

COMMISSIONERS MEETING, TUESDAY, OCTOBER 14, 2008

Patricia G. Geissman called the meeting to order at 9:31 a.m. with Stephen D. Hambley and Sharon A. Ray present.

The meeting opened with the Pledge of Allegiance and a prayer.

The oral reading of the minutes of the Commissioners' meeting on October 6, 2008 was dispensed with as each Commissioner had read them personally. Mr. Hambley moved to approve the Commissioners' meeting minutes; the motion was seconded Ms. Ray. There was no discussion. Roll call showed all Commissioners voting AYE.

Doug King, Administrative Assistant in the County Engineer's Office, presented and reviewed the following resolutions: (1) determining the necessity to close River Styx Road (C.H. 49) between Sharon-Copley Road (S.R. 162) and Smith Road (C.H. 4) for berm repair work; (2) closing Hulbert Road (C.H. 158) between Seville Road (C.H. 46) and Greenwich Road (C.H. 97) for culvert replacement; (3) closing Smith Road (C.H. 4) between Champion Creek Boulevard (T.H. 438) and Brook Run Drive (T.H. 746) for roadside tree clearing; and, (4) entering into an agreement with the townships and villages in Medina County to sell materials pursuant to the authority granted in Section 307.15 of the Ohio Revised Code. Mr. Hambley moved to approve the four resolutions and Ms. Ray seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list for permits issued October 2-8, 2008.

Scott Miller, Finance Director, presented and reviewed the following resolutions: (1) amending the Annual Appropriation Resolution; (2) amending the 2008 Appropriations Resolution by transferring appropriations; (3) expenditure adjustments for various funds; (4) revenue adjustment for the General Bond Retirement Fund and the General Fund; (5) authorizing a cash transfer for the County Home Levy Fund; (6) cash transfer for the Drug Task Force; (7) transferring funds from the General Fund to the Children Services Fund for the board and care of County wards; (8) transferring funds from various County department accounts to the Gasoline Rotary Fund; (9) creating a Juvenile Court Special Projects Fund; (10) approving a Memorandum of Understanding with Faith in Action, Medina County Caregivers; (11) approving an optional one-year renewal term for vehicle repair and maintenance agreements with Grizzly Auto & Tire for light/regular-duty vehicles and Total Performance Service, Inc. for heavy-duty vehicles; (12) designating the Battered Women's Shelter of Summit and Medina Counties to receive proceeds from marriage licenses and divorce fees for 2009; (13) approving self-insurance status for the purpose of Workers' Compensation on or about November 1, 2008; (14) declaring Medina County property as excess property to be disposed of or sold at an online auction; and, (15) revenue adjustments for various funds. Mr. Miller requested payment of the weekly bills in the amount of \$1,048,985.22. Mr. Hambley moved to approve the 15 Finance resolutions and payment of the weekly bills; the motion was seconded by Ms. Ray. There was no discussion. Roll call showed all Commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mr. Hambley moved to approve the resolution; the motion was seconded by Ms. Ray. There was no discussion. Roll call showed all commissioners voting AYE.

Chris Jakab, County Administrator, presented a resolution approving an agreement with Silling Architects, Inc., Charleston, WV, for architectural design and engineering services for the Medina County Courthouse Expansion and Renovation Project. Mr. Jakab said the Prosecutor's Office has signed off on the agreement. It would allow for work to begin on the master planning stage that would be based on the hourly rate specified in Exhibit A. Once the design phase begins, the fee would be based on percentage of construction cost and the fee percentage would be determined at the completion of the master planning phase. The County will received credit for the cost of the master planning services from the negotiated design fee. Mr. Hambley moved to approve the resolution, seconded by Ms. Ray. There was no discussion. Roll call showed all Commissioners voting AYE.

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Jim Troike, Sanitary Engineer, presented and reviewed the following resolutions: (1) authorizing the Sanitary Engineer to obtain easements for three projects: Academy Parkway Subdivision Development (water), Reserve Subdivision Phase 2A (sanitary sewer), and Chippewa Lake Sewer & Water Improvements (sanitary sewer); and, (2) authorizing the Sanitary Engineering Department to bid bulk chemicals for their water and wastewater treatment facilities. Mr. Hambley moved to approve both resolution and Ms. Ray seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

Debra Radecky, Director of the Office for Older Adults, reviewed some of the activities that the senior citizens are being offered for the rest of this month:

- October 15 – Craft project
- October 17 – Fall Festival
- October 20 – Cholesterol screenings
- October 21 – Recipes for the crock pot by OSU Extension
- October 22 – Bingo
- October 23 – Community Legal Aid
- October 24 – Changes in the Medicare and Medicaid Programs
- October 29 – Bingo & movie “Bonneville”
- October 30 – Legal advice
- October 31 – Bingo & Jolly Jammers

Ms. Radecky said that on November 1, they will be offering a program on Medicare Part D Prescription Drug coverage and the sign up for that program begins on November 15 and runs through the end of the year. They hope to have several providers of this coverage to present information.

Mrs. Geissman thanked Ms. Radecky for attending the reception to honor volunteers and advocates for senior citizens at the Wadsworth Senior Center that was held last week.

Don Simmons, Medina County Economic Development Corporation representative, presented a resolution approving the Community Reinvestment Area (CRA) Agreement and Community Reinvestment Compensation Agreement for David and Kathy Sands, LLC, (owners of the building) doing business as Cletronics, Inc. (their company). Mr. Simmons said they would be moving into a new approximately 12,000 square foot building in the Courtside Corporate Park in Sharon Center. They will be making an investment of \$950,000 in the building and \$10,000 in equipment, for a total investment of \$960,000. They will be moving 13 full-time employees and two part-time employees to the new location and they will also create three new full-time-equivalent jobs over the next 24 months. They are eligible for tax abatement of 40% for ten years for that investment and job creation. Cletronics, Inc. will be making a contribution of \$500 per year to the Highland Local Schools Board of Education for the first six years of the agreement. The Sharon Township Trustees have approved the agreement. The CRA Agreement was not on the agenda for the last Highland Local Schools Board of Education meeting because the new superintendent was not familiar with it; it will be on the October 20 agenda. If passed, the school district would receive more annual revenue from this agreement than if the taxes had not been abated because of the State funding formula. Mr. Hambley moved to approve the resolution; seconded by Ms. Ray. There was no discussion. Roll call showed all Commissioners voting AYE.

Mike Pataky, Child Support Enforcement Agency (CSEA) Director, said that the agency was visited by the State to make sure that Federal Tax Information (FTI) was protected correctly. He received the official report with safeguards that need to be put in place such as locks and signs; these can be easily fixed at little or no cost. Mr. Pataky said he would be formulating a plan to make sure that the closed files don't contain FTI before the next review in three years. Mr. Pataky met with Domestic Relations Judge Mary Kovack last week regarding the new medical support rules and regulations. The CSEA purchased software to assist them at hearings and the judge will be purchasing software for her department. This is a cooperative effort that will begin the following day, Wednesday, October 15.

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Mr. Pataky said that they collected \$14,600 from 13 cases in their Financial Institution Data Match (FIDM) "Freeze and Seize Program" in September. Financial institution records such as checking and savings accounts are searched electronically to find assets of parents who owe past due child support. This has been an excellent program for Medina County's CSEA this year and the agency routinely holds first or second place in the State for collections to pay off child support arrears.

Mrs. Geissman presented a resolution approving the petition for a boundary line adjustment for Brunswick Township. In 1964, Brunswick Township was created with boundaries identical to the limits of the City of Brunswick. The petition that the City of Brunswick filed would change the current boundary lines of Brunswick Hills Township as a result of a 6.09 acre annexation of land from Brunswick Hills Township to the City of Brunswick. It would delete that land from the original township and add it to Brunswick Township, thus again making the boundaries of Brunswick Township identical to the City of Brunswick. Mr. Hambley moved to approve the resolution and Ms. Ray seconded the motion. Mr. Hambley pointed out that this would not annex any additional land to the City of Brunswick. This would correct the boundaries that they review on a yearly basis. This is dealing with some land that was annexed in 2007 and would make the boundaries conform to the annexation. There was no further discussion. Roll call showed all Commissioners voting AYE.

Mrs. Geissman presented a resolution reappointing Bryan Laubaugh as a Commissioners' representative to the Audit Committee with his term expiring on September 30, 2010. Mr. Hambley moved to approve the resolution, seconded by Ms. Ray. There was no discussion. Roll call showed all Commissioners voting AYE.

The Clerk read the resolution to allow the expenses of County officials. Mr. Hambley moved to approve the expense resolution and Ms. Ray seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

The meeting was opened for public comment and no one wished to speak.

The meeting recessed at 9:55 a.m.

Discussion Session

The meeting reconvened at 9:58 a.m. for the Discussion Session in the Commissioners' Conference Room.

Greg Hannan, City of Medina Planning Director, presented an update on the Courthouse parking structure project. They are continuing to prepare the draft design and programs elements of the facility with Desman Associates. The following is the schedule that they have been following and want to continue to follow to construct the parking deck:

- Site plan submitted to submitted to City/County for review October 10, 2008
- City Council acceptance of the short listed design/build firms October 14, 2008
- Design criteria submitted by Desman for City/County review October 15, 2008
- City/County acceptance of site plan and design criteria October 20, 2008
- Design bid package released to the short listed firms October 24, 2008
- Pre-proposal conference with design/build firms November 5, 2008
- Proposals received November 21, 2008
- Interviews with each firm December 4, 2008
- Recommendations from selection committee December 5, 2008
- City/County action of selection committee recommendation December 15, 2008
- Notice to proceed awarded December 16, 2008
- Project completion October 9, 2009

Mr. Hannan said that they established a tight schedule to keep the completion date on target for October 9, 2009. The formal draft of the site plan with cost estimate and design criteria

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will be available to the Commissioners the following day, October 15, and they will be requesting an acceptance by the County and the City on Monday, October 20, to allow a release of the package on October 24.

Mr. Hannan said the Selection Committee that will review the proposals from the design/build firms will be comprised of five members including him, a County representative, Medina City Council representative, Historic Preservation Board representative, and City Engineer Patrick Patton. Based on the technical review and recommendations of Desman Associates, the following three firms will receive a bid package: Donley's, Ruhlin, and Thomarios. Council is expected to accept these three as the short-list of firms at their meeting that evening. A. I. Neyer, Inc., Cincinnati, Ohio, was not included.

Mr. Hannan said the design criteria presented included security, lighting requirements, architectural design, durability, structural analysis, and maintenance. The submitted site plan depicted a cast-in-place, three-bay, two and a half-level deck located at the east end of the site, located approximately 190 feet from the existing courthouse. It would be an approximately 25-foot tall structure at the southeast corner and an approximately 11-foot tall structure at the northeast corner. Other options were studied, but they either did not offer enough spaces, were too high, or encroached too close to the proposed courthouse addition. They have asked Desman to remove 30 spaces from the parking deck within the current orientation and layout. This would reduce the cost and keep the deck at 354 spaces with a total site layout of 437 spaces. The preliminary cost estimate is \$6 million, which is more than the City was anticipating. Revised costs with the reduced spaces that they received that morning were \$5.7 million. Mrs. Geissman asked what the original estimate was and Mr. Hannan said it was \$5.1 million. They will be doing some additional "crunching" before the Council meeting that evening. Mr. Hambley asked if the deck would have ramps. Mr. Hannan answered that the ramps would be in the middle bay. Mrs. Geissman asked if there would be an elevator in the deck. Mr. Hannan said the proposed elevator site is at the southwest corner by the stairwell. The lowest level would have at-grade access at East Washington Street. The middle level would have at-grade access at East Liberty Street and the surface parking lot. Mr. Hambley said the County needed to have their architect review it and Mr. Jakab said it was forwarded to Silling Associates last Friday, October 10. They suggested that the elevator be more centrally located.

Mr. Jakab said that the site plan and construction agreement require the County's approval by Monday, October 20. Mr. Hannan said they would have the revised site plan with the 30 spaces removed for them to review in advance and also the formal criteria package. Council will be discussing Draft #3 of the joint construction agreement that evening. Mr. Jakab said the two remaining issues were the total cost and the maintenance agreement. The Commissioners agreed to discuss site plan and the construction agreement at next Monday's Discussion Session. Authorization by the Commissioners would be done by a resolution by the Board.

Mr. Hambley presented copies of the resolution that the Governing Board of the Northeast Ohio Areawide Coordinating Agency (NOACA) passed on Friday, October 10, 2008, approving a list of 15 projects to receive Transportation for Livable Communities Initiative (TLCI) grants. The TLCI helps communities in the NOACA region obtain assistance to plan transportation projects that strengthen community livability. The Medina County projects chosen were \$55,000 for the City of Brunswick's Citywide Bicycle Route Master Plan, \$48,000 for the City of Medina's Champion Creek-Smith Road Development District, and \$40,000 for the City of Wadsworth's Multi-modal Transportation Plan.

Mr. Hambley said Patrice Theken, Medina County Department of Planning Services Director, sat on the advisory committee that reviewed the projects and made recommendations. She did a very good job for Medina County. When there were questions on the City of Brunswick's proposal, she was able to answer them and "saved the day". They did not receive the full \$75,000 that they requested, but they were able to get \$55,000 (Medina and Wadsworth received the full amount they requested). The Governing Board adopted \$143,000 total in grants.

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Ms. Ray stated that she and Chris Jakab, County Administrator, met with Medina City representatives to continue to work on the joint construction agreement for the parking deck and they are moving forward to get it completed.

The meeting recessed at 10:15.

The meeting reconvened at 10:20 a.m. in Balcony Room B to interview representatives from the construction management firm of Knock/Simmons Corporation, North Canton, Ohio. At 11:00 a.m., the Commissioners interviewed representatives from Ruhlin Company, Sharon Center, Ohio, and at 11:45 a.m., interviewed representatives from Donley's, Cleveland, Ohio.

At 12:30 p.m., Mr. Hambley moved to adjourn the meeting. Ms. Ray seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

RESOLUTIONS PASSED 10/14/08

<u>Number</u>	<u>Resolution Title</u>
08-0943	RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS
08-0944	RESOLUTION DETERMINING THE NECESSITY TO CLOSE RIVER STYX RD. (C.H.49) BETWEEN SHARON CENTER RD. (S.R.162) AND SMITH RD. (C.H.4)
08-0945	RESOLUTION DETERMINING THE NECESSITY TO CLOSE HULBERT RD. (C.H.158) BETWEEN SEVILLE RD. (C.H.46) AND GREENWICH RD. (C.H.97)
08-0946	RESOLUTION DETERMINING THE NECESSITY TO CLOSE SMITH RD. (C.H.49) BETWEEN CHAMPION CREEK BLVD. (T.H.438) AND BROOK RUN DR. (T.H.746)
08-0947	RESOLUTION TO ENTER INTO AN AGREEMENT WITH THE TOWNSHIPS AND VILLAGES IN MEDINA COUNTY TO SELL MATERIALS PURSUANT TO THE AUTHORITY GRANTED IN SECTION 307.15 OF THE ORC
08-0948	RESOLUTION AMENDING THE ANNUAL APPROPRIATION RESOLUTION 08-0949 RESOLUTION AMENDING THE 2008 APPROPRIATIONS RESOLUTION BY TRANSFERRING APPROPRIATIONS
08-0950	EXPENDITURE ADJUSTMENTS FOR VARIOUS FUNDS
08-0951	REVENUE ADJUSTMENT FOR THE GENERAL BOND RETIREMENT FUND AND THE GENERAL FUND
08-0952	AUTHORIZING CASH TRANSFER FOR THE COUNTY HOME LEVY FUND
08-0953	CASH TRANSFER FOR THE DRUG TASK FORCE
08-0954	RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM THE COUNTY GENERAL FUND (0010) TO THE CHILDREN SERVICES FUND (0055) FOR THE BOARD AND CARE OF COUNTY WARDS
08-0955	RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE GASOLINE ROTARY FUND
08-0956	CREATION OF A JUVENILE COURT SPECIAL PROJECTS FUND
08-0957	RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN MEDINA COUNTY OHIO AND FAITH IN ACTION, MEDINA COUNTY CAREGIVERS
08-0958	RESOLUTION APPROVING AN OPTIONAL RENEWAL TERM FOR MEDINA COUNTY FLEET VEHICLE REPAIR AND MAINTENANCE AGREEMENTS
08-0959	DESIGNATING THE BATTERED WOMEN'S SHELTER OF SUMMIT AND MEDINA COUNTIES TO RECEIVE PROCEEDS FROM MARRIAGE LICENSES AND DIVORCE FEES FOR CALENDAR YEAR 2009
08-0960	RESOLUTION APPROVING SELF-INSURANCE STATUS FOR THE PURPOSES OF WORKERS' COMPENSATION
08-0961	RESOLUTION DECLARING MEDINA COUNTY PROPERTY AS EXCESS PROPERTY

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- 08-0962 REVENUE ADJUSTMENTS FOR VARIOUS FUNDS
- 08-0963 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 08-0964 APPROVING AN AGREEMENT FOR ARCHITECTURAL DESIGN AND ENGINEERING SERVICES FOR THE MEDINA COUNTY COURTHOUSE EXPANSION AND RENOVATION PROJECT
- 08-0965 AUTHORIZING THE SANITARY ENGINEER TO OBTAIN EASEMENTS FOR VARIOUS SANITARY SEWER AND WATER IMPROVEMENT PROJECTS
- 08-0966 RESOLUTION AUTHORIZING THE SANITARY ENGINEERING DEPARTMENT TO BID BULK CHEMICALS FOR THEIR WATER AND WASTEWATER TREATMENT FACILITIES
- 08-0967 APPROVING THE COMMUNITY REINVESTMENT AREA AGREEMENT AND COMMUNITY REINVESTMENT COMPENSATION AGREEMENT FOR CLETRONICS, INC.
- 08-0968 RESOLUTION APPROVING THE PETITION FOR BOUNDARY LINE ADJUSTMENT FOR BRUNSWICK TOWNSHIP
- 08-0969 RESOLUTION REAPPOINTING A MEMBER TO THE AUDIT COMMITTEE
- 8.970 RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this fourteenth day of October 14, 2008.

Respectfully submitted,

COMMISSIONERS _____
Patricia G. Geissman

OF _____
Stephen D. Hambley

Pam Vereb, Clerk

MEDINA COUNTY _____
Sharon A. Ray