

## COMMISSIONERS MEETING, MONDAY, DECEMBER 31, 2007

Sharon A. Ray called the meeting to order at 9:32 a.m. with Patricia G. Geissman and Stephen D. Hambley present.

The meeting opened with the Pledge of Allegiance and a prayer.

The oral reading of the minutes of the December 17 Public Hearing to discuss the vacation of Arborcrest Drive in Hinckley Township and the minutes from the December 24 regular meeting were dispensed with as each Commissioner had read them personally. Mrs. Geissman moved to approve both of the minutes. The motion was seconded by Mr. Hambley. There was no discussion. Roll call showed all Commissioners voting AYE.

Doug King, Administrative Assistant in the County Engineer's Office, presented a resolution to extend the completion date of the Camp Road, T.W. 36, Bridge No. 36 project contract with Page Excavating, Inc. Mrs. Geissman moved to approve the resolution and Mr. Hambley seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list for permits issued from December 20 through December 26, 2007.

Scott Miller, Finance Director, presented and reviewed the following Finance Department resolutions: (1) amending the annual appropriation resolution; (2) amending the 2007 appropriation resolution by transferring appropriations; (3) cash transfer for various funds; (4) cash transfer for various funds; (5) transferring funds from the General Fund and the Child Support Enforcement Agency Fund for Title IV-D Juvenile Court magistrate and prosecutor's services; (6) authorizing the purchase of 6,000 gallons of diesel and 1,500 gallons of regular unleaded gasoline for the Medina County Highway Garage; (7) transferring funds from various County department accounts to the Gasoline Rotary Fund; (8) authorizing the expenditures related to Planning Commission sponsored workshops and zoning inspector meetings; (9) adoption of a revised mileage reimbursement rate from \$0.38 per mile to \$0.42 per mile, due to increased gasoline, maintenance, and insurance costs to Medina County employees who utilize their personal vehicles for County business; (10) approving an agreement with Maximus, Inc. to provide professional consulting services for Medina County at a total cost of \$13,000; (11) authorizing agreements with various veterinarians for dog spay and neuter services for the Medina County Animal Shelter; (12) adoption of the 2008 Medina County Temporary Appropriation Measure; (13) revenue adjustments for various funds; and, (14) expenditure adjustments for various funds. Mr. Miller requested payment of the weekly bills in the amount of \$546,349.74. Mrs. Geissman moved to approve the fourteen finance resolutions and payment of the weekly bills. The motion was seconded by Mr. Hambley. Mrs. Geissman said she spoke to Planning Services Director Patrice Theken about finding a sponsor or charging a small fee for the refreshments for the workshops and meetings (Resolution No. 8). This would allow her to purchase the items and be reimbursed for them. Mr. Hambley seconded the amendment to the eighth Finance resolution. There was no further discussion. Roll call showed all Commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mrs. Geissman moved to approve the resolution. The motion was seconded by Mr. Hambley. There was no discussion. Roll call showed all Commissioners voting AYE.

Chris Jakab, County Administrator, had no resolutions to present today.

Jeff Van Loon, Soil & Water Conservation District (SWCD), District Manager, reported that there would be a Swearing-in Ceremony for two re-elected supervisors on Tuesday, January 15, at 2:30 p.m. He invited a Commissioner to administer the oath of office. The SWCD Board of Supervisors will be co-hosting an informational meeting on Thursday, January 17, 2008, at 6:30 p.m., in the Administration Building Auditorium. The subjects will be the Forest Tax Law and Current Agricultural Use Value (CAUV) reformulation for land owners. The speakers will be

## COMMISSIONERS MEETING, MONDAY, DECEMBER 31, 2007

John Joliff (Service Forester, Division of Forestry, ODNR) Mike Kovack (Medina County Auditor), and Larry Gearhardt (Senior Director of Local Affairs, Ohio Farm Bureau), and they will assist people in using those laws to their advantage. He invited the Commissioners to the SWCD luncheon at 11:45 a.m. on January 11, 2008, for elected officials and special guests. Seven out of 13 jurisdictions have sent formal resolutions of support for the Balanced Growth Initiative. Ten are necessary for available incentive programs.

The meeting was opened for public comment and no one wished to speak.

The Clerk read the resolution to allow the expenses of county officials. Mrs. Geissman moved to approve the resolution, and Mr. Hambley seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

The meeting recessed at 9:40 a.m.

### Discussion Session

The meeting reconvened at 9:44 a.m. for the Discussion Session.

Mrs. Geissman said the United Church of Christ (next door to the Administration Building) had their parking lot resurfaced last summer and the county permitted them to share county's dumpster in the parking lot. The Church has asked for permission to continue to share a dumpster (the Church's larger capacity dumpster) on the county's property for the next six months. They would like to allow their concrete to become fully cured before allowing heavy dumpster truck traffic. The United Church of Christ would pay for two trash pick-ups per week. The Church said the benefit would be a 2/3 less cost to the county. The letter also says that after six months, both parties would determine whether to continue the arrangement, discontinue, or pursue another arrangement. Mrs. Geissman said she would agree if Tom Maupin, Maintenance Supervisor, did not see anything negative for the county with this arrangement. Mr. Hambley said it might be beneficial to alleviate the higher stresses on the surface of new concrete for the first winter, and there would be a mutual benefit. The Commissioners agreed to allow the dumpster sharing if Mr. Maupin was agreeable. Mr. Jakab said he would contact Mr. Maupin.

Scott Miller, Finance Director, said the State Auditor's pointed out the County's lack of a credit card policy during their last audit. The Ohio Revised Code requires counties to adopt policies so the County Auditor's Association prepared a sample policy. They tailored it to meet Medina County's requirements and he presented copies of the draft policy for the Commissioners to review. Mr. Jakab said this Board has always said they would not authorize credit cards (Master Card or Visa for example). There are certain offices that have gasoline credit cards that legally would fall under this credit card statute. Mrs. Geissman asked if any elected officials pass out credit cards to employees. Mr. Jakab said there are some boards that do, and they might fall under this policy such as MRDD and the ADAMH Board. Assistant Prosecutor Bill Thorne said he would see if it impacts other boards where Commissioners have certain appointing authority. There was a short discussion about various departments' credit cards. Mr. Jakab said the credit card procurement law states that they can put in the resolution that no late charges or finance charges are allowable. The formalization of this policy would be taking the unwritten County policy and putting it into written format, and specifically limiting credit cards to gasoline cards. The Medina County Commissioners would have to approve every request. Ms. Ray said, as a courtesy, departments and agencies should be notified of this forthcoming policy before it is adopted, and the other Commissioners agreed. Mr. Jakab pointed out that the policy allows for deviation with the Commissioners subsequent approval.

Mr. Thorne discussed a draft contract between the County and the railroad for land rental of \$300 per year for an area where the railroad's signal box encroaches on County property.

Mrs. Geissman reported that the Public Utilities Commission of Ohio (PUCO) approved four more railroad crossings for gates and lights in Medina County in the amount of approximately \$700,000. The County has received over \$2 million in railroad crossing improvements since 2002. The County also receives funding from the North American Railway

**COMMISSIONERS MEETING, MONDAY, DECEMBER 31, 2007**

Foundation (approximately \$10,000 for each crossing) and the Ohio Rail Development Commission. They have received funds from The Angels on Track in the past. They requested funding for three crossings, but the County was approved for funding for four crossings this year. The Angels on Track Foundation and PUCO have a web page to report dangerous crossings, and the crossing on Myrtle Hill Road in Valley City was reported. The PUCO offered to fund gates and lights for it if Mrs. Geissman presented all of the necessary paperwork. These will be done at no cost to Medina County.

Ms. Ray announced that Medina County received another \$394,000 in federal grant money for Workforce Development training in the healthcare field. She will provide details at a later date.

At 10:05, Mrs. Geissman moved to adjourn the meeting and Mr. Hambley seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

**RESOLUTIONS PASSED 12/31/07**

| <u>Number</u> | <u>Resolution Title</u>   |
|---------------|---|
| 07-1244       | RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS   |
| 07-1245       | RESOLUTION TO EXTEND THE COMPLETION DATE OF THE CAMP ROAD T.W. 36 BRIDGE NO. 36 PROJECT CONTRACT BY AND BETWEEN PAGE EXCAVATING INC. AND THE MEDINA COUNTY BOARD OF COMMISSIONERS       |
| 07-1246       | RESOLUTION AMENDING THE ANNUAL APPROPRIATION RESOLUTION   |
| 07-1247       | RESOLUTION AMENDING THE 2007 APPROPRIATIONS RESOLUTION BY TRANSFERRING APPROPRIATIONS   |
| 07-1248       | CASH TRANSFERS FOR VARIOUS FUNDS  |
| 07-1249       | CASH TRANSFERS FOR VARIOUS FUNDS  |
| 07-1250       | AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM THE GENERAL FUND AND THE CHILD SUPPORT ENFORCEMENT AGENCY FUND FOR TITLE IV-D JUVENILE COURT MAGISTRATE AND PROSECUTOR'S SERVICES |
| 07-1251       | RESOLUTION AUTHORIZING THE PURCHASE OF 6,000 GALLONS OF DIESEL AND 1,500 GALLONS OF REGULAR UNLEADED GASOLINE FOR THE MEDINA COUNTY HIGHWAY GARAGE                                      |
| 07-1252       | RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE GASOLINE ROTARY FUND   |
| 07-1253       | A RESOLUTION AUTHORIZING EXPENDITURES RELATED TO PLANNING COMMISSION SPONSORED WORKSHOPS AND ZONING INSPECTOR MEETINGS  |
| 07-1254       | ADOPTION OF A REVISED MILAGE REIMBURSEMENT RATE   |
| 07-1255       | RESOLUTION APPROVING AN AGREEMENT WITH MAXIMUS INC TO PROVIDE   |

**COMMISSIONERS MEETING, MONDAY, DECEMBER 31, 2007**

- 07-1256                    PRROFESSIONAL CONSULTING SERVICES FOR MEDINA COUNTY  
RESOLUTION AUTHORIZING AGREEMENTS WITH VARIOUS VETERINARIANS  
FOR DOG SPAY AND NEUTER SERVICES FOR THE MEDINA COUNTY ANIMAL  
SHELTER
- 07-1257                    ADOPTION OF THE 2008 TEMPORARY APPROPRIATION MEASURE
- 07-1258                    REVENUE ADJUSTMENTS FOR VARIOUS FUNDS
- 07-1259                    EXPENDITURE ADJUSTMENTS FOR VARIOUS FUNDS
- 07-1260                    RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER  
THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 07-1261                    RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this thirty-first day of December, 2007.

Respectfully submitted,

\_\_\_\_\_  
Pam Vereb, Clerk

COMMISSIONERS \_\_\_\_\_  
Sharon A. Ray

OF \_\_\_\_\_  
Patricia G. Geissman

MEDINA COUNTY \_\_\_\_\_  
Stephen D. Hambley