

COMMISSIONERS MEETING – TUESDAY, SEPTEMBER 7, 2004

Sharon A. Ray called the meeting to order at 9:30 a.m. with Patricia G. Geissman and Stephen D. Hambley present.

The meeting opened with the Pledge of Allegiance and a Prayer.

There were no minutes for approval and Ms. Ray noted that the Clerk had stated prior to the meeting that all minutes should be ready for next week's meeting.

Doug King, Administrative Assistant in the County Engineer's Office, presented 11 resolutions to approve the use of Subdivision Drainage Maintenance Funds for repair work in River's Edge Subdivision Phase 1 and Fox Meadow Subdivision Phase 2, amending Resolution #94-377 relative to additional construction costs for improvement of Carpenter Road, extending the completion date of the resurfacing contract for Vandemark Road and State Road with Kokosing, finding that public convenience and welfare requires the replacement of Bridge No. 30 on Kennard Road, Culvert No. 21 on Abbeyville Road, and Culvert No. 8 on Acme Road and authorizing the bidding for these replacements, granting a variance on the Engineering Code for Subdivision Development for the installation of a boulevard island in Lake Medina Reserve Subdivision, and approving the annual assessments on improvements & establishing public watercourses for Elite One Subdivision, Highlands Subdivision Phase II & III, and West Chase Landings Subdivision Phase 1. Mrs. Geissman moved to approve the 11 resolutions; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list.

Ms. Ray noted that Chris Jakab, Finance Director, was unable to attend this morning and presented the weekly bill pages in the amount of \$390,012.58. Mrs. Geissman moved to approve payment of the bills; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed the personnel resolution. Mrs. Geissman moved to approve the personnel changes; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

John Stricker, County Administrator, had no resolutions today.

Jim Troike, Assistant Sanitary Engineer, presented a resolution certifying the delinquent sanitary sewer and water bills to tax bills and a resolution authorizing the purchase of a front end loader with a backhoe attachment through State Purchasing. Mrs. Geissman moved to approve the 2 resolutions; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Lynn Remington, County Home Superintendent, stated that they had 1 new admission, one resident was released and there is a tour later today for a potential resident. They currently have 49 residents. They've had improvements such as carpeting, vinyl flooring, air conditioning in the dining room, a new commercial dryer was installed, new overhang and gutters are being installed, and a lot of painting. The Kids Care Horse Show donated 2 each 36" flat screen TV's, \$200 in coupons at Eat and Park, and 9 round tables and chairs for the dining room. From the livestock 4-H sales they received 1 beef, 5 market hogs, 1 lamb, 8 chickens, 8 turkeys, ducks, geese and rabbits.

Dr. Ross Santamaria, Diversion & Forensic Services Director, stated that their fees are up and that they currently have 200 open cases. There were some extra fees collected through testing he has performed for the Lorain County Sheriff and North Ridgeville Police Department. He will be doing some continuing education in the next couple of months.

Gail Carmen, representing the Public Defender Commission, noted that they have been searching for a lead attorney since last January and that they have found some they feel will work well in that position. She introduced Linda O'Toole.

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Ms. O'Toole stated that her past experience has been with the Stark County Public Defenders Office dealing mostly with misdemeanor cases with some experience with felonies. In 2003 she worked doing insurance work and determined that was not what she wanted to continue doing. She has worked with Chris Jakab on getting furniture for their new office as well as working on getting the phone system for the office. She will be working on guidelines for the office using the American Bar Association guidelines. An advertisement for a receptionist is being put out immediately.

Mrs. Geissman thanked the Public Defender Commission for their work.

The meeting was opened for public comment and there was no one present wishing to comment.

The Clerk read the resolution to allow expenses of county officials. Mrs. Geissman moved to allow the expenses; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners recessed the meeting at 9:44 a.m.

The meeting was reconvened at 10:00 a.m. for the discussion session.

Kathy Fortney, Clerk of Courts, was present to review problems and her needs for space. She feels every office in the court houses is facing this problem. With the increase in foreclosures and in criminal she needs to hire another person for each of her departments. However, there is no room for new employees. She has a meeting next week with the company about some glitches they are still experiencing in their computer and it will take awhile to get all of the bugs worked out. Her next goal is to go into imaging, and space will be needed for that as well. She wanted to bring these needs to the attention of the Commissioners for expansion and service needs at the court houses. She also discussed internet access to her records, noting that there are privacy and public record law concerns with that access.

Mrs. Geissman stated that Kathy's employees are stacked up and it may be time to start looking at expanding the back of the court house, which was constructed in a manner to expand in the back.

Ms. Ray and John Stricker noted that they have contacted each judge and the Clerk of Courts about submitting a list of their needs; noting that they have not heard back from the 2 Common Pleas judges.

There was a discussion relative to alternatives that could be done that would take care of the immediate needs. In questioning about having any of her departments off site, Kathy stated that their records have to be accessible for the courts at any given time. The possibility that Domestic Relations Court moving was discussed and the Clerk's Domestic Division could be moved out with them. Another alternative discussed was having a second shift that could do computer entry in the evenings. It was noted that it would be a minimum of 2 years for construction if the building was to be added onto. The (computer system) backbone does enable access to the Clerk's records from another location if necessary.

Ms. Ray and John have been working on the issue of space in the court houses for the last 6 months and will continue their work to see if there are other alternatives for space.

John Burke, Treasurer, noted that since the cash is not available now to pay for expansion of a building that it would be a good time now, with the interest rates down, to tie investments into debt services. He noted that he has also been looking into additional space for his office in the Administration Building and that with the Recorder's Office moving to the first floor and a good part of the Auditor's Office moving to the third floor his office has the smallest square footage and that overall he has lost 500 square feet. He noted that when he moved to this

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building he was told their records would be in one place in the court house and he has had continual security problems with that area. The office area being considered as additional space for his office is not adequate for office space, as it is separated from the main office, and it is not adequate for record storage, noting that their paperwork has been increasing 25% annually. He presented highlighted drawings as proposals for space, with his preference being to have the old data center along the west side, and possibly the northwest corner office, added to his office space. He also needs to have an additional person in the delinquent tax department.

There was a review of the proposals for space as well as discussion relative to a shared computer with the Auditor in which John would like his own so his department could run their reports without going through the Auditor's Office.

Mr. Hambley reported that he has talked with Pat Beyer relative to a County Transit Board and that he would like a consensus to proceed with discussions and review of a proposal. Ms. Ray and Mrs. Geissman agreed that Mr. Hambley continue with these discussions.

Ms. Ray presented a preliminary agenda for a September 30 meeting with elected officials and department heads. The meeting has been scheduled for the afternoon.

Commissioners recessed the meeting at 11:04 a.m.

Commissioners reconvened the meeting at 2:05 p.m. for the public hearing on proposed Windfall Road improvements.

Andy Conrad, County Engineer's Office, stated that the developer of the Windfall Reserve Subdivision is being required to have an accurate site distance along Windfall Road. This will require shaving about 16 inches from the high spot and the improvement will extend 200 feet. This will involve 3 driveways and work agreements are already in place with those property owners. Those owners will be given asphalt drives and some enclosures. Through questioning, Andy stated that the road will be closed 20 days and they hope to start the work next week. The location is south of SR 18 before Ridgewood Road. The detour will be Ridgewood Road to Boneta Road.

The developer stated that the Engineer's Office will have their performance guarantee by Thursday.

There were no more questions or comments.

Mr. Hambley moved to close the public hearing; Seconded by Mrs. Geissman. There was no discussion. Roll Call showed all Commissioners voting AYE.

The resolution to proceed with this project will be presented at next Monday's meeting.

Mrs. Geissman moved to adjourn the meeting at 2:11 p.m.; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

RESOLUTIONS PASSED:

- 04-0804 RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASUERR
IN SETTLEMENT OF SUCH LIST OF CLAIMS

- 04-0805 RESOLUTION APPROVING THE AMOUNT OF UNPAID UTILITY BILLS FOR THE MEDINA
COUNTY SANITARY ENGINEER AND PROVIDING FOR THEIR CERTIFICATION IN
ACCORDANCE WITH SECTION 6117.02 OF THE OHIO REVISED CODE

- 04-0806 RESOLUTION APPROVING USE OF SUBDIVISION DRAINAGE MAINTENANCE FUND FOR
REPAIR WORK IN RIVER'S EDGE SUBDIVISION PHASE 1 IN LIVERPOOL TOWNSHIP,

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MEDINA COUNTY, OHIO

- 04-0807 RESOLUTION APPROVING USE OF SUBDIVISION DRAINAGE MAINTENANCE FUND FOR REPAIR WORK IN FOX MEADOW SUBDIVISION PHASE 2 IN MONTVILLE TOWNSHIP, MEDINA COUNTY, OHIO
- 04-0808 RESOLUTION AMENDING RESOLUTION NO. 94-377 RELATVIE TO ADDITIONAL CONSTRUCTION COSTS FOR IMPROVEMENT OF CARPENTER ROAD IN MEDINA COUNTY, OHIO
- 04-0809 RESOLUTION TO EXTEND THE COMPLETION DATE OF THE CONTRACT FOR THE RESURFACING OF VANDEMARK ROAD AND STAE ROAD BY & BETWEEN KOKOSING CONSTRUCTION COMPANY INC. AND THE BOARD OF COMMISSIONERS
- 04-0810 RESOLUTION FINDING THAT PUBLIC CONVENIENCE & WELFARE REQUIRES THE REPLACEMENT OF BRIDGE #30 ON KENNARD ROAD (C.H. 78) IN WESTFIELD TWP, CULVERT #21 ON ABBEYVILLE ROAD (C.H.47) IN LIVERPOOL TOWNSHIP AND CULVERT 38 ON ACME ROAD (C.H. 100) IN GUILFORD TWP
- 04-0811 RESOLUTION AUTHORIZING THE MEDINA COUNTY ENGINEER TO ADVERTISE FOR BIDS FOR THE REPLACEMENT OF BRIDGE #30 ON KENNARD ROAD (C.H. 78), CULVERT #21 ON ABBEYVILLE ROAD (C.H. 47) AND CULVERT #8 ON ACME ROAD (C.H. 100)
- 04-0812 RESOLUTION GRANTING A VARIANCE TO THE MEDINA COUNTY ENGINEERING CODE FOR SUBDIVISION DEVELOPMENT FOR THE INSTALLATION OF A BOULEVARD ISLAND IN THE LAKE MEDINA RESERVE SUBDIVISION
- 04-0813 RESOLUTION APPROVING ANNUAL ASSESSMENTS ON IMPROVEMENTS...12.6023 ACRES OF LAND IN TRACT 1, LOT 9 OF BRUNSWICK HILLS TOWNSHIP...ELITE ONE SUBDIVISION...ESTABLISHING THEREBY SAID IMPROVEMENTS AS A PUBLIC WATERCOURSE
- 04-0814 RESOLUTION APPROVING ANNUAL ASSESSMENTS ON IMPROVEMENTS...65.8506 ACRES OF LAND IN LOTS 30 & 31 OF HINCKLEY TOWNSHIP...SECLUDED HIGHLANDS SUBDIVISION PHASE III AND ESTABLISHING THEREBY SAID IMPROVEMENTS AS A PUBLIC WATERCOURSE
- 04-0815 RESOLUTION APPROVING ANNUAL ASSESSMENTS ON IMPROVEMETNS...48.1165 ACRES OF LAND IN LOT 31 OF HINCKLEY TOWNSHIP...SECLUDED HIGHLANDS SUBDIVISION PHASE II AND ESTABLISHING THEREBY SAID IMPROVEMENTS AS A PUBLIC WATERCOURSE
- 04-0816 RESOLUTION APPROVING ANNUAL ASSESSMENTS ON IMPROVEMENTS...9.9307 ACRES OF LAND IN TRACT 1, LOT 12 OF BRUNSWICK HILLS TOWNSHIP...WEST CHASE LANDINGS SUBDIVISION PHASE I ESTABLISHING THEREBY SAID IMPROVEMENTS AS A PUBLIC WATERCOURSE
- 04-0817 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 04-0818 RESOLUTION AUTHORIZING THE SANITARY ENGINEERING DEPARTMENT TO PURCHASE ONE (1) FRONT END LOADER AND BACKHOE ATTACHMENT THROUGH STATE PURCHASING OHIO DEPARTMENT OF TRANSPORTATION
- 04-0819 RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

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MEDINA COUNTY COMMISSIONERS:

Sharon A. Ray

Respectfully submitted,

Patricia G. Geissman

Pamela J. Terrill, Clerk

Stephen D. Hambley