

COMMISSIONERS MEETING, MONDAY, AUGUST 20, 2007

Sharon A. Ray called the meeting to order at 9:33 a.m. with Patricia G. Geissman and Stephen D. Hambley present.

The meeting opened with the Pledge of Allegiance and a prayer.

The oral reading of the minutes of the Commissioners' meetings on August 6 and 13 were dispensed with as each Commissioner had read them personally. Mrs. Geissman moved to approve both meetings' minutes; the motion was seconded Mr. Hambley. There was no discussion. Roll call showed all Commissioners voting AYE.

Doug King, Administrative Assistant in the County Engineer's Office, presented and reviewed the following resolutions: (1) to extend the closing of River Styx Road (C.H. 49) between Fixler Road (C.H. 75) and Poe Road (T.H. 71) for bridge repair; (2) authorizing a change order to the contract for 2006 micro-surfacing with Strawser, Inc.; and, (3) extending the completion date of the 402 resurfacing contract with Perrin Asphalt. Mrs. Geissman moved to approve the three resolutions and Mr. Hambley seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list for permits issued August 9-15, 2007.

Scott Miller, Finance Director, presented and reviewed the following resolutions: (1) amending the 2007 Appropriations Resolution by transferring appropriations; (2) amending the annual appropriation resolution; (3) cash transfers for Family First Council funds; (4) transferring funds from the Sanitary Sewer Maintenance Fund to the West Park Sewer Replacement Fund; and, (5) authorizing the transfer of funds from various county department accounts to the Gasoline Rotary Fund. Mr. Miller requested payment of the weekly bills in the amount of \$896,502.81. Mr. Miller said there was an expense added for Columbia Gas in the amount of \$604.83 that would increase the total to \$897,107.64. Mrs. Geissman moved to approve the five finance resolutions and payment of the weekly bills including the additional amount; the motion was seconded by Mr. Hambley. There was no discussion. Roll call showed all commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mrs. Geissman moved to approve the resolution; the motion was seconded by Mr. Hambley. There was no discussion. Roll call showed all commissioners voting AYE.

Chris Jakab, County Administrator, presented and reviewed the following resolutions: (1) approving the transfer of property in the floodplain at 597 and 598 Twilight Trail to the Village of Gloria Glens for use as community park; (2) authorizing Medina County Building Maintenance to advertise for bids for tuckpointing at the Medina County Administration Building; and, (3) approving a lease agreement with the Society for Handicapped Citizens of Medina County, Inc., for use by Medina County Faith in Action for the Expanded Transit Options (ETO) Program. Mrs. Geissman moved to approve the three resolutions and Mr. Hambley seconded the motion. Mr. Hambley commented that this is the third vehicle for the ETO Program. The bus will be located in the City of Wadsworth at the fire station. Faith in Action has volunteer drivers that will provide transportation for out-of-county medical appointments. This has been a service that continues to grow in demand and the Commissioners are glad they could build a relationship with the partners – United Way, Faith in Action, Medina County Transit Consortium, and Medina County Public Transit. There was no further discussion. Roll call showed all Commissioners voting AYE.

Jim Troike, Sanitary Engineer, presented a resolution to obtain easements for the Plum Creek Phase 1A and 1B (Water & Sewer) Project. Mrs. Geissman moved to approve the resolution. Mr. Hambley seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

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Patrice Theken, Department of Planning Services Director, presented a list of activities the department is offering for the remainder of 2007. She reported they were going to have a real bus tour on September 7, at 9:00 a.m. (they had a virtual bus tour last month). They will be visiting Summit and Portage Counties to see water protection and riparian corridors. They will meet in the west Giant Eagle parking lot in Brunswick at 8:45 a.m. There is a \$15.00 fee for the trip and a reservation is necessary. The City of Brunswick is providing the bus and some of the refreshments. They are holding a "Zoning for an Aging Population" workshop on September 27 and a "Planning for Sustainability" workshop on October 25. Their annual Planning Day Open House will be held on November 9 at a new location, the A.I. Root Company.

Charles Huber, Chief Building Official, provided some highlights from the Building Department's report for building permit activity in July 2007. There were 47 new housing starts in July 2007, continuing the downward trend for housing starts in July dating back to 2003. Revenues for residential building permit activity were up 28-1/2% comparing July 2007 to 2006 and the count was up slightly (336 compared to 333). There was a decrease in revenue and permit counts year-to-date through July 2007 compared to the same time in 2006. The most residential permitting activity took place in Montville Township for the month of July 2007 and year-to-date. Brunswick Hills Township had the second highest level of activity. Brunswick Hills Township had the most commercial permit activity for the month of July and year-to-date, with Medina Township second in both.

Ms. Ray read the notice for a municipal annexation petition filed on August 14, 2007, for 6.09 acres on North Carpenter Road in Brunswick Hills Township to the City of Brunswick. There is no hearing necessary and the Board of Commissioners must take action within 30 days. She asked for it to be tabled to enable her to review it further and to wait for the Tax Map Office's opinion; the request was granted.

The meeting was opened for public comment. Michael Huff from Montville Township said he has been coming to the last few Commissioners meetings to learn more about how the county works and how it is administered. He is a candidate for the Veterans Service Officer for Medina County. Ms. Ray thanked him for attending and welcomed him.

The Clerk read the resolution to allow the expenses of county officials. Mrs. Geissman moved to approve the expenses and Mr. Hambley seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

The meeting recessed at 9:53 a.m. for the commissioners to move to the Conference Room for the Discussion Session at 9:55 a.m.

Discussion Session

Mrs. Geissman discussed the Ohio State University Extension Office's request for an additional \$1,000 per year. She said they discussed it at the County Commissioners Association of Ohio (CCAO) Board meeting and the board suggested that any county that could afford it should do it. She said Medina County has a good relationship with the Extension service and the county is one of the largest contributors in the state to that agency. The Extension service offers wonderful programs. She said she is in favor of giving them the additional \$1,000 and believes the county can afford to do that. County Administrator said he reviewed the letter and he does not believe it is to supplement their current budget by \$1,000. He thought it meant that their funding is going to be reduced so there would be some internal reorganization of the budget in the local offices as one way of saving. It is not asking every county to now give another \$1,000 to OSU. It is a budget cut that is going to be implemented and it will have a certain impact on the various local offices. Mr. Hambley said he interpreted it to be next year; instead of \$18,000 they will need to contribute \$19,000 next year. Mrs. Geissman said the CCAO Board discussion did not get into whether it was right now or next year. It was a recommendation that they would increase the support by \$1,000 if they could afford to do so. Mr. Hambley said they needed to communicate with Agent David Civittolo to see if that was an issue that needed to be addressed immediately or in the normal budget process in January. Mrs. Geissman said she would contact him. Ms. Ray said she was supportive of the additional \$1,000, if that is what they need to make

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up their budget this year. They are always receptive to county concerns; now they are offering financial management classes. Mr. Hambley agreed and said the question just comes down to timing.

Scott Miller, Finance Director, said the sales tax election expenses of more than \$48,000 were invoiced to the various school districts. They should receive the payments in the next couple weeks.

Mr. Miller said the post-audit has been scheduled for Monday, August 27, at 2:00 p.m.

Mr. Hambley said Community Action Wayne/Medina approached the Housing Network for grant support at their last meeting. There wasn't a quorum so they could not take any action and they do not meet again before the application is due. He said he offered to see if the Commissioners would provide support. They are seeking some communication of support from Medina County to apply for Ohio Department of Development, Office of Housing and Community Partnerships grant for a Home Maintenance and Repair Program and a Home Buyer Education Program. He provided a grant application summary and participation synopsis for the other Commissioners' review. He said he had asked Administrative Assistant Dianne Ranftl to review it and she found it not to be in conflict with anything that the county currently provides. The county works with Community Action in a cooperative manner. The summary shows the benefits of the grant and what they have been doing with their funding such as Creative Housing projects, the weatherization program, and the CHIP Grant. Ms. Ray asked what AMI stood for in the sentence "Program participants are very low income seniors and other clients with a maximum income of 35% AMI. Ms. Ranftl said it stands for Annual Medium Income that is based on HUD Section 8 numbers for the year. County Administrator Chris Jakab questioned that there were 41,194 elderly people in the county that were below the poverty level. Mr. Hambley said that was questioned at the Housing meeting and they are checking on that statistic. The Commissioners agreed to send a letter of support of the grant application.

Mr. Hambley presented the 2-1-1 "First Call for Help" report for the second quarter of 2007. The top ten service requests (of 744 total requests) were as follows:

- (1) utility bill payment assistance,
- (2) rent payment assistance,
- (3) homeless shelter,
- (4) food pantries,
- (5) transportation expense assistance,
- (6) general clothing,
- (7) mortgage payment assistance,
- (8) undesignated temporary financial assistance,
- (9) public housing, and
- (10) furniture.

The top ten referrals (of 1,092 total referrals) were as follows:

- (1) Community Services Center,
- (2) Holy Martyrs,
- (3) Community Action Medina,
- (4) Medina County Job & Family Services,
- (5) Matthew 25 Coalition,
- (6) Salvation Army Corps Community Center – Medina,
- (7) Salvation Army – Wadsworth,
- (8) Lodi Good Samaritans,
- (9) Wadsworth FISH,
- (10) St. Matthew Lutheran Church.

Mr. Hambley said Holy Martyrs changed in the top ten referral list and he is not sure why.

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Mr. Hambley said they received a memo from the Finance Director Scott Miller about the proposed policy manual for public transit. There are no substantive changes, but Mr. Miller has clarified and organized the policies. They should let Mr. Miller know by next week if they have any questions or concerns with the policies.

Mr. Jakab presented information about a proposed revenue bond issue for the construction of a Southwest General Hospital affiliated medical facility in the City of Brunswick. Hospital representatives and their bond counsel have requested permission to give a presentation on the project at the August 27 Commissioners' meeting and to ask the Commissions to consider the adoption of the inducement resolution for the bonds to help with the construction costs of the facility. They are conduit bonds and the county is not responsible for any of the payments of the principle or interest amounts of the bonds or bond counsel costs. This is a way for them to leverage their debt issuing capacity to assist in this type of project for the county. Mrs. Geissman asked if this was the same as the Medina General Hospital bonds. Mr. Jakab said it is the same Ohio Revised Code section that allows for that. The Commissioners agreed to view the presentation on Monday, August 27, at approximately 10:15 a.m.

Mr. Hambley commented that the building is under construction and a portion of the site is land that is leased from the City of Brunswick. He asked if that complication would influence their bonding. Mr. Jakab said he did not believe so, but he was not sure of the details. He has asked Squire, Sanders & Dempsey L.L.P. to represent the county to ensure the paperwork is in order. They are not clear on the total amount that they are asking for (for the issuance of the bond) and whether it is totally dedicated to equipment or construction, or for both. That information should be made known next Monday.

Ms. Ray said she attended the Medina Creative Housing Open House on Friday, August 10. They converted a house and made it handicapped accessible for their Community Life Skills Development Center. They had a camp there for the past few weeks where individuals with disabilities could learn independent lifestyle skills. She said it was a very heartwarming activity. Young adults were happy to have a place to go to learn how to cook and shop and all the things they need to learn in order to be independent.

Ms. Ray said she and Chris Jakab would be attending a meeting Wednesday, August 22, at 9:00 a.m. at Medina City Hall with the City of Medina, Medina County District Library, and Medina City Schools to discuss parking issues.

At 10:07 a.m., Mrs. Geissman moved to adjourn the meeting and Mr. Hambley seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

RESOLUTIONS PASSED 8/20/07

<u>Number</u>	<u>Resolution Title</u>
07-815	RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS
07-816	RESOLUTION DETERMINING THE NECESSITY TO EXTEND THE CLOSING OF RIVER STYX ROAD (C.H. 49) BETWEEN FIXLER ROAD (C.H. 75) AND POE ROAD (T.H. 71)
07-817	RESOLUTION AUTHORIZING A CHANGE ORDER TO THE CONTRACT FOR 2006 MICRO-SURFACING BETWEEN STRAWSER, INC. AND THE MEDINA COUNTY BOARD OF COMMISSIONERS
07-818	RESOLUTION TO EXTEND THE COMPLETION DATE OF THE 402 RESURFACING CONTRACT BY AND BETWEEN PERRIN ASPHALT AND THE MEDINA COUNTY BOARD OF COMMISSIONERS
07-819	RESOLUTION AMENDING THE 2007 APPROPRIATIONS RESOLUTION BY TRANSFERRING APPROPRIATIONS

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- 07-820 RESOLUTION AMENDING THE ANNUAL APPROPRIATION RESOLUTION

- 07-821 CASH TRANSFER FOR FAMILY FIRST COUNCIL FUNDS

- 07-822 AUTHORIZING THE TRANSFER OF FUNDS FROM THE SANITARY SEWER MAINTENANCE FUND TO THE WEST PARK SEWER REPLACEMENT FUND

- 07-823 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE GASOLINE ROTARY FUND

- 07-824 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS

- 07-825 RESOLUTION APPROVING THE TRANSFER OF PROPERTY TO THE VILLAGE OF GLORIA GLENS

- 07-826 RESOLUTION AUTHORIZING MEDINA COUNTY BUILDING DEPARTMENT TO ADVERTISE FOR BIDS FOR TUCKPOINTING AT THE MEDINA COUNTY ADMINISTRATION BUILDING

- 07-827 APPROVING A VEHICLE LEASE AGREEMENT WITH THE SOCIETY FOR HANDICAPPED CITIZENS OF MEDINA COUNTY, INC., FOR USE BY THE MEDINA COUNTY FAITH IN ACTION

- 07-828 AUTHORIZING THE SANITARY ENGINEER TO OBTAIN EASEMENTS FOR VARIOUS SANITARY SEWER AND WATER IMPROVEMENT PROJECTS

- 7.829 RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICALS

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this twentieth day of August, 2007.

Respectfully submitted,

COMMISSIONERS _____
Sharon A. Ray

OF _____
Patricia G. Geissman

_____ MEDINA COUNTY _____
Pam Vereb, Clerk Stephen D. Hambley