groups that play a role in the downtown;
- (2) *Design* involves improving the downtown’s image by improving its physical appearance;
- (3) *Promotion* involves marketing the downtown’s unique characteristics to shoppers, investors, new businesses, tourists, and others; and,
- (4) *Economic Restructuring* means strengthening and diversifying the existing economic base of the downtown.

They have established four teams to work on each of those parts and there are 40 active members working on the program. The ad hoc board of directors has been established and there have been many meetings. The draft budget, articles of incorporation, and the tax filing status are under way. Over the next six weeks, they will complete the application and also solicit funds and support from government, corporate Medina, merchants, residents, Community Design Committee, and the Greater Medina Chamber of Commerce. The program will involve hiring a full-time Main Street manager who would have an office downtown and be dedicated to downtown issues. Some of the initial goals will be to generate a formal work plan, complete a detailed market study of the district (possibly assisted by a University of Akron graduate student), recruiting businesses and training merchants, consolidating annual events, establishing an annual calendar of events, creating a coordinated a marketing program, and placing Main Street banners and signage.

COMMISSIONERS MEETING, MONDAY, SEPTEMBER 24, 2007

Mr. Hannan said past efforts did not sustain long-term. Their goal is to have a minimum of three, but hopefully, a five-year program. They have a \$30,000 per year commitment from the city and \$1,000 each per year commitment from 11 businesses for five years. They will be offering a \$250 per year membership for small businesses/merchants and property owners and the mailing will be going to 150 of them today. They are targeting 50-55 larger businesses in the community for the \$1,000 per year commitment. When the program is official at the end of the year, they will be offering broader community memberships at reduced memberships to families and residents. They are requesting a \$10,000 per year commitment for five years from the county.

Ms. Ray said the fact sheet shows that they anticipate the annual cost of the program to be \$100,000. Even with what is committed, they still have a long way to go. She asked what they would do if they can't come up with the \$100,000 commitment. Mr. Hannan said they needed to have pledges of at least \$75,000 per year to apply to the state. They have outstanding requests to another 30 business and the merchant's mailing. With the county's commitments and those responses, they hope to get to the \$75,000-\$90,000 "window".

Mr. Hambley asked what assistance the state would provide. Mr. Hannan said Heritage Ohio has annual training for Main Street managers and several board members, monthly targeted training sessions, educational programs, networking sessions for managers, assessments, studies, work plan guidance, proven structure, and the ability to use the Main Street name.

Ms. Ray asked what the full-time Main Street manager would be doing. Mr. Hannan said the manager would be organizing and running promotions within the district, business recruitment and expansion, grants, beautification, and merchant training programs including the Secret Shopper Program.

Mr. Hambley asked if it would be the formation of a non-profit organization and Mr. Hannan said that was correct. Mr. Hambley asked when they needed the answer about the commitment from the county. Mr. Hannan said they have until October 26 to send the application in and they would like to know by October 4.

Mrs. Geissman said she and County Administrator Chris Jakab met with the Medina County Performing Arts Foundation (MCPAF) last week to discuss solutions to the parts of the resolution agreement that were difficult to comply with such as providing scheduling three months in advance. MCPAF many times does not know the events that far in advance. To solve this problem, both MCPAF and the county will have web pages. The county will schedule events during the day and MCPAF will schedule the auditorium for events that take place after 4:30 p.m. Another charge will be that MCPAF will charge for their expenses only; not, for example, a flat \$100 fee for the day. A new resolution will be written for the Board's consideration.

Mrs. Geissman said the County Commissioners Association of Ohio (CCAO) has a model plan for the public records policy and posters that should arrive by mail this week.

Mrs. Geissman said Trustees Barbara Mack, Glen Sheller, and Jane Weiland have volunteered to be on the Advisory Council on Aging. Mr. Hambley added that the Commissioners also needed alternates that do not have to be trustees so some current active members could also participate.

Jim Troike, Sanitary Engineer, made a request to have the water line construction fee raised from \$3,500 to \$4,000. Homeowners voluntarily pay a construction fee instead of being assessed. The \$3,500 fee has been in place since 1995 and budget review determined that it needed to be adjusted to \$4,000. This was calculated from current construction costs from current contracts. The last time they changed the fee they gave people three months' notice that the fee would be raised and that they could tap in at the old rate. He suggested they do the same thing for this rate increase. They also added a caveat for Carsten Road, the road that was petitioned for a waterline, the waterline was built, but the residents were told they could not tie in because it was over the basin line. With the Westfield Wells Development Project, the agreement

COMMISSIONERS MEETING, MONDAY, SEPTEMBER 24, 2007

with the Department of Natural Resources will now allow it. He would like the tap in made available to the Carsten Road residents at the old rate until January 1, 2008. The Commissioners were in agreement with the fee increase and the Carsten Road caveat.

Scott Miller, Finance Director, said the budget process will begin next month and he asked the Commissioners if they wanted him to conduct it the same manner – half of the hearings early, half of the hearings after year-end, and visits to locations. The Commissioners felt it was a good way to proceed.

Mr. Miller said he attended public records training two weeks ago and it was quite informative and helpful.

Ms. Ray said she and Mr. Jakab met with Mayor Jane Leaver and Greg Hannan, Medina City Planning Director, to discuss the parking situation and to review the parking study. They will continue to seek a solution to the uptown parking problem.

Ms. Ray announced that the Animal Shelter will be participating in the Adopt-a-Thon on October 13 and 14, 2007 at the Medina County Career Center. This will be a stop on the Medina County Fall Foliage Tour. The SPCA has voted to approve their lease (that was drawn up 1-1/2 years ago) and she will provide revised copies for their review.

At 10:30 p.m., Mr. Hambley moved to adjourn the meeting and Ms. Ray seconded the motion. There was no discussion. Roll call showed both Commissioners voting AYE.

RESOLUTIONS PASSED 9/24/07

<u>Number</u>	<u>Resolution Title</u>
07-0918	PROCLAIMING OCTOBER 2007 AS NATIONAL ARTS AND HUMANITIES MONTH
07-0919	RESOLUTION PROCLAIMING OCTOBER 2007 AS DISABILITY EMPLOYMENT AWARENESS MONTH
07-0920	RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS
07-0921	APPROVAL OF A PUBLIC RECORDS POLICY FOR ALL DEPARTMENTS UNDER THE AUTHORITY OF THE MEDINA COUNTY BOARD OF COMMISSIONERS
07-0922	RESOLUTION AMENDING THE PREVENTION, RETENTION, AND CONTINGENCY PLAN (PRC) FOR MEDINA COUNTY JOB AND FAMILY SERVICES
07-0923	RESOLUTION APPROVING USE OF SUBDIVISION DRAINAGE MAINTENANCE FUND FOR REPAIR WORK IN RYAN FARMS SUBDIVISION PHASE 2 IN LAFAYETTE TOWNSHIP, MEDINA COUNTY, OHIO
07-0924	RESOLUTION APPROVING USE OF SUBDIVISION DRAINAGE MAINTENANCE FUND FOR REPAIR WORK IN RESERVE SUBDIVISION PHASE 2A IN MEDINA TOWNSHIP, MEDINA COUNTY, OHIO
07-0925	RESOLUTION AMENDING THE 2007 APPROPRIATIONS RESOLUTION BY TRANSFERRING APPROPRIATIONS
07-0926	RESOLUTION AMENDING THE ANNUAL APPROPRIATION RESOLUTION

COMMISSIONERS MEETING, MONDAY, SEPTEMBER 24, 2007

- 07-0927 CASH TRANSFER TO THE CRIPPLED CHILDREN'S HEALTH FUND
- 07-0928 TRANSFER OF COUNTY GENERAL FUNDS TO THE COUNTY DIVERSION PROGRAM
- 07-0929 CASH TRANSFER FOR VARIOUS FUNDS
- 07-0930 REVENUE ADJUSTMENTS FOR VARIOUS FUNDS
- 07-0931 EXPENDITURE ADJUSTMENTS FOR VARIOUS FUNDS
- 07-0932 CREATION OF OFFICE FOR OLDER ADULTS HOME ENERGY ASSISTANCE PROGRAM FY07 FUND AND AUTHORIZING APPROPRIATIONS
- 07-0933 CREATION OF THE VICTIM ASSISTANCE FY08 FUND AND AUTHORIZING APPROPRIATIONS
- 07-0934 AUTHORIZING THE PURCHASE OF 6,500 GALLONS OF REGULAR UNLEADED GASOLINE FOR THE ENGINEERING CENTER
- 07-0935 RESOLUTION AUTHORIZING THE SUBMISSION OF ADDITIONAL FUNDING FOR A COMMUNITY CORRECTIONS ACT INTENSIVE SUPERVISION PROBATION PROGRAM FOR THE MEDINA COUNTY JAIL PROGRAM
- 07-0936 RESOLUTION APPROVING THE TRANSFER OF PROPERTY TO THE MEDINA COUNTY PARK DISTRICT
- 07-0937 ACCEPTING AND AWARDED BIDS FOR 2007 TUCKPOINTING AT THE MEDINA COUNTY ADMINISTRATION BUILDING
- 07-0938 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 07-0939 A RESOLUTION GRANDFATHERING SEWER AND WATER RATE REDUCTIONS FOR EXISTING CUSTOMERS WITH THE STATE OF OHIO'S HOMESTEAD PROGRAM AND DISCONTINUING RATE REDUCTIONS FOR ANY ADDITIONAL HOMESTEAD PROGRAM QUALIFIERS
- 07-0940 RESOLUTION APPOINTING AN ALTERNATIVE REPRESENTATIVE FOR THE MEDINA COUNTY SCHOOL DISTRICTS TO THE MEDINA COUNTY DRUG ABUSE COMMISSION (MCDAC)
- 07-0941 RESOLUTION APPOINTING MEMBERS TO THE MEDINA COUNTY ADVISORY COUNCIL ON AGING
- 07-0942 RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS
- 07-0943 RESOLUTION TO ALLOW EXPENSES OF THE COUNTY ENGINEER

COMMISSIONERS MEETING, MONDAY, SEPTEMBER 24, 2007

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-fourth day of September, 2007.

Respectfully submitted,

Pam Vereb, Clerk

COMMISSIONERS

Sharon A. Ray

OF

Patricia G. Geissman

MEDINA COUNTY

Stephen D. Hambley