

**MEDINA COUNTY DATA PROCESSING BOARD MEETING MINUTES
THURSDAY, SEPTEMBER 14, 2006**

Members present:

Nancy Abbott, Chair	Recorder
Michael Hatton	Sheriff's Alternate
Annette Ehrlich	Auditor's Alternate
Lowell Filak	County Engineer's Alternate
Clint Fauss	Judge John Lohn's Alternate
Debbie Runser	Clerk of Courts Alternate
Jon Shorie	Sanitary Engineer's Alternate

Also present:

Charles Schuetz	Mirifex
Ryan Berthold	Building Department

Ms. Abbott called the meeting to order at 8:30 a.m. She reviewed last month's motion to approve desktop support directly related to backbone issues; not application issues. The same rules apply if departments are going to have a software vendor do any kind of remote support on their server or backbone support for their workstations. They must have a non-disclosure agreement form signed and on-file with the Data Processing Board if the vendor has any type of remote access. There has only been one company that has filed a contract to date (Fidlar). Assistant Prosecutor Joe Dickinson will email non-disclosure forms to vendors upon request. This allows the DPB the knowledge of who is coming in from outside that is not a County government entity.

There was a short discussion about host support software. Ms. Abbott said the Recorder's Office is using PC Anywhere Internet – host initiated version; it is working very well and it is not expensive. She has control of when the vendor is on and off the backbone. Mr. Fauss asked who has tried Ultra VNC software; the SSO version would not work for him. Ms. Ehrlich said she used it and it did not work for her either. Mr. Filak said that the version without additional special encryption worked for him and he would provide some information about it to Mr. Fauss and those interested at the next meeting.

Charles Schuetz, Mirifex, presented to the DPB an updated logical drawing of the County's backbone and a drawing that shows the leased fiber from Armstrong.

Mr. Schuetz also presented a Status Report dated September 13, 2006 (see attached) including tasks completed, in process, and to be completed this month. He added that next month he needs to schedule, with Mr. Filak and someone from each building, a time to install the gigabit media converter. They agreed to work it out, via email, to schedule it in early October.

Ms. Abbott opened the floor to discuss new projects. Ms. Ehrlich requested permission to have the vendor for their payroll software have access to the network through Internet PC Anywhere Internet – host initiated version. This would allow them to be able to support Mr. Filak when she is not on-site. Now she has to do the file transfers and they get hung up in email. The reason for the request is because they became a beta sight for the new PO module that has not

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gone smoothly so far. She will talk to the vendor (Harris Financial) about the non-disclosure agreement requirement and also get contracts from Manatron with WebEx.

Mike Hatton made a motion to allow Harris Financial (with a non-disclosure agreement) to access the County's system using the PC Anywhere Internet – host initiated version, and Lowell Filak seconded the motion. There was no discussion. All voted AYE; motion carried.

Mike Hatton made a motion to allow Manatron to access the County's server (with a non-disclosure agreement) with WebEx. Lowell Filak seconded the motion. There was no discussion. All voted AYE and the motion carried.

Ms. Ehrlich informed the group that she would be rebuilding her terminal server on Friday, October 13. When the terminal server was initially set up, they did not have active directory running with the Windows 2003 domain controllers. Now, the Windows 2003 domain is completely set up, but the only way they can do what they want with the terminal server is to rebuild it. The terminal server will not be available starting about 12:00 a.m. She will send emails to all of the points of contact informing them of this project.

Mr. Schuetz informed the Board of a situation he feels will be beneficial. The Adult Probation Department will be moving away from their current application to a hosted application called Probatum that will not affect the backbone. It will go across the Internet in an encrypted tunnel created between the local work station and the service head. Ms. Abbott asked if they would be able to do the hosted applications from their homes, which they wanted to have the ability to do. Mr. Schuetz said they would be able work from their homes and the project should be completed within the next month.

Mr. Filak informed the group that they will be entering into a contract for the beta layers for a Location Based Response System (LBRS). It is for geo-coding to facilitate the enhanced 9-1-1 system that the Sheriff's Office already has in place and will not affect the backbone.

Mr. Schuetz said he has had a few requests (Building Department and Commissioners' Office) for a shared calendar application. He recommended that the entire County have the ability to use it as opposed to single application here and there. They have been evaluating a few products and the best so far is Zimbra. It uses an Ajax front end and has a web based interface. It integrates with other calendar applications; Sunbird and Outlook 2003, or uses a web interface. Ohio State University and other universities use Zimbra so he is comfortable that it is fairly stable. Administration is easy once it is up and running. It has per client licensing, but government agencies can get it for about half price. It would be up to each office as to who would get to use it. Mr. Filak said there are integration questions to be worked out such as how Zimbra communicates within the existing email server and then they will bring it back to the Board to demo.

Mr. Hatton said the Sheriff's Office is replacing all of the Verizon 9-1-1 equipment with new servers, workstations, etc. for the new wireless 9-1-1 system. He is also putting in a new

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application server and communications server in order to bring it up to current standards in addition to PSAP work.

Ms. Abbott reported that the Medina County Port Authority fiber loop project is proceeding and they have hired a consultant (NGT Partners) to perform background work and prepare an RFP to build a fiber loop throughout the county. There are multiple partners in this commercial venture; Medina County District Library, the City of Wadsworth, the Village of Westfield Center, the hospitals, RPM, Shiloh, MTD, and Medina County. The loop would hit spots in the County that do not have good access to the Internet or broadband access. Initially, the cable companies and Verizon were going to take them to court, but decided to work with the group; not against it. Medina County is on the committees and helping, even though they may never join the loop. The Port Authority will finance the project with bonds. The County may find that there would not be better service or savings, but on the other hand, it might be beneficial to join the loop. If they should join the loop, the backbone would be hugely affected. She and Mr. Filak will be interviewed at 10:00 a.m. today to talk about what the County does now; what fiber they own and lease, future needs, etc. No internal works information will be divulged.

The meeting adjourned at 9:15 a.m.

Respectfully submitted,

Pam Vereb, Secretary

DATA PROCESSING BOARD:

County Sanitary Engineer or Alternate

County Recorder or Alternate

County Clerk of Courts or Alternate

County Sheriff or Alternate

County Engineer or Alternate

County Commissioner or Alternate

County Treasurer or Alternate

County Auditor or Alternate

County Prosecutor or Alternate

County Probate Judge or Alternate

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