

COMMISSIONERS MEETING – MONDAY, OCTOBER 6, 2003

Stephen D. Hambley called the meeting to order at 9:30 a.m. with Sharon A. Ray and Patricia G. Geissman present.

The meeting opened with the Pledge of Allegiance and a Prayer.

There were no minutes for review and approval at this time.

Doug King, Administrative Assistant in the County Engineer's Office, presented 3 resolutions accepting and awarding the bid for the 2003 River Styx Road Culvert Replacement Package to HSH Construction, extending the completion date of the resurfacing of W. 130th Street contract with Kokosing Construction to October 24, and allowing the interim use of stop signs at the intersection of Bryenton Road and the Wheeling & Lake Erie Grade Crossing that is located .4 miles north of Smith Road. Mrs. Geissman moved to approve the 3 resolutions; Seconded by Ms. Ray.

Mr. Hambley noted that hopefully the weather will hold off in order for the W. 130th Street resurfacing to be completed.

There was no further discussion.

Roll Call on the motion and second to approve the Engineer's 3 resolutions showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list.

Chris Jakab, Finance Director, presented and reviewed 12 resolutions amending the annual appropriations resolution by transferring appropriations, various fund transfers, expenditure adjustments, purchasing fuel for the Engineering Center and the Highway Maintenance Facility from Weaver Oil, and the weekly bills in the amount of \$552,012.37. Mrs. Geissman moved to approve the 12 resolutions and payment of the bills; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed the personnel resolution. Mrs. Geissman moved to approve the personnel changes; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

John Stricker, County Administrator, presented and reviewed a resolution amending the Table of Organization for Job & Family Services. This adds one full time Eligibility Specialist. He noted that Mead Wilkins, Job & Family Services Director, has commented about the difficult time they are having meeting the state guidelines for processing applications. Mrs. Geissman moved to approve the amendment; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

John presented a resolution accepting and awarding the bid for the County Home 2003 fire alarm upgrade. There were 2 bids received and the lowest, best bid was from Southeast Security Corporation in the amount of \$24,830. The recommendation from the architect is to award to Southeast Security. Mrs. Geissman moved to accept and award the bid; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Ken Hotz, Sanitary Engineer, presented a resolution to obtain easements for various sanitary sewer improvement projects. The easements are along Marks Road and Center Road for a private developer. The sewer lines will be out of the way of the road. Mrs. Geissman moved to obtain the easements; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Ken presented a resolution accepting and awarding the bid for generators to be used at 7450 Crocker Road, 3601 Weymouth Road, and 5921 Grafton Road plus one mobile generator. The generators are for the water pump stations and will make them fully independent in case of

COMMISSIONERS MEETING – MONDAY, OCTOBER 6, 2003

power outages. The award is to Hackworth Electric Motors for a total of \$150,450. Mrs. Geissman moved to accept and award the bids; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Joyce Farnsworth, County Home Administrator, stated that flu shots are scheduled to be given at the Home by the Health Department on the 24th. She noted that an auxiliary group for the Home is being put together and will hold their first meeting on October 15. She doesn't feel it will get as big as the group in Holmes County that held an auction and raised over \$100,000 for their County Home.

Mr. Hambley suggested contacting Terry George in Finance to have a notice posted on the website regarding the formation of the auxiliary group and their meeting.

Joyce stated that she is hopeful to get various people from around the county to join the group. She reported that they have been working on the floors and painting.

Dr. Ross Santamaria, Diversion & Forensic Services Director, stated that they have 200 open cases and their fees are running at the high projections. He spoke at Baldwin Wallace to psych majors and talked about forensic psychology. He also had an opportunity to talk with a professor about internships for the county that he would like to see started here, noting that 2 psychologists in the county started with internships and then started their own practices here. He would like to start a program to have undergrads working with his office.

Joyce noted that a work program is starting at the home involving Black River students. There are 6-7 kids that work about an hour a week each under the supervision of an instructor from the school. They clean the van, put stock away, mow, etc.

Mr. Hambley presented a resolution approving an addendum to an agreement between the Sheriff and Baker Sand & Gravel that involves the relocation of a ranch home for use by the Swat Team at the shooting range.

Mrs. Geissman stated that Baker Sand & Gravel purchased property that had the ranch home on it and moved the house to the shooting range area. The Sheriff plans to have Swat exercises done at the home. An agreement has been presented and reviewed by the county's legal counsel. Inmates from the Jail will be used to tear down the house if the time comes that Swat ceases to use the home for their exercises. Mrs. Geissman moved to approve the addendum to the agreement; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley presented and read a resolution proclaiming October 23-31 as "Red Ribbon Celebration Week". Mrs. Geissman moved to approve the proclamation; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley reviewed a notice that an Expedited Type 2 annexation petition was filed on September 29. This is for 40.7856 acres from Guilford and Westfield Townships to the Village of Seville. The plat and legal description have been filed with the Tax Map Department and the Commissioners will review this on October 27 at 10:00 a.m.

The Clerk read the resolution to allow expenses of county officials. Mrs. Geissman moved to allow the expenses; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

The meeting was opened for public comment.

Stan Scheetz stated that he was present to confirm that the annexation petition was on the agenda. He noted that the land is bordered by I-76, I-71 and Ryan Road and that ODOT's plan is to move the entrance lane to the north. Over 20 acres of the land to be annexed will be for

COMMISSIONERS MEETING – MONDAY, OCTOBER 6, 2003

development of a light industrial park and they will be working with the railroad to have a spur into that property.

There was no further public comment.

Mrs. Geissman moved to recess into Executive Session for the purpose of discussing personnel/compensation; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley noted that the discussion session is scheduled for 10:25 a.m. and that there will be an Executive Session this afternoon for the purpose of interviews. He also noted that next week's meeting will be held on Tuesday due to the Monday holiday.

Commissioners reconvened the meeting at 10:32 a.m. for the discussion session.

Dave Kopchak, USDA-NRCS District Conservationist, reviewed information regarding rehabilitation work for the Chippewa Creek Watershed involving the Holmes Brook dam near Wadsworth. The watershed started in the 1960's and in the last several years there has been federal pilot project funds available to bring watersheds up to current standards. The original local sponsors of this watershed were the Wayne and Medina County Commissioners, Wayne and Medina County Soil & Water Conservation Districts, and the Muskingham Watershed. They are requesting support from the Commissioners for this rehabilitation project. The cost will be paid 65% by a federal grant and 35% local match, which is being paid by the Muskingham Watershed through existing funds they have from assessments collected. Development in the Wadsworth area has increased the sediment in Holmes Brook, which has been cleared up. This doesn't require money from the Commissioners at this point.

After further review and discussion, Commissioners agreed that this is needed that and that a lot of money is needed now and in the future to keep this in shape. Mrs. Geissman moved to support the plan and rehabilitation and to authorize the President of the Board to sign the contract; Seconded by Ms. Ray. There was no further discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley presented a letter from the Ohio Bicentennial Commission requesting that the County have the Bicentennial Bell delivered to the State House for a joint display involving the bells from all 88 counties. This will require delivering the bell on October 25 and picking it up to bring back to the county after 5:00 pm on October 26. Possible options are 1) if Mrs. Geissman is required to be in attendance as the President of the CCAO Board, or 2) Chuck Calvert, State Representative, if he is going to be present at the ceremony. These options will be looked into and reported back for further discussion at next week's meeting.

Ms. Ray presented a draft of an advertising agreement and policy for the Community Center to Bill Thorne, Assistant Prosecutor, for his review. She noted that the Convention & Visitor's Bureau would like to keep 100% of the proceeds for this advertising as they do not anticipate a lot of income from it. She has no problem with allowing them to keep the proceeds or since they will be taking care of marketing and everything involved in the advertising.

Mr. Hambley suggested a 75/25 split of the proceeds and Mrs. Geissman suggested a 50/50 split.

Discussion involved the need to review the usage of the Community Center as well as the income and budget, and further discussion on the split of the proceeds. The offer to the Bureau that will be made is a 50/50 split after they cover their expenses.

Bill noted that the draft contract does not limit the locations for the advertising that will be allowed. He agreed to prepare the language to include that.

COMMISSIONERS MEETING – MONDAY, OCTOBER 6, 2003

Mrs. Geissman noted that she has been called for jury duty next week and will not be at the meeting on Tuesday, October 14.

Chris reported that he and Ms. Ray met with the Public Defender's Office in Athens County, which covers a 10-county area through contracts with private attorneys. They have a full time handling 5 courts in Athens County. The staff handling municipal court cases has a caseload of 1000 each. Our proposal is for 3 attorneys to handle the 2 municipal courts or it could be full time equivalents with part time staff. There needs to be some flexibility in the budget. The State is sending sample copies of the contracts used by Athens County.

Ms. Ray added that there are some philosophical differences. She would like to see the contracts to see if they are case specific or court specific. Athens County has 60,000 people and they have the same number of cases that are seen in Medina County, but they have one municipal court that hasn't had a jury trial in years as they plead out a lot of their cases. One suggestion that was made was to have an 800 phone number to make the office more accessible throughout the county.

The discussion continued relative to the possibility of having more part time than full time staff. The staff level being looked at for our county is adequate. It is felt that the staffing recommendation by Judge Chase is excessive. A schedule needs to be reviewed on what assigned counsel will handle. Attorneys are not present during civil and small claims cases. An important part of setting up a public defender's office is establishing the Commission to oversee the department. Chris is comfortable with the planned budget, noting that the caseload numbers have not increased since the last report that was made.

After further discussion, Commissioners agreed that another public meeting should be scheduled to provide new information on setting up a public defender's office. Chris will provide summaries of all of the information to the Commissioners. A public meeting will be scheduled in the next couple of weeks and the tentative start up date for the office is January 1.

The Clerk noted that there was one cancellation and withdrawal of application for the Port Authority interviews this afternoon. Another applicant was unable to be scheduled today and asked if he could meet with the Commissioners on Thursday. Commissioners agreed to meet with the final applicant on Thursday at 9 a.m., which will be a continuation of this afternoon's Executive Session for interviews.

Commissioners agreed to review their notes, etc. relative to the interviews that have taken place after the interviews this afternoon. At this time it is agreed that applications will still be accepted for the Port Authority; however, the interview process is closed.

There was no further business before the Board for discussion.

At 11:15 a.m. Mrs. Geissman moved to recess into Executive Session at 1:00 p.m. for the purpose of personnel/interviews for appointment; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners recessed the meeting at 3:19 p.m. with the Executive Session for interviews for appoint to continue on Thursday, October 9 at 9:00 a.m.

At 9:00 a.m. on October 9 Commissioners reconvened the meeting to continue the Executive Session for the purpose of personnel/interviews for appointment. Commissioners took a short recess at 9:28 a.m. and reconvened at 10:00 a.m. to review the applications further.

At 10:35 a.m. Ms. Ray moved to adjourn the meeting; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

COMMISSIONERS MEETING – MONDAY, OCTOBER 6, 2003

RESOLUTIONS PASSED:

- 03-0802 RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS
- 03-0803 RESOLUTION PROCLAIMING OCTOBER 23-31, 2003 AS "RED RIBBON CELEBRATION WEEK"
- 03-0804 RESOLUTION ACCEPTING AND AWARDED BID FOR GENERATORS AT THE FOLLOWING LOCATIONS: 7450 CROCKER ROAD, 3601 WEYMOUTH ROAD, 5921 GRAFTON ROAD AND A 180 KW MOBILE GENERATOR
- 03-0805 RESOLUTION ACCEPTING AND AWARDED THE BID FOR THE 2003 MEDINA COUNTY RIVER STYX ROAD CULVERT REPLACEMENT PACKAGE FOR THE MEDINA COUNTY ENGINEER
- 03-0806 RESOLUTION TO EXTEND THE COMPLETION DATE OF THE RESURFACING OF W. 130TH STREET CONTRACT BY AND BETWEEN KOOSING CONSTRUCTION COMPANY INC. AND THE MEDINA COUNTY BOARD OF COMMISSIONERS
- 03-0807 RESOLUTION ALLOWING THE INTERIM USE OF STOP SIGNS AT THE INTERSECTION OF MEDINA COUNTY HIGHWAY 134, BRYENTON ROAD, AND THE WHEELING AND LAKE ERIE GRADE CROSSING, AARDOT #002059W, WHICH IS LOCATED .4 MILES NORTH OF MEDINA COUNTY HIGHWAY 4, SMITH ROAD
- 03-0808 RESOLUTION AMENDING THE 2003 ANNUAL APPROPRIATIONS RESOLUTION BY TRANSFERRING APPROPRIATIONS
- 03-0809 TRANSFER OF COUNTY GENERAL FUNDS TO THE MEDINA COUNTY ALCOHOL, DRUG ADDICTION & MENTAL HEALTH BOARD
- 03-0810 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE GASOLINE ROTARY FUND
- 03-0811 RESOLUTION AUTHORIZING COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILD SUPPORT ENFORCEMENT FUND TO THE JUVENILE COURT IV-D FUND
- 03-0812 RESOLUTION AUTHORIZING COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILD SUPPORT ENFORCEMENT FUND TO THE COUNTY GENERAL FUND FOR DOMESTIC RELATIONS COURT SERVICES
- 03-0813 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE MEDINA COUNTY PRINT SHOP REVENUE LINE ITEM
- 03-0814 EXPENDITURE ADJUSTMENTS FOR VARIOUS FUNDS

COMMISSIONERS MEETING – MONDAY, OCTOBER 6, 2003

- 03-0815 RESOLUTION AUTHORIZING THE PURCHASE OF 3,000 GALLONS OF PREMIUM AND 4,000 GALLONS OF REGULAR UNLEADED GASOLINE FOR THE COUNTY ENGINEERING CENTER
- 03-0816 RESOLUTION AUTHORIZING THE PURCHASE OF 6,000 GALLONS OF LOW-SULFUR DIESEL AND 1,500 GALLONS OF REGULAR UNLEADED GASOLINE FOR THE HIGHWAY MAINTENANCE FACILITY
- 03-0817 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILDREN SERVICES IV-E FUND (0050) TO THE PUBLIC ASSISTANCE FUND (0120) FOR CHILDREN SERVICES (IVE) ADMINISTRATIVE EXPENDITURES
- 03-0818 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILDREN SERVICES SCPA FUND (0050) TO THE PUBLIC ASSISTANCE FUND (0120) FOR SCPA ADMINISTRATION EXPENDITURES
- 03-0819 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM THE COUNTY GENERAL FUND (0010) TO THE PUBLIC ASSISTANCE FUND (0120) FOR THE NON-ALLOCATED PORTION OF CHILD WELFARE EXPENDITURES
- 03-0820 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 03-0821 RESOLUTION AMENDING THE TABLE OF ORGANIZATION FOR JOB AND FAMILY SERVICES
- 03-0822 RESOLUTION ACCEPTING AND AWARDED BID FOR MEDINA COUNTY HOME 2003 FIRE ALARM UPGRADE
- 03-0823 AUTHORIZING THE SANITARY ENGINEER TO OBTAIN EASEMENTS FOR VARIOUS SANITARY SEWER IMPROVEMENT PROJECTS
- 03-0824 RESOLUTION AUTHORIZING AN ADDENDUM TO THE LICENSE AGREEMENT WITH BAKER SAND INC. FOR A SHOOTING RANGE FOR THE MEDINA COUNTY SHERIFF'S DEPARTMENT
- 03-0825 RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS
- 03-0826 RESOLUTION SUPPORTING THE CHIPPEWA CREEK SUPPLEMENTAL WATERSHED PLAN AND ENVIRONMENTAL ASSESSMENT AND PILOT REHABILITATION PLAN FOR STRUCTURE VIII-D (HOLMES BROOK)

COMMISSIONERS MEETING – MONDAY, OCTOBER 6, 2003

MEDINA COUNTY COMMISSIONERS:

Stephen D. Hambley

Respectfully submitted,

Sharon A. Ray

Pamela J. Terrill, Clerk

Patricia G. Geissman