

## COMMISSIONERS MEETING, MONDAY, MARCH 24, 2008

Stephen D. Hambley called the meeting to order at 9:31 a.m. with Sharon A. Ray present. (Patricia G. Geissman was on vacation.)

The meeting opened with the Pledge of Allegiance and a prayer.

The oral reading of the minutes of the Commissioners' meeting on March 17, 2008, was dispensed with as each Commissioner had read them personally. Ms. Ray moved to approve the minutes; the motion was seconded Mr. Hambley. There was no discussion. Roll call showed both Commissioners voting AYE.

Andy Conrad, Administrative County Engineer, presented a resolution authorizing the Medina County Engineer to purchase one new model year cab and chassis for use at the Medina County Highway Department. The estimated total purchase price is approximately \$60,000. The Medina County Engineer will attempt to purchase the cab and chassis through the State of Ohio Department of Transportation Cooperative Purchasing Program. The vehicle will go through the bid process if they are unable to find a vehicle that meets the specifications through cooperative purchasing. Ms. Ray moved to approve the resolution and Mr. Hambley seconded the motion. There was no discussion. Roll call showed both Commissioners voting AYE.

Commissioners reviewed the weekly permits list for permits issued March 13-19, 2008.

Scott Miller, Finance Director, presented and reviewed the following resolutions: (1) revenue adjustments for various funds; (2) transferring funds from the Child Support Enforcement Agency Fund to the General Fund for indirect costs; (3) transferring funds from various Sanitary Engineering funds to the County General Fund; (4) transferring cash from the Veteran's Unclaimed Monies Fund to the General Fund; (5) cash transfers for various funds; (6) transferring County General Funds to the County Diversion Program; (7) authorizing a cash transfer for the Medina County Emergency Management Agency; and, (8) authorizing the Medina County Soil & Water Conservation District to purchase one 2008 Ford Escape XLS 4WD for the estimated purchase price of \$16,965. Mr. Miller requested payment of the weekly bills in the amount of \$1,020,353.82. Ms. Ray moved to approve the eight Finance resolutions and payment of the weekly bills; the motion was seconded by Mr. Hambley. There was no discussion. Roll call showed both Commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Ms. Ray moved to approve the resolution; the motion was seconded by Mr. Hambley. There was no discussion. Roll call showed both commissioners voting AYE.

Mr. Berkowitz presented a resolution amending the Table of Organization for the Medina County Sanitary Engineer by adding one full-time Line Maintenance Worker to the Sanitary Engineer's Collection and Distribution Department and modifying the position title of the Environmental Technician 1 to Engineer Technician 1 in the Sanitary Engineer's Design Engineering Department. Ms. Ray moved to approve the resolution and Mr. Hambley seconded the motion. There was no discussion. Roll call showed both Commissioners voting AYE.

Chris Jakab, County Administrator, had nothing to present.

## COMMISSIONERS MEETING, MONDAY, MARCH 24, 2008

Jim Troike, Sanitary Engineer, presented a resolution authorizing the Sanitary Engineering Department to advertise for bid for one replacement vehicle for the Medina County Safety Division and one additional vehicle to be used by the Water Division. Ms. Ray moved to approve the resolution and Mr. Hambley seconded the motion. There was no discussion. Roll call showed both Commissioners voting AYE.

Mead Wilkins, Job & Family Services (JFS) Director, presented and reviewed the following resolutions: (1) approving an SFY 2009 Subgrant Agreement with the Ohio Department of Job & Family Services (ODJFS) that establishes the terms and conditions for funding for Medina County Job & Family Services (MCJFS) for the period of July 1, 2008 through June 30, 2009, and it also defines the ODJFS's responsibility for technical assistance and training to help MCJFS in fulfilling its obligations; (2) authorizing MCJFS the ability to accept additional TANF funding from another county JFS Agency for a limited one-time adjustment during SFY 2008 to cover increased contract expenses and common clients in Children Services; (3) authorizing the advertisement for proposals relating to contract monitoring for MCJFS to ensure compliance with all terms, conditions, and specifications; (4) authorizing the advertisement for proposals relating to family group conferencing and supportive services for children in custody of MCJFS or at-risk of becoming a custody case; (5) authorizing the advertisement for proposals for data programming services for MCJFS to create and maintain databases in Microsoft Access and SQL software; and, (6) authorizing the advertisement for proposals for WIA Youth Services Programs for the Medina County Workforce Development Office. Ms. Ray moved to approve the six MCJFS resolutions and Mr. Hambley seconded the motion. There was no discussion. Roll call showed both Commissioners voting AYE.

Brian Nowak, Medina County Drug Abuse Commission (MCDAC) Executive Director, reported that he attended the Mayo Clinic's Tobacco Treatment Specialists Certification Program on March 3-7 in Rochester, Minnesota that was required by the State of Ohio's tobacco grant proposal. Physicians and staff at the Nicotine Dependence Center train healthcare professionals in the neuropharmacology of nicotine, pharmacological management of nicotine dependence, as well as proven counseling techniques to help individuals overcome their dependence on nicotine. Some facts Mr. Nowak learned were 450,000 people in the United States die every year due to tobacco-related diseases, lung cancer now exceeds breast cancer as the number one cancer among women, and one out of three children (about 6 million children) who are smoking today will die from tobacco-related illnesses. However, by combining medication, nicotine replacement therapy, and innovative counseling techniques, more people than ever before can be assisted to stop smoking. They will hear in April whether or not Medina County will receive funding from the Ohio Tobacco Prevention Foundation for medications and therapies to be utilized by Medina County residents ready to kick their addiction to tobacco.

Mr. Nowak said MCDAC was represented at the Medina County Home and Flower Show on the weekend of March 14-16. Their theme was "Families who spend time together reduce the risk of their children abusing drugs". Six area restaurants contributed over \$200 in gift cards for a free drawing. The next event that MCDAC and the Tobacco Coalition will participate in is the Family Affair to be held on Saturday, April 26, at the Community Center. The booth will offer children the opportunity to personalize a placement with anti-drug and anti-tobacco slogans. The placements will then be laminated on-site for the children to take home. The MCDAC Advisory Board will meet on Monday, April 7, 2008, to review the current grantees' semi-annual reports

## COMMISSIONERS MEETING, MONDAY, MARCH 24, 2008

and notices for FY 2008-2009 MCDAC grant proposals appeared in the Gazette in March. The grant application deadline is April 18, 2008.

William Hanigan, Workforce Development (WD) Director, presented a resolution authorizing the advertisement for proposals for Workforce Investment Act (WIA) Youth Program services for the Department of Workforce Development. Ms. Ray moved to approve the resolution and Mr. Hambley seconded the motion. There was no discussion. Roll call showed both Commissioners voting AYE.

Mr. Hanigan presented the report for WD for the month of February. He announced that the Medina and Summit Workforce Area and its youth provider, "Tri-County Jobs for Ohio's Graduates (JOG) – Next Step", have been selected by the Ohio Department of Job and Family Services (ODJFS) to receive a \$668,000 grant. The program to be funded is aimed at youth (age 16-21) with barriers such as basic skills deficiency, lack of demonstrated pre-employment and maturity skills, history of substance abuse, or contact with the juvenile justice system. The pilot program will run through June 2009.

Mr. Hanigan said that the civilian labor force estimates for the month of January reflect a 5.9% unemployment rate for Medina County and a 5.5% unemployment rate for the State of Ohio. For February, the State of Ohio unemployment rate improved to 5.3%. (Medina County's February rate was not available.)

Jeff Van Loon, Medina County Soil and Water Conservation District (SWCD), District Manager, reported that 50 individuals attended training in cooperation with the County Engineer's Office on stormwater retention and detention and the timed release of water. This is a major issue in Medina County due to flooding and drainage problems in some areas. There will be a riparian setback guidance class for township trustees and zoning commissions on Wednesday, April 9, at 6:30-8:00 p.m., at the Medina County University Center, 6300 Technology Lane in Lafayette Township. There are 10 communities out of 13 that have approved the support resolution for the Balanced Growth Initiative for the Ohio Lake Erie Watershed. They have reached almost 75% participation of the County's jurisdictions that is required for State funding to support watershed balanced growth planning and implementation. The City of Brunswick's support is still needed in order to meet the population requirement. Mr. Van Loon thanked the Commissioners for their consideration on the SWCD budget.

Charles Huber, Chief Building Official, and the Board of Commissioners recognized Chief Electrical Inspector Robert McMuldren for completing his State of Ohio Board of Building Standards certification as an Electrical Plans Examiner. He met all the requirements that include experience, passing International Code Council written tests, and completion of a five-day, in-residence program at the Ohio Building Academy. This certification saves Medina County time and money by allowing him to review plans of electric work for compliance with the National Electric Code instead of using a contracted Master Plans Examiner. Mr. McMuldren was presented with a certificate of achievement. Mr. Hambley commented that the Commissioners are always pleased when a public servant goes "above and beyond" and attains additional certification to do their job more proficiently and expertly.

Mr. Hambley presented a resolution appointing Mark E. Kolesar as the representative for the City of Medina to the Medina County Planning Commission with his term expiring on

## COMMISSIONERS MEETING, MONDAY, MARCH 24, 2008

December 31, 2009. Ms. Ray moved to approve the resolution; seconded by Mr. Hambley. There was no discussion. Roll call showed both Commissioners voting AYE.

Mr. Hambley presented a resolution appointing Patrick D. McNamara, Brunswick City Council-at-Large, as the representative for the Cities of Brunswick, Medina, and Wadsworth to the Transportation Improvement District (TID) with his term expiring on December 31, 2009. Ms. Ray moved to approve the resolution and Mr. Hambley seconded the motion. There was no discussion. Roll call showed both Commissioners voting AYE.

Mr. Hambley presented a resolution appointing Emil Bolas, Jim Crocker, and Michael Todd as the townships' representatives to the Medina County Council of Governments (COG) on Drug Enforcement for 2008. Ms. Ray moved to approve the resolution; Mr. Hambley seconded the motion. There was no discussion. Roll call showed both Commissioners voting AYE.

Mr. Hambley presented a resolution appointing Richard Sprague from Hinckley as a bee (apiary) inspector for the year 2008 and another resolution appointing Joseph and Marion Yoder from Big Prairie as bee (apiary) inspectors for the year 2008. The total appropriation for the year was set at \$4,000. Ms. Ray motioned to approve the resolution and Mr. Hambley seconded the motion. There was no discussion. Roll call showed both Commissioners voting AYE.

Mr. Hambley presented a resolution commending Marilyn Johnson for her 19 years of service with Medina County. She worked two years with the Sheriff's Office and 17 years as a Deputy Clerk in the Clerk of Court's Office. Ms. Ray moved to approve the resolution; seconded by Mr. Hambley. There was no discussion. Roll call showed both Commissioners voting AYE.

The Clerk read the resolution to allow the expenses of County officials. Ms. Ray moved to approve the expense resolution and Mr. Hambley seconded the motion. There was no discussion. Roll call showed both Commissioners voting AYE.

The meeting was opened for public comment and no one wished to speak.

Mr. Hambley said there was an Executive Session requested for the purpose of discussing personnel/appointment at 10:25 a.m. Ms. Ray moved to approve the Executive Session and Mr. Hambley seconded the motion. There was no discussion. Roll call showed both Commissioners voting AYE.

The meeting recessed at 9:53 a.m.

### Discussion Session

The meeting reconvened at 9:55 a.m. for the Discussion Session in the Conference Room.

Ms. Ray announced that the Joint Animal Organization meeting was held on March 13. The Annual Pet Adoptathon will be held on Saturday, May 3.

Scott Miller, Finance Director, said, at the request of Commissioner Geissman, he is in the process of putting together the application for Cost Control Associates, and he will be

**COMMISSIONERS MEETING, MONDAY, MARCH 24, 2008**

presenting a resolution in a couple of weeks. Cost Control Associates' consultants examine organizations' gas and electric bills to find savings. Ms. Ray asked if they get paid based on the actual savings incurred, like the County did with the telecommunications bills, and Mr. Miller said that was correct.

Mr. Hambley said Commissioners received a letter from Chair Curt Sheppler regarding the Office for Older Adults Advisory Council on Aging bylaw changes. He asked if there were any concerns because council members will be voting on enactment this Thursday, March 27. The changes would make the bylaws less confusing regarding the membership representation for voting purposes; those in attendance would be permitted to vote. The other minor change is that agenda items would need to go through a committee. Ms. Ray said she had no concerns with the proposed bylaw revisions.

Ms. Ray moved to adjourn the meeting at 10:02 a.m. and Mr. Hambley seconded the motion. There was no discussion. Roll call showed both Commissioners voting AYE.

**RESOLUTIONS PASSED 3/24/08**

| <u>Number</u> | <u>Resolution Title</u>   |
|---------------|---|
| 08-0162       | RESOLUTION COMMENDING MARILYN JOHNSON FOR HER 19 YEARS OF SERVICE WITH MEDINA COUNTY  |
| 08-0163       | RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS   |
| 08-0164       | RESOLUTION AUTHORIZING THE MEDINA COUNTY ENGINEER TO PURCHASE ONE (1) NEW MODEL YEAR CAB AND CHASSIS  |
| 08-0165       | REVENUE ADJUSTMENTS FOR VARIOUS FUNDS   |
| 08-0166       | RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILD SUPPORT ENFORCEMENT AGENCY FUND TO THE GENERAL FUND FOR INDIRECT COSTS |
| 08-0167       | RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS SANITARY ENGINEERING FUNDS TO THE COUNTY GENERAL FUND                    |
| 08-0168       | TRANSFER OF CASH FROM THE VETERANS UNCLAIMED MONIES FUND TO THE GENERAL FUND  |
| 08-0169       | CASH TRANSFER FOR VARIOUS FUNDS   |
| 08-0170       | TRANSFER OF COUNTY GENERAL FUNDS TO THE COUNTY DIVERSION PROGRAM  |

**COMMISSIONERS MEETING, MONDAY, MARCH 24, 2008**

- 08-0171 AUTHORIZING A CASH TRANSFER FOR THE MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
- 08-0172 RESOLUTION AUTHORIZING THE MEDINA COUNTY SOIL AND WATER CONSERVATION DISTRICT TO PURCHASE ONE 2008 FORD ESCAPE XLS 4WD
- 08-0173 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 08-0174 RESOLUTION AMENDING THE TABLE OF ORGANIZATION FOR THE MEDINA COUNTY SANITARY ENGINEER
- 08-0175 RESOLUTION AUTHORIZING THE SANITARY ENGINEERING DEPARTMENT TO ADVERTISE FOR BID FOR ONE (1) REPLACEMENT VEHICLE AND ONE (1) ADDITIONAL VEHICLE
- 08-0176 RESOLUTION APPROVING AN SFY 2009 SUBGRANT AGREEMENT WITH THE OHIO DEPARTMENT OF JOB AND FAMILY SERVICES (ODJFS)
- 08-0177 RESOLUTION AUTHORIZING MEDINA COUNTY JOB AND FAMILY SERVICES THE ABILITY TO ACCEPT ADDITIONAL TANF FUNDING FROM ANOTHER COUNTY JFS AGENCY
- 08-0178 RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PROPOSALS RELATING TO CONTRACT MONITORING FOR MEDINA COUNTY JOB AND FAMILY SERVICES
- 08-0179 RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PROPOSALS RELATING TO FAMILY GROUP CONFERENCING AND SUPPORTIVE SERVICES FOR CHILDREN FOR MEDINA COUNTY JOB AND FAMILY SERVICES
- 08-0180 RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PROPOSALS FOR DATA PROGRAMMING SERVICES FOR MEDINA COUNTY JOB AND FAMILY SERVICES
- 08-0181 AUTHORIZING THE ADVERTISEMENT FOR PROPOSALS FOR WIA YOUTH SERVICES PROGRAMS FOR THE MEDINA COUNTY WORKFORCE DEVELOPMENT OFFICE
- 08-0182 RESOLUTION APPOINTING A REPRESENTATIVE FOR THE CITY OF MEDINA TO THE MEDINA COUNTY PLANNING COMMISSION
- 08-0183 RESOLUTION APPOINTING A REPRESENTATIVE FOR THE CITIES TO THE TRANSPORTATION IMPROVEMENT DISTRICT (TID)
- 08-0184 RESOLUTION APPOINTING REPRESENTATIVES FOR THE TOWNSHIPS TO THE MEDINA COUNTY COUNCIL OF GOVERNMENTS (COG) ON DRUG ENFORCEMENT
- 08-0185 RESOLUTION APPROVING THE APPOINTMENT OF A BEE (APIARY) INSPECTOR FOR THE COUNTY OF MEDINA FOR THE YEAR 2008

**COMMISSIONERS MEETING, MONDAY, MARCH 24, 2008**

08-0186 RESOLUTION APPROVING THE APPOINTMENT OF BEE (APIARY) INSPECTORS  
FOR THE COUNTY OF MEDINA FOR THE YEAR 2008

08-0187 RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twenty-fourth day of March, 2008.

Respectfully submitted,

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Pam Vereb, Clerk

COMMISSIONERS \_\_\_\_\_  
Patricia G. Geissman

OF \_\_\_\_\_  
Stephen D. Hambley

MEDINA COUNTY \_\_\_\_\_  
Sharon A. Ray