

COMMISSIONERS' MEETING - MONDAY, OCTOBER 21, 2002

Thomas R. Bahr called the meeting to order at 9:30 a.m. with Stephen D. Hambley present. Mrs. Geissman is out of state representing Medina County at a County Risk Sharing Authority (CORSA) Conference.

The meeting was opened with the Pledge of Allegiance and a prayer.

There were no minutes for approval.

Doug King, Administrative Assistant in the County Engineer's Office, presented a resolution approving the use of Subdivision Drainage Maintenance Fund in the amount of \$1,600 for the repair work in Lockwood Subdivision Phase 3 in Brunswick Hills Township. Mr. Hambley moved to approve the resolution. Mr. Bahr seconded the motion. There was no discussion. Roll Call showed both Commissioners voting AYE.

Commissioners reviewed the weekly permits list.

Chris Jakab, Finance Director, presented and reviewed ten (10) Finance resolutions involving amending the annual appropriations resolution, fund transfers, cash transfers, revenue adjustments, expenditure adjustments, creation of a fund, authorizing the purchase of fuel at the Highway Garage, and accepting the amounts and rates as determined by the Budget Commission and authorizes the necessary tax levies. He attached a chart showing the variances between the current year's certified amounts and next year's certified resolution amounts corresponding to this resolution and the tax budget estimates adopted last summer. Included on the tax budget resolution is the County Home operating levy at .2 mills. The Budget Commission has certified that amount at \$711,900, which is slightly lower than the original estimate. The final resolution Chris presented was to pay the weekly bills totaling \$699,859.81. Mr. Hambley moved to approve the ten (10) Finance resolutions and pay the weekly bills. Mr. Bahr seconded the motion. There was no discussion. Roll Call showed both Commissioners voting AYE.

John Stricker, County Administrator, presented and reviewed the personnel changes with employee rate changes, recall after layoff, change of position, resignation, and ending a temporary appointment. Mr. Hambley moved to approve the personnel changes and Mr. Bahr seconded the motion. There was no discussion. Roll Call showed both Commissioners voting AYE.

The next resolution John presented was accepting and awarding HVAC bids for the Community Center and Historic Courthouse. They received four (4) quotes and the low bidder was The K Company in the amount of \$30,025. The architect recommended that both HVAC jobs be awarded to the K Company. Mr. Hambley moved to approve the resolution and Mr. Bahr seconded. There was no discussion. Roll Call showed all voting AYE and the motion carried.

Ken Hotz, Sanitary Engineer, presented a resolution authorizing the Sanitary Engineer to invest the retainer in an escrow account, of Fabrizi Trucking and Paving for the Columbia Road/Buckeye Schools sanitary sewer extension installed last summer. Mr. Hambley moved to approve the resolution and Mr. Bahr seconded the motion. There was no discussion. Roll Call showed Commissioners voting AYE.

Ken also presented a resolution authorizing the Sanitary Engineer to accept three (3) easements for various water line improvement projects that are going to be bid this week. Mr. Hambley moved to approve the resolution. Seconded by Mr. Bahr. There was no discussion. Roll Call showed all voting AYE and the motion carried.

Mike Pataky, Director of the Child Support Enforcement Agency, reported that ACS Company won the bid to process the child support payments. Plans have been moving forward for the conversion from Bank One to ACS. There have been having many meetings with Bank One, ACS, and the State of Ohio to make sure that everything runs smoothly. The original cutover date has been pushed back a week to mid-December. The employee-training package set up for county employees will take place in early November. There should be little or no

COMMISSIONERS' MEETING - MONDAY, OCTOBER 21, 2002

change for clients. ACS has experience processing payments in other states plus they do half of the payments in the country--so they know what they are doing.

Mr. Bahr asked what provisions are in place if there should be flaws. He pointed out that the conversion would take place around Christmas time.

Mike said that they would be running a dual system until January 1st to make sure it works. Bank One is allowing ACS to take over some of the processes now to make the transition as smooth as possible.

Art Verdoorn, Building Inspector, reported that through September the total building activity in the county for residential and commercial remains at the same pace as last year, which was a record year. Commercial construction is up over last year and that is due to the newly constructed school buildings. In the month of September there were 66 new housing permits as compared to 59 last September. The total through September this year is 690 permits as compared to 708 in 2001 at the same time. The average cost of a new home dropped significantly, which indicates that more affordable housing builders were more active this year than the high-end builders.

Art stated that the Building Department is hosting a seminar tomorrow afternoon that will be conducted by the State of Ohio Board of Governing Standards. The purpose is to educate area plans examiners and building inspectors about the new accessibility requirements in multi-family (condominiums and apartment complexes) residential construction.

Art was pleased to announce that they finalized arrangements with the Career Center to provide hands-on homebuilding knowledge to students. Seniors in the carpentry and electrical trades will be able to ride with inspectors a couple of days a week in the field. They spoke with the Medina County Homebuilders Association and some local builders, and they are excited about the prospect of getting more people into the trades. If the curriculum works for the Seniors they would offer it to the Junior class as well. The Career Center sets the eligibility criterion.

Mr. Bahr said that there has just been a \$25,000 grant established through the Homebuilders Association to try to develop an apprentice program. The Career Center's program is another way to create more interest in the building trades. There is a shortage of skilled workers in our area. He congratulated Art on the new program.

Patrice Theken, Planning Services Department Director, told about the events in her department over the past month. They had a Subdivision Regulations Public Hearing on October 2nd and some revisions were suggested. Her department made those revisions last week and sent them to the County Planning Commission members for review. The CPC will discuss the revisions at their November 6th regular meeting. Patrice hopes they will approve the final document if they approve the revisions. Then it can go to the County Commissioners for review, a public hearing, and approval.

Patrice said there was a Zoning Inspectors meeting earlier this month with the Building Department and the Permit Department of the Highway Engineer's Office. It was very informative for the Zoning Inspectors. They sent the information to those that were unable to attend. The next one is scheduled for December 6th in Sharon Township.

Part 1 of the Comprehensive Planning Workshop was well attended in September. Part 1 and portion of Part 2 were offered last week in a morning workshop as a trial. The attendance was quite good considering it was the first morning workshop that they had. They will be scheduling another one in November for the rest of Part 2 and all of Part 3. They want to provide the opportunity to attend workshops for those only available in the mornings. If attendance continues to improve, this option will be offered in 2003. There will be a Part 2 offered in the evening, which will be at 6:30 p.m. on October 29th.

COMMISSIONERS' MEETING - MONDAY, OCTOBER 21, 2002

Patrice invited everybody to the Open House for the Community and Regional Planning Day on November 8th at their office. There will be displays from various county agencies, displays from the Planning Services Department showing what they have done throughout the year, and awards to various people for their planning efforts. The awards ceremony will begin at 3:00 p.m.

Patrice passed out a packet of information that can be obtained from the Planning Services Department's website. The number of hits from October 11th until now is 2,680, which is fairly good for a new site. People can get information about subdivisions and regulations from the Internet and save themselves a trip to the office or having copies mailed to them.

Mr. Bahr said that she might want to mention that there are continuing education credits available. Patrice said that all of the workshops are approved for AICP continuing education credits. She and Mr. Bahr commended Rob Henwood, the Associate Planner, who has been instrumental in putting information on the website.

Gary Gardner from the law firm of Brouse McDowell made a presentation on behalf of Crystal Clear LLC, an Ohio limited liability company, which has been formed in consortium with New Channel Direct, Inc. and one of Irwin Geiss' Companies. They will own a facility that will be constructed with the proceeds of an industrial revenue bond and New Channel Direct will be the tenant and lessee of the facility. The bond issued is contemplated to be \$3,570,000. \$3.2 million will be used to construct the building and acquire the site. \$300,000 will be used for equipment, which is high-speed lasers and servers for high-speed laser printing, cutting, slicing, folding, and inserting direct mail type pieces. Today they are seeking inducement legislation that permits them to go forward with their program, and any fees spent at this point in pursuance of the bonds can be paid for out of the bond proceeds. The location will be a 9.7-acre site on the north side of CarQuest Drive in Brunswick. New Channel Direct currently employs 53 people. They hope to expand that by up to 15 people in three year's time with the proceeds from the bonds.

Mr. Bahr opened the floor to Public Comment and there was none.

The Assistant Clerk read the resolution to allow expenses of county officials. Mr. Hambley moved to approve the travel expenses. Mr. Bahr seconded the motion. There was no discussion. Roll Call showed both Commissioners voting AYE.

At 9:55 a.m. the Commissioners recessed to go into the Conference Room for Discussion Session.

Commissioners reconvened the meeting at 10:00 a.m. for the Discussion Session.

Mr. Bahr stated that Virginia Mitchell, Superintendent of the Achievement Center, sent Pat Geissman a letter about the Board of Mental Retardation and Developmental Disabilities (MRDD) proposed renovations to their building on Windfall Road. Commissioners asked her to come to this meeting to discuss this project with more details about costs and a layout of the rooms. She provided a packet with the MRDD 2003 Expenditure Budget and the MRDD Facility Space Utilization Study – Phase II as prepared by Middough Consulting.

Virginia said that they contracted with an architect, Middough Associates, Inc. about a year ago to give them some preliminary plans on their staffing needs and the expansion of the services they are providing. They provided several proposals to meet the immediate needs plus long-term plans that could be done in phases.

The expansions to the school building and patio areas suggested by the architect were:

1. Toilet rooms and changing rooms for Workshop.
2. Cafeteria addition.
3. Enclose existing outdoor pavilion for conference room.
4. Expand outdoor pavilion for larger conference room.

COMMISSIONERS' MEETING - MONDAY, OCTOBER 21, 2002

5. Convert existing Staff lounge to therapy area.
6. Expand existing Staff lounge for therapy area.
7. Art/music therapy & multi-purpose addition.
8. New Administrative office building (single story)
9. Add second story to office building.

Virginia said that they are looking for approval for Numbers 1,2,3, and 4 for 2003. There are some other minor building modifications such as cutting in a door for better accessibility, for example.

They are looking at a three-stage plan. The second part of the plan for 2004 would be the expansion to the education building (Number 7). In 2005 they are looking at expansion to the Administrative wing but have rejected Number 8 and might prefer an addition instead. They are about to go out for request for proposals for an architect to do certified drawings, but they would like the Commissioners' permission to make the modifications first.

Mark Yamsek presented the proposed budgetary figures for the capital improvement project (not officially approved the MRDD Board). They added a 10% cost contingency due to the complexity of the projects.

Virginia said that they requested capital projects funding from the State of Ohio MRDD Department. They do not anticipate that the state will have many capital improvement projects, so they feel the chances for Medina County getting any money from the state are very slim. The funds are available in the capital account to accommodate this project. From a long term prospective, they should be able to meet their timelines with the levy. When they put two levies on the ballot in 2000 they told the Commissioners they would not be coming back for more money until 2004. Virginia said that she is hoping that they can last until 2005. In conclusion, she feels that they should be able to construct these changes to the building and still stay within their long-term budget.

John Stricker, County Administrator asked if the cost of the architect is included in the \$35,000 contingency figure out of the \$385,000. Mark said that it was not – it is in another spot in the budget.

Mr. Bahr said that he sees no problem with the project, but they would like time to review the plans when they are developed.

Mr. Hambley agreed to authorize the Board of MRDD to proceed with contracting with an architect for the plans to renovate the Achievement Center and they will have a resolution prepared for next week's Commissioners meeting.

There was a discussion about the resolution presented earlier, authorizing the execution of an agreement with Crystal Clear LLC pertaining to financing the cost of acquiring, constructing, equipping, installing and improving a manufacturing facility in Medina County. Chris Jakab, Finance Director added that they have the prevailing wage component in their authorization. Mr. Hambley made a motion to approve the inducement for the Crystal Clear and Mr. Bahr seconded the motion. There was no discussion. Roll Call showed both Commissioners voting AYE. Mr. Bahr asked Chris to notify the company and he said he would.

Mr. Bahr stated that the Commissioners received a letter dated October 10, 2002 from the County Commissioners' Association of Ohio (CCAO) Deferred Compensation Program about an application for withdrawal of funds made under the Financial Hardship provision. CCAO 's opinion was that there was not sufficient documentation to qualify for withdrawal and both Commissioners agreed with the recommendation. Mr. Hambley moved to not approve the withdrawal and Mr. Bahr seconded the motion. There was no discussion. Roll Call showed both Commissioners voting AYE.

Mr. Bahr said that something came up regarding the Carr Road vacation. There was a letter sent from David Brown that brought up some points of interest and he refers to the Ohio

COMMISSIONERS' MEETING - MONDAY, OCTOBER 21, 2002

Revised Code. Mr. Brown also indicated in his letter that there needed to be a joint meeting with the Board of Medina County Commissioners and the Summit Board of Council. The situation needs to be looked into because a viewing and hearing is scheduled for November 12th.

Bill Thorne, Assistant County Prosecutor, said that he would look into it further. He met with Dave Miller, the Highway Engineer, who said the road is located exclusively in Medina County.

John Stricker said that a point of contention also is if it would be the Summit County Council or the Summit County Executive that would be considering the road vacation since it is an alternate form of government.

Bill said that the road does not touch Summit County, it is not a through road, and there was never a dedication. There was an error by the original drafter who kept referring to the "Old Sawmill Road" but there were three roads that were the "Old Sawmill Road". Bill will address all of the misunderstandings and respond to David Brown's letter.

The meeting for the Solid Waste Policy that Mr. Hambley chairs was rescheduled from November 12th to November 19th in case of a conflict.

John Stricker announced that the county received an occupancy certificate from the City of Medina for the New Horizons construction. It is still unknown when they will be moving into the new facility. The building looks very good in his opinion.

Ken Hotz reported that the Solid Waste Plan Update has majority approval from the community. The Solid Waste Policy Committee will ratify it at the November 19th meeting and send it to Columbus to the Ohio EPA for final review.

Commissioners went into Executive Session at 10:15 a.m. for the purpose of personnel/labor negotiations.

On a motion by Mr. Hambley and a second by Mr. Bahr, the meeting was adjourned at 10:55 a.m. There was no discussion. Roll Call showed both Commissioners voting AYE.

The Assistant Clerk and Tom Maupin, Building Maintenance Superintendent, opened and accepted bids at 1:30 p.m. for Transit Garage Improvements. The Maintenance Department will review the one bid that was received.

RESOLUTION PASSED:

02-0899 RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS

02-0900 RESOLUTION APPROVING USE OF SUBDIVISION DRAINAGE MAINTENANCE FUND FOR REPAIR WORK IN LOCKWOOD SUBDIVISION PHASE 3 IN BRUNSWICK HILLS TOWNSHIP, MEDINA COUNTY, OHIO

02-0901 RESOLUTION AMENDING THE 2002 ANNUAL APPROPRIATIONS RESOLUTION BY TRANSFERRING APPROPRIATIONS

02-0902 RESOLUTION AMENDING THE ANNUAL APPROPRIATION RESOLUTION

02-0903 TRANSFER OF COUNTY GENERAL FUNDS TO THE COUNTY DIVERSION PROGRAM

02-0904 CASH TRANSFER FOR VARIOUS FUNDS

02-0905 CASH TRANSFER TO THE CRIPPLED CHILDREN'S HEALTH FUND

COMMISSIONERS' MEETING - MONDAY, OCTOBER 21, 2002

- 02-0906 REVENUE ADJUSTMENTS FOR VARIOUS FUNDS
- 02-0907 EXPENDITURE ADJUSTMENTS FOR VARIOUS COUNTY FUNDS
- 02-0908 CREATION OF AN FY03 CHILDREN'S TRUST FUND GRANT FUND AND AUTHORIZING APPROPRIATIONS
- 02-0909 RESOLUTION AUTHORIZING THE PURCHASE OF 5,500 GALLONS OF DIESEL AND 1,500 GALLONS OF REGULAR UNLEADED GASOLINE FOR THE MEDINA COUNTY HIGHWAY GARAGE
- 02-0910 RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR
- 02-0911 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 02-0912 RESOLUTION ACCEPTING AND AWARDED HVAC BIDS FOR THE COMMUNITY CENTER AND HISTORIC COURTHOUSE
- 02-0913 RESOLUTION AUTHORIZING THE COUNTY SANITARY ENGINEER TO INVEST THE RETAINER OF FABRIZI TRUCKING & PAVING FOR THE COLUMBIA ROAD/BUCKEYE SCHOOLS SANITARY SEWER EXTENSION IN AN ESCROW ACCOUNT MCSE #S-500/00-188.1
- 02-0914 AUTHORIZING THE SANITARY ENGINEER TO OBTAIN EASEMENTS FOR VARIOUS WATERLINE IMPROVEMENT PROJECTS
- 02-0915 RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS
- 02-0916 A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH CRYSTAL CLEAR LLC PERTAINING TO FINANCING THE COST OF ACQUIRING, CONSTRUCTING, EQUIPPING, INSTALLING & IMPROVING A MFG. FACILITY TO BE OWNED BY CRYSTAL CLEAR LLC, LEASED TO NEW CHANNEL DIRECT

MEDINA COUNTY COMMISSIONERS:

Thomas R. Bahr

Respectfully submitted,

Stephen D. Hambley

Pamela M. Vereb, Asst. Clerk